

## KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

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**MEETING DATE:** Thursday, February 25, 2010  
**PLACE OF MEETING:** County Administration Building  
201 West Kalamazoo Avenue, Board Chambers  
Kalamazoo, Michigan 49007  
**TIME:** (4:00 pm – EDC to follow)

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### **AGENDA**

1. **Call to Order** Chair Rogers
2. **Approval of Minutes:** January 2010 / Regular Meeting **action**
3. **Citizens Comments** (4 minutes each/ any item on the agenda or not on the agenda/ Please state name and address)
4. **Consent Calendar** (There are many items that can come before a body that require no debate and are generally approved without opposition. The consent agenda is a listing of those items. Consent agendas are voted as a single item once the items listed are read into the record. Any member of the body or a citizen can ask for consent agenda items to be removed and place on the regular agenda for debate, discussion and decision. Consent agendas are available before the meeting with all appropriate documentation. A member may have questions on consent items and should feel free to call the staff and ask before the meeting.)

**Bills for Payment – action** (Copies of the whole invoice will NOT be in the hard copy packet/ they will only accompany the electronic copy. Hard copy meeting of Budget and Cost Summary as an FYI)

**a. Invoice #26028: Total \$650.00**

General Programmatic Activities

Work Order #16 and 19 (Bill Group D) - \$650.00

This can be split evenly between the Petroleum Grant and the Hazardous Substances Grant.

Activities include: communications and meetings with client; revisions to budget summary table and preparation and submittal of Quarterly Report to EPA.

**b. Invoice #26029: Total \$240.00**

Midlink Business Park

Work Order #6 (Bill Group G) - \$240.00

This can be only applied to the Hazardous Substances Grant.

Activities include: communications with County and Midlink attorney; provided file information to attorney for Midlink.

**c. Invoice #26039: Total \$5,938.85**

Rapid Transit Cab Company - 802 S. Burdick

Work Order #18 (Bill Group C) - \$5938.85

This can be only applied to the Petroleum Grant.

Activities include: sampling activities, preparation of combined Phase I/II ESA Report and laboratory analytical fees. This is a final invoice for this project.

**5. Committee Reports -**

- a. Executive Committee - Report & next meeting is Wed., Mar. 10 at 7:30 am here.
- b. Project/ Finance Committee – Report & next meeting is Thur., Mar 11 at 4:30 pm in Georgian Room at Nazareth (3299 Gull Road).
- c. PR / Media Committee – need to schedule?

**6. Staff Reports – a revised Project Update that provides current status information for active projects**

- a. Midlink – Staff
- b. Davis Creek - 2805 East Cork -- City of Kalamazoo – update
- c. Future funding –EPA submitted 10/16/09.
- d. Abbey Letter

e. Other

7. **Other**

- a. Board Retreat – General Reaction - Summary will be in hand for March Committee Meetings and for the March 25 Board Meeting Discussion
- b. Appointing the By-Laws Committee for both BRA & EDC.
- c. Other

8. **Board Member Comments**

9. **Adjournment**

*Next Meeting: Thursday March 25, 2010*

**PLEASE CALL 384-8304 OR EMAIL AT [DPARTL@KALCOUNTY.COM](mailto:DPARTL@KALCOUNTY.COM)  
IF YOU ARE UNABLE TO ATTEND THE MEETING.  
IT IS IMPORTANT THAT WE HAVE A QUORUM. Thank you.!**