

**KALAMAZOO COUNTY PARKS DEPARTMENT
PARK COMMISSION MEETING**

June 2, 2016

Members Present: Toni Thompson, Thomas Matteson, Pat Crowley, Matthew Lechel
Marion Hill, Robert Moore, Ken Oscarson, Mildred Taraszka

Members Absent: Kevin Wordelman

Discover Kalamazoo Liaison: Greg Ayers

Staff Present: David Rachowicz

Citizens: Tony Taraszka

1. **Call to Order** – The meeting was held at River Oaks County Park and was called to order at 3:00 p.m. by Chairperson, Thomas Matteson.
2. **Roll Call** – Roll was taken and a quorum was established. **Motion:** Moore moved to excuse members not present. Seconded by Hill. Motion carried by voice vote.
3. **Approval of Minutes – May 5, 2016 Meeting** – Members reviewed the minutes. **Motion:** Oscarson moved to approve the minutes as submitted. Seconded by Moore. Motion carried by voice vote.
4. **Citizen’s Time** – None
5. **Communications** – Rachowicz reported communications included new brochures by the Parks Foundation of Kalamazoo County, quarterly fund statements from the Kalamazoo Community Foundation, and a sample resolution from the Complete Streets Coalition.
6. **Old Business**
 - a. **KRV Trail Update-** Rachowicz gave a brief update on progress and remaining challenges for downtown connection of KRV Trail.
7. **New Business**
 - a. **Park Activity Report** – Members reviewed the report.
 - b. **Park Foundation Update-Pat Crowley-** Crowley reported that the Foundation recently acquired new donor software and she is not sure if she wants to continue as the liaison to the Foundation. Toni Thompson offered to serve in this role.
 - c. **Kalamazoo County Fair Update- Marion Hill-** Hill reported that Fair Council is working on strategic planning and will be holding a joint event for the various groups included in the fair, including the Park Commission, the Sunday prior to the Fair.
 - d. **Special Event Requests-** Members reviewed the special event requests included in their packet. **Motion:** Moore moved to approve all events as submitted. Seconded by Crowley. Motion carried by voice vote.
 - **Kalamazoo Garden Council Plant & Tool Sale- Markin Glen County Park – June 25, 2016**
 - **Just Move Boot Camp - Prairie View County Park –Wednesdays 9:30AM-10:30AM 6/22-8/17**

- e. **River Oaks County Park Update-** Rachowicz gave an update on River Oaks County Park. Crowley suggested adding an electric car charging station.
- f. **2015 Kalamazoo County Park Annual Report-** Rachowicz presented the 2015 Annual Report.
- g. **2016 Kalamazoo County Expo Center Marketing Report-** Rachowicz presented and highlighted the 2016 Expo Center Marketing Report.
- h. **Expo Center Horse Arena Relocation** – Rachowicz reported that the Horse Council has been working with the county to explore options of relocating the horse arenas to the area just south of the 4H Arena. This will be a good change for the fair and will make the horse shows accessible to fair visitors.
- i. **KRV Trail Maintenance Agreement** – Motion: Moore moved to approve the KRV Trail Maintenance Agreement for the Downtown Kalamazoo KRV Trail Connection with the City of Kalamazoo. Seconded by Hill. Motion carried by voice vote.
- j. **Kalamazoo County Parks Endowment Quarterly Reports-** Rachowicz presented the reports and after discussion, the Commission requested that the grant dollars available and total gifts given be removed from the chart and shown separately on the report. Motion: Moore moved to accept the Quarterly Endowment Report. Seconded by Matteson. Motion carried by voice vote.

8. Director's Report

- a. **Budget Report** - Members reviewed the report.
- b. **June Update** –Rachowicz gave a brief update on the dog show, Markin House, and mountain bike trail.

9. Sales Report - Members received a handout.

10. Member's Time – Lechel gave an overview of complete streets and suggested that the Commission give some time on the next agenda to Jim Ferner. Oscarson shared perspective of the Road Commission and funding challenges faced by road agencies. Discussion ensued.

11. Adjournment- The meeting was adjourned at 4:10 p.m.