

KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, May 28, 2009
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, Board Chambers
Kalamazoo, Michigan 49007

TIME: 4:00 pm (before the EDC meeting)

AGENDA

1. Call to Order Chair Rogers
2. Acceptance of Resignation of Art Hokestra/ **action**
3. Seating of New Member – Leroy Crabtree/ **Introduction only.**
4. Approval of Minutes: April 23, 2009/ Annual Meeting and Regular **action**
5. Citizens Comments (4 minutes each/ any item on the agenda or not on the agenda/ Please state name and address)
6. Consent Calendar (There are many items that can come before a body that require no debate and are generally approved without opposition. The consent agenda is a listing of those items. Consent agendas are voted as a single item once the items listed are read into the record. Any member of the body or a citizen can ask for consent agenda items to be removed and place on the regular agenda for debate, discussion and decision. Consent agendas are available before the meeting with all appropriate documentation. A member may have questions on consent items and should feel free to call the staff and ask before the meeting.)

Bills for Payment – action (Copies of the whole invoice will NOT be in the hard copy packet/ they will only accompany the electronic copy. Attached electronically and as a hard copy in packet Budget and Cost Summary as an FYI)

1. **Invoice #25422: Total \$712.50**
General Programmatic Activities
Work Order #16 (Bill Group D) - \$712.50
This can be split between Haz. Substances Grant and Petroleum Grant
Activities included communications with County staff, project updates and quarterly report and preparation of public outreach materials.
2. **Invoice #25425: Total \$13,344.58**
Davis Creek Business Park Methane Investigation, Kalamazoo, MI
Work Order #12 (Bill Group F) - \$13,344.58
This can be applied only to the Petroleum Grant
Activities include: methane point installation and monitoring activities.
3. **Invoice #25424: Total \$891.42**
Former Sun Chemical, 8975 Shaver Road, Portage, MI
Work Order #17 (Bill Group A) - \$891.42 - This can be applied only to the Hazardous Substances Grant.
Activities include completion of Phase II ESA including field services, client communications and report preparation.
4. **Invoice #25426: Total \$4,672.75**
Brown Family Holdings – 2700 N. Pitcher, Kalamazoo, MI
Work Order #15, as amended (Bill Groups C and D) - \$4,672.75
This can be applied only to the Hazardous Substances Grant.
Activities include activities related to completion of Phase II ESA, BEA and Due Care Plan including data evaluation, sample collection and analysis, report preparation, communications with client and expenses.

(A revised Budget and Cost Summary which now includes the County expenditures as provided is a part of the BRA Packet)

7. Committee Reports – Executive/ Project & Finance

8. Staff Report – (No specific actions required/ SEE PROJECT UPDATE SHEET)

- a. 5200 East Cork - Midlink – Staff intro - ***Presentation followed by Q&A***
- b. 2805 East Cork - Davis Creek – City of Kalamazoo - update
- c. 2700 North Pitcher - Goodwill Site – update
- d. Former Sun Chemical Site – update/ **may require action**
- e. City of Kalamazoo Wellhead Protection/ Petroleum Concerns - Work Order #18 - Rapid Transit Site - 802 S. Burdick, Kalamazoo, MI for \$20,500.00 to conduct Phase I and II ESA activities AND Work Order #19 - Super Duper Site - 3307 Stadium Drive, Kalamazoo, MI for \$20,500 to conduct Phase I and II ESA activities.
- f. Future funding – Meeting with City of Kalamazoo BRA, Envirologic Technologies, and County BRA.
- g. EPA Budget Adjustments/Grant Extension/10%/One Year
- h. Other

9. PR / Media Committee

- a. Presentation to the CBOC in the Summer
- b. Signage for sites.
- c. Press Release on members and officers

10. Other

- Schedule Executive Committee Meeting for 2nd week of June?
- Schedule Project and Finance Committee for 1st week of the June?

11. Board Member Comments

12. Adjournment

Next Meeting: Thursday, June 25, 2009

**PLEASE CALL 384-8304 OR EMAIL AT DPARTL@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING.
IT IS IMPORTANT THAT WE HAVE A QUORUM. Thank you.!**