

KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, June 25, 2009
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, Board Chambers
Kalamazoo, Michigan 49007

TIME: 4:00 pm (before the EDC meeting)

AGENDA (rev)

1. **Call to Order** Chair Rogers
2. **Approval of Minutes:** June 25, 2009/ Regular Meeting **action**
3. **Citizens Comments** (4 minutes each/ any item on the agenda or not on the agenda/ Please state name and address)
4. **Consent Calendar** (There are many items that can come before a body that require no debate and are generally approved without opposition. The consent agenda is a listing of those items. Consent agendas are voted as a single item once the items listed are read into the record. Any member of the body or a citizen can ask for consent agenda items to be removed and place on the regular agenda for debate, discussion and decision. Consent agendas are available before the meeting with all appropriate documentation. A member may have questions on consent items and should feel free to call the staff and ask before the meeting.)

Bills for Payment – action (Copies of the whole invoice will NOT be in the hard copy packet/ they will only accompany the electronic copy. Attached electronically and as a hard copy in packet Budget and Cost Summary as an FYI)

- a. **Invoice #25534: Total \$120.00**
General Programmatic Activities
Work Order #16 (Bill Group D) - \$120.00
This can be split between Haz. Substances Grant and Petroleum Grant
Activities included communications with County staff, project updates and preparation for BRA meeting.
- b. **Invoice #25535: Total \$5,831.29**
Davis Creek Business Park Methane Investigation, Kalamazoo, MI
Work Order #12 (Bill Groups A, E, and F) - \$5831.29
This can be applied only to the Petroleum Grant
Activities include: data review, methane point installation and monitoring activities and report preparation.
- c. **Invoice #25539: Total \$6,522.91**
2700 N. Pitcher Street, Kalamazoo, MI
Work Order #15 (Bill Groups C,D, and E) - \$6,522.91 - This can be applied only to the Hazardous Substances Grant.
Activities include completion of Phase II ESA, BEA, Due Care Plan and Brownfield Plan.
- d. **Invoice #25536: Total \$2,345.25**
Rapid Transit Cab Company, 802 S. Burdick Street, Kalamazoo, MI
Work Order #18 (Bill Groups A and B) - \$2,345.25 - This can be applied only to the Petroleum Grant.
Activities include site eligibility and project initiation activities and initiation of Phase I ESA.

Also attached to the Authority Packet is a revised Budget and Cost Summary which now includes the County expenditures as provided.

5. **Committee Reports**

- a. Executive Committee_-
 1. Report on Early July meeting – Midlink presentation of July 8th –handout only <Was also presented at the Project/Finance Committee>
 2. Schedule Executive Committee Meeting for Wed., Aug.5th – 7:30 am
- b. Project/ Finance Committee
 1. EPA Budget Adjustments/Grant Extension/10%/One Year – **ACTION**
 2. Work Order #17B (Former Sun Chemical, 8975 Shaver Road, Portage, MI)
 - i. An Amended Work Order 17B has been attached for your consideration. **ACTION**
 - ii. **Invoice #25544: Total \$6,065.00 – (Bill Groups E and F) - \$6,065.00 - This can be applied only to the Hazardous Substances Grant. Activities include completion cleanup activities and additional assessment activities. **ACTION****
 3. DeLisle Request And Staff Response in Letter of 7/17/09 – **Information Only**
 4. Schedule Project and Finance Committee for Wed., Aug. 5th -4 pm
- c. PR / Media Committee – Presentations/Sign for sites/Banner/Name Tags/ Oshtemo Rotary-August 13 @ 4pm

6. **New Petroleum Site Consideration – Discussion Only if appropriate**

7. **2700 Pitcher Brownfield Draft Plan – Discussion only/** approx. timeline

- a. First Discussion with BRA 7/23/09
- b. Dialogue with Kalamazoo Township – August
 - i. Discussion and Approval
- c. BRA formal approval
- d. County Board – September 1 CoW and 15 Regular Meeting
 - i. Discussion, Public Hearing and Approval

8. **Staff Reports – (No specific actions required/ SEE PROJECT UPDATE SHEET).**

- a. 2805 East Cork - Davis Creek – City of Kalamazoo - update
- b. City of Kalamazoo Wellhead Protection/ Petroleum Concerns - Work Order #18 - Rapid Transit Site - 802 S. Burdick, Kalamazoo, MI for \$20,500.00 to conduct Phase I and II ESA activities
- c. Future funding – Meeting with City of Kalamazoo BRA, Envirologic Technologies, and County BRA.
- d. Other

9. **Other**

10. **Board Member Comments**

11. **Adjournment**

Next Meeting: Thursday, August 27, 2009

**PLEASE CALL 384-8304 OR EMAIL AT DPARTL@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING.
IT IS IMPORTANT THAT WE HAVE A QUORUM. Thank you.!**