

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS

#### REGULAR MEETING

MARCH 3, 2015

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on March 3, 2015.

ITEM 2 Invocation: Pastor Michael Brown, from the Gospel Mission gave the Invocation on behalf of Commissioner Scott McGraw.

ITEM 3 Pledge of Allegiance: Commissioner McGraw led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, and Kevin Wordelman.

Members Absent: Commissioner Roger Tuinier.

Administrators Present: Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Timothy A. Snow, County Clerk; Rick Fuller, Sheriff; Mary Balkema, Treasurer; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the February 17, 2015, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner McGraw presented the following communication which is on file in the Administrative Services Office unless otherwise noted:

- a) A Resolution from Antrim County opposing SB 1123 & 1124.

ITEM 7      Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Warren, Kalamazoo, stated the ground was so frozen at Ft. Custer it was difficult to do the burials.

ITEM 8      For ConsiderationA.      Request for Approval of a Resolution Honoring William Miller for his Service on the Kalamazoo Metropolitan County Planning Commission

Commissioner McGraw moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, Mr. William Miller has served with distinction on the Kalamazoo Metropolitan County Planning Commission since January 15, 2002; and

WHEREAS, during Mr. Miller's time on the Commission, the Kalamazoo Metropolitan County Planning Commission has diligently performed its role in supporting the future development of Kalamazoo County; and

WHEREAS, Mr. Miller helped promote sound land use planning throughout the County, protecting the historic and agricultural nature of the County; and

WHEREAS, we are better for his service; and

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby recognize, with sincerest respect, the fine accomplishments of Mr. William Miller and is deeply appreciative of all his many contributions to the Kalamazoo County Community.

The roll call vote was as follows:

Ayes:      All members present  
Nays:      None  
Abstains: None  
Absent:    Commissioner Tuinier

The motion carried.

**CONSENT AGENDA**Airport**B. Request for Approval of a Letter of Understanding – Equipment Operator**

That the appropriate County officials be authorized and directed to execute a Letter of Understanding with AFSCME – Airport to allow for the Elimination of an Equipment Operator II position and the Creation of the Lead Equipment Operator position; a copy of said Letter of Understanding to be attached to the official Minutes of this meeting.

**C. Request for Approval of Elimination and Creation of Position (Airport Funds)**

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

Create:

1.0 FTE Lead-Equipment Operator R14 Annual \$35,817.60 - \$40,456.00 Position #: "TBD"  
Effective 2/17/2015

Eliminate:

1.0 FTE Equipment Operator II R12 Annual \$31,865.60 - \$34,902.40 Position # 10450-XXX  
Effective: Upon new hire of Lead-Equipment Operator

District Court**D. Request for Approval to Apply for a Grant to the Gilmore Foundation for the Young Adult Diversion Program (YADC)**

This Item was removed from the Agenda.

**E. Request for Approval to Apply for a Grant to the Harold & Grace Upjohn Foundation for the Young Adult Diversion Program (YADC)**

This Item was removed from the Agenda.

Health & Community Services**F. Request for Approval of Household Hazardous Waste Contracts with Multiple Townships and Municipalities**

That the appropriate County officials be authorized and directed to execute Household Hazardous Waste Contracts with Multiple Townships and Municipalities for the period of January 1, 2015 to December 31, 2015 and to establish each unit's funding for fiscal year 2015; a copy of said Contracts to be attached to the official Minutes of this meeting.

**GOVERNMENTAL UNITS AND FUNDING**

- |                        |          |
|------------------------|----------|
| 1. Alamo Township      | \$ 2,800 |
| 2. Climax Township     | \$ 800   |
| 3. Schoolcraft Village | \$ 500   |

**G. Request for Approval of Amendment #2 with Counseling at Home**

That the appropriate County officials be authorized and directed to execute Amendment #2 with Counseling at Home due to additional new funding for kinship caregiver education, support and training services in the amount of \$5,581 for the period of October 1, 2014 through September 30,

2015; a copy of said Amendment #2 to be attached to the official Minutes of this meeting.

H. Request for Approval of a Business Associate Agreement with Shred-It USA, LLC

That the appropriate County officials be authorized and directed to execute a Business Associate Agreement with Shred-It USA, LLA to ensure that any potential interactions and access to personal health information is secured effective January 1, 2015 with automatic annual renewals; a copy of said Agreement to be attached to the official Minutes of this meeting.

I. Request for Approval of Partnership Agreements & Business Associate Agreement with Kalamazoo RESA Head Start

That the appropriate County officials be authorized and directed to execute Partnership Agreements & Business Associate Agreement with Kalamazoo RESA Head Start to coordinate dental services for participants of Kalamazoo RESA Head Start effective September 3, 2014; a copy of said Agreements to be attached to the official Minutes of this meeting.

J. Request for Approval of Dental Provider Agreements with Delta Dental & Coventry Cares

That the appropriate County officials be authorized and directed to execute Dental Provider Agreements with Delta Dental & Coventry Cares to coordinate services with clients seen at KCHCS Clinics who are enrolled in the MI Health Link & Healthy Michigan Dental Programs effective March 3, 2015; a copy of said Agreements to be attached to the official Minutes of this meeting.

K. Request for Approval of Elimination and Creation of Positions (General Funds/Grant Funds)

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

Eliminate:

<u>Account:</u>	<u>Position #</u>	<u>FTE</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective Date</u>
221-203	Health Equity Manager #10830-001	1.0	K10	\$49,753-\$67,142	Immediately

793-136	Health Equity Coordinator #10891-001	0.625	K9	\$45,364-\$61,256	Immediately
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Create:

<u>Account:</u>	<u>Position #</u>	<u>FTE</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective Date</u>
221-222	Health Equity Coordinator #10891-001	1.0	K9	\$45,364-\$61,256	Immediately

221-201	STD Health Coordinator #NEW - TBD	0.75	K8	\$41,516-\$56,056	Immediately
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Human Resources

L. Request for Approval of Renewal of Recruitment Advertising Agreement with MLive Media Group

That the appropriate County officials be authorized and directed to execute a renewal of

Recruitment and Advertising Agreement with MLive Media Group to advertise job openings at the County in the amount of \$10,000 for the period of January 1, 2015 through December 31, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

M. Request for Approval of a Letter of Understanding with AFSCME – Airport/Compensatory Time

That the appropriate County officials be authorized and directed to execute a Letter of Understanding with AFSCME – Airport to clarify the overtime section of the contract to be consistent with the other bargaining units for the period of January 1, 2015 through December 31, 2017; a copy of said Letter of Understanding to be attached to the official Minutes of this meeting.

Planning & Community Development

N. Request for Approval of an Agreement for In-Kind Contribution to Kalamazoo Area Transportation Study (KATS)

That the appropriate County officials be authorized and directed to execute an Agreement for In-Kind contribution to KATS for continued support of planning and transportation related issues; a copy of said Agreement to be attached to the official Minutes of this meeting.

Sheriff

O. Request for Approval of a Temporary Position due to Military Leave

That the Board of Commissioners approve a temporary Position to cover a Military Leave for a period no longer than January 15, 2019.

P. Request for Approval of Oshtemo Township RFP for Police Services

That the Board of Commissioners authorize the submission of an RFP for Police Services for Oshtemo Township.

Board of Commissioners

Q. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated March 3, 2015", noting claims in the total amount of \$1,581,937.61, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated March 3, 2015, and the Director of Finance be authorized to make budgetary transfers, as listed.

R. Request for Approval of Appointments and Reappointments to Various Advisory Boards

That the Board of Commissioners approve the following Appointments and Reappointments to various Advisory Boards:

- ✓ Reappointment of Ron Reid to the Southcentral Planning Council for a two year term that will expire 12/31/17
- ✓ Reappointment of Lotta Jarnefelt to the Public Arts Commission for a one year term expiring 12/31/15

- ✓ Reappointment of Martin Janssen to the Planning Commission for another 3 year term that will expire 3/31/18
- ✓ Appointment of Vince Calahaly & Heather Ricketts to the Planning Commission both to assume a term that will expire 3/31/18

Commissioner McGraw moved and it was duly seconded that Items B. through R., with the exception of Items D. & E., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes: All members present  
 Nays: None  
 Abstains: None  
 Absent: Commissioner Tuinier

The motion carried.

### **NON-CONSENT AGENDA ITEMS**

**The following Items are Non-Consent Agenda Items and will be voted on individually.**

#### S. Request for Approval of Appointment to Public Housing Commission

Chairman Taylor opened the floor for nominations.

Commissioner Seals nominated Brenda Hughes.

Commissioner Wordelman nominated Tracy Hall. He stated he felt now was the time for change to the Public Housing Commission. He felt Ms. Hall would be a great asset to the Commission, particularly due to the homelessness of the LGBT population.

The roll call vote was as follows for the appointment of Brenda Hughes:

Ayes: Commissioners Rogers, Seals, Gisler, Shugars, McGraw  
 Nays: Commissioners Provancher, Taylor, Wordelman, Heppler, Moore  
 Abstains: None  
 Absent: Commissioner Tuinier

The roll call vote was as follows for the appointment of Tracy Hall:

Ayes: Commissioners Provancher, Taylor, Wordelman, Heppler, Moore  
 Nays: Commissioners Rogers, Seals, Gisler, Shugars, McGraw  
 Abstains: None  
 Absent: Commissioner Tuinier

Both motions failed.

Discussion ensued.

Chairman Taylor asked for a second round of voting.

The roll call vote was as follows for the appointment of Brenda Hughes:

Ayes: Commissioners Rogers, Seals, Gisler, Shugars, McGraw, Heppler  
Nays: Commissioners Provancher, Taylor, Wordelman, Moore  
Abstains: None  
Absent: Commissioner Tuinier

The roll call vote was as follows for the appointment of Tracy Hall:

Ayes: Commissioners Provancher, Taylor, Wordelman, Heppler, Moore  
Nays: Commissioners Rogers, Seals, Gisler, Shugars, McGraw, Heppler  
Abstains: None  
Absent: Commissioner Tuinier

The motion to appoint Brenda Hughes to the Public Housing Commission passed.

T. Request for Approval of Appointment to Environmental Health Advisory Council

Commissioner Moore moved and it was duly seconded that the Board of Commissioners approve the following Appointment to the Environmental Health Advisory Board:

- ✓ Meredith Place to Environmental Health Advisory Council to assume a term that will expire 12/31/17

Chairman Taylor indicated he would be abstaining from voting as he had a personal relationship with Ms. Place.

There being no further discussion, the motion carried by a voice vote, with Chair Taylor abstaining.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

U. Request for Approval of Appointments/Reappointments to the Community Mental Health Board

Commissioner Provancher moved and it was duly seconded that the Board of Commissioners approve the following appointments/reappointments:

- Carol Black – General Sector Slot

- Elizabeth Veenhuis, - General Sector Slot
- Carolyn Alford - General Sector Slot
- Vickie Carr – Family Sector Slot

There being no discussion, the motion carried by a voice vote.

ITEM 11 County Administrator's Report

Mr. Thom Canny, Corporate Counsel stated on May 13 the Building Authority meeting would be held at the Juvenile Home and following the meeting a tour of the new Gull Road Court Complex would occur.

ITEM 12 Chairperson's Report

Chairperson Taylor stated the Board held its Retreat last Saturday and he felt it went really well. He stated continued discussions were occurring on the Facilities Master Plan, particularly the Michigan Avenue Courthouse.

ITEM 13 Vice Chairperson's Report

Vice Chairman Heppler stated he appreciated all of those who had applied to the various Advisory Boards and urged continuation of serving and applying. He too stated the Retreat went very well.

ITEM 14 Members' Time

Commissioner McGraw thanked Reverend Michael Brown for giving the Invocation tonight. He stated he attended their Annual Meeting and was very impressed with the work they did and the services they provided. He stated he was hosting a Quarterly Coffee with constituents tomorrow.

Commissioner Provancher stated at the last Community Health Board, Senator Margaret O'Brien was in attendance. He stated he was going to start having quarterly meetings with his constituents.

Commissioner Rogers stated her next Quarterly Coffee would be held on March 14. She stated a fundraising event was going to be held for the Raise Your Voice series.

Commissioner Shugars thanked Lawrence Productions for donating a building to utilize for children with autism. He stated he attended a graduation ceremony at Momentum.

Commissioner Wordelman stated both candidates for the Public Housing Commission were great. He attended a meeting hosted by EPA and the City of Kalamazoo concerning the Allied Paper Site.

Chm Initial \_\_\_\_\_

Clk Initial \_\_\_\_\_

29617

ITEM 15     Adjournment

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 7:45 p.m.

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Timothy A. Snow  
Clerk/Register of Deeds

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John Taylor, Chairperson  
Kalamazoo County Board of  
Commissioners