

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS COMMITTEE OF THE WHOLE

JANUARY 20, 2015

PLACE: Room 207A, County Administration Building

TIME: 4:00 p.m. – 6:27 p.m.

MEMBERS PRESENT: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman

MEMBERS ABSENT: None.

OTHERS PRESENT: John Faul, Thom Canny, Tracie Moored, Kristine Cunningham, Lisa Bradshaw, Rick Fuller, Paul Matyas, Lisa Thompson, Dave Reid, Mary Balkema, Tim Snow, Dr. Gillian Stoltman, Lotta Jarnefelt, Lynne Norman, Vern Johnson, Lucinda Stinson, Pat Crowley, Jeff Getting, Dina Sutton

Chairman Taylor convened the Committee of the Whole at 4:00 p.m.

1. Review of Transfers and Disbursements

Ms. Tracie Moored, Finance Director stated claims for January 20, 2015 totaled \$2,414,723.63 . She also indicated there were release of funds to the Kalamazoo County Public Housing Commission and Land Bank Authority.

2. Administrator Sear/Recruiter Discussion

Ms. Kristine Cunningham, Human Resources Director stated she did contact Michigan Association of Counties on any recommendations they may have for a local search firm, but was told they did not. She reviewed her memo as included in the packet.

Commissioner Rogers stated she reviewed the RFP's and was surprised by how much the firms charged. She stated her top three choices were:

- GovHR USA
- The Mercer Group, Inc.
- Waters & Company/Hiring Solutions, LLC

Vice Chairperson Heppler stated his top three choices were:

- Slavin Management Consultants
- GovHR USA
- The Mercer Group, Inc.

Commissioner Provancher stated he reviewed the RFP's and even contact some of the references. He indicated his top three choices were:

- Slavin Management Consultants
- GovHR USA
- David Gomez & Associates

Commissioner McGraw stated he was ranking his by cost.

- GovHR
- The Mercer Group, Inc.
- Hiring Solutions, LLC

Commissioner Wordelman stated he was skeptical of bringing in a consultant to assist in the hiring of the Administrator. He stated he would like the Human Resources Department to prepare a proposal on how they would do a search.

Discussion ensued.

Commissioner Seals indicated his top three choices were:

- GovHR
- Hiring Solutions, LLC
- Slavin Management Consultants

Discussion ensued.

Chairman Taylor requested the Board to get their top three candidates to Human Resources by Friday, January 23rd.

### 3. Continuation of Discussion of Board Bylaws

Chairman Taylor stated he, along with Commissioners Gisler and Rogers had met and reviewed the Board Bylaws. It was their recommendation to remove paragraph 3 in Section 4.1 and a later date substitute with another paragraph.

He also stated the other item discussed was adding another Citizen Time on the agenda, he wanted to know if there was support for this recommendation or not.

Discussion ensued.

Commissioner Rogers stated citizens had plenty of opportunities throughout the meeting to speak to the Board and didn't feel a second citizen's time was necessary.

Commissioner Seals stated he didn't think citizens should be allowed to speak before Board member time as this could create conflict.

Commissioner Provancher stated he believed in transparency and was in favor of allowing two citizen times.

Commissioner Wordelman stated public comment was very important but dialogue was just as important.

Commissioner Shugars inquired if there was currently an end time to Board meetings or if it could be set or if meetings went as long as necessary.

Corporate Counsel Mr. Thom Canny indicated the Board currently didn't have an end time, but could add that to the Bylaws.

Commissioner Shugars stated he would like to have the Chair listed as a member of all the Committees.

Commissioner Gisler stated he felt, after discussion, a second citizen time was not necessary.

Commissioner Moore stated she wanted more opportunity for citizens to address the Board.

Discussion ensued.

Chairman Taylor stated only one citizen time would be included in the Bylaws.

Commissioner Shugars suggested having town hall meetings on a quarterly basis.

4. Commissioner Assignments to Advisory Boards

Chairman Taylor stated he tried to accommodate the Board on their requests and asked the Board to let him know if there were any conflicts with the assignments.

Commissioner Moore expressed her desire on serving on some other boards.

Discussion ensued.

5. 2015 Strategic Calendar

Chairman Taylor reviewed the draft Strategic Calendar. He stated the document was fluid and could be changed and more than likely changes would occur.

Commissioner Provancher wanted to know if Community Mental Health provided an Annual Report to the Board. It was indicated that in the past it has been a written report.

Commissioner Rogers stated she would like to discuss Strategic Planning at some point. She also stated she didn't know if it would be necessary at this point in time to review the newly hired Administrator if the Board would need a different timeline for review; we may need to be flexible with the dates. She suggested working with the search firm on this.

Commissioner Moore inquired about receiving an update on Health Equity and Mr. Faul indicated in the past it had been part of the Health & Community Services Report.

6. Board Retreat Discussion

Chairman Taylor stated Board Leadership along with Administration proposed two separate dates for the board Retreat. After discussion it was proposed February 28<sup>th</sup> would be the date.

Commissioner Rogers stated she felt the Retreat should last longer than 4 hours and Chairman Taylor agreed and stated Board Leadership would propose some times.

7. Oshtemo Township Police Services RFP

Sheriff Rick Fuller reviewed his memo as included in the packet.

8. Central County Transportation Authority (CCTA) Appointments

Mr. Sean McBride, Executive Director, Kalamazoo County Transit Authority reviewed his memo as included in the packet.

Commissioner Rogers stated she was supportive of opening up the process and receiving applications for all County residents.

Commissioner Seals stated there would be a vacancy due to Commissioner Gisler's resignation and there would be opportunities for people to apply at that time. He stated this had been in the works and a commitment was made to Parchment that they would receive a membership if they participated in the CCTA.

Discussion ensued.

Mr. Canny reviewed how the CCTA was created and the makeup of the Authority for the new members of the Board.

Discussion ensued.

9. Any other items

Sheriff Fuller updated the Board on the I-94 incident.

10. Executive Session

Commissioner Tuinier moved and it was duly seconded that the Board of Commissioners, functioning as a Committee of the Whole, go into a closed session pursuant to Sections 8 (c) and (h) of the Open Meetings Act for the purpose of discussing issues related to the County's labor negotiations and to consider material exempt from discussion or disclosure by state statute

The roll call vote was as follows:

Ayes: All members present  
Nays: None  
Abstains: None  
Absent: None

The motion carried.

11. Adjournment – no later than 6 p.m.

There being no further business to come before the Board, Chairman Taylor adjourned the meeting at 6:27 p.m.

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John Taylor, Chairman  
Kalamazoo County Board of Commissioners