



**Board of
Commissioners'
Meeting**

January 20, 2015

**NOTICE AND AGENDA FOR
JANUARY 20, 2014 MEETING
OF THE
KALAMAZOO COUNTY BOARD OF COMMISSIONERS**

PLEASE TAKE NOTICE that a regular meeting of the Kalamazoo County Board of Commissioners is scheduled for Tuesday, January 20, 2014, at 7:00 p.m. in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- ITEM 1 Call to Order
- ITEM 2 Invocation
- ITEM 3 Pledge of Allegiance
- ITEM 4 Roll Call
- ITEM 5 Approval of Minutes
- ITEM 6 Communications
- ITEM 7 Citizens' Time
- ITEM 8 For Consideration

A. Request for Approval of 25 Year Resolution Honoring Rick Bowden – *Commissioner Shugars*

CONSENT AGENDA

Animal Services & Enforcement

B. Request for Approval of Grant Agreement from the Michigan Department of Agriculture and Rural Development

Circuit Court

C. Request for Approval of an Agreement with the State Court Administrative Office, Michigan Mental Health Court for Juvenile Mental Health Court

District Court

D. Request for Approval to Terminate an Agreement with IyeTek Electronic Payment Processing

E. Request for Approval to Accept Grant Funds from Dorothy U. Dalton Foundation for the Young Adult Diversion Program

Finance

F. Request for Approval of Contract Extension with Portage Cleaners & Laundry

G. Request for Approval of Elimination/Creation of Positions (House Keeping)

H. Request for Approval of Equipment Maintenance Insurance with Specialty Underwriters LLC

Health & Community Services

I. Request for Approval of Grant Agreement with Michigan Medicare/Medicaid Assistance Program (MMAP) for the MI Health Link Project

J. Request for Approval of Memorandum of Understanding with Volunteer Kalamazoo

K. Request for Approval of Addendum to the Letter of Renewal for 2014-2015 Sublease

with the Parks Foundation of Kalamazoo County

- L. Request for Approval of Business Associate Agreement with Various Service Vendors
- M. Request for Approval of Breast and Cervical Cancer Control Program (BCCCP) Updated & Renewed Agreement & Business Associate Agreement
- N. Request for Approval of Amendment #2 to DOE13-39015 Weatherization Subcontract Agreement with DeHaan Heating & Cooling
- O. Request for Approval of Michigan Housing Development Authority (MSHDA) Office of Community Development Designation Form Designating Gillian Stoltman, PhD, MPH for the Role as Required by all CDBG/MSHDA Funds
- P. Request for Approval of Household Hazardous Waste Contracts with Multiple Townships and Municipalities
- Q. Request for Approval of Temporary Employment Agreement with Kim Steinman, M.S., R.E.H.S., Groundwater Specialist for Environmental Health
- R. Request for Approval to Correct Position Eliminations Effective Date
- S. Request for Approval of Elimination/Creation of Positions (Grant, General Fund & other sources)
- T. Request for Approval of Creation of Position (General Fund)
- U. Request for Approval of CDBG Program Lien Subordination with Mr. Brundige

Human Resources

- V. Request for Approval of an Agreement with Snelling Staffing

Planning & Community Development

- W. Request for Approval of Renewal of Agreement for Pictometry-On-Line (Pictometry Connect) with Pictometry International Corp.
- X. Request for Approval of Resolution to Allow Kalamazoo County Access to existing Geographic Information Systems (GIS) Data

Sheriff

- Y. Request for Approval of an Agreement with Kalamazoo Community Mental Health
- Z. Request for Approval to Submit 2015 Marine Grant to the Michigan Department of Natural Resources (MDNR)
- AA. Request for Approval of an Amendment to Telmate Video Visitation Agreement
- BB. Request for Approval Secondary Road Patrol Grant with the State of Michigan Office of Highway Safety Planning

Board of Commissioners

- CC. Request for Approval of Transfers and Disbursements
- DD. Request for Approval of Police Protection Agreement with Charter Township of Texas

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

- ITEM 9 Old Business
- ITEM 10 New Business
- ITEM 11 County Administrator's Report
- ITEM 12 Chairperson's Report
- ITEM 13 Vice Chairperson's Report
- ITEM 14 Members' Time

ITEM 15 Adjournment

Dina Sutton

Dina Sutton
Office Manager for Administrative Services

JANUARY 14, 2015

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

Dina Sutton
Office Manager for Administrative Services
KALAMAZOO COUNTY GOVERNMENT
201 West Kalamazoo Avenue
Kalamazoo, Michigan 49007
TELEPHONE: (269)384-8111
TDD PHONE: (269)383-6464



**RESOLUTION HONORING
Rick Bowden**

WHEREAS, Rick Bowden has served the citizens of Kalamazoo County for twenty-five (25) years as of January 8, 2015; and

WHEREAS, Rick Bowden has faithfully served as a Deputy/CO II; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Rick Bowden has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

STATE OF MICHIGAN)
) SS
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on January 20, 2015.

Timothy A. Snow
County Clerk/Register

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: January 20, 2015

DEPARTMENT: Animal Services and Enforcement

PREPARED BY: Stephen Lawrence

SUBJECT: 2015 Animal Welfare Fund Grant Acceptance

SPECIFIC ACTION REQUESTED:

Approve acceptance of grant from The Michigan 2015 Animal Welfare Fund

DESCRIPTION OF ACTION (dollar amount, purpose):

Acceptance of \$7,000 grant from The Michigan 2015 Animal Welfare Fund for spay/neuter of at-risk shelter animals.

TIME FRAME OF ACTION:

January 1, 2015 –December 31, 2015

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

State of Michigan

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NA

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

New

ANY OTHER PERTINENT INFORMATION:

This is a reimbursement grant for \$7,000.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

NA

CONTACT PERSON WITH PHONE NUMBER:

Stephen Lawrence (269) 383-8771



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF AGRICULTURE
AND RURAL DEVELOPMENT

JAMIE CLOVER ADAMS
DIRECTOR

December 15, 2014

Kalamazoo Co. Animal Service & Enforcement
Stephen Lawrence
2500 Lake Street
Kalamazoo, Michigan 48048

Dear Mr. Lawrence:

Thank you for participating in the Michigan Department of Agriculture and Rural Development's 2015 Animal Welfare Fund Grant selection process.

Your grant application has been reviewed and selected for funding. You will be offered a 2015 Animal Welfare Fund grant in the amount of \$7,000.

Funds will be distributed to facilities in the form of reimbursements after proper documentation, including receipts, has been submitted. An electronic copy of the grant agreement will be sent to you by the first part of January, 2015. Please **print and sign two** copies and return both to our office with attention to Debbie Mulvaney.

Failure to return the signed contact by January 30, 2015, will result in forfeiting the grant funds. One completed original document will be returned to you.

If you have any questions about this communication, please contact Debbie Mulvaney at (517) 284-5684. Additional information about the 2015 grant cycle and future cycles can be found at www.michigan.gov/animalshelters.

Respectfully,

A handwritten signature in cursive script that reads "James Averill".

James Averill, DVM, PhD
State Veterinarian and Division Director
Animal Industry Division

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF:** January 20th, 2015**DEPARTMENT:** 9th Circuit Court**PREPARED BY:** Ann Filkins**SUBJECT:** Grant Acceptance**SPECIFIC ACTION REQUESTED:**

Permission to submit accept funds for a Juvenile Mental Health Court Grant

DESCRIPTION OF ACTION (dollar amount, purpose):

\$42,805

The 9th Circuit Court will use funds from the planning grant to design and prepare for the implementation of a Juvenile Mental Health Court. First, planning grant funds will be used to establish an improved process for compiling, analyzing, and sustaining information of the mental health data of juveniles at every point in the justice system. Second, planning grant funds will be used to allow planning team members to visit existing Juvenile Mental Health Courts in Michigan and learn from their experiences and best practices. Third, planning grant funds will be used to pay for the coordination of the planning team and planning process for the development and implementation of a new way of fulfilling the youth of Kalamazoo County's mental health and developmental needs.

TIME FRAME OF ACTION:

1/1/2015 – 9/30/2015

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

State

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

N/A

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

New

ANY OTHER PERTINENT INFORMATION:**PROCUREMENT INFORMATION:**

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

Ann Filkins 384-8253

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: January 20, 2015

DEPARTMENT: 8th District Court

PREPARED BY: Tina L. Keifer, Court Administrator

SUBJECT: Withdrawal from IyeTek Electronic Payment Processing Agreement

SPECIFIC ACTION REQUESTED:

Request to withdraw from IyeTek Electronic Payment Processing Agreement

DESCRIPTION OF ACTION (dollar amount, purpose):

8th District Court would request to withdraw from an agreement entered between Kalamazoo County and IyeTek LLC on June 2, 2009, allowing 8th District Court to accept electronic payments of civil infraction citations issued through eCitation (IyeTek software) over the internet. The cost to the citizen is a \$7.00 convenience fee plus a percent per transaction.

The Board of Commissioners recently approved an agreement between Kalamazoo County and GovPayNet which allows 8th District Court to accept electronic payments. GovPayNet does not charge a convenience fee, only a percentage per transaction. GovPayNet also accepts payment of all monies owing to the 8th District Court, it is not limited to the payment of only civil infraction citations.

Because of the GovPayNet approval, IyeTek Electronic Payment Processing is no longer necessary and we request a withdrawal from the Agreement.

TIME FRAME OF ACTION:

30 Days from Board Approval.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

None

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: Tuesday, Jan. 20, 2015

DEPARTMENT: 8th District Court

PREPARED BY: Lynn Kirkpatrick, Probation Services Director

SUBJECT: Approval to accept grant funds provided by the Dorothy U. Dalton Foundation for the 8th District Court Young Adult Diversion Program.

The Young Adult Diversion Court (YADC) was started in April 2013. It is an innovative probation program that works with young adults ages 17-20 who are having difficulty completing probation successfully. YADC is an energetic program designed to address not only the symptoms – or criminal charges that brought the individual to the court’s attention – but also the underlying issues that manifested in the criminal behavior.

SPECIFIC ACTION REQUESTED: The 8th District Court requests Board approval for acceptance of a grant award from the Dorothy U. Dalton Foundation in the amount of \$10,000 for our Young Adult Diversion Court Program.

DESCRIPTION OF ACTION (dollar amount, purpose):

Funding is in the amount of \$10,000. These funds are designated for the cost of life skills/leadership development programs(s) for YADC participants.

TIME FRAME OF ACTION:

This contract runs the length of the grant: Jan 5, 2015 – Jan 1, 2016.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Local: Dorothy U. Dalton Foundation.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

No new personnel required.

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION: No County match required.

PROCUREMENT INFORMATION: N/A

CONTACT PERSON WITH PHONE NUMBER:

Lynn Kirkpatrick, Probation Services Director, 383-8966.

DOROTHY U. DALTON FOUNDATION
Greenleaf Trust Building
211 S. Rose Street
Kalamazoo, Michigan 49007
269.388.9800

December 30, 2014

Hon. Anne E. Blatchford
8th District Court Judge
8th District Court Young Adult Diversion Program
227 W. Michigan Ave.
Kalamazoo, MI 49007

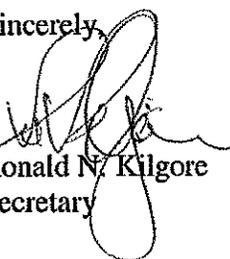
Dear Hon. Blatchford:

I am pleased to advise you that the Dalton Foundation Trustees approved a grant in the amount of \$10,000 for the 8th District Court Young Adult Diversion Program.

A check in the amount of \$10,000 is enclosed in full payment of this grant.

The Trustees request that a brief annual report be submitted which should include a one page summary and a financial statement.

Sincerely,



Ronald N. Kilgore
Secretary

RNK/sw
Enclosure

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: January 20, 2015

DEPARTMENT: Office of Finance – Purchasing

PREPARED BY: Thomas G. O'Brien

SUBJECT: Contract Extension for Dry Cleaning and Laundry Services, Uniforms

SPECIFIC ACTION REQUESTED:

Request Board Approval of a contract extension with Portage Cleaners & Laundry for Dry Cleaning and Laundry Service, Uniforms for the requirements of the Sheriff's department and Animal Services & Enforcement.

DESCRIPTION OF ACTION (dollar amount, purpose):

Extend a fixed price contract (for 44 line items) for a period of one year to Portage Cleaners & Laundry. The estimated Grand Weekly Total of this fixed price contract is \$3,054.75.

Contract award dollar amount is an estimate based on estimated quantities multiplied by the unit price bid.

TIME FRAME OF ACTION: January 1, 2015 to December 31, 2015

This is the second of four (4) extensions, each for one-year (1) period upon mutual agreement of all parties.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): N/A

PERSONNEL IF REQUIRED: N/A

NEW OR RENEWAL: Renewal.

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

Jointly bid with City of Kalamazoo and City of Portage with County of Kalamazoo acting as lead agency in 2012. The City of Kalamazoo and the City of Portage will also extend their respective contracts with Portage Cleaners & Laundry.

CONTACT PERSON WITH PHONE NUMBER:

Thomas G. O'Brien, Purchasing Coordinator 383-8967

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: January 20, 2015

DEPARTMENT: Finance Department

PREPARED BY: Tracie Moored

SUBJECT: 2015 Budget position changes

SPECIFIC ACTION REQUESTED:

Housekeeping item regarding position movements associated with the 2015 budget

DESCRIPTION OF ACTION (dollar amount, purpose):

TIME FRAME OF ACTION:

Effective 1/1/15

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

Eliminate:

10723-016	Senior Deputy Clerk	1.0	D15	\$12.79-\$15.50	101-136
10726-006	Bench Clerk	1.0	D21	\$14.83-\$17.97	101-136
10728-001	Swing Senior Deputy Clerk	1.0	D21	\$14.83-\$17.97	101-136
10040-001	Legal Assistant III Juvenile	1.0	K05	\$14.04-\$18.95	101-229
10715-012	Corrections Officer I	1.0	F17	\$20.90-\$28.38	101-302
10437-066	Deputy CO II	1.0	F19	\$21.85-\$31.04	101-302
10437-110	Deputy CO II	1.0	F19	\$21.85-\$31.04	101-302
10437-124	Deputy CO II	1.0	F19	\$21.85-\$31.04	101-303
10440-003	Sergeant	1.0	F22	\$25.18-\$36.02	101-302

Create:

10723-016	Senior Deputy Clerk	1.0	D15	\$12.79-\$15.50	104-136
10726-006	Bench Clerk	1.0	D21	\$14.83-\$17.97	104-136
10728-001	Swing Senior Deputy Clerk	1.0	D21	\$14.83-\$17.97	104-136
10040-001	Legal Assistant III Juvenile	1.0	K05	\$14.04-\$18.95	104-229
10715-012	Corrections Officer I	1.0	F17	\$20.90-\$28.38	104-302
10437-066	Deputy CO II	1.0	F19	\$21.85-\$31.04	104-302
10437-110	Deputy CO II	1.0	F19	\$21.85-\$31.04	104-302
10437-124	Deputy CO II	1.0	F19	\$21.85-\$31.04	104-303
10440-003	Sergeant	1.0	F22	\$25.18-\$36.02	104-302

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER: Tracie Moored 384-8090

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF: January 20, 2015****DEPARTMENT: Office of Finance - Purchasing****PREPARED BY: Thomas G. O'Brien****SUBJECT: Equipment Maintenance Insurance with Specialty Underwriters LLC.**

SPECIFIC ACTION REQUESTED: Approval of equipment maintenance insurance for the following departments: Board Office, Circuit Court – Family Division, Clerk/Register, Finance, Friend of the Court, Probate Court, Treasurer, and Buildings & Grounds. In consideration for the premium paid, the County is reimbursed for direct costs incurred to repair scheduled equipment.

DESCRIPTION OF ACTION (dollar amount, purpose): \$15,278.00 for the 12 month period starting February 1, 2015. Payments made on quarterly basis. Costs charged back to the aforementioned departments covered by the policy.

TIME FRAME OF ACTION: Renew Effective Date February 1, 2015 to February 1, 2016

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

PERSONNEL IF REQUIRED: N/A

NEW OR RENEWAL: Renewal

ANY OTHER PERTINENT INFORMATION:

Cost of coverage for the equipment on the policy reduced by \$2,693.00 (15%) from the cost of the prior year's policy.

PROCUREMENT INFORMATION:

Bid out on December, 30 2014.

CONTACT PERSON WITH PHONE NUMBER:

Thomas G. O'Brien, Purchasing Coordinator 383-8967



Kalamazoo County

Health & Community Services

3299 Gull Road, P.O. Box 42, Nazareth, MI 49074-0042

DATE: January 20, 2015
TO: County Board of Commissioners
FROM: Gillian A. Stoltman, Ph.D, M.P.H, Director/Health Officer
RE: ITEMS FOR YOUR CONSIDERATION

A. APPROVAL OF GRANT FROM THE MICHIGAN MEDICARE/MEDICAID ASSISTANCE PROGRAM (MMAP) TO THE HEALTH AND COMMUNITY SERVICES/AREA AGENCY ON AGING IIIA FOR THE MI HEALTH LINK PROJECT

ACTION REQUESTED

HCS Administration requests Board approval of a grant from the Michigan Medicare/Medicaid Assistance Program (MMAP) to the Kalamazoo County HCS/Region IIIA Area Agency on Aging to support the MI Health Link Project, in the amount of \$6,003.00. The grant period is October 1, 2014 through September 30, 2015.

DESCRIPTION OF SUBJECT

These funds are intended for Medicare Medicaid Assistance Program staff and volunteers to provide community outreach, beneficiary education, options counseling and program assistance to individuals who are eligible for MI Health Link. MI Health Link is a pilot project that will integrate care for individuals who are eligible for Medicare and Medicaid with the outcome of reducing costs and improving quality of life. The county will subcontract this funding to Senior Services Southwest MI who is Kalamazoo County's provider of MMAP services.

RELATIONSHIP TO GOALS

This program meets the goal of strengthening the capacity of individuals and families at risk within the community to take control of their lives and work towards self-sufficiency.

FUNDING SOURCE

There are no County funds associated with this request. Funding is from the State through a Federal grant from the Center for Medicare/Medicaid Services.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

CONCERNS/ISSUES

There are no issues or concerns at this time. If you have any questions, please contact Judy Sivak, Area Agency on Aging Director at 373-5153 or at jasiva@kalamazoo.org.

B. APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE KALAMAZOO COUNTY HEALTH & COMMUNITY SERVICES DEPT./REGION IIIA AREA AGENCY ON AGING AND VOLUNTEER KALAMAZOO

ACTION REQUESTED

HCS Administration requests approval to enter into a Memorandum of Understanding (MOU) with Volunteer Kalamazoo effective January 21, 2015.

DESCRIPTION OF SUBJECT

Volunteer Kalamazoo requires a MOU to assure organizations receiving referrals for volunteers are legitimate and are managing volunteers with appropriate policies and procedures. We are looking forward to recruiting more volunteers for our Matter of Balance and Personal Action Toward Health programs through an affiliation with Volunteer Kalamazoo.

RELATIONSHIP TO GOALS

The volunteer opportunities associated with this agreement meet the goal to "Strengthen the capacity of individuals and families at risk within the community to take control of their lives."

FUNDING SOURCE

There are no funds associated with this request.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Judy Sivak, AAA Director at 373-5153 or at jasiva@kalcounty.com.

C. APPROVAL OF ADDENDUM TO THE LETTER OF RENEWAL FOR 2014-2015 SUBLEASE

ACTION REQUESTED

HCS Administration requests Board approval of amendment #5 to the sublease agreement for 2015 between the County and the Parks Foundation of Kalamazoo County.

DESCRIPTION OF SUBJECT

The lease addendum conveys a per square foot rate of \$12.00 for 178 square feet resulting in a monthly rental rate of \$178.00 for January 1, 2015 through December 31, 2015. The resulting annual cost of \$2,136.00 is based on 100% of subleased area total square feet for room #224 – 2nd Wing, 2nd Floor. The mission of this agency aligns with that of the Health and Community Services Department and the presence of these services at Nazareth is a resource for HCS, the Parks Foundation and other County programs.

RELATIONSHIP TO GOALS

The services and program that this renter provides is consistent with the HCS goal of improving the health of the community.

FUNDING SOURCE

No County funds are required as a result of this request.

PERSONNEL

There are no personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Ryan Post, Financial Systems Supervisor at 373-5254 or at rjpost@kalcounty.com.

D. APPROVAL OF BUSINESS ASSOCIATE AGREEMENT BETWEEN HEALTH & COMMUNITY SERVICES AND VARIOUS SERVICE VENDORS

ACTION REQUESTED

HCS Administration requests Board approval to enter into Business Associate Agreements (BAA) with the service vendors as listed below. BAA's will commence November 1, 2014.

Vendor:

Gordon Water Systems
K & S Vending Services

DESCRIPTION OF SUBJECT

The vendors listed above provide needed services for KCHCS and as such may involve potential interactions & access to personal health information (PHI), KCHCS wishes to establish a business associate relationship between our entities to ensure all information is accurately and appropriately exchanged, transported and stored.

RELATIONSHIP TO GOAL

This partnership supports and aids KCHCS in its overall goal of reducing preventable disabilities and deaths and promoting healthy lifestyles and choices for all Kalamazoo County Residents.

FUNDING SOURCE

No funds are required as a result of this request.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have questions, please contact Courtney Davis, HCS Administrative Coordinator, at 373-5197 or at cldavi@kalamazoo.org

E. APPROVAL OF MEMORANDUM OF UNDERSTANDING AND BUSINESS ASSOCIATE AGREEMENT BETWEEN KALAMAZOO COMMUNITY MENTAL HEALTH & SUBSTANCE ABUSE SERVICES (KCMHSAS) AND THE HEALTH & COMMUNITY SERVICES DEPARTMENT

ACTION REQUESTED

HCS Administration requests Board approval of a Memorandum of Understanding (MOU) and Business Associate Agreement (BAA) with Kalamazoo Community Mental Health & Substance Abuse Services and KCHCS. Both agreements will be effective as of January 1, 2015 to December 31, 2019.

DESCRIPTION OF SUBJECT

These agreements will allow HCS and KCMHSAS to work together and collaborate to better facilitate referrals and to coordinate services for residents of the Kalamazoo Community. This will ensure better utilization of resources for the provision of care provided by both organizations.

RELATIONSHIP TO GOALS

The acceptance of this agreement will further HCS's goal to improve the overall health of the community by reducing preventable disabilities and deaths and promoting healthy lifestyles and choices.

FUNDING SOURCE

There is no funding associated with this request.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Courtney L. Davis, Administrative Coordinator, at (269) 373-5197 or cldavi@kalcounty.com

F. APPROVAL OF A BREAST AND CERVICAL CANCER CONTROL PROGRAM (BCCCP) UPDATED & RENEWED AGREEMENT AND BUSINESS ASSOCIATE AGREEMENT

ACTION REQUESTED

HCS Administration requests Board approval of a new Agreement and Business Associate Agreement (BAA) with Sturgis Hospital, Inc., whose provider contract has automatically renewed for 10 years or more. The updated agreement will ensure services continue according to current program requirements. Agreement is effective July 1, 2014 and will automatically renew each year thereafter.

DESCRIPTION OF SUBJECT

The Breast and Cervical Cancer Control Program (BCCCP) is a Center for Disease Control and Prevention funded program under Title XV, which seeks to reduce the unacceptably high prevalence of breast and cervical cancer among poor, older women in the country. Kalamazoo County Health and Community Services Department serves an eight-county region through contracted providers who screen the targeted population. Medical providers who have agreed to participate in BCCCP will provide all or a portion of the enrollment, screening examination, diagnostic and consultation services for eligible women. Payment for the services described in the contract will be made by the State of Michigan at the standard Medicare based rates set annually by the Michigan Department of Community Health.

RELATIONSHIP TO GOALS

HCS works to improve the overall health of the community by reducing preventable disabilities and deaths. Deaths from breast and cervical cancer are preventable, and this program allows us to assist low-income women in obtaining early diagnosis of breast and cervical cancer.

FUNDING SOURCE

No County funds are required as a result of this action. Funding for this agreement is from the Michigan Department of Community Health through the CPBC Agreement.

PERSONNEL

There are no new personnel associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Lynn Ann Jones, Women's Health Supervisor at 269-373-5383 or lajone@kalcounty.com

**G. APPROVAL OF AMENDMENT #2 TO DOE13-39015 WEATHERIZATION
SUBCONTRACTOR AGREEMENT WITH DEHAAN HEATING & COOLING**

ACTION REQUESTED

HCS Administration requests Board approval of amendment #2 to Weatherization subcontractor agreement with DeHaan Heating & Cooling for the period of July 1st, 2013 through July 1, 2015 with the entities listed below. The original agreements were approved by the Board on 12-17-13.

DESCRIPTION OF SUBJECT

This subcontract agreement amendment accounts for new requirements from the federal government in relation to contractor trainings. The amendment provides for the incorporation of Quality Control Inspector Training, Weatherization Auditor Training, Crew Leader Training, and Weatherization Worker Training to be paid for with DOE

funding, by the County of Kalamazoo, into the current agreement. This will allow the continuation of Weatherization related work to be completed for Kalamazoo residents in need. This is a result of the grant award, DHS DOE13-39015, previously accepted by the Board of Commissioners.

RELATIONSHIP TO GOALS

The approval of this contract amendment will further the department's goal to strengthen the capacity of individuals and families at risk within the community to take control of their lives, work toward their self-sufficiency, and help improve the housing stock in our community.

FUNDING SOURCE

No county general funds are required. Funding is from the DHS grant award DOE13-39015 (U.S. Department of Energy through the Michigan Department of Human Services).

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

County Purchasing Policy was followed. The subcontractor identified above submitted a successful RFQ to the HCS – Community Action Agency.

ISSUES AND CONCERNS

There are no issues or concerns. If you have any questions, please contact Amber Leverette, Housing and Neighborhoods Coordinator, Community Action Agency 373-5101 or at arleve@kalcounty.com.

H. DESIGNATION OF MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (MSHDA) AUTHORIZED OFFICIAL FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT

ACTION REQUESTED

HCS Administration requests the County Board to designate the following individual from the Health and Community Services Department, to the designated role as required for all CDBG/MSHDA funds on behalf of the County governing board to MSHDA:

- Authorized Official – Gillian A. Stoltman, PhD, MPH

DESCRIPTION OF SUBJECT

The CDBG grant allows for the rehab of 5 low-income homes and emergency repairs on 5 additional units.

This action allows for the appropriate roles to be filled in order to continue to sign and submit CDBG/MSHDA grant related documents. The designated official will be authorized to electronically submit grant related reports, forms, and other documents to MSHDA on behalf of the CBOC.

RELATIONSHIP TO GOALS

This CDBG award allows HCS – Community Action Agency to complete 5 CDBG Rehabilitation projects on low income housing within the County of Kalamazoo and additionally provide emergency repairs on 5 low income units.

FUNDING SOURCE

There are no County funds associated with this request. All funding for the CDBG Program is from the Michigan State Housing Development Authority and is designated for the specific purpose of rehabilitation of low income housing.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES AND CONCERNS

There are no issues or concerns. If you have any questions, please contact Amber Leverette, Housing & Neighborhoods Coordinator, 373-5101 or arleve@kalcountry.com.

I. APPROVAL OF HOUSEHOLD HAZARDOUS WASTE CONTRACTS WITH MULTIPLE TOWNSHIPS AND MUNICIPALITIES

ACTION REQUIRED

HCS Administration requests Board approval of the following contracts between the county governmental units listed below (both in and out-of-county units) and the County of Kalamazoo Health and Community Services Department for the Household Hazardous Waste Program. These contracts are for the period of January 1, 2015 to December 31, 2015 and will establish each unit's funding for fiscal year 2015.

GOVERNMENTAL UNITS AND FUNDING

1. Charleston Township \$ 1,500
2. City of Kalamazoo \$ 40,000

3. Comstock Township \$ 10,815
4. Oshtemo Township \$ 12,000
5. Texas Township \$ 10,000
6. Village of Vicksburg \$ 625

DESCRIPTION OF SUBJECT

The County will provide collection services to each unit's residents at the Household Hazardous Waste Center as long as that unit has funds on account with the county to cover the costs of their citizen's utilization of the service.

RELATIONSHIP TO GOALS

These contracts will allow the collection of household hazardous waste in 2015 from each unit's residents and will allow removal of household hazardous waste from the waste stream, thus preventing environmental contamination problems. This program is consistent with the HCS's goal to improve the quality and safety of the physical environment for Kalamazoo County residents.

FUNDING SOURCE

Funding amounts for each governmental unit are listed above. Each of the in-county amendments includes a specific amount for operational expenses, which is based on a cost-sharing formula. Both in-county and out-county are charged based on actual participation by individual households. Out-of-county municipalities are charged for actual participation plus a \$34.75 service fee per household. If the funds for a unit are exhausted before the contract period ends, that unit's residents will not receive collection services unless more funds are transferred to the county.

PERSONNEL

There are no new personnel issues associated with this item.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Deb Cardiff, Division Manager, Environmental Health at 373-5347 or dacard@kalcounty.com.

**J. TEMPORARY EMPLOYMENT AGREEMENT WITH KIM STEINMANN, M.S.,
R.E.H.S., GROUND WATER SPECIALIST FOR ENVIRONMENTAL HEALTH**

ACTION REQUESTED

HCS Administration requests Board approval of a Temporary Employment Agreement with Kim Steinmann, M.S., R.E.H.S. to provide Ground Water Specialist oversight to the Environmental Health Division effective January 21, 2015. Her rate of pay will be \$30 per hour, not to exceed 90 Days.

DESCRIPTION OF SUBJECT

Environmental Health has a Groundwater Specialist vacancy. During the hiring and training process of the new Groundwater Specialist, Kim Steinmann will fulfill the work responsibilities associated with this position.

The Groundwater Specialist evaluates environmental conditions to reduce adverse impact to groundwater and wells from disease causing organisms and chemical contamination in order to assure law and rule compliance, prevent disease, prolong life, protect the environment, and promote the overall public health of the citizens of Kalamazoo County.

RELATIONSHIP TO GOALS

The Health and Community Services Department seeks to improve the overall health of the community by reducing preventable disabilities and deaths and promoting healthy lifestyles and choices. This temporary employee will provide gap programmatic coverage and education associated with established goals.

FUNDING SOURCE

General Fund

PERSONNEL

Kim Steinmann will be a temporary contract employee.

PROCUREMENT

There are no procurement issues associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Vern Johnson, Environmental Health Supervisor at 373-5356 or vljohn@kalcounty.com

K. APPROVAL TO CORRECT POSITION ELIMINATIONS EFFECTIVE DATE

ACTION REQUESTED

HCS Administration requests Board approval to correct the effective dates of two position elimination actions approved by the Board at the December 16, 2014 meeting.

DESCRIPTION OF SUBJECT

Position actions relative to the HCS reorganization were approved by the Board at the December 16, 2014 meeting. The effective date of two position eliminations are being corrected via this agenda item.

RELATIONSHIP TO GOALS

Establishing the organizational leadership for HCS will contribute to meeting all goals of the department.

FUNDING SOURCE

Not applicable.

PERSONNEL

The action required is to correct the elimination effective date of the following positions from 11/24/14 to 12/23/14:

<u>Account:</u>	<u>Position #</u>	<u>FTE</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
101-613	Deputy Director 10700-001	1.0	K13	67,787-91,540	12/23/14
221-218	Clinical Svcs. Division Manager 10149-001	1.0	K11	55,224-74,547	12/23/14

PROCUREMENT

There is no procurement associated with this action.

ISSUES/CONCERNS

There are no issues or concerns. Please direct questions to Tamara Lahman, Deputy Director FMA at 373-5257 or talahm@kalcounty.com.

L. POSITION CREATIONS AND ELIMINATIONS IN THE AREA AGENCY ON AGING IIIA

ACTION REQUESTED

HCS Administration requests Board approval to eliminate 2.75 FTEs and create 4.80 FTEs in response to the increased general fund appropriation to the Area Agency on Aging.

DESCRIPTION OF SUBJECT

This request is due to the additional \$300,000 allocation from the County Board to the AAIIIA, effective January 1, 2015, in recognition of the waiting list for services to help

Kalamazoo County adults 60 and over remain in their own homes. Two additional social workers are needed to provide care consultant services for the 80-100 people who can be taken off the waiting list. The current administrative assistant, who does the billing of contractors, needs to be increased from a .95 FTE to a 1.0 FTE in order to handle the additional work.

In addition, staff who will have responsibilities across multiple funding sources are being moved into the 690 Fund so that their time can be appropriately charged between grant and general fund programs in accordance with Federal grant regulations.

FUNDING SOURCE

The two Social Worker position creations will be funded by the general fund and the other position creations will be funded by a mixture of grant, general fund and other sources in accordance with appropriate cost distribution methodologies.

PERSONNEL

Eliminate:

Account#	Position Title/#	Grade	FTE	Pay Range	Effective
280-141	Director, Older Adult Services/#10356	K11	1.0	\$56,326-\$76,044	1/24/15
280-141	QA & Planning Coordinator #10870	K8	.80	\$41,516-\$56,056	1/24/15
282-141	Administrative Assistant #10718	K4	.95	\$26,520-\$35,817	1/24/15

Create:

Account#	Position Title/#	Grade	FTE	Pay Range	Effective
690-005	Director, Older Adult Services/#10356	K11	1.0	\$56,326-\$76,044	1/24/15
690-005	QA & Planning Coordinator #10870	K8	.80	\$41,516-\$56,056	1/24/15
690-005	Administrative Assistant #10718	K4	1.0	\$26,520-\$35,817	1/24/15
282-154	Social Worker #10743- NEW	K7	2.0	\$35,942-\$48,526	1/24/15

PROCUREMENT

There is no procurement related to this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Judy Sivak, AAIIIA Director at jasiva@kalcounty.com or 373-5153.

M. POSITION CREATION IN THE HCS – COMMUNITY ACTION AGENCY

ACTION REQUESTED

HCS requests Board approval to create a 1.0 FTE Community Action Agency Manager position for the Community Action Agency in the Health and Community Services Department.

DESCRIPTION OF SUBJECT

This request will allow for a better and more centralized oversight of the work and functions of the Community Action Agency (CAA). The CAA operates many community service and self-sufficiency programs for low-income and at-risk members of the community. These programs and functions, funded by CSBG and CDBG grants, require adherence to many state and federal policies and guidelines and the creation of this position will ensure that optimal service is provided while following these key grant regulations. This creation also directly relates to the recent reorganization of the department and to the position eliminations approved by the Board at the 12.16.14 meeting.

RELATIONSHIP TO GOALS

Establishing designated leadership for the Community Action Agency will contribute to all goals of the agency and the HCS department overall.

FUNDING SOURCE

This position, as a part of the HCS reorganization, is a County General Fund supported position.

PERSONNEL

Create:

<u>Account #</u>	<u>Position Title/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
793-141	Community Action Agency Manager #TBD-new	K10	1.0	\$49,753.60-\$67,142.40	1/21/15

PROCUREMENT

There is no procurement associated with this request.

CONCERNS/ISSUES

There are no concerns or issues. If you have any questions, please contact Lucinda M. Stinson, Deputy Director - Community Services at 373-5012 or lmstin@kalcounty.com

**N. APPROVAL OF A CDBG PROGRAM LIEN SUBORDINATION BY THE
KALAMAZOO COUNTY HEALTH AND COMMUNITY SERVICES
DEPARTMENT/COMMUNITY ACTION AGENCY**

ACTION REQUESTED

HCS Administration requests Board approval of a lien subordination between the KCHCS – Community Action Agency CDBG Program and Mr. Brundige.

DESCRIPTION OF SUBJECT

The purpose of the Community Development Block Grant (CDBG) Home Rehabilitation Program is to ensure access to safe and comfortable housing for low income homeowners in Kalamazoo County. A lien is placed on the home until the amount of the loan is paid off. The County can agree to subordinate its lien if the client is refinancing for term and/or rate reduction on their mortgage and there will be no cash back. The Brundige home participated in the CDBG program in 2005.

RELATIONSHIP TO GOALS

This will further the department's goal for the Community Action Agency to strengthen the capacity of individuals and families at risk within the community and to take control of their lives and work toward their self-sufficiency.

FUNDING

There are no County funds associated with this request.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request

CONCERNS/ISSUES

There are no concerns or issues. If you have any questions, please contact Amber Leverette, Housing & Neighborhoods Coordinator at 373-5101 or at arleve@kalcounty.com

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: January 20, 2015

DEPARTMENT: Human Resources Department

PREPARED BY: Kristine Cunningham, Human Resources Director

SUBJECT: Snelling Staffing Agreement – Rate Increase

SPECIFIC ACTION REQUESTED:

Change rate of pay from 34% over county wages to 36% over county wages for temporary employees through Snelling Staffing.

DESCRIPTION OF ACTION (dollar amount, purpose):

On October 1, 2013, the Board of Commissioners approved a contract with Snelling Staffing to provide temporary employees for the County. The contract states that the "County shall compensate [Snelling] for its services under this Contract in the following manner 34% over County Rate of Pay."

Due to the costs associated with the Affordable Care Act, increases in minimum wage nationwide, and changes in paid leave ordinances across the country, Snelling is requesting changing the rate of pay from 34% over county wages to 36% over county wages.

TIME FRAME OF ACTION:

Effective 1/21/2015 - 9/30/2015.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Department and Court budgets within the General Fund.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

N/A

NEW OR RENEWAL:

N/A

CONTACT PERSON WITH PHONE NUMBER:

Kristine Cunningham, 384-8100 or kdcunn@kalcounty.com



RECEIVED

JAN 08 2015

KALAMAZOO COUNTY
HUMAN RESOURCES

Date: January 20, 2015
To: Board of Commissioners
County of Kalamazoo
Subject: 2015 ACA Adjustments

Since its earliest inception in 2010, Snelling has been evaluating the developing regulations governing the Affordable Care Act (ACA) to ensure that our customer service and our employee strategies are in alignment and that they continue to best meet the needs of our business partners. In concert with our insurance broker and financial advisors, Snelling has elected to provide a healthcare plan for our temporary employees classified as 'full-time' or 'full-time equivalent' that meets the requirements of minimum essential coverage in the year 2015.

To maintain the exceptional level of service and the quality of employees you expect from Snelling, it is necessary to share with you some of the associated cost of program implementation. Over the next year, Snelling will face applicable minimum wage increases, paid leave ordinances as mandated by each state, and ACA costs. Therefore, **Snelling is submitting a formal request to raise the Kalamazoo County rate by 2%, pending approval by the Board of Commissioners.**

Our Snelling team would like to thank you for your continued partnership as we navigate together the changing landscape of the American workplace. We appreciate your loyalty and we offer you our own. If you would like general information on the ACA and how it applies to the County, please contact our Snelling office to schedule a meeting.

Kind regards,

A handwritten signature in black ink, appearing to read "Lori Knoll-Amb", with a stylized flourish at the end.

Lori Knoll-Amb | Regional Director

6794 S. Westnedge, Portage, MI 49024
o: 269.324.2715 | f: 269.324.2754 | c: 269.598.4838

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: January 20, 2015 – BOC Consent agenda

DEPARTMENT: Planning & Community Development

PREPARED BY: Lotta Jarnefelt

SUBJECT: Renewal of Agreement for Pictometry-On-Line (Pictometry Connect) between County of Kalamazoo and Pictometry International Corp.

SPECIFIC ACTION REQUESTED:

Approve renewal of the License and Service Level Agreement between County of Kalamazoo and Pictometry International Corp.

DESCRIPTION OF ACTION (dollar amount, purpose):

In 2009, Pictometry Corp. was originally contracted to produce aerial photography of Kalamazoo County. Pictometry Corp. provides two ways of viewing the imagery: desktop software (which is included in the price of the flight) or, for an additional fee, access through a website called Pictometry-On-Line or POL. The desktop software is no longer supported, and the website access to POL is now the preferred and superior way to access the imagery. In 2013, a new aerial flight provided updated imagery of the whole county. Several training sessions were arranged to educate and expand the number of users of the website. Many county department staffs and municipal employees throughout the county use the web access. Pictometry is invaluable in locating the exact properties in the county, with visible parcel outlines and views from a bird's eye perspective from four directions. In 2014, the POL service was negotiated to temporarily be provided free of charge for a year, with a savings of \$3,000 to the County. In 2015, the charge has been determined at 50%, or \$1,500. Eligible users will continue to be able to connect to the website with a login and password, and new eligible users are welcome to contact the Planning department to sign up.

TIME FRAME OF ACTION:

The web access will continue seamlessly through February 2016.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

The Planning department will cover the fee.

PERSONNEL IF REQUIRED: NA

NEW OR RENEWAL OR AMENDMENT:

Renewal of 2014 Pictometry On line (POL) agreement

ANY OTHER PERTINENT INFORMATION: NA

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why) Contract was not bid out. Pictometry International Corp. is the sole source of the Pictometry-On-Line POL web application.

CONTACT PERSON WITH PHONE NUMBER:

Lotta Jarnefelt at 384-8115 or at lmjarn@kalcounty.com

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: January 20, 2015 BOC – Consent agenda

DEPARTMENT: Planning & Community Development
PREPARED BY: Lotta Jarnefelt

SUBJECT: Resolution Regarding Geographic Information Systems (GIS) Data in the County

SPECIFIC ACTION REQUESTED: Approval of Resolution to Allow Kalamazoo County Access to Geographic Information Systems Data in the townships of Comstock, Cooper, Oshtemo, Pavilion, Schoolcraft and Texas, and the Village of Vicksburg.

DESCRIPTION OF ACTION (dollar amount, purpose):

The municipalities listed above have approved a resolution/agreement that allows the County access to GIS data that has been created for them by Prein & Newhof engineering company. This agreement is an update to a previous one that was approved several years ago, and had become dated. The agreement includes a Fee Schedule and Data Transmission Agreement. (Enclosed)

In 2008, the county created a mapping website in return for getting access to the GIS data created by the Townships and the Village of Vicksburg. A few years later, the County created the GIS data for the remaining governmental units, producing a seamless map layer of the property outlines in the county, usually referred to as the "GIS parcel layer".

Having a countywide parcel layer benefits all parties, as the mapping website makes the GIS maps and data available for both the public and the municipal employees in a user friendly way. The Cities of Portage and Kalamazoo form an exception, as they have created and manage their respective data and GIS websites separately. The County and the two cities exchange GIS data as needed.

The resolution outlines the roles of the County, the Townships and the Village, with the townships' and villages main role being to allow their data to be used by the County. The County's main role is to maintain the GIS mapping website. The County also facilitates the sale of the GIS data, remitting the income to the Townships and Village as outlined in the agreement.

TIME FRAME OF ACTION:

Approval of the resolutions, already signed by the townships and Vicksburg village, requested on the consent agenda at the January 20, 2015 BOC meeting. Four additional townships are expected to submit their respective resolutions in the near future.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

NA

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL OR AMENDMENT:

Renewal of the agreements that were approved between 2007 and 2010.

CONTACT PERSON WITH PHONE NUMBER: If you have any questions or comments, please contact Lotta Jarnefelt at 384-8115 or at lmjarn@kalcounty.com

The GIS mapping website is <http://www.kalcounty.com/planning/gis.htm>

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: January 20, 2015

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Approval Agreement with Community Mental Health

SPECIFIC ACTION REQUESTED:

Approve the agreement with the Kalamazoo Community Mental Health for services at the County Jail.

DESCRIPTION OF ACTION (dollar amount, purpose):

Agreement allows for CMH to provide mental health professionals at no cost to the Sheriff's Office and sets at fee schedule for services outside of their professional services.

TIME FRAME OF ACTION:

October 1, 2014 through September 30, 2015

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Budgeted in the Sheriff's Office General Fund

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL OR AMENDMENT:

Renewal

ANY OTHER PERTINENT INFORMATION:

This renewal continues the agreement with CMH whereby they provide a professional caseworker who works in the jail assessing the needs of inmates, and following up with appropriate placement and ensuring proper treatment is provided. The Sheriff's Office obtains savings in hospitalization for mental health reasons as the Sheriff's Office can attached to the CMH contracted rates.

PROCUREMENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER:

Paul Matyas, Undersheriff ph: 385-6176

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: January 20, 2014

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas and Terra Mickolatcher

SUBJECT: Approval of the 2015 Marine Safety Grant submission

SPECIFIC ACTION REQUESTED:

Approve the submission of the 2015 Marine Safety Grant through the Michigan Department of Natural Resources (DNR)

DESCRIPTION OF ACTION (dollar amount, purpose):

Grant submission request in the amount of \$71,089 for Marine patrol of County lakes and waterways throughout 2015

TIME FRAME OF ACTION:

April through October 2015

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

State of Michigan Department of Natural Resources (DNR)

PERSONNEL IF REQUIRED:

Utilization of existing Sheriff's Office Special Marine Deputies

NEW OR RENEWAL OR AMENDMENT:

Annual Submission

ANY OTHER PERTINENT INFORMATION:

This is an annual grant submission through an online application process. The request is slightly lower than previous years, as we are not requesting equipment funding. Beginning this year, all Michigan DNR grants will be submitted electronically, including any applicable signatures.

CONTACT PERSON WITH PHONE NUMBER:

Paul Matyas, Undersheriff, Phone Number: (269) 385-6176

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF:** January 20, 2015**DEPARTMENT:** Sheriff's Office**PREPARED BY:** Paul Matyas, Undersheriff**SUBJECT:** Approve Amend to Telmate Video Visitation Agreement and Tablet use service agreement**SPECIFIC ACTION REQUESTED:**

Approval of the amendment to the existing Telmate video visitation agreement. In conjunction with that agreement, approval of the inmate pilot tablet usage program with Telmate.

DESCRIPTION OF ACTION (dollar amount, purpose):

Approval will improve the quality of service delivery, advance the use of technology for the inmates and their families, The commission is reduced by 5% to help offset the cost of the technology and Telmates hiring of personnel which will be placed at the jail visitation facility.

TIME FRAME OF ACTION:

Immediate

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

NA

PERSONNEL IF REQUIRED:

No additional County personnel

NEW OR RENEWAL OR AMENDMENT:

This is an amendment to the agreement signed in August 2013 to bring video visitation technologies through Telmate to the County Jail.

ANY OTHER PERTINENT INFORMATION:

The hybrid configuration of the Kalamazoo County Jail created unforeseen issues with inmate visitation. While those issues are being addressed, Telmate is hiring and placing an employee at the Healy St facility to work with Sheriff's Office staff. The use of tablets is the pilot technology being implemented for the inmates to use in a controlled setting. To assist in the cost, the Sheriff will reduce the commissions of 55% to 50%. The Commission returns to 55% when the Telmate employee is no longer needed, estimated to be 9 months.

PROCUREMENT INFORMATION:

NA

CONTACT PERSON WITH PHONE NUMBER:

Paul Matyas, Undersheriff ph: 385-6176

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: January 20, 2015

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Secondary Road Patrol Grant Acceptance

SPECIFIC ACTION REQUESTED:

Approve the Secondary Road Patrol Grant acceptance contract.

DESCRIPTION OF ACTION (dollar amount, purpose):

Grant is for \$204,351.00 which includes the Sheriff's supplement of \$17,421.00. The grant supports two Deputies who conduct traffic enforcement on the county secondary roads and also investigate traffic accidents.

TIME FRAME OF ACTION:

October 1, 2014 to September 30, 2015

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

State of Michigan OHSP

PERSONNEL IF REQUIRED:

Grant will continue the two existing Secondary Road Patrol Deputy positions.

NEW OR RENEWAL OR AMENDMENT:

Annual Grant however the funding amount differs from year to year.

ANY OTHER PERTINENT INFORMATION:

The Board of Commissioners approved the grant request in September 2014. The attached document is the State of Michigan OHSP acceptance of the grant and funding.

PROCUREMENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER:

Paul Matyas, Undersheriff ph: 385-6176

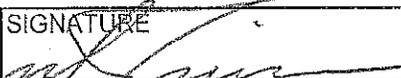
SECONDARY ROAD PATROL AND TRAFFIC ACCIDENT PREVENTION PROGRAM
 CONTRACT

COUNTY		OHSP GRANT NUMBER
Kalamazoo		50484-15
APPROVED BUDGET SUMMARY	AMOUNT	GRANT START DATE October 1, 2014
Personnel	\$204,351	
Automotive	0	GRANT END DATE September 30, 2015
Equipment	0	
Operating Expenses	0	
Indirect Costs	0	
Total	\$204,351	
SOURCE	AMOUNT	
State Allocated Amount	\$186,930	
County Supplement	17,421	
Total	\$204,351	

Only the State Allocated Amount will be paid by the State of Michigan.

Funds allocated are contingent upon an appropriation from the State of Michigan and sufficient citation surcharge collections. County allocations may be revised during the year based on revenue collected.

AUTHORIZED BY:

DIRECTOR, OFFICE OF HIGHWAY SAFETY PLANNING	SIGNATURE	DATE
MICHAEL L. PRINCE		9/17/14

ADMINISTRATIVE SERVICES MEMORANDUM

TO: BOARD OF COMMISSIONERS

FROM: THOM CANNY

DATE: JANUARY 14, 2015

SUBJECT: RENEWAL OF POLICE PROTECTION AGREEMENT WITH THE
CHARTER TOWNSHIP OF TEXAS

The Kalamazoo County Sheriff's Department and the County of Kalamazoo entered into a Police Protection Agreement with the Charter Township of Texas in 1995. Under these Agreements, the Township purchased police protection services from the County and Sheriff. Those Sheriff's Deputies assigned to provide police protection to the Township are referred to as "Tier 1 Contract Deputies."

The County, Sheriff, and Townships have renewed the Police Protection Agreements every year. The Sheriff and the Townships are asking the Board of Commissioners to renew the Police Protection Agreement for 2015.

Under the Agreement, two (2) Tier 1 Contract Deputies will be assigned to Texas Charter Township. Texas Charter Township has agreed to pay the County \$118,511 for each deputy sheriff assigned to the Township under the Agreements. The 2015 cost of \$118,511 per deputy sheriff represents a \$1,394 increase from the 2014 per deputy cost, in accordance with the County's Budget Policies.

The Kalamazoo County Sheriff and your Administrative Staff request that you approve the Police Protection Agreement with Texas Charter Township.

Please feel free to contact Sheriff Richard Fuller at (269) 385-6173, or me at (269) 383-8968, if you have any questions concerning the Police Protection Agreements.