

**KALAMAZOO COUNTY PARKS DEPARTMENT  
PARK COMMISSION MEETING**

**July, 7, 2011**

**Members Present:** Robert Moore                      Kent McCauley                      Mildred Taraszka  
Matthew Lechel                      Robert Barnard                      Bonna Perrin

**Members Absent:** Thomas Matteson                      Gary Kortz                      Marion Hill                      Pat Crowley

**Staff Present:** David Rachowicz                      Karen Ward

**1. Call to Order** – The meeting was held at the Expo Center, Room “C”. Members decided to proceed with items not needing approval as there was not a quorum.

**4. Citizen’s Time** – No citizens were present.

**5. Communications** – There was no communications to share with members.

**6. Old Business**

**a. Expo Center Phase II Project** – Rachowicz reported on the status of the project regarding the landscaping; grading, seeding etc. due to all the rain we’ve received. The building portion of the project is on schedule. Discussion ensued.

**7. New Business**

**a. Park Activity Report** – Members reviewed the report. Rachowicz reported that the UKC show went very well with the promoters stating it was their best show ever. There were 190 campers on site with attendance at 20,000 over the 3 day event. They are very excited to return next year. Discussion ensued. Rachowicz also stated the parks had a great 4<sup>th</sup> of July weekend with no problems.

**e. Expo Center Construction Budget** – Members present were given the Expo Center Project Financial Status Report and reviewed. Rachowicz stated we will discuss the barn project at our next meeting.

**f. Elimination of MI Comm. Foundation Tax Credit** – Rachowicz reviewed the elimination of the tax credit and stated that it expires at the end of 2011.

**8. Director’s Report**

**a. Budget Report** – Rachowicz review the budget report with some discussion.

**b. June Update** – Members received a copy of the KRV Trails recent Construction Budget & Schedule, for the next section of the trail, from Mayors Park to River St., members discussed.

**9. Sales Report** – Members were given copies of the Sales Report with Rachowicz providing a brief summary. Discussion ensued.

Kent McCauley entered the meeting at 3:50 p.m.

1. **Call to Order** – The meeting was called to order at 3:51 p.m. by Vice-Chair, Robert Moore.

2. **Roll Call** – Roll was taken and a quorum was established. Commission Secretary, Karen Ward, Commission Secretary, reported on members not in attendance. **Motion:** Perrin moved to approve those members not in attendance. Taraszka supported. Motion carried.

3. **Approval of Minutes – June 2, 2011 – Motion:** Barnard moved to approve the minutes as submitted. Perrin supported. Motion carried.

## 7. **New Business**

b. **2010 County Park Annual Report** – Rachowicz thanked all park staff, Park Commission Members and volunteers for the support provided as we had a really good year in 2010. Discussion ensued. **Motion:** Barnard moved to accept the 2010 County Park Annual Report as submitted. Lechel supported. Motion carried.

c. **2011 Expo Center Sale Plan – Motion:** Perrin moved to approve the 2011 Expo Center Sale Plan as submitted. McCauley supported. Motion carried.

d. **Special Event Requests** – Members received and reviewed request for the following events;

- The USA Ultimate Frisbee Tournament, Sept. 17-18, 2011 at River Oaks County Park.
- Glow Disc Golf, July 21, 2011 at Cold Brook County Park.

**Motion:** Perrin moved to approve the requests as submitted. McCauley supported. Motion carried.

The following events to be held on the KRV Trail were reviewed;

- Halloween Fun Run, October 29, 2011
- Fall Color Tour, October 9, 2011.

**Motion:** McCauley moved to approve the requests as submitted. Perrin supported. Motion carried.

g. **Bleacher Donation Request** – Rachowicz highlighted the request and stated that the County's attorney approved the request. **Motion:** Lechel moved to approve the request as presented. Barnard supported. Motion carried.

h. **KRV Trail Programming Grant Evaluation Contract** – Members discussed the contract. **Motion:** Perrin moved to approve the contract as submitted by staff. Barnard supported. Motion carried.

i. **Temporary Access, Working Rights and Occupation Agreement** – Members received a copy of the contract, Rachowicz stated it is similar to the one from last year. Discussion ensued. **Motion:** Barnard moved to approve the contract as provided. Perrin supported. Motion carried.

10. **Members Time** –

11. **Adjournment** – The meeting was adjourned at 4:15 p.m.