

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

FEBRUARY 2, 2016

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on February 2, 2016.

ITEM 2 Invocation: Commissioner John Gisler.

ITEM 3 Pledge of Allegiance: Commissioner Gisler led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: Terrence Neuzil, County Administrator; John Faul, Deputy County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Mary Balkema, Treasurer; Dr. Gillian Stoltman, HCS Director; Lotta Jarnefelt, Planning & Community Development Director; Jeff Getting, Prosecuting Attorney; Paul Matyas, Undersheriff; Kristine Cunningham, Human Resources Director; Pat Crowley, Drain Commissioner; Lynne Norman, HCS Deputy Director; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the January 19, 2016 Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Gisler presented the following communication which is on file in the Administrative Services Office unless otherwise noted:

- a) A Notice of Zoning Public Hearing for Oshtemo Township for Southwest Michigan Land Conservancy.

ITEM 7 Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Warren, Kalamazoo, stated he had been assisting in Drug Court in Calhoun County.

ITEM 8 For Consideration

A. Request for Approval of a Resolution Honoring Herman Smith

Commissioner Seals moved and it was duly seconded the Board of Commissioners approve the following Resolution:

WHEREAS, Mr. Herman Smith has served with distinction on the Kalamazoo Metropolitan County Planning Commission (KMCP) from 1998 to 2015; and,

WHEREAS, Mr. Smith served as the KMCP Vice-Chair for several years; and,

WHEREAS, during Mr. Smith's time on the commission, the Kalamazoo Metropolitan County Planning Commission has diligently performed its role in supporting the future development of Kalamazoo County; and,

WHEREAS, Mr. Smith helped promote sound land use planning throughout the County, protecting the historic and agricultural nature of the County; and,

WHEREAS, we are better for his service.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby recognize, with sincerest respect, the fine accomplishments of Mr. Smith and is deeply appreciative of all his many contributions to the Kalamazoo County Community.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

B. Michigan Local Public Health Accreditation Program Presentation for Health & Community Services Department

Mr. Mark Miller, Director for Local Health Services with the Michigan Department of Health & Human Services thanked the County and its staff for their public health work. He presented Dr. Gillian Stoltman, HCS Director and the County of Kalamazoo with a certificate of accreditation from the State of Michigan.

Dr. Stoltman stated the accreditation process was a long process and the HCS staff did an amazing job!

CONSENT AGENDA

Airport

C. Request for Approval of Elimination/Creation of Positions (Airport funds -(housekeeping))

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

Eliminate:

Fund	Position #	Job Title	Grade	FTE	Salary Range
581-583	10449-003	Operations Technician	R10	1.0	\$29,640.00-31,969.60
581-583	10449-006	Operations Technician	R10	1.0	\$29,640.00-31,969.60
581-584	10449-004	Operations Technician	R10	1.0	\$29,640.00-31,969.60

Create:

Fund	Position #	Job Title	Grade	FTE	Salary Range
581-582	10449-003	Operations Technician	R10	1.0	\$29,640.00-31,969.60
581-582	10449-006	Operations Technician	R10	1.0	\$29,640.00-31,969.60
581-582	10449-004	Operations Technician	R10	1.0	\$29,640.00-31,969.60

Circuit Court

D. Request for Approval of an Agreement with PRAXIS Consulting, Inc.

That the appropriate County officials be authorized and directed to execute an Agreement with PRAXIS Consulting, Inc. to evaluate the Court's leadership, critically evaluate the current structure and operations, and develop and implement a plan to better use and coordinate resources, enhance services, streamline processes, implement technological advances, and ensure financial stability in the amount of \$75,630 with \$27,830 being paid by the Courts; a copy of said Agreement to be attached to the official Minutes of this meeting.

District Court

E. Request for Approval of a Contract Amendment with Ronald Teesdale

That the appropriate County officials be authorized and directed to execute a Contract Amendment with Ronald Teesdale for private courier service of daily deposits from each court location to County Treasurer in the amount of \$75 per day/two times per week for the period of March 3, 2016 through March 2, 2017; a copy of said Contract Amendment to be attached to the official Minutes of this meeting.

Finance

F. Request for Approval of Creation of Positions (housekeeping)

That the Board of Commissioners approve the Creation of the following Positions:

Create:

Fund & Activity	Position #	Position Title	Band	FTE	Salary
101-614	TBD	Administrative Assistant	K04	0.5	\$13,650.00
221-222	TBD	Administrative Assistant	K04	0.5	\$13,650.00

Health & Community Services

G. Request for Approval of Household Hazardous Waste Program Contract with Multiple Townships and Municipalities

That the appropriate County officials be authorized and directed to execute Household Hazardous Waste Program Contract with Multiple Townships and Municipalities for the period of January 1, 2016 through December 31, 2016; a copy of said Contracts to be attached to the official Minutes of this meeting.

GOVERNMENTAL UNITS AND FUNDING

1. Augusta, Village of \$ 500
2. Berrien County \$ 1,500
3. Brady Township \$ 2,500
4. Oshtemo Township \$ 12,000
5. Portage, City of \$ 32,000

H. Request for Approval of Amendment #1 to the Agreement with the Student Health Center at Kalamazoo College

That the appropriate County officials be authorized and directed to execute Amendment #1 to the Agreement with the Student Health Center at Kalamazoo College for laboratory testing services for the Student Health Center to reflect the new Laboratory fee schedule for the period of July 1, 2013 with automatic renewals; a copy of said Amendment #1 to be attached to the official Minutes of this meeting.

I. Request for Approval of Creation of Position in the Breast & Cervical Cancer Control Navigation Program (BCCNP) (grant funds)

That the Board of Commissioners approve the Creation of the following Position:

Create:

<u>Account#</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
317-150	Community Health Worker # TBD - NEW	K05	.5	\$15,225 - \$20,550	3/1/2016

J. Request for Approval to Submit a Grant Application to the Kalamazoo County Health Plan for STD Community Collaboration

That the appropriate County officials be authorized and directed to submit a Grant Application to the Kalamazoo County Health Plan in the amount of \$100,000 for funding the Sexually Transmitted Disease (STD) Coalition.

Human Resources

K. Request for Approval of Amendment to Personnel Policy 4.03 – Overtime Pay Policy

That the Board of Commissioners approve Amendment to Personnel Policy 4.03 as presented.

L. Request for Approval of Amendment to Personnel Policy 7.03 – Weapons Policy

That the Board of Commissioners approve Amendment to Personnel Policy 7.03 as presented.

M. Request for Approval of Recruitment Advertising Agreement with MLive Media Group

That the appropriate County officials be authorized and directed to execute Recruitment Advertising Agreement with MLive Media Group in the amount of \$10,000 for the period of February 1, 2016 through January 31, 2017; a copy of said Agreement to be attached to the official Minutes of this meeting.

N. Request for Approval of Kalamazoo County Government Flexible Benefit Plan

That the Board of Commissioners approve Kalamazoo County Government Flexible Benefit Plan to incorporate the Arcadia Benefits Group effective January 1, 2016.

Michigan Works!

O. Request for Approval of Appointment to Workforce Development Board

That the Board of Commissioners approve the Appointment of Lisa Johansen to the Workforce Development Board for a term that began July 1, 2015 and ends September 30, 2017.

Planning & Community Development

P. Request for Approval of a Resolution Honoring Jack Mekemson

That the Board of Commissioners approve the following Resolution:

WHEREAS, Mr. Jack Mekemson has served with distinction on the Kalamazoo Metropolitan County Planning Commission (KMCP) from 1997 to 2015; and

WHEREAS, Mr. Mekemson served as the KMCP Vice-Chair for two years; and

WHEREAS, during Mr. Mekemson's time on the commission, the Kalamazoo Metropolitan County Planning Commission has diligently performed its role in supporting the future development of Kalamazoo County; and

WHEREAS, Mr. Mekemson helped promote sound land use planning throughout the County, protecting the historic and agricultural nature of the County; and

WHEREAS, we are better for his service; and

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby recognize, with sincerest respect, the fine accomplishments of Mr. Mekemson and is deeply appreciative of all his many contributions to the Kalamazoo County Community.

Prosecuting Attorney

Q. Request for Approval of FY 2015-2016 SWET Byrne Justice Assistance Grant (JAG) Program Subcontract

That the appropriate County officials be authorized and directed to execute FY 2015-2016 SWET

JAG Program Subcontract in the amount of \$42,915.96 for the period of October 1, 2015 through September 30, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

Sheriff

R. Request for Approval of Verizon Networkfleet Management Contract

This item was removed from the Consent Agenda.

Board of Commissioners

S. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated February 2, 2016", noting claims in the total amount of \$2,815,534.96 be approved and that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated February 2, 2016, and the Director of Finance be authorized to make budgetary transfers, as listed.

T. Request for Approval of Resolution in Support of Black History Month

That the Board of Commissioners approve the following Resolution:

WHEREAS, each February "National African American History Month" also known as "Black History Month" is observed to celebrate and honor the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

WHEREAS, in 1915, Dr. Carter Godwin Woodson founded the Association for the Study of Negro Life and History and through that Association, he began pressing the establishment of Negro History Week as a way to bring national attention to the accomplishments of African Americans; and

WHEREAS, Dr. Woodson's dream became a reality in 1926, he chose the second week of February for the observance because of its proximity to the birthdays of Abraham Lincoln and Frederick Douglas, two individuals whom Dr. Woodson felt had dramatically affected the lives of African Americans; and

WHEREAS, in the early 1970's the event was called Black History Week, and in 1976, the Association succeeded in expanding the observance, which then became Black History Month; and,

WHEREAS, the United States is a diverse nation comprised of citizens from various ethnic groups and cultures; and,

WHEREAS, it is important to promote a greater awareness of the history and culture of all ethnic groups across our country; and,

WHEREAS, February is designated as Black History Month; and,

NOW, THEREFORE BE IT RESOLVED the Kalamazoo County Board of Commissioners, in recognition of the importance of the Black History Month, supports this Resolution.

U. Request for Approval of Amendment to Board Bylaws

That the Board of Commissioners approve an Amendment to the Board Bylaws as follows:

Provided that an individual applying to serve on the Kalamazoo County Community Mental Health and Substance Abuse Services Board, as a representative of the Consumer Sector, may elect to be interviewed for appointment or reappointment by the Appointment Committee;

V. Request for Approval of the ADA Policy and the Appointment of the County Administrator as the ADA Compliance Officer

That the Board of Commissioners approve the ADA Policy as presented and appoint County Administrator or his/her designee as the ADA Compliance Officer.

W. Request for Approval of Resolution for Millage Renewal Proposition for Countywide Law Enforcement

That the Board of Commissioners approve the following Resolution:

WHEREAS, the citizens of Kalamazoo County voted August 5, 1980 to increase the millage to be levied by 1.5 mills for the express purpose of enhancing Law Enforcement in Kalamazoo County and the millage was renewed in 1986, 1992, 1998, 2004 and again in 2010; and

WHEREAS, the Kalamazoo County Board of Commissioners committed to levy no more of the millage than was necessary as evidenced by the actual levies from 1980 through 2015; and

WHEREAS, the Headlee Amendment has reduced the 1.5 mills to 1.4491 mills; and

WHEREAS, the Kalamazoo County Board of Commissioners has determined that maintaining current levels of Law Enforcement paid for by County Government is essential to the quality of life and economic future of Kalamazoo County; and

WHEREAS, the County Board has determined that it is necessary to seek continuation of this millage for the purpose of averting reductions in Law Enforcement in Kalamazoo County; and

WHEREAS, without continuation of this millage, major service reductions will occur; and

WHEREAS, Article IX, Section 6, of the 1963 Michigan Constitution authorizes the Kalamazoo Board of Commissioners to place upon the ballot a request for additional millage on the taxable valuation of all property in the County of Kalamazoo.

Chm Initial _____

Clk Initial _____

29836

NOW, THEREFORE, BE IT RESOLVED that the following question shall be placed on the ballot for consideration of the electorate on May 3, 2016, and that the form of the question shall be as follows:

COUNTYWIDE LAW ENFORCEMENT
AND
SAFETY MILLAGE PROPOSITION

This proposal will permit the County to restore 1.4491 mills of the 1.5 mills for Law Enforcement, now expired, for six (6) years (2016-2021).

“For the purposes of maintaining portions of the Law Enforcement and Safety functions for the citizens of Kalamazoo County in the areas of Prosecuting Attorney, Sheriff, Circuit Court Trial and Family Divisions, District Court, Animal Services and Enforcement Department, and Community Corrections, shall the limitation on the amount of taxes which may be imposed on taxable property in Kalamazoo County be increased by 1.4491 mills (\$1.4491 per \$1,000 of taxable value) on all taxable property in Kalamazoo County for a period of six (6) years, being 2016 to 2021, inclusive. It is estimated that 1.4491 mills would raise approximately \$11,879,000 when first levied in 2016.”

YES _____

NO _____

BE IT FURTHER RESOLVED that said election shall be held and conducted and the results of said election shall be canvassed in accordance with the provisions of the State law pertaining to the submission of such questions to the electors entitled to vote thereon and that the County Clerk/Register of Kalamazoo County and the County Treasurer of Kalamazoo County shall do and perform all acts required by law for the calling and conducting of such election, and that the said Clerk/Register of Kalamazoo County shall within five (5) days of said election file with the County Treasurer for Kalamazoo County a certified copy of the official declaration of the results of said election.

Commissioner Gisler moved and it was duly seconded that Items C. through W., with the exception of Item R., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes: All members present
Nays: None

Abstains: None
Absent: None

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

R. Request for Approval of Verizon Networkfleet Management Contract

Commissioner McGraw moved and it was duly seconded that the appropriate County officials be authorized and directed to execute Verizon Networkfleet Management Contract for monitoring vehicle maintenance issues and drive behaviors in the amount of \$3,606.90 vehicle hardware and \$568.50 for monthly service fee; a copy of said Contract to be attached to the official Minutes of this meeting.

Vice Chairperson Heppler stated he had this item pulled from the agenda because he had asked for clarification on this item. He stated he did not see any savings with this item.

Undersheriff Matyas stated there was an initial start up cost and the remaining cost was monthly fees.

Commissioner Rogers wanted clarification on the contract and if there were any requirements to end the program and Undersheriff Matyas indicated the service could end at any time.

Commissioner Gisler stated he too was confused about the dollar amount and Undersheriff Matyas clarified the numbers.

There being no further discussion, the motion carried by a voice vote.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

There was no new business.

Commissioner Wordelman left the meeting at 7:38 p.m.

ITEM 11 County Administrator's Report

County Administrator Mr. Terrence Neuzil stated he has been meeting with several individuals within the County. He indicated the contract with Oshtemo Township would be forthcoming. He stated an agenda for the Board Retreat would be forthcoming. He also stated he had done several media interviews. He listed several upcoming events. He stated he would like to hold monthly listening posts in the Commissioner districts.

ITEM 12 Chairperson's Report

Chairperson Taylor stated he procedurally was going to do a better job with allowing Commissioner Comments on issues, particularly during the Committee of the Whole meetings. He stated he would like to look at Purchase Preservations Rights in the future.

ITEM 13 Vice Chairperson's Report

Vice Chairman Heppler stated at the Committee of the Whole meeting the Board received several departmental reports and was very pleased with the progress the County was making.

ITEM 14 Members' Time

Commissioner Moore stated she would be out of town for the rest of the week.

Commissioner Provancher stated the Public Housing Commission would be meeting on Thursday and progress was being made.

Commissioner Rogers stated the Kalamazoo Public Library does an all County book read and encouraged the Board to read this year's book suggestion. She stated Sue Darling would be participating in a panel discussion on March 21st at the Library regarding the foster care system.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 7:59 p.m.

Timothy A. Snow
Clerk/Register of Deeds

John Taylor, Chairperson
Kalamazoo County Board of
Commissioners