

**KALAMAZOO COUNTY ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS**

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**MEETING DATE:** Thursday, April 28, 2011

**PLACE OF MEETING:** County Administration Building  
201 West Kalamazoo Avenue  
**Room A** – Second Floor  
Kalamazoo, Michigan 49007

**TIME:** 4:00 pm (1<sup>st</sup> meeting)

**ANNUAL MEETING AGENDA**

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1. Call to Order – 4:00 pm
2. **Consider approval of minutes for the April 22, 2010 Meeting (attached)**
3. **Officer Election – Chair, Vice Chair, Secretary, & Treasurer.**
  - a. Nominating Committee of Members Blake, Peregón, Baumgart, Iden and staff
    - i. Chair – Matthew VanDyk
    - ii. Vice Chair – Thell Woods
    - iii. Secretary – Clare Annen
    - iv. Treasurer – Clare Annen
    - v. EDC Member of the EDFP Loan Review Committee – Joe Agostinelli
  - b. Are there additional nominations from the floor?
  - c. Close nominations and if there is more than one candidate for any office, vote with secret ballot (Counters –Nominating Committee and Staff)
4. The year 2010 – Handout
5. Recognition of Lori Pyat –Recording Secretary – who is moving onward and Introduction of the new Recording Secretary – Janet Jones
6. Board Member Comments
7. Citizens Comments
8. Adjournment

**PLEASE CALL 384-8304 OR EMAIL ME AT DPARTL@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING.  
IT IS IMPORTANT THAT WE HAVE A QUORUM.**

KALAMAZOO COUNTY  
ECONOMIC DEVELOPMENT CORPORATION  
**ANNUAL MEETING  
MINUTES**

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**MEETING DATE:** Thursday, April 22, 2010  
**PLACE OF MEETING:** County Administration Building

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Present were: Clare Annen, Ruth Blake, Leroy Crabtree, Marc Hatton, Ken Peregón, Julie Rogers, Anne Summerfield, Matthew VanDyk, Thell Woods  
Kalamazoo Township: George Cochran  
Staff Support: David Artley, Jeff Hawkins (consultant), Lotta Jarnfelt  
Excused: Larry Baumgart  
Absent: Robert Barnard, Representatives from Augusta and Comstock  
Recording Secretary: Lori Pyatt

1. CALL TO ORDER

The meeting was called to order by Chairperson Woods at 4:00 pm.

2. APPROVAL OF MINUTES

A motion to approve the April 23, 2009, Minutes as presented was made by Mr. Peregón, supported by Ms. Blake and unanimously approved.

3. BY-LAWS COMMENT

Mr. Artley explained that a review of the by-laws required that the elections be held on each agenda and that the EDC by-laws required two different individuals fill the seats of Secretary and Treasurer. A report from the by-laws committee would come in May.

4. OFFICER ELECTION

Mr. Peregón explained that, after a polling of the Board Members, the following slate of officers was determined:

Chair-Matthew Van Dyk  
Vice-Chair-Thell Woods  
Secretary-Clare Annen  
Treasurer-Ruth Blake

There were no additional nominations.

*Ms. Rogers moved to close the nominations and cast the ballot as presented. Mr. Peregón supported, and the slate of officers was unanimously approved.*

Anne Summerfield was introduced; she had been unanimously approved to the EDC & BRA by the County Board of Commissioners at the previous meeting. Since there were many new members, there would be an orientation before the next meeting for anyone who would like to attend.

5. STAFF REPORT ON OPERATION LOGISTICS OF 2009/2010

Mr. Artley listed a few of EDC's accomplishments over the previous year including:

- adopting operating policies and procedures
- beginning to use a consent agenda, and

-moving toward a committee structure that proved to be very helpful to staff.  
He commented that the board deserved kudos for accomplishing its goals set earlier that year.  
Mr. Artley also stated that the Media Committee would be expanded in near future.

6. CITIZENS COMMENTS

There were no comments made.

7. BOARD MEMBERS COMMENTS

Mr. Hatton thanked staff for their work.

8. ADJOURNMENT

A motion to adjourn the meeting was made, supported, and was unanimously approved at 4:12 pm.

*Respectfully submitted: LP*

**EDC WORK OF 2010 - 4/28/2011**

- **Redid the By-laws to have them in sync with existing state & make them compatible with the BRA By-laws. Thanks to Leroy, Thell and Matt – big kudos.**
- **Metropolitan Center Project – renovation begun in November 2010. County granted \$100,000 based on EDC recommendation and it was paid in December 2010.**
- **Graphics Packaging – Infrastructure completed/ payment in process. County Granted \$125,000 based on EDC recommendation earlier.**
- **EDC chose to go to quarterly meetings.**
- **EDC appointed its member to the Loan Review Committee of the EDFP fund.**