



County Clerk & Register of Deeds

201 West Kalamazoo Avenue • Kalamazoo, Michigan 49007

Phone: (269) 383-8840 • Fax: (269) 384-8143 • Email: tasnow@kalcounty.com

Timothy A. Snow, CMC, County Clerk & Register of Deeds

Janice I. Shattuck, Chief Deputy County Clerk & Register of Deeds

KALAMAZOO COUNTY REGISTER OF DEEDS TAX CLEARANCE POLICY JULY 1, 2015

Effective July 1, 2015, the fee for a County Tax Clearance is \$5.00 pursuant to Michigan Public Act 39, which was recently signed into law by the Governor.

All tax clearances must be obtained from the appropriate Treasurer prior to being forwarded to the Kalamazoo County Register of Deeds for recording per policy enacted October 1, 2008. The Kalamazoo County Treasurer's Office requires that **all parcels located within the City of Kalamazoo obtain a City Tax Clearance** prior to receiving a County Tax Clearance.

**Step 1 (Kalamazoo City parcels;
All others proceed to step 2)**

**Kalamazoo City Treasurer
241 W. South St.
Kalamazoo, MI 49007
(269) 337-8036
\$10.00 per tax clearance
(Only Kalamazoo City parcels)**

**Step 2 (ALL PARCELS within
Kalamazoo County)**

**Kalamazoo County Treasurer
201 W. Kalamazoo Ave., Room 104
Kalamazoo, MI 49007
(269) 384-8124
\$5.00 per tax clearance
(All parcels in Kalamazoo County)**

The Treasurers' Offices will require only the Warranty Deed (or other document needing a tax clearance) not any other related documents (i.e. Mortgage). At this time the Treasurers' Offices will require original documents. No faxes or e-mails will be accepted.

For further information, please contact the Kalamazoo County Register of Deeds office at (269) 383-8970.

This policy is effective as of July 1, 2015.

The Kalamazoo City Treasurer and Kalamazoo County Treasurer have been notified of the policy.

Timothy A. Snow, CMC
Kalamazoo County Clerk & Register of Deeds