

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

ORGANIZATIONAL MEETING

JANUARY 6, 2015

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Clerk/Register of Deeds Timothy A. Snow, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on January 6, 2015.

ITEM 2 Invocation: Commissioner Stephanie Moore.

ITEM 3 Pledge of Allegiance: Commissioner Moore led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: John Faul, Interim County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Randy Winterowd, B&G Director; Suzanne Darling, Circuit Court Administrator; Pat Crowley, Drain Commissioner; Jeff Getting, Prosecuting Attorney; Rick Fuller, Sheriff; Mary Balkema, Treasurer; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Request for Approval of Resolution to Elect the Chairperson for a One-Year Term

Commissioner Taylor moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, MCLA 46.3(4) provides that the chairperson of a county board of commissioners shall be elected each odd-numbered year for a two-year term, unless the county board of commissioners provides by resolution that the chairperson shall be elected annually for a one-year term; and

WHEREAS, the Kalamazoo County Board of Commissioners desires to elect its chairperson for 2015 for a one-year term.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby determine to elect its chairperson for the year 2015 for a one-year term.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: None

The motion carried.

ITEM 6 Election of Chairperson

Commissioner Seals moved and it was duly seconded to nominate Commissioner Taylor as Chairperson.

There being no discussion, the motion carried by a voice vote.

Commissioner Tuinier moved and it was duly seconded to close nominations.

There being no discussion, the motion carried by a voice vote.

ITEM 7 Remarks of New Chairperson

Commissioner Taylor thanked the Board for electing him as Chairperson for 2015 and read a statement to the Board.

ITEM 8 Election of Vice Chairperson

Commissioner Moore moved to nominate Commissioner Dale Shugars as Vice Chairperson and Commissioner Shugars respectively declined to accept the nomination.

Commissioner Gisler moved and it was duly seconded to nominate Jeff Heppler as Vice Chairperson.

There being no discussion, the motion carried by a voice vote.

Commissioner McGraw moved and it was duly seconded to close nominations and to have a unanimous vote for Jeff Heppler.

There being no discussion, the motion carried by a voice vote, with one abstention.

ITEM 9 Remarks of Vice Chairperson

Vice Chairperson Heppler thanked the Board. He stated he was humbled and honored to serve in this role.

ITEM 10 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the December 16, 2014, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 11 Communications:

There were no communications.

ITEM 12 Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Warren, Kalamazoo, stated the Drug Court graduated 35 individuals this past year.

ITEM 13 For Consideration**CONSENT AGENDA**Buildings & GroundsA. Request for Approval of an Agreement with Advance Security for Security Services at Gull Road Family Court, Administration Building, and Nazareth Complex

That the appropriate County officials be authorized and directed to execute an Agreement with Advance Security for security services at Gull Road Family Court - \$130,000/year, Administration Building - \$35,000/year, and Nazareth Complex - \$17,000/year; a copy of said Agreement to be attached to the official Minutes of this meeting.

Board of CommissionersB. Review of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated January 6, 2015", noting claims in the total amount of \$2,134,095.24, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated January 6, 2015, and the Director of Finance be authorized to make budgetary transfers, as listed.

C. Request for Adoption of Temporary Bylaws

This item was removed from the Consent Agenda.

D. Request for Approval of 2015 Meeting Schedule

That the Board of Commissioners approve the 2015 meeting schedule:

January 6
January 20

July 7
July 21

February 3
February 17

August 5 (Wednesday)
August 18

March 3
March 17

September 1
September 15

April 7
April 21

October 6
October 20

May 5
May 19

November 3
November 17

June 2
June 16

December 1
December 15

Commissioner Gisler moved and it was duly seconded that Items A. through D., with the exception of Item C., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: None

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually

C. Request for Adoption of Temporary Bylaws

Commissioner McGraw moved and it was duly seconded that the Board of Commissioners Adopt Temporary Bylaws as included in the packet.

Commissioner Rogers asked Corporate Counsel to review the Bylaw process and Mr. Canny did so. He indicated discussion would be held at a future Committee of the Whole meeting.

Commissioner Rogers moved and it was duly seconded to remove language on page 11 concerning employees notify Administration when having dialogue with Commissioners.

Commissioner Shugars stated he would like the Board to review the Organizational Chart and look at how important the Administrator position was.

Commissioner McGraw concurred with Commissioner Shugars comments and he felt a replacement paragraph should be added.

Commissioner Seals stated this particular paragraph was included due to one particular incident and stated it did not belong in the Commissioner Bylaws.

Commissioner Provancher stated he concurred with Commissioner Seals comments.

Commissioner Moore stated she understood what Commissioner Shugars was saying but she concurred with Commissioner Rogers' comments and concerns. She stated the employees weren't just employees but they were constituents and should be able to speak with commissioners.

Commissioner Gisler stated he felt the Board needed to be cautious when dealing with employees.

Commissioner Tuinier stated he agreed with a lot of comments made by Commissioners Gisler, Shugars, and McGraw.

Commissioner Rogers stated this paragraph had created contention and issues with employees. She stated if there was a legitimate concern employees should be allowed to speak with commissioners.

Commissioner Shugars stated he wanted to clarify that the Board needed to get an understanding of its actions and behavior.

Discussion ensued.

Chairperson Taylor inquired if there were any citizens who wanted to address this issue.

Mr. Pete Hanhold, Kalamazoo, addressed the Board concerning this issue. He stated this paragraph did not need to be included in the Bylaws. He felt employees should be able to speak with commissioners.

There being no further discussion roll call on the amended motion was as follows:

The roll call vote was as follows:

Ayes: All members present
Nays: Commissioner McGraw
Abstains: None
Absent: None

The motion carried.

Commissioner Gisler moved and it was duly seconded that the Board approve the Temporary Bylaws

There being no discussion, the motion carried by a voice vote.

ITEM 14 Old Business

E. Administrator Search Firm Proposals

Ms. Kristine Cunningham, Human Resources Director stated seven proposals were received and it was her recommendation to the Board to pick three firms and to have the Board submit any questions they wanted submitted to the firm to the Human Resources Director by January 16, 2015.

Commissioner Shugars stated he would like to have a discussion/retreat prior to hiring a new Administrator.

Chairperson Taylor asked the Board to review the RFP's and get their top three choices to the Human Resources Director.

Commissioner Shugars had concerns with a guarantee of the hiring of an Administrator.

Mr. Canny indicated the language could be negotiated with the search firms.

Commissioner Shugars moved and it was duly seconded to push the timeline out for the process by two meetings starting at February 3 and select the top 3 by January 20.

Commissioner Rogers made a friendly amendment to have the deadline to select search firms as stated in the recommended timeline.

Discussion ensued.

There being no further discussion, the amended motion carried by a voice vote.

ITEM 15 Executive Session

There was no executive session.

ITEM 16 New Business

Commissioner Gisler stated he would like to add a second citizen time on the agenda. Chairperson Taylor suggested getting that recommendation to the Bylaw Committee.

ITEM 17 County Administrator's Report

Interim County Administrator Mr. John Faul stated at future meetings he would provide a written report ahead of time. He stated he prepared a memo for the Board on some upcoming meetings. He indicated a list of advisory board appointments had also been distributed.

ITEM 18 Members' Time

Chairperson Taylor reminded the Board to get their advisory board selections to him as soon as possible.

Vice Chairperson Heppler welcomed the new Commissioners and stated he looked forward to working with them.

Commissioner McGraw congratulated the Chair and Vice Chair on their leadership positions. He acknowledged former Commissioner John Zull in the audience.

Commissioner Moore congratulated the Chair and Vice Chair on the leadership positions. She stated she looked forward to the work ahead.

Commissioner Provancher thanked everyone for those who gave him the opportunity to serve. He also thanked the Board leadership.

Commissioner Rogers congratulated the Board leadership. She stated there were a lot of issues to be dealt with. She thanked employees for all their hard work over the last few months. She indicated Borgess and Bronson would collaborate on a MLK Celebration on MLK Day.

Commissioner Seals congratulated the Board leadership. He thanked the staff for their hard work during this difficult time. He thanked those who sent their condolences on the loss of his mother.

Commissioner Shugars congratulated the Board leadership and stated he looked forward to working together. He asked Administrator Faul to contact MAC concerning the Code of Conduct and Administrator search process.

Commissioner Tuinier congratulated Board leadership. He stated the River Church had moved to a new location.

Commissioner Wordelman stated he was really looking forward to the next two years and that there was a lot of work to be done. He stated he was looking forward to serving.

ITEM 19 Adjournment

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 8:08 p.m.

Timothy A. Snow
Clerk/Register of Deeds

John Taylor, Chairperson
Kalamazoo County Board of
Commissioners