

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS COMMITTEE OF THE WHOLE

September 15, 2009

PLACE: Room 207A, County Administration Building

TIME: 4:00 p.m. – 5:53 p.m.

MEMBERS PRESENT: Commissioners Robert Barnard, Dave Buskirk, Brian Johnson, Dave Maturen, Ann Nieuwenhuis, Mike Quinn, John Taylor, Jack Urban

MEMBERS ABSENT: Commissioners Carolyn Alford, Nasim Ansari, Jeff Balkema, Grady Biby, Deb Buchholtz, Jeff Heppler, John Nieuwenhuis, Frank Thompson and John Zull

OTHERS PRESENT: Peter Battani, John Faul, Thom Canny, Tina Becker, Tracie Moored, Tim Snow, Dave Artley, Undersheriff Paul Matyas, Anne Conn, Jo Woods, Mary Balkema, Kristin Ramer, Tina Keifer, Dina Sutton, Lt. Paul Baker

Chairperson Buskirk convened the Committee of the Whole at 4:00 p.m.

#### 1. Review of Transfers and Disbursements

Finance Director Tracie Moored stated that claims for September 15, 2009 totaled \$1,814,315.35. Ms. Moored reviewed the transfers and disbursements on page 2.

Commissioner Ansari arrived at 4:02 p.m.

#### 2. H1N1 Flu Update

Ms. Linda Buzas gave a brief update on the H1N1 flu. She stated a lot of the media coverage had been accurate. She stated flu shots were vital this year. She stated Health and Community Services was asked by the CDC and the State to stress the importance of doing seasonal flu shots early this year in order to do H1N1 shots when the vaccine became available. She stated HCS started their first flu clinic today when normally flu clinics start in October.

Commissioner Ansari had concerns when the vaccine would become available. Ms. Buzas stated she was hoping early October.

#### 3. Extension of Temporary Employee

Ms. Tina Keifer requested an extension for a Temporary Employee, Nancy Jasiak. If approved, Ms. Jasiak would be extended until the employee vacant position was filled. She stated this extension would not exceed 90 days. She also stated interviews for this position were being done now.

#### 4. Personnel Policy 7.02 - Nepotism

Chairman Buskirk stated this item was removed from the Consent Agenda.

Ms. Jo Woods stated the policy committee had reworded the 3 policies per Board request. She stated the Nepotism policy still had some wording that needed to be removed from the policy.

#### 5. Personnel Policy 7.11 – Drug Free

Ms. Jo Woods stated rewording and language was added for this policy.

Commissioner Ann Nieuwenhuis complimented the committee about the language that was added. She stated it was easier to understand.

6. Personnel Policy 7.15 – Anti Fraud

Chairman Buskirk stated this item was removed from the Consent Agenda.

Ms. Jo Woods stated some sentences in this policy were broken down for clarity. Chair Buskirk stated the question another Commissioner had was with regards to putting something in the policy regarding the potential situation of an employee lying to the Board of Commissioners.

Corporate Counsel stated that it depended on the type of communication involved if it fell under this policy.

7. Land Bank Interview Process

Discussion ensued and it was determined the Board of Commissioners would conduct interviews for the Land Bank Authority on September 22, 2009 beginning at 6:00 p.m. in Conference Room 207A. Commissioners were asked to pick up to 9 candidates out of the 19 that were their top choices. Chairman Buskirk stated selections needed to be made and given to Tina Becker no later than the morning of September 16.

8. Ethics Policy Discussion

Chairman Buskirk stated he didn't feel an Ethics policy was needed. Chairman Buskirk stated this item would be discussed more in depth at a later date due to the lack of Commissioners present.

9. Any other items

Commissioner Taylor stated the Treasures Award needed to be determined. Chair Buskirk requested Commissioner Taylor proceed with the letters of nominations and get with Dina Sutton to call a meeting and bring it before the Board as a recommendation.

Chairman Buskirk adjourned the Committee of the Whole meeting until 5:30 p.m.

10. Executive Session

Commissioner Johnson moved and it was duly seconded that the Board of Commissioners functioning as a Committee of the Whole, go into closed session pursuant to Section 8 (c) of the Open Meetings Act for the purpose of discussing issues related to the County's labor negotiations.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	Commissioners Carolyn Alford, Jeff Balkema, Grady Biby, Deb Buchholtz, Jeff Heppler, John Nieuwenhuis, Frank Thompson and John Zull

The motion carried and the Board moved into executive session at 5:35 p.m. and returned to regular session at 5:53 p.m.

11. Adjournment

There being no further business to come before the Board, Chairman Buskirk adjourned the meeting at 5:53 p.m.

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David Buskirk, Chairman  
Kalamazoo County Board of Commissioners