

## KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

---

**MEETING DATE:** Thursday, April 23, 2009  
**PLACE OF MEETING:** County Administration Building  
201 West Kalamazoo Avenue, Board Chambers  
Kalamazoo, Michigan 49007

**TIME:** After BRA Annual Meeting

---

### Regular AGENDA

1. Call to Order (after the BRA Annual Meeting)
2. Approval of Minutes: March 26 2009 attached/ **action**
3. Citizens Comments (4 minutes each/ any item on the agenda or not on the agenda/ Please state name and address)
4. Consent Calendar (There are many items that can come before a body that require no debate and are generally approved without opposition. The consent agenda is a listing of those items. Consent agendas are voted as a single item once the items listed are read into the record. Any member of the body or a citizen can ask for consent agenda items to be removed and place on the regular agenda for debate, discussion and decision. Consent agendas are available before the meeting with all appropriate documentation. A member may have questions on consent items and should feel free to call the staff and ask before the meeting.)

**Bills for Payment – action** (Copies of the whole invoice will NOT be in the hard copy packet/ they will only accompany the electronic copy. Attached electronically and as a hard copy in packet Budget and Cost Summary as an FYI)

**1. Invoice #25347: Total \$450.00**

General Programmatic Activities

Work Order #16 (Bill Group D) - \$450.00

This can be split between Haz. Substances Grant and Petroleum Grant

activities included communications with County staff, project updates and preparation of public outreach materials.

**2. Invoice #25348: Total \$1,040.00**

Act 381/Loan Work Plan

Work Order #10 (Bill Group B) - \$1,040.00

Activities include communications with County and Midlink related to Act 381/Loan issues.

**3. Invoice #25349: Total \$5,780.95**

Davis Creek Business Park Methane Investigation, Kalamazoo, MI

Work Order #12 (Bill Groups E and F) - \$5,780.95

This can be applied only to the Petroleum Grant

Activities include: methane point installation and monitoring activities.

**4. Invoice #25351: Total \$19,213.92**

Former Sun Chemical, 8975 Shaver Road, Portage, MI

Work Order #17 (Bill Group A) - \$16,820.67 - This can be applied only to the Hazardous Substances Grant.

Activities include completion of Phase II ESA including eligibility, sampling plan, field services, lab services, client communications and report preparation.

Work Order #17 (Bill Group D) - \$2,393.25 - This can be applied only to the Petroleum Grant.

Activities include: sampling activities, lab expense and geophysical survey related to potential underground storage tank.

**5. Invoice #25352: Total \$25,418.01**

Brown Family Holdings – 2700 N. Pitcher, Kalamazoo, MI

Work Order #15, as amended (Bill Groups C and D) - \$25,418.01

This can be applied only to the Hazardous Substances Grant.

Activities include activities related to implementation of Phase II ESA, BEA and Due Care Activities including data evaluation, sample collection and analysis, report preparation and communications with client.

5. Staff Report – (No specific actions required/ SEE PROJECT UPDATE SHEET)
  - a. 2805 East Cork - Davis Creek – City of Kalamazoo - update
  - b. 2700 North Pitcher - Goodwill Site – update
  - c. 5200 East Cork - Midlink - update
  - d. Future funding – Meeting with City of Kalamazoo BRA, Envirollogic Technologies, and County BRA.
  - e. EPA Budget Adjustments/Grant Extension/10%/One Year
  - f. Other
  
6. Work Orders – New/Adjustments - **action**
  - a. City of Kalamazoo Wellhead Protection/ Petroleum Concerns.
    - Work Order #18 - Rapid Transit Site - 802 S. Burdick, Kalamazoo, MI for \$20,500.00 to conduct Phase I and II ESA activities.
    - Work Order #19 - Super Duper Site - 3307 Stadium Drive, Kalamazoo, MI for \$20,500 to conduct Phase I and II ESA activities.
  
7. PR / Media Committee
  - a. Project sheets (ET making)\Creation of a two year work summary – 2 Handouts
  - b. Presentation to the CBOC in the Summer
  - c. Signage for sites.
  - d. April 14<sup>th</sup> – Nature Center
  
8. Other
  - Schedule Executive Committee Meeting for 2<sup>nd</sup> week of month
  - Schedule Project and Finance Committee for 1<sup>st</sup> week of the month
  
9. Board Member Comments
  
10. Adjournment

*Next Meeting: Thursday, May 28, 2009*

**PLEASE CALL 384-8304 OR EMAIL AT [DPARTL@KALCOUNTY.COM](mailto:DPARTL@KALCOUNTY.COM)  
IF YOU ARE UNABLE TO ATTEND THE MEETING.  
IT IS IMPORTANT THAT WE HAVE A QUORUM. Thank you.!**