

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

MARCH 4, 2014

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Maturen, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on March 4, 2014.

ITEM 2 Invocation: Commissioner Jeff Heppler.

ITEM 3 Pledge of Allegiance: Commissioner Heppler led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners Carolyn Alford, Jeff Heppler, Brandt Iden, David Maturen, Julie Rogers, Michael Seals, Phil Stinchcomb, John Taylor, and John Zull.

Members Absent: Commissioners Dave Buskirk and Roger Tuinier.

Administrators Present: Peter Battani, Administrator; John Faul, Deputy County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Linda Vail, HCS Director; Mary Balkema, Treasurer; Randy Winterowd, Buildings & Grounds Director; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the February 18, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Heppler presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) Resolutions from Gratiot and Livingston Counties supporting restoration of the Community Mental Health General fund appropriation in the State's FY 2014 Budget.
- b) A Resolution from Bay County calling upon the state legislature to live up to their promise and fully fund county revenue sharing payments for FY 2015.
- c) A Resolution from Bay County urging the legislature to retain current income tax rate and use the funds to improve roads, bridges and highways.

- d) A Resolution from Oscoda County opposing SB 552.
- e) A Letter from a constituent concerning his dissatisfaction with Kalamazoo County Road Commission.
- f) A Resolution from Oceana County supporting HB 5215.

ITEM 7 Citizens' Time

Chairperson Maturen stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Lou Conti, Kalamazoo updated the Board on activities of Alamo Township over the last year.

ITEM 8 For Consideration

CONSENT AGENDA

A. Request for Approval of 25 Year Resolution Honoring Tammy Hill

That Board of Commissioners approve the following Resolution:

WHEREAS, Tammy Hill has served the citizens of Kalamazoo County for twenty-five (25) years as of February 21, 2014; and

WHEREAS, Tammy Hill has faithfully served as a Judicial Aide; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Tammy Hill has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

B. Request for Approval of 25 Year Resolution Honoring Dennis Ladd

That Board of Commissioners approve the following Resolution:

WHEREAS, Dennis Ladd has served the citizens of Kalamazoo County for twenty-five (25) years as of February 19, 2014; and

WHEREAS, Dennis Ladd has faithfully served as a Youth Specialist II; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Dennis Ladd has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

Buildings & Grounds

C. Request for Approval of a Contract with Otis Elevator Company

That the appropriate County officials be authorized and directed to execute a Contract with Otis Elevator Company for service of elevator at the Jail in the amount of \$300/month for the period of April 1, 2014 through March 31, 2017; a copy of said Contract to be attached to the official Minutes of this meeting.

D. Request for Approval of a Contract with C.L. Mahoney Co., Inc. for Deferred Maintenance at the Michigan Avenue Courthouse

This item was removed from the Consent Agenda.

Circuit Court

E. Request for Approval of a Temporary Employee

That the Board of Commissioners approve a temporary employee to assist the Ninth Circuit Court with imaging files that do not meet the guidelines for destruction, at the rate not to exceed \$15.44 for a period of up to 90 days.

F. Request for Approval of Lease Agreement with Parks Trade Center

That the appropriate County officials be authorized and directed to execute a Lease Agreement with Parks Trade Center for office space for the Youthful Offender Transitions Program in the amount of \$7,140 for the period of March 1, 2014 through February 28, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

District Court

G. Request for Approval to Submit a Grant Application to the Irving S. Gilmore Foundation for the Young Adult Diversion Program

That the appropriate County officials be authorized and directed to submit a Grant Application to the Irving S. Gilmore Foundation in the amount of \$50,000 to help fund the Young Adult Diversion Program; a copy of said Grant to be attached to the official Minutes of this meeting.

Finance

H. Request for Approval of Engagement Letter with Clark Hill for Pension & Employee Benefit Plan Legal Services

That the appropriate County officials be authorized and directed to execute an Engagement Letter with Clark Hill for pension & employee benefit plan legal services at an hourly rate of \$225 for the period of April 1, 2014 through March 31, 2017; a copy of said Engagement Letter to be attached to the official Minutes of this meeting.

Health & Community ServicesI. Request for Approval to Terminate Contract for Transportation Services with Kalamazoo Removal Services, LLC

That the appropriate County officials be authorized and directed to terminate a Contract for Transportation Services with Kalamazoo Removal Services, LLC.

J. Request for Approval of an Amendment to Letter of Renewal for 2013-2014 Sublease with Community Mental Health

That the appropriate County officials be authorized and directed to execute an Amendment to Letter of Renewal for 2013-2014 Sublease with Community Mental Health to reduce the amount of space needed for the period of October 1, 2013 through September 30, 2014; a copy of said Amendment to be attached to the official Minutes of this meeting.

K. Request for Approval of Statement of Grant Award #2014-5 from the Michigan Office of Services to the Aging

That the appropriate County officials be authorized and directed to accept Statement of Grant Award #2014-5 in the amount of \$177,154 from the Michigan Office of Services to the Aging for the period of October 1, 2013 through March 31, 2014; a copy of said Grant Award to be attached to the official Minutes of this meeting.

L. Request for Approval to Submit a Grant Application to the National Association of County and City Health Officials (NACCHO)

That the appropriate County officials be authorized and directed to submit a Grant Application to NACCHO in the amount of \$13,500 to expand the use of evidence based chronic disease self-management programs; a copy of said Grant to be attached to the official Minutes of this meeting.

M. Request for Approval of Environmental Health Advisory Council (EHAC) Bylaw Revisions

That the Board of Commissioners approve Amendments to EHAC Bylaws.

N. Request for Approval of an Agreement with South Haven Community Hospital for the Breast and Cervical Cancer Control (BCCCP) Program

That the appropriate County officials be authorized and directed to execute an Agreement with South Haven Community Hospital for BCCCP services effective October 1, 2013 with automatic annual renewals; a copy of said Agreement to be attached to the official Minutes of this meeting.

O. Request for Approval of School Affiliation Agreement and Business Associate Agreement with Kalamazoo Valley Community College (KVCC) School of Dental Hygiene

That the appropriate County officials be authorized and directed to execute School Affiliation Agreement and Business Associate Agreement with KVCC School of Dental Hygiene to allow dental hygiene students training for on the job experience through the Dental Clinic; a copy of said Agreements to be attached to the official Minutes of this meeting.

P. Request for Approval of an Educational Affiliation Agreement with the University of Detroit Mercy

That the appropriate County officials be authorized and directed to execute an Educational Affiliation Agreement with the University of Detroit Mercy to allow students to intern at the Dental Clinic; a copy of said Agreement to be attached to the official Minutes of this meeting.

Q. Request for Approval to Enter Into a Managed Health Plan (MHP) Agreement for the Coordination of Health Care Services

That the appropriate County officials be authorized and directed to execute MHP Agreement with CoventryCare Health Plan for coordination of Health Care Services for MICHild enrollees effective January 1, 2014 with automatic annual renewals; a copy of said Agreement to be attached to the official Minutes of this meeting.

Human Resources

R. Request for Approval of Nondisclosure and Use Agreement with Blue Cross Blue Shield of Michigan

That the appropriate County officials be authorized and directed to execute a Nondisclosure and Use Agreement with Blue Cross Blue Shield of Michigan to release certain health, dental and vision claims data to Nulty Insurance; a copy of said Agreement to be attached to the official Minutes of this meeting.

Sheriff

S. Request for Approval of Amendment to FY 2012 Emergency Management Performance Grant (EMPG) (EMW-2012-EP-00033)

That the appropriate County officials be authorized and directed to execute Amendment to FY 2012 EMPG (EMW-2012-EP-00033) in the amount of \$15,796.15; a copy of said Grant Agreement to be attached to the official Minutes of this meeting.

T. Request for Approval of Extension of Temporary Employee

That Board of Commissioners approve an extension of temporary employee (10444-004) for the period of March 5, 2014 through June 30, 2014.

U. Request for Approval of Multi-Agency Traffic Enforcement Grant with the Office of Highway Safety Planning

That the appropriate County officials be authorized and directed to submit a Grant Application for the Multi-Agency Traffic Enforcement Grant with the Office of Highway Safety Planning in the amount of \$74,776 for the period of March 14, 2014 through September 30, 2014; a copy of said Grant to be attached to the official Minutes of this meeting.

Board of Commissioners

V. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated March 4, 2014", noting claims in the total amount of \$2,403,806.21, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated March 4, 2014, and the Director of Finance be authorized to make budgetary transfers, as listed.

Commissioner Heppler moved and it was duly seconded that Items A. through V., with the exception of Item D., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: Commissioners Buskirk, Tuinier

The motion carried.

NON-CONSENT AGENDA ITEMS

The following items are Non-Consent Agenda Items and will be voted on individually.

D. Request for Approval of a Contract with C.L. Mahoney Co., Inc. for Deferred Maintenance at the Michigan Avenue Courthouse

Commissioner Iden moved and it was duly seconded that the appropriate County officials be authorized and directed to execute a Contract with C.L. Mahoney Co., Inc. for deferred maintenance at the Michigan Avenue Courthouse in the amount of \$521,919.34; a copy of said Contract to be attached to the official Minutes of this meeting.

Commissioner Rogers stated she asked to have this item removed from the Consent Agenda as she thought this was a lot of money to spend on an aging building. She indicated she wanted an update on the Facility Master Plan as well.

Mr. John Faul, Deputy Administrator stated during discussions concerning construction projects, the facility master plan and the courthouse it was decided that the maintenance at the Michigan Avenue Courthouse be done now as it was desperately needed. He stated further discussion with the Courts and the future of where to house the Courts needed to occur.

Commissioner Taylor stated he too had some questions concerning this and was satisfied that this was something that needed to be done now.

There being no further discussion, the motion carried by a voice vote.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

W. Request for Approval of an Appointment to the Public Housing Commission

Commissioner Rogers moved and it was duly seconded that the Board of Commissioners appointment David Artley to the Public Housing Commission for the term of March 1, 2014 through February 28, 2019.

There being no discussion, the motion carried by a voice vote, with one abstention.

ITEM 11 County Administrator's Report

There was no Administrator's report.

ITEM 12 Chairperson's Report

Chairperson Maturen thanked Mr. Battani for working on HB 5097. He reminded Commissioner's to register for the Michigan Association of Counties conference.

ITEM 13 Vice Chairperson's Report

There was no Vice Chairperson's Report.

ITEM 14 Members' Time

Commissioner Iden stated the Polar Plunge held at K College was successful.

Commissioner Rogers applauded Mr. Conti for coming to the Board and addressing the road issues in Alamo Township. She updated the Board on the Brownfield Redevelopment Authority concerning the Cosco project. She stated there were some upcoming meetings on how to avoid foreclosure. She stated her quarterly coffee would be held this Saturday.

Commissioner Seals thanked his constituents for voting him in office and would be running for re-election.

Commissioner Alford expressed her appreciation to Ms. Kathy White for her service on the Public Housing Commission.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Maturen adjourned the meeting at 7:24 p.m.

Timothy A. Snow
Clerk/Register of Deeds

David C. Maturen, Chairperson
Kalamazoo County Board of
Commissioners