

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS

#### REGULAR MEETING

JANUARY 20, 2015

ITEM 1      Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on January 20, 2015.

ITEM 2      Invocation: Commissioner Kevin Wordelman.

ITEM 3      Pledge of Allegiance: Commissioner Wordelman led the Pledge of Allegiance.

ITEM 4      Roll Call: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: John Faul, Interim County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Timothy A. Snow, County Clerk; Treasurer Mary Balkema; Sheriff Rick Fuller; Prosecuting Attorney Jeff Getting; Drain Commissioner Pat Crowley; Lotta Jarnefelt, Planning & Community Development Director; Dina Sutton, Office Manager.

ITEM 5      Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the January 6, 2015, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6      Communications:

Commissioner Rogers stated the Board received an email concerning the I-94 issue.

ITEM 7      Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it

be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Treasurer Balkema addressed the Board concerning the licensing of dogs within Kalamazoo County.

Sheriff Fuller wanted to thank everyone who participated and worked on the I-94 incident.

**ITEM 8      For Consideration**

**A.      Request for Approval of 25 Year Resolution Honoring Rick Bowden**

Commissioner Shugars moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, Rick Bowden has served the citizens of Kalamazoo County for twenty-five (25) years as of January 8, 2015; and

WHEREAS, Rick Bowden has faithfully served as a Deputy/CO II; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Rick Bowden has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

Deputy Bowden thanked the Board for honoring him and stated it was an honor serving the citizens of Kalamazoo County.

**CONSENT AGENDA**

**Animal Services & Enforcement**

**B.      Request for Approval of Grant Agreement from the Michigan Department of Agriculture and Rural Development**

That the appropriate County officials be authorized and directed to execute a Grant Agreement

from the Michigan Department of Agriculture and Rural Development to spay/neuter at-risk shelter animals in the amount of \$7,000 for the period of January 1, 2015 through December 31, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

### Circuit Court

#### C. Request for Approval of an Agreement with the State Court Administrative Office, Michigan Mental Health Court for Juvenile Mental Health Court

That the appropriate County officials be authorized and directed to execute an Agreement with State Court Administrative Office, Michigan Mental Health Court for Juvenile Mental Health Court in the amount of \$42,805 to design and prepare for implementation of a Juvenile Mental Health Court for the period of January 1, 2015 through September 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

### District Court

#### D. Request for Approval to Terminate an Agreement with IyeTek Electronic Payment Processing

That the appropriate County officials be authorized and directed to terminate an Agreement with IyeTek Electronic Payment Processing effective 30 days upon approval.

#### E. Request for Approval to Accept Grant Funds from Dorothy U. Dalton Foundation for the Young Adult Diversion Program

That the appropriate County officials be authorized and directed to accept grant funds from Dorothy U. Dalton Foundation in the amount of \$10,000 for the Young Adult Diversion Program for the period of January 5, 2015 through January 1, 2016; a copy of said Grant to be attached to the official Minutes of this meeting.

### Finance

#### F. Request for Approval of Contract Extension with Portage Cleaners & Laundry

That the appropriate County officials be authorized and directed to execute a Contract Extension with Portage Cleaners & Laundry for dry cleaning and laundry service, uniforms for the requirements of the Sheriff's department and Animal Services & Enforcement in the estimated amount of \$3,054.75/weekly for the period of January 1, 2015 through December 31, 2015; a copy of said Contract to be attached to the official Minutes of this meeting.

#### G. Request for Approval of Elimination/Creation of Positions (House Keeping)

That the Board of Commissioners approve the elimination/creation of the following positions:

#### Eliminate:

10723-016	Senior Deputy Clerk	1.0	D15	\$12.79-\$15.50	101-136
10726-006	Bench Clerk	1.0	D21	\$14.83-\$17.97	101-136
10728-001	Swing Senior Deputy Clerk	1.0	D21	\$14.83-\$17.97	101-136
10040-001	Legal Assistant III Juvenile	1.0	K05	\$14.04-\$18.95	101-229
10715-012	Corrections Officer I	1.0	F17	\$20.90-\$28.38	101-302
10437-066	Deputy CO II	1.0	F19	\$21.85-\$31.04	101-302
10437-110	Deputy CO II	1.0	F19	\$21.85-\$31.04	101-302
10437-124	Deputy CO II	1.0	F19	\$21.85-\$31.04	101-303
10440-003	Sergeant	1.0	F22	\$25.18-\$36.02	101-302

Create:

10723-016	Senior Deputy Clerk	1.0	D15	\$12.79-\$15.50	104-136
10726-006	Bench Clerk	1.0	D21	\$14.83-\$17.97	104-136
10728-001	Swing Senior Deputy Clerk	1.0	D21	\$14.83-\$17.97	104-136
10040-001	Legal Assistant III Juvenile	1.0	K05	\$14.04-\$18.95	104-229
10715-012	Corrections Officer I	1.0	F17	\$20.90-\$28.38	104-302
10437-066	Deputy CO II	1.0	F19	\$21.85-\$31.04	104-302
10437-110	Deputy CO II	1.0	F19	\$21.85-\$31.04	104-302
10437-124	Deputy CO II	1.0	F19	\$21.85-\$31.04	104-303
10440-003	Sergeant	1.0	F22	\$25.18-\$36.02	104-302

H. Request for Approval of Equipment Maintenance Insurance with Specialty Underwriters LLC

That the appropriate County officials be authorized and directed to execute Equipment Maintenance Insurance with Specialty Underwriters LLC for equipment maintenance for various departments in the amount of \$15,278 for the period of February 1, 2015 through February 1, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

Health & Community Services

I. Request for Approval of Grant Agreement with Michigan Medicare/Medicaid Assistance Program (MMA) for the MI Health Link Project

That the appropriate County officials be authorized and directed to execute a Grant Agreement with MMA for the MI Health Link Project in the amount of \$6,003 for the period of October 1, 2014 through September 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

J. Request for Approval of Memorandum of Understanding with Volunteer Kalamazoo

That the appropriate County officials be authorized and directed to execute a Memorandum of Understanding with Volunteer Kalamazoo to recruit volunteers for the Matter of Balance and Personal Action Toward Health programs effective January 21, 2015; a copy of said Memorandum of Understanding to be attached to the official Minutes of this meeting.

K. Request for Approval of Addendum to the Letter of Renewal for 2014-2015 Sublease with the Parks Foundation of Kalamazoo County

That the appropriate County officials be authorized and directed to execute Addendum #5 to the Letter of Renewal for 2014-2015 Sublease with the Parks Foundation of Kalamazoo County in the amount of \$2,136/annually; a copy of said Addendum #5 to be attached to the official Minutes of this meeting.

L. Request for Approval of Business Associate Agreement with Various Service Vendors

That the appropriate County officials be authorized and directed to execute Business Associate Agreement with various Service Vendors who may have potential interactions & access to personal health information effective November 1, 2014; a copy of said Agreements to be attached to the official Minutes of this meeting.

M. Request for Approval of Breast and Cervical Cancer Control Program (BCCCP) Updated & Renewed Agreement & Business Associate Agreement

That the appropriate County officials be authorized and directed to execute BCCCP Updated & Renewed Agreement & Business Associate Agreement with Sturgis Hospital, Inc., effective July 1, 2014 with automatic annual renewals; a copy of said Agreements to be attached to the official Minutes of this meeting.

N. Request for Approval of Amendment #2 to DOE13-39015 Weatherization Subcontract Agreement with DeHaan Heating & Cooling

That the appropriate County officials be authorized and directed to execute Amendment #2 to DOE13-39015 Weatherization Subcontract Agreement with DeHaan Heating & Cooling for the period of July 1, 2013 through July 1, 2015; a copy of said Amendment #2 to be attached to the official Minutes of this meeting.

O. Request for Approval of Michigan State Housing Development Authority (MSHDA) Office of Community Development Designation Form Designating Gillian Stoltman, PhD, MPH for the Role as Required by all CDBG/MSHDA Funds

That the Board of Commissioners approve MSHDA Office of Community Development Designation Form Designating Gillian Stoltman, PhD, MPH for the Role as Required by all CDBG/MSHDA Funds.

P. Request for Approval of Household Hazardous Waste Contracts with Multiple Townships and Municipalities

That the appropriate County officials be authorized and directed to execute Household Hazardous Waste Contracts with multiple Townships and Municipalities for the period of January 1, 2015 through December 31, 2015; a copy of said Contracts to be attached to the official Minutes of this meeting.

Q. Request for Approval of Temporary Employment Agreement with Kim Steinmann, M.S., R.E.H.S., Groundwater Specialist for Environmental Health

That the appropriate County officials be authorized and directed to execute Temporary Employment Agreement with Kim Steinmann, M.S., R.E.H.S., Groundwater Specialist for Environmental Health at the rate of \$30/hour effective January 21, 2015, not to exceed 90 days; a copy of said Agreement to be attached to the official Minutes of this meeting.

R. Request for Approval to Correct Position Eliminations Effective Date

That the Board of Commissioners approve the following elimination of positions:

<u>Account:</u>	<u>Position #</u>	<u>FTE</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
101-613	Deputy Director 10700-001	1.0	K13	67,787-91,540	12/23/14
221-218	Clinical Svcs. Division Manager 10149-001	1.0	K11	55,224-74,547	12/23/14

S. Request for Approval of Elimination/Creation of Positions (Grant, General Fund & other sources)

That the Board of Commissioners approve the following elimination/creation of positions:

*Eliminate:*

Account#	Position Title/#	Grade	FTE	Pay Range	Effective
280-141	Director, Older Adult Services/#10356	K11	1.0	\$56,326-\$76,044	1/24/15
280-141	QA & Planning Coordinator #10870	K8	.80	\$41,516-\$56,056	1/24/15
282-141	Administrative Assistant #10718	K4	.95	\$26,520-\$35,817	1/24/15

*Create:*

Account#	Position Title/#	Grade	FTE	Pay Range	Effective
690-005	Director, Older Adult Services/#10356	K11	1.0	\$56,326-\$76,044	1/24/15
690-005	QA & Planning Coordinator #10870	K8	.80	\$41,516-\$56,056	1/24/15
690-005	Administrative Assistant #10718	K4	1.0	\$26,520-\$35,817	1/24/15
282-154	Social Worker #10743- NEW	K7	2.0	\$35,942-\$48,526	1/24/15

T. Request for Approval of Creation of Position (General Fund)

That the Board of Commissioners approve the following creation of positions:

*Create:*

Account #	Position Title/#	Grade	FTE	Pay Range	Effective
793-141	Community Action Agency Manager #TBD-new	K10	1.0	\$49,753.60-\$67,142.40	1/21/15

U. Request for Approval of CDBG Program Lien Subordination with Mr. Brundige

That the appropriate County officials be authorized and directed to execute CDBG Program Lien Subordination with Mr. Brundige.

Human Resources

V. Request for Approval of an Agreement with Snelling Staffing

This Item was removed from the Agenda.

Planning & Community Development

W. Request for Approval of Renewal of Agreement for Pictometry-On-Line (Pictometry Connect) with Pictometry International Corp.

That the appropriate County officials be authorized and directed to execute Renewal of Agreement for Pictometry-On-Line (Pictometry Connect) with Pictometry International Corp. through February 2016; a copy of said Agreement to be attached to the official Minutes of this meeting.

X. Request for Approval of Resolution to Allow Kalamazoo County Access to existing Geographic Information Systems (GIS) Data

That the Board of Commissioners approve Resolutions with Various Municipalities to allow Kalamazoo County access to existing GIS Data; a copy of said Resolutions to be attached to the official Minutes of this meeting.

Sheriff

Y. Request for Approval of an Agreement with Kalamazoo Community Mental Health

That the appropriate County officials be authorized and directed to execute an Agreement with Kalamazoo Community Mental Health to provide a professional caseworker who works in the jail assessing the needs of inmates, follow up with appropriate placement and ensure proper treatment is provided for the period of October 1, 2014 through September 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

Z. Request for Approval to Submit 2015 Marine Grant to the Michigan Department of Natural Resources (MDNR)

That the appropriate County officials be authorized and directed to submit the 2015 Marine Safety Grant to the Michigan Department of Natural Resources (MDNR) in the amount of \$71,089 for the period of April, 2015 through October, 2015; a copy of said Grant to be attached to the official Minutes of this meeting.

AA. Request for Approval of an Amendment to Telmate Video Visitation Agreement

This Item was removed from the Agenda.

BB. Request for Approval of Secondary Road Patrol Grant with the State of Michigan Office of Highway Safety Planning

That the appropriate County officials be authorized and directed to execute Secondary Road Patrol Grant with the State of Michigan Office of Highway Safety Planning in the amount of \$204,351 which includes the Sheriff's supplement of \$17,421 for the period of October 1, 2014 through September 30, 2015; a copy of said Grant to be attached to the official Minutes of this meeting.

Board of Commissioners

CC. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated January 20, 2015", noting claims in the total amount of \$2,414,723.63, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated January 20, 2015, and the Director of Finance be authorized to make budgetary transfers, as listed.

DD. Request for Approval of Police Protection Agreement with Charter Township of Texas

That the appropriate County officials be authorized and directed to execute Police Protection Agreement with Charter Township of Texas at the rate of \$118,511 for each deputy sheriff assigned for the period of January 1, 2015 through December 31, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

Commissioner Wordelman moved and it was duly seconded that Items B. through DD., with the exception of Items V. and AA., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes: All members present  
Nays: None  
Abstains: None  
Absent: None

The motion carried.

**NON-CONSENT AGENDA ITEMS**

**The following Items are Non-Consent Agenda Items and will be voted on individually.**

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

EE. Request for Approval of Memorandum of Understanding & Business Associate Agreement with Kalamazoo Community Mental Health & Substance Abuse Services (KCMHSAS)

Commissioner Gisler moved and duly seconded that the appropriate County officials be authorized and directed to execute a Memorandum of Understanding & Business Associate Agreement with KCMHSAS to work together to better facilitate referrals and to coordinate services for residents for the period of January 1, 2015 through December 31, 2019; a copy of said Memorandum of Understanding & Business Associate Agreement to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.

FF. Request for Approval of Resolution Honoring Dr. Martin Luther King, Jr.

Commissioner Rogers moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, Dr. Martin Luther King Jr. believed in the philosophy of inclusiveness for all people; and

WHEREAS, Dr. King was dedicated to the equality and freedom of all persons; and

WHEREAS, Dr. King had the courage and strength to uphold his convictions; and

WHEREAS, Congress has dedicated the third Monday in January a Federal Holiday in honor of Dr. Martin Luther King, Jr.; and

WHEREAS, the Kalamazoo County Board believes that, in keeping with the dream of Dr. Martin Luther King, Jr., individual strengths should be promoted and barriers that exist among people should be dismissed.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners hereby implores all people to have the "Courage to Live the Dream: Commitment, Community, Opportunity."

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

GG. Request for Approval of Bargaining Agreement with Michigan Council #25 AFSCME Local No. 1677.04 Kalamazoo Battle Creek International Airport

Commissioner McGraw moved and it was duly seconded that the Board of Commissioners approve a Bargaining Agreement as secured by the County's bargaining team between the County of Kalamazoo and the Michigan Council #25 AFSCME Local No. 1677.04 Kalamazoo Battle Creek International Airport, and that the County Board Chair and the County Clerk-Register be authorized and directed to sign the aforementioned Agreement, for the period of January 21, 2015 through December 31, 2017; a copy of said Agreement to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.

HH. Request for Approval of Bargaining Agreement with Michigan Council #25 AFSCME Local No. 1677.04 Animal Services, Buildings & Grounds, and Parks Department

Commissioner Moore moved and it was duly seconded that the Board of Commissioners approve a Bargaining Agreement as secured by the County's bargaining team between the County of Kalamazoo and the Michigan Council #25 AFSCME Local No. 1677.04 Animal Services, Buildings & Grounds, and Parks Department, and that the County Board Chair and the County Clerk-Register be authorized and directed to sign the aforementioned Agreement, for the period of January 21, 2015 through December 31, 2017; a copy of said Agreement to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.

II. Request for Approval of Bargaining Agreement with Michigan Council #25 AFSCME Local No. 1677 Circuit Court and Kalamazoo County Juvenile Home

Commissioner Provancher moved and it was duly seconded that the Board of Commissioners approve a Bargaining Agreement as secured by the County's bargaining team between the County of Kalamazoo and the Michigan Council #25 AFSCME Local No. 1677 Circuit Court and Kalamazoo County Juvenile Home, and that the County Board Chair and the County Clerk-Register be authorized and directed to sign the aforementioned Agreement, for the period of January 21, 2015 through December 31, 2017; a copy of said Agreement to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.

Commissioner Wordelman moved and it was duly seconded to authorize the County's Human Resources Department to prepare a proposal for the County Administrator Search for the February 17, 2015 meeting.

Commissioner Rogers stated she didn't feel the Human Resources Department should submit and RFP because they may have a conflict of interest as they'll be hiring their future boss.

Commissioner Gisler stated he would not support this motion as it would be a burden on the HR department and conflict of interest for the HR Director.

The roll call vote was as follows:

Ayes: All members present, except  
Nays: Commissioners Moore, Rogers, Tuinier, Gisler  
Abstains: None  
Absent: None

The motion carried.

ITEM 11 County Administrator's Report

Interim County Administrator Mr. John Faul stated he provided a written report to the Board.

ITEM 12 Chairperson's Report

Chairman Taylor apologized to the Board if he moved the Committee of the Whole meeting along too fast but there were a lot of items to discuss.

ITEM 13 Vice Chairperson's Report

Vice Chairman Heppler stated he was proud and humble to work on this Commission.

ITEM 14 Members' Time

Commissioner Wordelman thanked Sheriff Fuller for his work on the I-94 incident. He stated there was a Speakers Series for Women being sponsored by WMU, entitled Raise Your Voice.

Commissioner Gisler complimented the Board Leadership for their comments this evening. He thanked them for their administrative skills during the Committee of the Whole meeting. He thanked Vice Chairman Heppler for his service during the I-94 incident.

Commissioner McGraw concurred with comments made by Commissioner Gisler. He thanked Sheriff Fuller for his work on the I-94 incident. He stated he attended an MLK Event at Portage Northern High School.

Commissioner Moore stated she attended a Welcome Reception for Dr. Gillian Stoltman, new HCS Director. She thanked those who attended the reception for the newly elected City Commissioner.

Commissioner Provancher stated he really felt the Board needed to work more on getting the public involved.

Commissioner Rogers invited everyone to attend the Michigan United event on January 29. She stated she had concerns with the homeless population and elder population during the cold, winter days and wanted to know about warming stations.

Commissioner Seals thanked the Sheriff and emergency personnel for their work on the I-94 incident. He thanked Administration and staff for their kind words during the passing of his mother.

Commissioner Shugars stated during the Committee of the Whole meeting discussion occurred about the I-94 incident and wanted to know what could be done to prevent further accidents and would like MDOT to look into the design of the highway.

Commissioner Tuinier thanked the Board Leadership. He thanked everyone who helped with the I-94 incident.

ITEM 15     Adjournment

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 7:50 p.m.

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Timothy A. Snow  
Clerk/Register of Deeds

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John Taylor, Chairperson  
Kalamazoo County Board of  
Commissioners