



# Committee of the Whole Meeting

August 18, 2009

**NOTICE AND AGENDA  
FOR  
KALAMAZOO COUNTY BOARD OF COMMISSIONERS'  
COMMITTEE OF THE WHOLE MEETING  
AUGUST 18, 2009**

**PLEASE BE ADVISED** that the Kalamazoo County Board of Commissioners has scheduled a Committee of the Whole meeting on Tuesday, August 18, 2009, at 4:00 p.m. for the purpose of:

**Presentation to last no longer than:**

- |   |            |
|---|------------|
| 1. Review of Transfers and Disbursements (Item U.) – <i>Tracie Moored</i> | 5 Minutes  |
| 2. Dental Clinic (Item J.) – <i>Linda Buzas</i>                           | 5 Minutes  |
| 3. Nurse Family Partnership Update – <i>Linda Buzas</i>                   | 5 Minutes  |
| 4. Body Art Law & Inspection Fees – <i>Linda Buzas</i>                    | 10 Minutes |
| 5. Budget/Retreat – <i>Peter Battani</i>                                  | 5 Minutes  |
| 6. Indigent Defense – <i>Peter Battani, Thom Canny</i>                    | 5 Minutes  |
| 7. Discussions on Presentations – <i>Chair Buskirk</i>                    | 5 Minutes  |
| 8. Any other items  |            |
| 9. Executive Session  |            |
| 10. Adjournment – no later than 6 p.m.                                    |            |

The meeting will be held in the County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, in Room 207A. Questions regarding the meeting may be addressed to the Kalamazoo County Board of Commissioners, 201 West Kalamazoo Avenue, Kalamazoo, MI 49007, or by telephoning (269) 384-8111.



Dina Sutton

Office Manager for Administrative Services

**AUGUST 12, 2009**

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

Dina Sutton  
Office Manager for Administrative Services  
KALAMAZOO COUNTY GOVERNMENT  
201 West Kalamazoo Avenue  
Kalamazoo, Michigan 49007  
TELEPHONE: (269)384-8111  
TDD PHONE: (269)383-6464

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COUNTY OF KALAMAZOO  
RECOMMENDED TRANSFERS AND DISBURSEMENTS  
AUGUST 18, 2009

DISBURSEMENTS

Claims 2,883,919.67

Kalamazoo Electric, Inc. page 38 150.00  
page 38 68.69

TOTAL CLAIMS 2,884,138.36

RELEASE OF FUNDS

Kalamazoo Community Mental Health & Substance Abuse Services - 3rd Qtr 2009 387,600.00

COUNTY OF KALAMAZOO  
RECOMMENDED TRANSFERS AND DISBURSEMENTS  
AUGUST 18, 2009

<u>Department/Account</u>		<u>Decrease</u>	<u>Increase</u>
<u>Circuit Court - Administration:</u>			
Court Appointed Atty - Felony	101-132-806.05	77,500	
New Equipment	101-444-958.02		77,500
Assisted listening devices for hearing rooms to be ADA compliant.			

## **APPROVAL OF A PURCHASE CONTRACT WITH ARMOR MOBILE SYSTEMS FOR MOBILE DENTAL CLINIC AND WITH HENRY SCHEIN FOR DENTAL EQUIPMENT**

### **ACTION REQUESTED**

HCS Administration requests Board approval of two contracts as outlined in the Oral Health Program Business Plan. The Armor Mobile Systems contract is for \$436,882 for the construction of the mobile dental clinic vehicle and the second contract is with Henry Schein Dental for \$63,063 for dental equipment for the mobile clinic vehicle.

### **DESCRIPTION OF SUBJECT**

The approval of these two contracts will lead to the construction and delivery of a fully outfitted state of the art two-operator Mobile Dental Clinic. We expect to receive delivery of the Mobile Clinic 180-270 days from the time we place the order. We will implement the new Mobile Clinic program model outlined in the Oral Health Program Business Plan immediately upon receipt of the vehicle. The program manager will oversee the implementation of the program model including expansion of offsite dental clinic operations. This will include working with schools and other community organizations to schedule the clinic at appropriate sites. In the first year we will operate the clinic at least 3 days per week for 46 weeks of the year. Once the program is successfully implemented, we will work to increase the number of days that the mobile clinic is in operation and therefore increase production. With the implementation of the Mobile Clinic program, we project to serve an additional 2,100 patients via the Mobile Clinic.

In addition to these two contracts, the Mobile Dental Clinic will require the purchase of various technology items, such as two laptop computers and dental software. HCS is working with Information Systems to coordinate these purchases. The technology purchase is part of the Oral Health Program Business Plan. A technology contract may be required and if necessary will be brought to the board at a future meeting.

### **RELATIONSHIP TO GOALS**

HCS seeks to improve the overall health of the community. The mission of the Kalamazoo County Oral Health Program through a Mobile Dental Clinic is to provide access to preventive and restorative dental care to underprivileged and underserved residents of Kalamazoo County. The vision of the program is to prevent unnecessary dental decay and to build lifelong dental health habits among the people we serve.

### **FUNDING SOURCE**

The project is funded with the \$750,000 allocated fund balance approved for Dental Program Expansion.

## **PERSONNEL**

No additional HCS personnel are required at this time. Upon delivery of the Mobile Dental Clinic Vehicle and implementation of the mobile program, additional staffing will be required as defined in the Oral Health Program Business Plan.

## **PROCUREMENT**

Two Invitations for Bids were issued through the Purchasing Department on June 1, 2009 with a closing date of July 1, 2009. The two invitations were for a mobile dental clinic vehicle and for dental equipment for the mobile clinic vehicle. Two bids were received for the construction of the mobile dental clinic vehicle. Of the two received, one did not meet the specifications set forth in the invitation for bids and one met all specifications. While the Armor Mobile Systems bid was the higher of the two, it did meet the specifications of the bid and came in under budget as proposed in the Oral Health Program Business Plan.

Three bids were received for the dental equipment for the mobile clinic vehicle. Henry Schein Dental was the lowest bid and met all specifications. The combined total cost for the Mobile Dental Clinic is \$499,945, which is more than \$50,000 under the budget proposed in the Oral Health Program Business Plan.

## **CONCERNS/ISSUES**

There are no concerns or issues. If you have any questions please contact Marc Meulman, Deputy Director at 373-5252 or at [mtmeul@kalcounty.com](mailto:mtmeul@kalcounty.com).



Kalamazoo County

# Health & Community Services

Environmental Health

Linda Vail Buzas, MPA  
Director, Health Officer

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## MEMORANDUM

To: Kalamazoo County Board of Commissioners  
From: Linda Vail Buzas, Director, Health Officer  
Date: August 18, 2009  
Subject: Body Art Law and Inspection Fees

On December 13, 2007 the legislature passed SB 593 mandating that all body art facilities (body piercing, tattoos, intradermal cosmetics and branding) obtain a State license to operate effective January 1, 2009. SB 593 also states that a local health department (LHD) shall perform the inspections of body art facilities. The law further states that a LHD that cannot or is unwilling to perform the functions can enter into an interagency agreement with another government entity to ensure facility inspections in the county.

The law was not implemented as planned on the January 1, 2009 effective date, and all body art business owners were informed that licensing and inspections would commence later in 2009. Michigan Department of Community Health (MDCH) has been developing rules to provide criteria for inspections in addition to a licensing process and all associated forms. The rules and licensing process are almost complete and planned for adoption and implementation in October 2009.

The State of Michigan will be charging \$500 for a first time 3-year license. The State has been clear that it will not reimburse the local health departments for inspection activities with any portion of the money they collect for the license. In order to recoup our direct costs to provide an inspection service, it will be necessary to charge an inspection fee to the business owner. The business owners must have a license to operate; an inspection must be performed and documentation of that inspection provided to the State in order for a license to be issued. Business owners will have to procure and pay for the service of an inspection.

Body art business owners will need to pay for the local health department inspection in addition to the State licensing fee. If Kalamazoo County chooses to contract this work out, the cost to the business owners would be considerably higher than if we performed and charged for the inspection ourselves. It is anticipated that the annual body art inspection fee will be between \$200 and \$300 assuring 75% cost recovery of our direct costs.

It is in the best interest of our local business owners for Health and Community Services to be prepared to provide the required inspections in order for their business operations to continue uninterrupted when enforcement of the State law begins. Our fee will include the cost to perform a maximum of 2 inspections annually. If a facility requires more than 2 inspections in a year, an additional fee would be charged to the business owner. A brief requesting approval to create a new fee will be submitted for consideration at the September 1, 2009 Board Meeting.

Please see attached. Dina, would you run hard copy and put in the COW packet under that item?

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Sincerely,

Peter Battani  
Kalamazoo County Administrator  
201 W. Kalamazoo Avenue  
Kalamazoo, MI 49007  
269-384-8111  
[pmbatt@kalcountry.com](mailto:pmbatt@kalcountry.com)

>>> Kupferschmidt Rick <[rkupferschmidt@legallaidwestmich.net](mailto:rkupferschmidt@legallaidwestmich.net)> 8/11/2009 5:08 PM >>>  
Peter;

It seems ironic, maybe not, that the day before NPR does a major All Things Considered story on Michigan Indigent Defense, David Carroll informs us, "definitively", that he will **not** be coming to Kalamazoo.

As you know, Kalamazoo was originally on the list of Counties to be evaluated by NLADA pursuant to Senate Resolution #39. For whatever reason, it was removed from the list. The KCBA wrote a letter to the President of the State Bar of Michigan asking that we be put back on the list. Our request was declined.

David Carroll, the guy who conducted the evaluations of Michigan counties for NLADA, agreed to come to Kalamazoo on his own time to conduct an evaluation of our county. The Local Bar agreed to pay his out of pocket expenses. He was scheduled to come on April 6. Unfortunately, a family medical emergency prevented him from coming.

I have attempted to reschedule him since April 6, without success. This morning I pressed him for a **definitive** answer and received the following E-Mail:

"My apologies. I have been struggling with all the Federal commitments to get back to Michigan and get you a definitive answer. As it is, it appears that there will be some Federal House Judiciary event in the fall in Michigan. My time is best spent working on that, so I will have to back out of the Kalamazoo trip. Sorry."

I feel a lot like the old guy in the Hemingway novel with not much of the fish I caught still left on my line. I can't think of anything left to do now except wait for the Duncan case to be decided, and thank you, Sue Darling, the judges and the county commission for your cooperation on this very important issue.

Rick Kupferschmidt  
(269) 344-8113 Ext. 230