

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS

#### REGULAR MEETING

MARCH 17, 2015

ITEM 1      Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:02 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on March 17, 2015.

ITEM 2      Invocation: Commissioner John Gisler.

ITEM 3      Pledge of Allegiance: Commissioner Gisler led the Pledge of Allegiance.

ITEM 4      Roll Call: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: John Faul, Interim County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Mary Balkema, Treasurer; Dr. Gillian Stoltman, HCS Director; Lucinda Stinson, Deputy HCS Director; Kelly Clarke, Land Bank Authority Director; Pat Crowley, Drain Commissioner; Jeff Getting, Prosecuting Attorney; Dina Sutton, Office Manager.

ITEM 5      Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the March 3, 2015, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6      Communications:

Commissioner Gisler presented the following Communication, which is on file in the Administrative Services Office unless otherwise noted:

- a) A Resolution from the Road Commission of Kalamazoo County Supporting Proposal 1 Transportation Revenue.

ITEM 7      Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Nicolas Westover, Kalamazoo, addressed the Board concerning his mother and her wrongful criminal record.

Ms. Monica Westover, Kalamazoo, addressed the Board concerning her wrongful criminal record.

Ms. Linda Teeter, Kalamazoo, addressed the Board concerning the Central County Transportation Authority millage request.

Mr. Chuck Vliek, Kalamazoo, addressed the Board by stating the County should be very proud of the work done by the Land Bank Authority.

ITEM 8      For ConsiderationA.      Land Bank Authority Report

Ms. Mary Balkema, Chair, Land Bank Authority acknowledged staff and Authority Board members. Ms. Balkema thanked the County Board for their support.

Ms. Kelly Clarke, Land Bank Authority Director presented a power point presentation to the Board.

Commissioner Wordelman commended the Land Bank Authority Board and staff for their community work.

Commissioner Gisler stated he thought it was rewarding of the work being done by the Land Bank Authority.

Commissioner Tuinier complimented the Land Bank Authority for the work on the Riverview Launch Site.

Commissioner Seals concurred with previous comments made by his fellow Commissioners.

Commissioner Shugars thanked the Land Bank for the Report and Presentation. He applauded the diversity of the Board and the community partners.

Commissioner Moore stated it had been an amazing opportunity to work with the Land Bank Authority.

Commissioner Heppler stated the Land Bank was a true gem in the County.

**CONSENT AGENDA**District Court**B. Request for Approval of an Amendment to the Agreement with Ronald Teesdale**

That the appropriate County officials be authorized and directed to execute an Amendment to the Agreement with Ronald Teesdale for private courier services in the amount of \$75/day two times per week for the period of March 3, 2015 through March 2, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

Health and Community Services**C. Request for Approval of Household Hazardous Waste Contracts with Multiple Townships and Municipalities**

That the appropriate County officials be authorized and directed to execute a Household Hazardous Waste Contract for the period of January 1, 2015 to December 31, 2015 and will establish each unit's funding for fiscal year 2015: a copy of said Contract to be attached to the official Minutes of this meeting.

**GOVERNMENTAL UNITS AND FUNDING**

1. Calhoun County \$5,000

**D. Request for Approval of an Appointment of a County Representative to the Kalamazoo County Health Plan Board of Directors**

This Item was removed from the Consent Agenda.

**E. Request for Approval to Accept Statement of Grant Award 2015-2 from the Michigan Office of Services to the Aging (OSA)**

That the appropriate County officials be authorized and directed to accept Statement of Grant Award 2015-2 from OSA for funding for the Area Agency on Aging Program in the amount of \$766,172 for the period of October 1, 2014 through September 30, 2015; a copy of said Award to be attached to the official Minutes of this meeting.

**F. Request for Approval of Site Sponsor Agreement with Kalamazoo College**

That the appropriate County officials be authorized and directed to execute a Site Sponsor Agreement with Kalamazoo College to provide internships experiences for Kalamazoo College students through September 13, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

**G. Request for Approval to Accept Notice of Funding Award to the Agreement for the DOE13-39015-2 Weatherization Assistance Program from the Michigan Department of Human Services (MDHS)**

That the appropriate County officials be authorized and directed to accept Notice of Funding Award #4 DOE13-39015 from MDHS for funding for the Weather Assistance Program in the amount of \$167,187 for the period of July 1, 2013 through June 30, 2016; a copy of said Award to be attached to the official Minutes of this meeting.

H. Request for Approval to Accept Notice of Funding Award #2 to the Low Income Home Energy Assistance Program (LIHEAP) Agreement LIHEAP-13-39015

That the appropriate County officials be authorized and directed to accept Notice of Funding Award #2 to the LIHEAP Program in the amount of \$191,612 for the period of February 1, 2015 through September 30, 2015; a copy of said Award to be attached to the official Minutes of this meeting.

I. Request for Approval to Accept Notice of Funds Available #9 (NFA) for LCA13-39015 Low Income Home Energy Assistance Program Crisis Assistance (LCA) Deliverable Fuel Award, from the Michigan Department of Human Services (MDHS)

That the appropriate County officials be authorized and directed to accept NFA #9 LCA Deliverable Fuel Award from MDHS in the amount of \$15,000; a copy of said Award to be attached to the official Minutes of this meeting.

J. Request for Approval of the Revised 2015 KCHCS Household Hazardous Waste (HHW) Services Fee Schedule

That the Board of Commissioners approve the revised 2015 Household Hazardous Waste Services Fee Schedule as included in the Packet.

K. Request for Approval of Elimination/Creation of Positions (General/Grant Funds)

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

**ELIMINATE:**

<u>Account:</u>	<u>Position #</u>	<u>FTE</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
101-613	Epidemiologist #10317	1.0	K10	49,753-67,142	3/18/15
221-218	Administrative Asst. #10134-001	1.0	K4	26,520-35,817	3/18/15
101-613	Deputy Director #10900	1.0	K13	69,139-93,371	3/18/15
101-613	Deputy Director #10902	1.0	K13	69,139-93,371	3/18/15

**CREATE:**

<u>Account:</u>	<u>Position #</u>	<u>FTE</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
221-201	Epidemiologist #10317	1.0	K10	49,753-67,142	3/18/15
221-201	Administrative Asst. #10134-001	1.0	K4	26,520-35,817	3/18/15
221-201	Deputy Director #10900	1.0	K13	69,139-93,371	3/18/15
221-222	Deputy Director #10902	1.0	K13	69,139-93,371	3/18/15

Information Systems

L. Request for Approval of a Service Agreement with CTS Telecom

That the appropriate County officials be authorized and directed to execute a Service Agreement with CTS Telecom to provide internet services for a period of 36 months as follows; a copy of said

Agreement to be attached to the official Minutes of this meeting.

<b>New Rate</b>	<b>Current Rate</b>	<b>New Service Level</b>	<b>Old Service Level</b>
\$578.95/month	\$599/month	200/20 Meg	20/20 Meg

Sheriff

M. Request for Approval of 2014-2015 Hazardous Materials Emergency Preparedness Grant Agreement (HMEP)

That the appropriate County officials be authorized and directed to execute the 2014-2015 HMEP Grant Agreement with the State of Michigan in the amount of \$6,380 to review current Hazardous Material sites for the period of October 1, 2014 through September 30, 2015; a copy of said Grant Agreement to be attached to the official Minutes of this meeting.

Board of Commissioners

N. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated March 17, 2015", noting claims in the total amount of \$3,959,311.93, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the transfers and disbursements in the list dated March 17, 2015, and the Director of Finance be authorized to make budgetary transfers, as listed.

O. Request for Approval of Appointments to the Southcentral Michigan Planning Council

That the Board of Commissioners approve the following Appointments:

- ✓ Joel Amos serving as an Elected Official for a term commencing 01/01/2015 through 12/31/17.
- ✓ Lowell Seyburn serving as a Consumer for a term commencing 01/01/2015 through 12/31/17.

P. Request for Approval of Appointment to Community Action Tripartite Advisory Board

This Item was removed from the Agenda.

Commissioner Gisler moved and it was duly seconded that Items B. through O., with the exception of Item D., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes: All members present  
Nays: None  
Abstains: None  
Absent: None

The motion carried.

**NON-CONSENT AGENDA ITEMS**

**The following Items are Non-Consent Agenda Items and will be voted on individually.**

Q. Request for Approval to Execute a Search Firm Contract for the County Administrator Position

Commissioner McGraw moved and it was duly seconded that the Board of Commissioners approve a Contract with GovHR USA to assist in the hiring of a County Administrator.

Commissioner Wordelman stated he would not be supporting this motion as he did not feel this was a good use of the Board's time and resources.

The roll call vote was as follows:

Ayes:	All members present, except
Nays:	Commissioners Seals, Shugars, Wordelman
Abstains:	None
Absent:	None

The motion carried.

D. Request for Approval of an Appointment of a County Representative to the Kalamazoo County Health Plan Board of Directors

Commissioner Moore moved and it was duly seconded that the Board of Commissioners Appoint Commissioner Julie Rogers to the Kalamazoo County Health Plan Board of Directors.

There being no discussion, the motion carried by a voice vote.

ITEM 9 Old Business

Commissioner Moored inquired if there were any minutes from the Board Retreat available to share with the Commission. Mr. Canny indicated Administration would work on a summary.

ITEM 10 New Business

There was no new business.

ITEM 11 County Administrator's Report

Interim County Administrator Mr. John Faul stated he prepared a written report. He stated the next Facilities Master Plan would occur on March 17 at 1:30 p.m. He acknowledged Drain Commissioner Pat Crowley on her award and thanked Ms. Moored and her staff for the bond rating.

ITEM 12 Chairperson's Report

Chairperson Taylor thanked the County staff for all their hard work.

ITEM 13     Vice Chairperson's Report

Vice Chairman Heppler stated at the Consolidated Dispatch Authority Board meeting it was decided the Authority would ask the County of Kalamazoo to loan the Authority money on an interim basis.

ITEM 14     Members' Time

Commissioner Gisler congratulated Ms. Moored and staff for their contribution on the bond rating. He congratulated the Board leadership and County Administration for their hard work.

Commissioner McGraw congratulated the Drain Commissioner Pat Crowley on her award.

Commissioner Moore mentioned various upcoming community events.

Commissioner Provancher stated he attended a meeting regarding Welcome Michigan. He attended the Older Adult Advisory Board meeting and learned the only growing population was older adults and there are older adults than children in school.

Commissioner Rogers stated she hosted her Quarterly Coffee last weekend and had a great turn out and had great discussions. She stated HRI was hosting a Walk for the Homeless event. She stated the Scrabble Fest was being held on March 28. She stated a great discussion was held at the last Facilities Master Plan meeting last Friday.

Commissioner Seals stated he attended a meeting at the Airport concerning a flight to Dublin. He stated there was a low fare company looking to come to Kalamazoo.

Commissioner Shugars asked Finance to write a review or do a press release concerning the AA bonding report.

Commissioner Tuinier stated the County was being faced with a lot of major upcoming decisions. He asked Administration to prepare a list of priorities of projects being worked on.

Commissioner Wordelman stated he was very proud of the bond rating and was another tool the County should use to make wise decisions within the community. He recognized the Drain Commissioner Pat Crowley for her recent award. He also recognized Prosecuting Attorney Jeff Getting for his work.

ITEM 15     Adjournment

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 8:07 p.m.

Chm Initial \_\_\_\_\_

Clk Initial \_\_\_\_\_

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Timothy A. Snow  
Clerk/Register of Deeds

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John Taylor, Chairperson  
Kalamazoo County Board of  
Commissioners