

**KALAMAZOO COUNTY PARKS DEPARTMENT
PARK COMMISSION MEETING**

May 5, 2011

Members Present: Pat Crowley Robert Moore Kent McCauley Marion Hill
Thomas Matteson Matthew Lechel Robert Barnard Bonna Perrin
Mildred Taraszka

Members Absent: Gary Kortz

Staff Present: David Rachowicz Karen Ward

1. Call to Order – The meeting was held at the Kalamazoo County Expo Center in Room “C” and was called to order at 3:00 p.m. by Chairman, Thomas Matteson.

2. Roll Call – Roll was taken and a quorum was established. Commission Secretary, Karen Ward reported on members not in attendance. **Motion:** Moore moved to excuse those members. Perrin supported. Motion carried.

3. Approval of Minutes – January 6, 2011 Meeting – Motion: Moore moved to approve the minutes of the April 7, 2011 meeting with the noted corrections. Perrin supported. Motion carried.

- Pg. 1 – 2. – **Kortz supported** the motion, not McCauley.
- Pg. 1 – 5. – Communications – first item should read; a letter **was received from** Enbridge regarding the Kalamazoo River Oil Spill.
- Pg. 1. – 6.a. – The last line should read; volunteered **to** sit on the committee.

4. Citizen’s Time – There were no citizens present.

5. Communications – Rachowicz stated he received three (3) separate communications;

- A letter from the DNR was received stating our grant was approved for the Prairie View Park Boat Ramp. The actual agreement will arrive within a month.
- A letter from the promoters of the Living History Show thanking staff for helping make their event successful during the construction.
- The Fund Activity Statement was received from the Parks Foundation.

6. Old Business

a. Expo Center Phase II Project – Rachowicz reviewed progress of the project and thanked members who served on the committee regarding the color and finish selections. Discussion ensued.

b. Marathon Volunteering Opportunity – The Friends Group will be hosting a water station at the Kalamazoo Marathon on Sunday, May 8th and are looking for interested volunteers. Discussion ensued.

7. New Business

a. Park Activity Report - Members reviewed the report with discussion.

b. Special Event Requests – The Special Event Requests were reviewed with discussion. And were voted on as shown below.

- **Great Lakes Lacrosse Invitational, July 9-10, 2011 at River Oaks Park** – Members discussed the impact this sport has on our soccer fields during this event. Discussions ensued regarding setting restrictions to the event and charge the regular field rental rate. **Motion:** Moore moved to approve the event on fields 4, 5, 10, and three fields on 6, 7, 8, 9 with regular field rental rate of \$45 per game. Barnard supported. Motion carried.
- **New Genesis Walk-a-Thon, May 27, 2011** – To be held on the KRV Trail.
- **Kingdom Men’s Amateur Soccer Championship, July 23-24, 2011** – To be held at River Oaks Park.

Members discussed the additional two events. **Motion:** Moore moved to approve the two events as proposed by staff. Barnard supported. Motion carried.

- c. Expo Center Pricing – Outdoor Event Space** – This item will be brought back to the June meeting.
- d. Endowment Fund Report as of March 31, 2011** – Members reviewed the report with discussion.
- e. Expo Center Construction Budget** – The report was reviewed and discussed with members.
- f. Markin Glen Park – House Lease** – Rachowicz stated that the only change in the lease was the 2% increase in rent. **Motion:** Perrin moved to approve the Markin Glen House Lease submitted by staff. Hill supported. Motion carried.
- g. Prairie View Dog Park Expansion Plan** – Rachowicz explained the location, concept, and goals of the dog park expansion. Discussion ensued. **Motion:** Lechel moved to approve the Prairie View Dog Park Expansion Plan as discussed. Taraszka supported.

8. Director’s Report

- a. Budget Report** – Members reviewed the report with Rachowicz
- b. April Update** – Rachowicz reported the project in the campground at Cold Brook will be completed this week. Soccer has had a successful start to the season

9. Sales Report – Members received and reviewed the sales report. Discussion ensued.

10. Members’ Time – Members discussed the following items;

- Parking areas for the KRV Trail and security of the trail.
- Weather permitting the next meeting will be held at Cold Brook Park.
- Weather emergency procedures used at the parks and Expo Center.
- Status of the Gourdneck Lake Association.

11. Adjournment – The meeting was adjourned at 4:55 p.m.