

The seal of Callahan County Government is a semi-circular emblem with a textured, stippled background. It features a central illustration of a landscape with a river, trees, and a building. The words "CALLAHAN COUNTY GOVERNMENT" are written in a semi-circle along the top edge of the seal.

**Board of
Commissioners'
Meeting**

April 2, 2013

**NOTICE AND AGENDA FOR
APRIL 2, 2013 MEETING
OF THE
KALAMAZOO COUNTY BOARD OF COMMISSIONERS**

PLEASE TAKE NOTICE that a regular meeting of the Kalamazoo County Board of Commissioners is scheduled for ~~Tuesday, April 2, 2013, at 7:00 p.m.~~ in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- ITEM 1 Call to Order
- ITEM 2 Invocation
- ITEM 3 Pledge of Allegiance
- ITEM 4 Roll Call
- ITEM 5 Approval of Minutes
- ITEM 6 Communications
- ITEM 7 Citizens' Time
- ITEM 8 For Consideration

A. Request for Approval of Resolution Proclaiming April as Child Abuse Prevention Month

CONSENT AGENDA

Circuit Court

- B. Request for Approval of Temporary Employee (Court Services Specialist II) for a period of 90 Days
- C. Request for Approval to Apply for a Grant to the John and Rosemary Brown Family Foundation for the Youthful Offender Transitions Program (YOTP)
- D. Request for Approval to Apply for a Grant to the H.P. and Genegieve Connable Fund for the Youthful Offender Transitions Program (YOTP)
- E. Request for Approval to Apply for a Grant to the Barbara E. Parish Foundation for the Youthful Offender Transitions Program (YOTP)
- F. Request for Approval to Apply for a Grant to the Stucki Family Foundation for the Youthful Offender Transitions Program (YOTP)
- G. Request for Approval to Apply for a Grant to the William and Katherine Vandomelen Foundation for the Youthful Offender Transitions Program (YOTP)

Finance

- H. Request for Approval of Master Service Agreement Addendum #4, Service Order One (1) with Ricoh

Health & Community Services

- I. Request for Approval of Addendum to the Letter of Renewal for 2013 Sublease with Community Mental Health
- J. Request for Approval of Service Agreement with the Michigan Veterans' Trust Fund Central Office
- K. Request for Approval of Creation/Elimination of Positions in the Women's, Infant, & Children's (WIC) Program

Information Systems

- L. Request for Approval of Master Order Agreement with Arrow S3

Prosecuting Attorney

M. Request for Approval to Accept 2013 Crime Victim Rights Week Funding from the Prosecuting Attorneys Association of Michigan (PAAM)

Sheriff

N. Request for Approval of Emergency Management Preparedness Grant with the State of Michigan Department of State Police

Board of Commissioners

O. Request for Approval of Transfers and Disbursements

P. Request for Approval of Re-appointments/Appointments to Various Advisory Boards

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

- ITEM 9 Old Business
- ITEM 10 New Business
- ITEM 11 County Administrator's Report
- ITEM 12 Chairperson's Report
- ITEM 13 Vice Chairperson's Report
- ITEM 14 Members' Time
- ITEM 15 Adjournment

Dina Sutton

Dina Sutton

Office Manager for Administrative Services

MARCH 27, 2013

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

Dina Sutton

Office Manager for Administrative Services

KALAMAZOO COUNTY GOVERNMENT

201 West Kalamazoo Avenue

Kalamazoo, Michigan 49007

TELEPHONE: (269)384-8111

TDD PHONE: (269)383-6464



APRIL IS CHILD ABUSE PREVENTION MONTH

WHEREAS, preventing child abuse and neglect is a community problem that depends on involvement among people throughout the community;

WHEREAS, last year, 6,469 calls of suspected maltreatment of children were received by the local Children's Protective Services;

WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community;

WHEREAS, child abuse and neglect can be reduced by making sure each family has the support they need to raise their children in a healthy environment;

WHEREAS, child abuse and neglect not only directly harms children, but also increases the likelihood of criminal behavior, substance abuse, health problems such as heart disease and obesity, and risky behavior such as smoking;

WHEREAS, all citizens should become involved in supporting families in raising their children in a safe, nurturing environment;

WHEREAS, effective child abuse prevention programs, like the Kalamazoo County Child Abuse and Neglect Prevention Council, succeed because of partnerships created among social service agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community;

NOW THEREFORE, the Kalamazoo County Board of Commissioners does hereby proclaim April as **Child Abuse Prevention Month** in the County of Kalamazoo and call upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

STATE OF MICHIGAN)
)
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk Register, do hereby certify the forgoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on April 2, 2013.

Timothy A. Snow
County Clerk/Register

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 2, 2013

DEPARTMENT: Circuit Court

PREPARED BY: Suzanne Darling

SUBJECT: Temporary Employee

SPECIFIC ACTION REQUESTED:

Circuit Court is requesting the hiring of a temporary employee for the Michigan Avenue Courthouse.

DESCRIPTION OF ACTION (dollar amount, purpose):

The Circuit Court would like to hire a temporary Court Services Specialist II at 24 to 32 hours per week. The Court is estimating that this position would cost between \$4,000 and \$5,000 depending upon the number of hours needed per week.

TIME FRAME OF ACTION:

90 Days from Date of Hire.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

This position would be funded 100% by general fund.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

Create Temporary:

<u>Job Title</u>	<u>Grade</u>	<u>Salary Range</u>	<u>Account Number</u>	<u>Position #</u>
Court Services Specialist II	K05	28,912.00-39,020.80	101-132	10821-XX

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

Not Applicable

ANY OTHER PERTINENT INFORMATION:

The Circuit Court is experiencing personnel shortages. Two of the Court Services Specialist II's that maintain the counter at the Michigan Avenue Courthouse have given notice that they are leaving these positions. One of the other Court Services Specialist II is on intermittent leave. The Circuit Court has had numerous staff shortages in 2013 which will fund this position. The temporary position will end after 90 days.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 2, 2013

COURT: Ninth Circuit Court- Family Division

PREPARED BY: Jaishree Khatri

SUBJECT: Grant Proposal

SPECIFIC ACTION REQUESTED: The Youthful Offender in Transition Program (YOTP) seeks permission to apply for a grant to continue to provide services to youth aged 16-21 during 2013. We would like to send a letter of application/request to the John and Rosemary Brown Family Foundation to help to offset the operating budget for YOTP. YOTP has a balance of \$113,000.00 as of March 1, 2013 to operate the program until March of 2014. We are short of meeting our operating budget guidelines by approximately \$14,500.00 for the year 2013. It should be noted that we have already secured funds in the amount of \$60,000.00 for 2014 program operations.

DESCRIPTION OF ACTION (dollar amount, purpose): We would like to propose that we request the amount of \$2,000.00 from the John and Rosemary Brown Family Fund to put towards salaries and other operating costs for YOTP in 2013.

TIME FRAME OF ACTION: The funds will be used starting March 1, 2013 and ending February 28, 2014.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): The John and Rosemary Brown Family Foundation is a local funding source.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

The grant proposal includes 1.0 FTE JPO/Transitions coordinator for the Y.O.T.P J 10-12 . The starting salary is \$38,272.00 Position # is 10558.

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

This funding will be new.

ANY OTHER PERTINENT INFORMATION:

YOTP has already been in operation for eight years under a grant from the W.K. Kellogg Foundation. YOTP has already secured a significant portion of it's funding for the 2013 operating year.

PROCUREMENT INFORMATION:

(Indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER: Katherine B. Flack (269)385-6039
kbflac@kalcounty.com

D.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 2, 2013

COURT: Ninth Circuit Court- Family Division

PREPARED BY: Jaishree Khatri

SUBJECT: Grant Proposal

SPECIFIC ACTION REQUESTED: The Youthful Offender Transitions Program (YOTP) seeks permission to apply for a grant to continue to provide services to youth aged 16-21 during 2013. We would like to send a letter of application/request to the H.P. and Genevieve Connable Fund to help to offset the operating budget for YOTP. YOTP has a balance of \$113,000.00 as of March 1, 2013 to operate the program until March of 2014. We are short of meeting our operating budget guidelines by approximately \$14,500.00 for the year 2013. It should be noted that we have already secured funds in the amount of \$60,000.00 for 2014 program operations.

DESCRIPTION OF ACTION (dollar amount, purpose): We would like to propose that we request the amount of \$2,000.00 from the H.P. and Genevieve Connable Fund to put towards salaries and other operating costs for YOTP in 2013.

TIME FRAME OF ACTION: The funds will be used starting March 1, 2013 and ending February 28, 2014.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): The H.P. and Genevieve Connable Fund is a local funding source.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

The grant proposal includes 1.0 FTE JPO/Transitions coordinator for the Y.O.T.P J 10-12. The starting salary is \$38,272.00 Position # is 10558.

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

This funding will be new.

ANY OTHER PERTINENT INFORMATION:

YOTP has already been in operation for eight years under a grant from the W.K. Kellogg Foundation. YOTP has already secured a significant portion of it's funding for the 2013 operating year.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER: Katherine B. Flack (269)385-6039
kbflac@kalcounty.com

E.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 2, 2013

COURT: Ninth Circuit Court- Family Division

PREPARED BY: Jaishree Khatri

SUBJECT: Grant Proposal

SPECIFIC ACTION REQUESTED: The Youthful Offender Transitions Program (YOTP) seeks permission to apply for a grant to continue to provide services to youth aged 16-21 during 2013. We would like to send a letter of application/request to the Barbara E. Parish Foundation to help to offset the operating budget for YOTP. YOTP has a balance of \$113,000.00 as of March 1, 2013 to operate the program until March of 2014. We are short of meeting our operating budget guidelines by approximately \$14,500.00 for the year 2013. It should be noted that we have already secured funds in the amount of \$60,000.00 for 2014 program operations.

DESCRIPTION OF ACTION (dollar amount, purpose): We would like to propose that we request the amount of \$2,000.00 from the Barbara E. Parish Foundation to put towards salaries and other operating costs for YOTP in 2013.

TIME FRAME OF ACTION: The funds will be used starting March 1, 2013 and ending February 28, 2014.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): The Barbara E. Parish Foundation is a local funding source.

PERSONNEL IF REQUIRED:

(Indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

The grant proposal includes 1.0 FTE JPO/Transitions coordinator for the Y.O.T.P J 10-12. The starting salary is \$38,272.00 Position # is 10558.

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

This funding will be new.

ANY OTHER PERTINENT INFORMATION:

YOTP has already been in operation for eight years under a grant from the W.K. Kellogg Foundation. YOTP has already secured a significant portion of it's funding for the 2013 operating year.

PROCUREMENT INFORMATION:

(Indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER: Katherine B. Flack (269)385-6039
kbflac@kalcounty.com

F.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 2, 2013

COURT: Ninth Circuit Court- Family Division

PREPARED BY: Jaishree Khatri

SUBJECT: Grant Proposal

SPECIFIC ACTION REQUESTED: The Youthful Offender Transitions Program (YOTP) seeks permission to apply for a grant to continue to provide services to youth aged 16-21 during 2013. We would like to send a letter of application/request to the Stucki Family Foundation to help to offset the operating budget for YOTP. YOTP has a balance of \$13,000.00 as of March 1, 2013 to operate the program until March of 2014. We are short of meeting our operating budget guidelines by approximately \$14,500.00 for the year 2013. It should be noted that we have already secured funds in the amount of \$60,000.00 for 2014 program operations.

DESCRIPTION OF ACTION (dollar amount, purpose): We would like to propose that we request the amount of \$2,000.00 from the Stucki Family Foundation to put towards salaries and other operating costs for YOTP in 2013.

TIME FRAME OF ACTION: The funds will be used starting March 1, 2013 and ending February 28, 2014.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): The Stucki Family Foundation is a local funding source.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

The grant proposal includes 1.0 FTE JPO/Transitions coordinator for the Y.O.T.P J 10-12. The starting salary is \$38,272.00 Position # is 10558.

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

This funding will be new.

ANY OTHER PERTINENT INFORMATION:

YOTP has already been in operation for eight years under a grant from the W.K. Kellogg Foundation. YOTP has already secured a significant portion of it's funding for the 2013 operating year.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER: Katherine B. Flack (269)385-6039
kbflac@kalcounty.com

G.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 2, 2013

COURT: Ninth Circuit Court- Family Division

PREPARED BY: Jaishree Khatri

SUBJECT: Grant Proposal

SPECIFIC ACTION REQUESTED: The Youthful Offender Transitions Program (YOTP) seeks permission to apply for a grant to continue to provide services to youth aged 16-21 during 2013. We would like to send a letter of application/request to the William and Katherine Vandomelen Foundation to help to offset the operating budget for YOTP. YOTP has a balance of \$13,000.00 as of March 1, 2013 to operate the program until March of 2014. We are short of meeting our operating budget guidelines by approximately \$14,500.00 for the year 2013. It should be noted that we have already secured funds in the amount of \$60,000.00 for 2014 program operations.

DESCRIPTION OF ACTION (dollar amount, purpose): We would like to propose that we request the amount of \$2,000.00 from the William and Katherine Vandomelen Foundation to put towards salaries and other operating costs for YOTP in 2013.

TIME FRAME OF ACTION: The funds will be used starting March 1, 2013 and ending February 28, 2014.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): The William and Katherine Vandomelen Foundation is a local funding source.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

The grant proposal includes 1.0 FTE JPO/Transitions coordinator for the Y.O.T.P J 10-12 . The starting salary is \$38,272.00 Position # is 10558.

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

This funding will be new.

ANY OTHER PERTINENT INFORMATION:

YOTP has already been in operation for eight years under a grant from the W.K. Kellogg Foundation. YOTP has already secured a significant portion of it's funding for the 2013 operating year.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER: Katherine B. Flack (269)385-6039
kbflac@kalcounty.com

H.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 2, 2013

DEPARTMENT: Finance

PREPARED BY: Lisa Bradshaw 

SUBJECT: Master Service Agreement Addendum #4, Service Order One (1) between Kalamazoo County and Ricoh.

SPECIFIC ACTION REQUESTED:

Approval of Master Service Agreement Addendum #4 between Kalamazoo County and Ricoh amends Service Order One to reflect a revised base Minimum Fee to \$750.00 per month.

DESCRIPTION OF ACTION (dollar amount, purpose):

Reduction in the base Minimum Fee as a result of the decrease in the Base Images, in the amount of \$250.00 per month.

TIME FRAME OF ACTION:

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Fund 633 Central Stores

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NEW OR RENEWAL:

New Addendum

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

Lisa Bradshaw, Deputy Finance Director 383-8686

I.-K.



Kalamazoo County

Health & Community Services

3299 Gull Road, P.O. Box 42, Nazareth, MI 49074-0042

DATE: April 2, 2013
TO: County Board of Commissioners
FROM: Linda Vail, Director/Health Officer
RE: ITEMS FOR YOUR CONSIDERATION

A. APPROVAL OF ADDENDUM TO THE LETTER OF RENEWAL FOR 2013 SUBLEASE

ACTION REQUESTED

HCS Administration requests Board approval of an addendum to the letter of renewal for 2013 sublease between the County and Community Mental Health to reduce space in the amount of 5,688 square feet effective March 31, 2013. The new monthly rental rate will be \$14,515.20 for the 13,824 square feet of total rental space effective April 1, 2013.

DESCRIPTION OF SUBJECT

Community Mental wishes to reduce the amount of office space leased from HCS. The mission of this agency aligns with that of the Health and Community Services Department and the presence of these services at Nazareth is a resource for HCS, CMH and other County programs.

RELATIONSHIP TO GOALS

The services and program that this renter provides is consistent with the HCS goal of improving the health of the community.

FUNDING SOURCE

No County funds are required as a result of this request.

PERSONNEL

There are no personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Tammy Lahman, Deputy Director-HCS FMS at 373-5257 or at talahm@kalamazoo.com.

B. ACCEPTANCE OF A SERVICE AGREEMENT WITH THE MICHIGAN VETERANS' TRUST FUND CENTRAL OFFICE.

ACTION REQUESTED

HCS Administration requests Board approval of an Agreement between Kalamazoo County and the Michigan Veterans' Trust Fund (MVTF) for the purpose of transferring annual administrative fees from the MVTF to the Health and Community Services Veterans Affairs Office. This agreement begins April 1, 2013 and is automatically renewed each year. This agreement is in the amount of \$5,000.00.

DESCRIPTION OF SUBJECT

This agreement provides for an annual administrative fee of \$5,000.00 to the Kalamazoo MVTF Committees' accounts, to cover the administrative costs associated with local Trust Fund activities. These activities include providing intake counselors to interview trust fund applications, administrative support for committee meetings and tracking documentation for all cases, expenses, etc.

RELATIONSHIP TO GOALS

This agreement indirectly addresses HCS goals by streamlining the administrative operations of the Veterans Affairs Office, which in turn better serves Veterans in Kalamazoo County and specifically the Veteran clients of the office.

FUNDING SOURCE

Funding is from the State of Michigan Department of Military and Veterans Affairs through the Michigan Veterans' Trust Fund Central Office.

PERSONNEL

There are no additional personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any issues or concerns regarding this request, please contact James Tucker, Veterans Service Coordinator, at 373-5304 or at jmtuck@kalcounty.com.

C. POSITION CREATION AND ELIMINATION IN THE WOMEN'S, INFANT, & CHILDREN'S (WIC) PROGRAM

ACTION REQUESTED

HCS Administration requests Board approval to create and eliminate the following positions within the WIC Program, effective 4/3/2013: create 0.8 FTE Nutritionist position and eliminate 0.8 FTE RN/Nutritionist.

DESCRIPTION OF SUBJECT

The Special Supplemental Nutritional Program for WIC is funded to serve 3,241 participants each month. To qualify, a person must be a pregnant, postpartum or breastfeeding woman, an infant, or a child up to age 5. Additionally, the participant's family must be at or below 185% of the federal poverty level and have multiple health or nutritional risk factors. In addition to food benefits redeemable for foods of specific nutritional value, nutrition education and linkages with needed health and social services are provided.

The WIC clinic has had difficulty keeping the RN/Nutritionist position filled over the last year. Therefore, this elimination/creation would keep the WIC clinic operating with the full FTE that is available. We feel we can best accomplish this with the nutritionist model we had in place prior to the creation of the RN/Nutritionist. Immunizations will be referred to our Immunization Clinic for follow up.

RELATIONSHIP TO GOALS

This funding provides services consistent with the HCS goal to improve the overall health of the community by promoting healthy lifestyles and choices, and addressing the reduction of infant and maternal mortality and morbidity.

FUNDING SOURCE

No County funds are required as a result of this request. This position is grant funded through the Michigan Department of Community Health.

PERSONNEL

Create:

<u>Account #</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
323-120	Nutritionist-WIC	K07	0.8	\$27,905-\$37,673	4/3/2013

Position #10051

Hourly \$16.77-\$22.64

Eliminate:

Account #	Position/#	Grade	FTE	Pay Range	Effective
323-120	WIC RN/Nutritionist Position #10829	K08	0.8	\$32,248-\$43,530 Hourly \$19.38-\$26.16	4/3/2013

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have questions please contact Deb Lenz, Division Manager – Maternal and Child Health at 373-5024 or at dllenz@kalcounty.com.

L.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 2, 2013

DEPARTMENT: Information Systems

PREPARED BY: Lisa Thompson

SUBJECT: Approval of Master Order Agreement with Arrow S3

SPECIFIC ACTION REQUESTED:

Board approval and signature is requested on the attached Master Order Agreement with Shared Solutions and Services, Inc (Arrow S3). This agreement establishes and governs general provisions between Arrow S3 and the County for Arrow S3 to sell, install and maintain certain telecommunications equipment..

DESCRIPTION OF ACTION (dollar amount, purpose):

There is no cost associated to establishing this "Master Order Agreement". Any future purchase or statement of work with Arrow S3 will be brought to the Board of Commissioners for approval and costs will be identified at that time.

This agreement establishes basic terms and conditions and allows the County to purchase any type of telecommunications product and service through Arrow S3 on a Schedule A without have to sign a contract each time. It is not binding the County to purchase anything at any time. Siemens is our current telecommunications equipment provider and Siemens has transitioned to a channel partner based model that requires Kalamazoo County to work through Arrow S3 as part of Siemen's Premier Go Forward Partner program. Siemens fully supports all of our products, services, or applications that would be purchased through Arrow S3.

TIME FRAME OF ACTION:

Effective upon execution by Arrow S3.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

N/A

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON WITH PHONE NUMBER:

Lisa Thompson, IS Director, 383-8989, lthom@kalcounty.com

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 2, 2013

DEPARTMENT: Office of the Prosecuting Attorney

PREPARED BY: Kristine Cunningham, Administrator

SUBJECT: Crime Victim Rights Week Grant

SPECIFIC ACTION REQUESTED:

Acceptance of the 2013 Crime Victim Rights Week funding opportunity. 2013 Crime Victim Rights week is April 21–27, 2013.

DESCRIPTION OF ACTION (dollar amount, purpose):

The amount of the funding assistance opportunity is \$500. This award allows us to promote awareness of victim’s rights and services, honor crime victims and survivors, and recognize those who advocate on their behalf. Activities will include the purchase of bookmarks to be distributed at local libraries and colleges and throughout the waiting rooms of the Prosecutor’s office, frequently occupied by victims of crime, police officers, parents of victims of crime and witnesses of crime. In addition, security whistles will be distributed to students at Western Michigan University.

TIME FRAME OF ACTION:

This is a one-time donation.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

The Prosecuting Attorneys Association of Michigan (PAAM)

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

N/A

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

Kristine Cunningham (383-8965)

N.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 2, 2013

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Approval of EMPG Gant Reimbursement

SPECIFIC ACTION REQUESTED:

Approve the acceptance of refund from the Emergency Management Preparedness Grant.

DESCRIPTION OF ACTION (dollar amount, purpose):

Grant #EMW-2011EP-00044-S01 in the amount of \$16,321.00

Grant #2010-EP-00-0002 in the amount of \$5,068.000

TIME FRAME OF ACTION:

Grants covered 2010 and 2011

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

These funds will be returned to the General Fund.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

N/A

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

N/A

ANY OTHER PERTINENT INFORMATION:

The EMPG grants were awarded for the years 2010 and 2011 and both grants involved the partial funding of the Emergency management Director position. In 2013, the grant increased the percentage that it would fund for the position retroactively. Hence, the amount listed above can be considered a "rebate" or "refund" from what was already allocated by the County for the EOC Managers position. Approval accepts these funds.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

Paul Matyas, Undersheriff 385-6176



0.

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Commissioners
FROM: Tina Becker
DATE: March 20, 2013
SUBJECT: Board Action

The Board Appointments Committee recommends the following re-appointments/appointments:

Building Authority

- The re-appointment of Kevin Werkman to serve another 3-year term that will expire 04/30/2016. Mr. Werkman has served on the Building Authority Board since 07/19/2011.

Community Mental Health (CMH)

- The re-appointment of Moses Walker to serve another 3-year term that will expire 03/31/2016. Mr. Walker has served on the CMH Board since 07/07/1998.
- The re-appointment of Ituhu Cloud to serve another 3-year term that will expire 03/31/2016. Mr. Cloud has served on the CMH Board since 11/07/2012.
- The re-appointment of Denise Martineau to serve another 3-year term that will expire 03/31/2016. Ms. Martineau has served on the CMH Board since 07/07/1998.

Soil Erosion

- The re-appointment of Patrick Hudson to serve another 3-year term that will expire 03/31/2016. Mr. Hudson has served on the Soil Erosion Board since 03/18/2003.
- The re-appointment of Michael Tomlinson to serve another 3-year term that will expire 03/31/2016. Mr. Tomlinson has served on the Soil Erosion Board since 03/18/2003.

Planning Commission

- The re-appointment of Herman Smith to serve another 3-year term that will expire 03/31/2016. Mr. Hudson has served on the Planning Commission since 03/03/1998.
- The appointment of Joel Amos to assume a 3-year term that will expire 03/31/2016.

Southcentral Michigan Planning Council

- The appointment of Jennifer Owens to serve a term that will expire 12/31/2014.
- The appointment of Ryan Reffitt to serve a term that will expire 12/31/2015.

Veteran's Affair

- The appointment of Guy Cherry to assume a term that will expire 12/31/2015.

Soil Erosion

Tina M. Becker

From: Kellie L. Layman
Sent: Monday, March 25, 2013 3:17 PM
To: Tina M. Becker
Subject: * Patrick Hudson
* Michael Tomlinson

The term for Patrick Hudson & Michael Tomlinson will expire 3/31/13. It is the Soil Erosion Programs recommendation to re-appoint both members to serve another 3yr. term that will expire in 3/31/16. Please note that this board meets as needed and has only been utilized once in 2003 when this board was initially created. Both Mr. Tomlinson & Mr. Hudson have served on this board since 2003 and would like to continue serving on this board through the next term.

PLEASE USE BLACK INK AND PRINT OR TYPE

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

APPLICATION FOR APPOINTMENT TO:

Animal Control Advisory Board
 Board of Public Works
 Brownfield Redevelopment Authority
 Community Action Board
 County Building Authority
 Economic Development Corp. Board of Directors
 Family Independence Agency Board

Homeless Advisory Council
 Metro. County Planning Commission
 Parks Commission
Soil Erosion & Sedimentation Board of Appeals
 Solid Waste Management Planning Committee
 Transportation Advisory Council

**** See Note Below for Additional Boards**

Board or Commission to which appointment is desired. (If more than one, please list in order of preference.)

1. Name MICHAEL J TOMLINSON 2. Occupation SUPERVISORY

3. Employer BALDEMA EXC. INC. 4. E-mail address _____

4. Home Address _____
 Street City Zip

7. Home Telephone _____ 8. Business Telephone _____

9. Length of residency in Kalamazoo County 48 YRS Mobile Phone: _____

10. Of what community board of directors/commissions are you a member?
PRairie RONDE TWP. - TRUSTEE, PLANNING COMM. CHAIR
SOUTH KALAMAZOO COUNTY FIRE AUTHORITY - SECRETARY

The Board of Commissioners desires minority representation on its appointed commissions. You may choose to identify yourself as a minority. Checking "yes" or "no" will neither qualify nor disqualify you for the appointment.

Representative of the minority community? Yes _____ No

Please indicate below the background or experience you have which will be of value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or commission.

CERTIFIED BY DEC FOR SITE DRAINAGE
30 YRS EXPERIENCE IN NAVY CONSTRUCTION

(Please continue on reverse side if needed and be sure to sign and date.)

**** NOTE: Special Application Required for:**

Airport Advisory Board
 Community Mental Health Board
 County Road Commission
 Environmental Health Advisory Council
 Friend of the Court Citizen Advisory Council

Jury Board
 Older Adult Services Advisory Council
 Public Health Advisory Council
 Veterans' Affairs Committee
 Public Housing Commission

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KALAMAZOO COUNTY
BOARD OF COMMISSIONERS

PLEASE USE BLACK INK AND PRINT OR TYPE

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

APPLICATION FOR APPOINTMENT TO:

- Animal Control Advisory Board
- Homeless Advisory Council
-
- Board of Public Works
- Metro. County Planning Commission
-
- Brownfield Redevelopment Authority
- Parks Commission
-
- Community Action Board
- Soil Erosion & Sedimentation Board of Appeals
-
- County Building Authority
- Solid Waste Management Planning Committee
-
- Economic Development Corp. Board of Directors
- Transportation Advisory Council
-
- Family Independence Agency Board
-
-

**** See Note Below for Additional Boards**

Board or Commission to which appointment is desired. (If more than one, please list in order of preference.)

Soil Erosion & Sedimentation Control

1. Name Patrick R. Hudson
2. Occupation Community Planner
3. Employer Michigan Township Services
4. E-mail address phud@net-link.net
4. Home Address [REDACTED]
- Street [REDACTED] City [REDACTED] State [REDACTED] Zip [REDACTED]
7. Home Telephone [REDACTED]
8. Business Telephone [REDACTED]
9. Length of residency in Kalamazoo County 45 years
10. Of what community board of directors/commissions are you a member?

The Board of Commissioners desires minority representation on its appointed commissions. You may choose to identify yourself as a minority. Checking "yes" or "no" will neither qualify nor disqualify you for the appointment.

Representative of the minority community? Yes No

Planning

Tina M. Becker

From: *Herman Smith [hwsmith1@yahoo.com]
Sent: Monday, March 18, 2013 10:53 AM
To: Tina M. Becker
Subject: Term Renewal

Tina, I am interested in ~~renewing my term on~~ the Planning Commission for another 3 years. Thank you for expediting this request.

Herman Smith

Tina M. Becker

From: Lotta M. Jarnefelt
Sent: Tuesday, March 19, 2013 12:07 PM
To: Tina M. Becker
Subject: RE: Herman Smith

Herman Smith has been PRESENT in
2010: 3 of 6 meetings (50%)
2011: 7 of 8 meetings (87.5%)
2012: 4 of 7 meetings (57.1%)

He is currently the Vice Chair, and has been for several years.

Lotta

From: Tina M. Becker
Sent: Tuesday, March 19, 2013 11:39 AM
To: Lotta M. Jarnefelt
Subject: RE: Herman Smith

Just the last term he served will be sufficient.



Tina M. Becker
Administrative Assistant, Administration Services
Kalamazoo County Government
201 W Kalamazoo Ave
Kalamazoo MI 49007
269.383.8849
269.384.8032 (FAX)
tmbeck@kalamazoo.com

From: Lotta M. Jarnefelt
Sent: Tuesday, March 19, 2013 11:38 AM
To: Tina M. Becker
Subject: RE: Herman Smith

Herman is the Vice Chair currently. If he has expressed interest in continuing to you, personally I think that would be great.

Sorry about the attendance, how many years back do you want it?

Lotta

From: Tina M. Becker
Sent: Tuesday, March 19, 2013 11:21 AM
To: Lotta M. Jarnefelt
Subject: Herman Smith

PLEASE USE BLACK INK

MINORITY/
PROFESSIONAL

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMISSIONS

Airport Advisory Board
Board of Public Works
County Building Authority
Community Corrections Advisory Board
Department of Social Services Board
Economic Dev. Corp. Board of Directors

Overall Econ. Dev. Program Committee
Parks and Recreation Commission
Metro. County Planning Commission
Solid Waste Management Planning
Substance Abuse Advisory Council
Transportation Advisory Council

** See Note Below for Additional Boards

Board or Commission to which appointment is desired. (If more than one, please list in order of preference.)

Overall Econ. Dev. Prog. Comm.
and Metro Planning Comm. (per.t.c. 2-11-97)

1. DR. HERMAN W. SMITH
Name Occupation

3. [REDACTED]
Home Address Zip

5. [REDACTED]
Home Telephone

7. Length of residency in Kalamazoo County 26 yrs.

8. Of what community board of directors/commissions are you a member?
LAKESIDE BOARD of DIRECTORS.

9. Do other members of your family serve on any community boards or commissions?
Yes. (Spouse serves on Lakeside's board).

Please indicate below the background or experience you have which will be of value to you if you are appointed. Also indicate any reasons for desiring to serve on the requested board or commission:

Member Kalamazoo County EDC; Past president - Douglas Comm. Assoc. Board of Directors;
Member - Lakeside Board of Directors; Member NAACP; ACS
Reason for offering to serve: Interest in developing viable economic development plans
for Kalamazoo County in general and the minority communities in particular

(Please continue on reverse if needed.)

The Board of Commissioners desires minority representation on its appointed commissions. You may choose to identify yourself as a minority. Checking "yes" or "no" will neither qualify nor disqualify you for the appointment.

Representative of the minority community? YES NO

CMH

Tina M. Becker

From: Demeta Wallace [DWallace@kazoozcmh.org]
Sent: Tuesday, March 26, 2013 7:49 AM
To: Tina M. Becker
Subject: RE: Ituha Cloud *

Importance: High

Good Morning Ms. Tina:

Please be advised that Mr. Ituha Cloud would like to be reappointed to the KCMHSAS Board, and the KCMHSAS Board approves this reappointment. Mr. Ituha has served on the KCMHSAS Board since November, 2012. Thank you. Demeta~

From: Tina M. Becker [<mailto:tmbeck@kalcounty.com>]
Sent: Monday, March 25, 2013 3:27 PM
To: Demeta Wallace
Subject: Ituha CLOUD

Good afternoon Miss Demata ~ can you please send me an email that says something to the effect that Ituha has served on CMH since November of last year and the board approves his reappointment. Do you know for a fact he wishes to continue? Also, I do NOT need his attendance records.

FYI ~ Neither Ituha or Martineau will need to be "interviewed" by the entire BOC ☺



Tina M. Becker
Administrative Assistant, Administration Services
Kalamazoo County Government
201 W Kalamazoo Ave
Kalamazoo MI 49007
269.383.8849
269.384.8032 (FAX)
tmbeck@kalcounty.com

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PLEASE TYPE OR USE BLACK INK

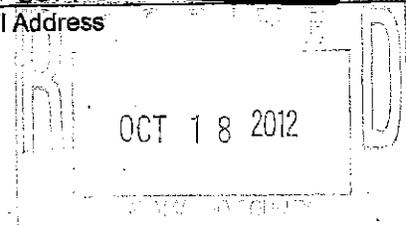
KALAMAZOO COUNTY BOARD OF COMMISSIONERS

APPLICATION FOR APPOINTMENT TO:
KALAMAZOO COUNTY COMMUNITY MENTAL HEALTH BOARD

1. Ituha G. Cloud
Name
2. Certified Peer Support Specialist
Occupation
3. [REDACTED]
Home Address
4. Interact
Employer
5. [REDACTED]
Home Telephone
6. [REDACTED]
Business Telephone
7. [REDACTED]
Cell Number
8. [REDACTED]
E-mail Address

9. Length of residency in Kalamazoo County 10 yrs

10. List membership on other boards or commissions:



11. Certain categories need to be represented on the Community Mental Health Authority Board. Please check the categories which you believe apply to you:

- a. Mental health services provider _____ b. General Public _____
- c. Agencies/occupations having a working involvement with mental health services _____
- d. Primary consumer (defined as an individual who has received or is receiving services from the private sector equivalent to those offered by the Department or a community mental health services program).
- e. Recipient (defined as an individual who is currently directly receiving mental health services from the Department of Community Mental Health, a community mental health services program, or a facility or from a provider that is under contract with the Department or a community mental health services program). _____
- f. Family member (defined as a parent, stepparent, spouse, sibling, child, or grandparent of a primary consumer, or and individual upon whom a primary consumer is dependent for at least 50% of his/her financial support). _____

If you check category a., c., d., e. or f. above, please explain how you represent that category.

12. What personal or professional experiences have you had with the target populations served by the Community Mental Health Authority Board?

7 years ago I recieved services from KCMH that helped me. I would like the opportunity to give back.

13. Why do you desire to serve on the Community Mental Health Authority Board?

I would like to Partner with the members of the Board for the continuous change of recovery in our community.

14. How many hours could you commit to the Board per week/month? _____
15. State law prohibits an individual from being appointed to a community mental health board if he/she is a party to a contract with the community mental health services program or administers or benefits financially from such a contract; or (2) serves in a policy-making position with an agency under contract with the community mental health services program. Listed below is a list of agencies that contract with the Kalamazoo County Community Mental Health Authority Board. This list is not all-inclusive. Do any of these restrictions apply to you? YES ___
NO ___
16. There is a limit of six "public officials" who can serve on the Community Mental Health Authority Board. "Public officials" are those persons serving in an elected or appointed public office or employed more than 20 hours per week by an agency of federal, state, city or local government. This includes public schools/colleges/universities. Are you a public official? YES ___ NO ___

If YES, explain: _____

Date of Application

Stupa Cloud

Signature

PLEASE RETURN THIS APPLICATION TO:

Kalamazoo County Board of Commissioners
Kalamazoo County Administration Building
201 West Kalamazoo Avenue, Room 207
Kalamazoo, MI 49007
TELEPHONE: (269) 384-8111

Tina M. Becker

From: Demeta Wallace [DWallace@kazoocmh.org]
Sent: Friday, March 15, 2013 11:46 AM
To: Tina M. Becker
Cc: 'Patricia'; 'Martineau, Denise M.'; Jeff Patton
Subject: Reappointment of Denise Martineau

Importance: High

Tina:

I have received confirmation from *Denise Martineau* that she would like to be re-appointed to the KCMHSAS Board and the KCMHSAS Board recommends her for re-appointment.

Thank you. Demeta~

P.S. Denise the County Administration office will be contacting you & Jeff soon regarding a date/time when you will be interviewed by the County Board of Commissioners.

Demeta J. Wallace

Executive Assistant to the Chief Executive Officer (*Jeff Patton*) & Board Liaison
Kalamazoo Community Mental Health & Substance Abuse Services

3299 Gull Road, PO Box 63

Nazareth MI 49074

Office: 269.553.8078

Fax: 269.553.8012

dwallace@kazoocmh.org

"Empowering People to Succeed"

Attendance Record

Kalamazoo Community Mental Health and Substance Abuse Services - 2011

NAME	1/24/2011	2/28/2011	3/28/2011	4/25/2011	5/23/2011	6/27/2011	7/25/2011	8/22/2011	9/26/2011	10/24/2011	CANCELLED	CANCELLED	#	%
1 Patricia Guenther	x	x		x	x	x	x	x	x	x			9	75.0%
2 Erik Krogh		x		x	x	x	x		x	x			7	58.3%
3 Sharon Spears		x	x	x	x	x		x	x	x			8	66.7%
4 Moses Walker	x	x		x	x		x	x	x	x			8	66.7%
5 Carolyn Alford	x		x	x	x	x	x	x	x				8	66.7%
6 Michael Seals	x		x	x	x	x	x	x	x				8	66.7%
7 Peggy Malnight	x			x	x		x	x					5	41.7%
8 Denise Martineau "New"				x	x		x	x	x				5	41.7%
9 Judy Geary	x	x	x		x	x	x	x		x			8	66.7%
10 Vicki Carr			x	x	x	x	x	x	x	x			8	66.7%
11 Dianne Blink	x	x	x	x	x		x	x	x				8	66.7%
12 Kevin Lindsley													0	0.0%
13													0	0.0%
14													0	0.0%
15													0	0.0%
16													0	0.0%
17													0	0.0%
18													0	0.0%
19													0	0.0%
20													0	0.0%
21													0	0.0%
22													0	0.0%
23													0	0.0%
24													0	0.0%
25													0	0.0%
# in Attendance:	7	6	6	10	11	7	10	10	9	6	0	0		



Attendance Record

Kalamazoo Community Mental Health and Substance Abuse Services - 2012

NAME	1/23/2012	2/27/2012	3/26/2012	4/23/2012	5/29/2012	6/25/2012	7/23/2012	8/27/2012	9/24/2012	10/22/2012	11/26/2012	CANCELLED	#	%
1 Patricia Guenther	X	X	X	X	X	X	X	X	X	X	X		11	91.7%
2 Erik Krogh	X	X	X	X	X	X	X	X	X	X	X		11	91.7%
3 Sharon Spears		X	X	X	X	X	X	X	X	X	X		10	83.3%
4 Moses Walker	X	X	X	X	X	X		X	X	X	X		10	83.3%
5 Carolyn Alford	X	X	X	X	X	X	X	X	X	X	X		11	91.7%
6 Michael Seals	X	X	X	X	X	X	X	X	X	X	X		11	91.7%
7 Peggy Malnight	X	X			X	X	X	X	X	X	X		9	75.0%
8 Denise Martineau	X	X	X		X		X	X		X	X		8	66.7%
9 Judy Geary - resigned March 2012	X	X	X										3	25.0%
10 Vicki Carr	X	X	X	X	X	X	X	X	X	X			10	83.3%
11 Dianne Blink - resigned June 2012			X	X	X								3	25.0%
12 Kevin Lindsley - removed April 2012													0	0.0%
13 Dr. Carol Black - Newly appt April 2012							X	X	X	X	X		5	41.7%
14													0	0.0%
15													0	0.0%
16													0	0.0%
17													0	0.0%
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23													0	0.0%
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25													0	0.0%
# in Attendance:	9	10	10	8	10	8	9	10	9	10	9	0		

Attendance Record

Kalamazoo Community Mental Health and Substance Abuse Services - 2013

NAME		1/28/2013	2/25/2013	3/25/2013	4/22/2013	5/28/2013	6/24/2013	7/22/2013	8/26/2013	9/23/2013	10/28/2013	11/25/2013	To Be Determined	#	%
1	Patricia Guenther	X	X											2	16.7%
2	Erik Krogh	X												1	8.3%
3	Sharon Spears	X	X											2	16.7%
4	Moses Walker		X											1	8.3%
5	Carolyn Alford	X	X											2	16.7%
6	Michael Seals	X	X											2	16.7%
7	Dr. Carol Black	X												1	8.3%
8	Denise Martineau	X	X											2	16.7%
9	Ituha Cloud	X	X											2	16.7%
10	Vicki Carr		X											1	8.3%
														0	0.0%
														0	0.0%
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1														0	0.0%
# in Attendance:		8	8	0	0	0	0	0	0	0	0	0	0	0	0.0%

PLEASE USE BLACK INK

KALAMAZOO COMMUNITY MENTAL HEALTH & SERVICES BOARD

**APPLICATION FOR APPOINTMENT TO:
KALAMAZOO COMMUNITY MENTAL HEALTH & SUBSTANCE ABUSE SERVICES BOARD**

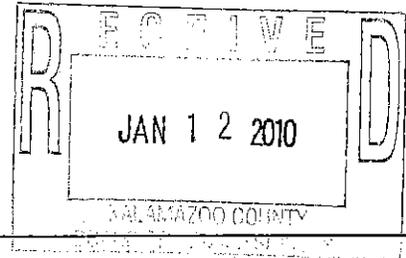
1. Denise Martineau
Name
2. Legal Assistant
Occupation
3. [REDACTED]
Home Address Zip
4. Miller Canfield Paddock and Stone PLC
Employer
5. [REDACTED]
Home Telephone
6. [REDACTED]
Business Telephone

7. [REDACTED]
E-mail Address

8. Length of residency in Kalamazoo County 52 years

9. List membership on other boards or commissions:

N/A



10. Certain categories need to be represented on the Community Mental Health Authority Board. Please check the categories which you believe apply to you:

- a. Mental health services provider b. General Public X
- c. Agencies/occupations having a working involvement with mental health services
- d. Primary consumer (defined as an individual who has received or is receiving services from the private sector equivalent to those offered by the Department or a community mental health services) _____
- e. Recipient (defined as an individual who is currently directly receiving mental health services from the Department of Community Mental Health, a community mental health services program, or a facility or from a provider that is under contract with the Department or a community mental health services program). _____
- f. Family member (defined as a parent, stepparent, spouse, sibling, child, or grandparent of a primary consumer, or an individual upon whom a primary consumer is dependent for at least 50% of his/her financial support). XXX

If you check category a., c., d., e. or f. above, please explain how you represent that category. If you check a or c, please include your job description.

11. What personal or professional experiences have you had with the target populations served by the Community Mental Health Authority Board?

My daughter has suffers from depression, anxiety, substance abuse issues PTSD and bipolar disorder. We have been involved with CMH for a number of years.

12. Why do you desire to serve on the Community Mental Health Authority Board?

13. How many hours could you commit to the Board per week/month? 1 to 2 hours per week
14. State law prohibits an individual from being appointed to a community mental health board if he/she is a party to a contract with the community mental health services program or administers or benefits financially from such a contract; or (2) serves in a policy-making position with an agency under contract with the community mental health services program. Listed below is a list of agencies that contract with the Kalamazoo County Community Mental Health Authority Board. This list is not all-inclusive. Do any of these restrictions apply to you? YES ___
NO XX
15. There is a limit of six "public officials" who can serve on the Community Mental Health Authority Board. "Public officials" are those persons serving in an elected or appointed public office or employed more than 20 hours per week by an agency of federal, state, city or local government. This includes public schools/colleges/universities. Are you a public official? YES ___ NO XX

If YES, explain: _____

January 12, 2009

Date of Application

Signature

PLEASE RETURN THIS APPLICATION TO:

JOAN KEILEN
Kalamazoo Community Mental Health & Substance Abuse Services
3299 Gull Road
Nazareth, MI 49074
Jkeilen@kazooocmh.org

COMMUNITY MENTAL HEALTH CONTRACT AGENCIES
(not all-inclusive list)

1. InterAct of Kalamazoo
2. The ARK
3. WMU/Center for Disability Services
4. Douglass Community Association
5. Family & Children's Services
6. Gryphon Place
7. HomeLife
8. Horizons of Michigan
9. Senior Services
10. Keystone
11. MRC Industries, Inc.
12. Residential Opportunities, Inc.

Tina M. Becker

From: Demeta Wallace [DWallace@kazoocmh.org]
Sent: Wednesday, March 13, 2013 4:16 PM
To: Tina M. Becker
Cc: Jeff Patton; 'Patricia'; 'Moses Walker' ✶
Subject: RE: Reappointment of Moses L. Walker

Importance: High

Tina:

I have received confirmation from *Moses L. Walker* that he would like to be re-appointed to the KCMHSAS Board and the KCMHSAS Board recommends him for re-appointment.

Thank you. Demeta~

Demeta J. Wallace

Executive Assistant to the Chief Executive Officer (*Jeff Patton*) & Board Liaison
Kalamazoo Community Mental Health & Substance Abuse Services
3299 Gull Road, PO Box 63
Nazareth MI 49074
Office: 269.553.8078
Fax: 269.553.8012
dwallace@kazoocmh.org
"Empowering People to Succeed"

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Attendance Record

Kalamazoo Community Mental Health and Substance Abuse Services - 2010

	NAME	1/25/2010	2/22/2010	3/22/2010	4/26/2010	5/24/2010	6/28/2010	7/26/2010	8/23/2010	9/27/2010	10/25/2010	11/22/2010	CANCELLED	#	%
1	Patricia Guenther	X	X	X	X	X	X		X	X	X	X		10	83.3%
2	Erik Krogh	X			X	X	X	X	X	X	X	X		9	75.0%
3	Sharon Spears	X	X	X	X	X	X	X	X	X	X	X		11	91.7%
4	Moses Walker	X	X		X	X	X	X		X		X		8	66.7%
5	Carolyn Alford	X	X		X	X		X		X	X	X		8	66.7%
6	Michael Seals	X	X	X	X	X	X	X	X	X	X	X		11	91.7%
7	Peggy Malnight	X	X	X	X	X	X	X	X	X		X		10	83.3%
8	Judy Geary	X	X	X	X	X	X	X	X	X		X		10	83.3%
9	Vicki Carr	X		X	X	X	X	X		X	X	X		9	75.0%
10	Dianne Blink		X	X	X	X	X	X	X					7	58.3%
11	Kevin Lindsley		X	X	X				X	X				5	41.7%
12	Brian Johnson	X	X	X		X	X	X	X	X	X			9	75.0%
13														0	0.0%
14														0	0.0%
15														0	0.0%
16														0	0.0%
17														0	0.0%
18														0	0.0%
19														0	0.0%
20														0	0.0%
21														0	0.0%
22														0	0.0%
23														0	0.0%
24														0	0.0%
25														0	0.0%
# in Attendance:		10	10	9	11	11	10	10	9	11	7	9			

Attendance Record

Kalamazoo Community Mental Health and Substance Abuse Services - 2011

	NAME	1/24/2011	2/28/2011	3/28/2011	4/25/2011	5/23/2011	6/27/2011	7/25/2011	8/22/2011	9/26/2011	10/24/2011	CANCELLED	CANCELLED	#	%
1	Patricia Guenther	X	X		X	X	X	X	X	X	X			9	75.0%
2	Erik Krogh		X		X	X	X	X		X	X			7	58.3%
3	Sharon Spears		X	X	X	X	X		X	X	X			8	66.7%
4	Moses Walker	X	X		X	X		X	X	X	X			8	66.7%
5	Carolyn Alford	X		X	X	X	X	X	X	X				8	66.7%
6	Michael Seals	X		X	X	X	X	X	X	X				8	66.7%
7	Peggy Malnight	X			X	X		X	X					5	41.7%
8	Denise Martineau "New"				X	X		X	X	X				5	41.7%
9	Judy Geary	X	X	X		X	X	X	X		X			8	66.7%
10	Vicki Carr			X	X	X	X	X	X	X	X			8	66.7%
11	Dianne Blink	X	X	X	X	X		X	X	X				8	66.7%
12	Kevin Lindsley													0	0.0%
13														0	0.0%
14														0	0.0%
15														0	0.0%
16														0	0.0%
17														0	0.0%
18														0	0.0%
19														0	0.0%
20														0	0.0%
21														0	0.0%
22														0	0.0%
23														0	0.0%
24														0	0.0%
25														0	0.0%
# in Attendance:		7	6	6	10	11	7	10	10	9	6	0	0		

Attendance Record

Kalamazoo Community Mental Health and Substance Abuse Services - 2012

NAME	1/23/2012	2/27/2012	3/26/2012	4/23/2012	5/29/2012	6/25/2012	7/23/2012	8/27/2012	9/24/2012	10/22/2012	11/26/2012	CANCELLED	#	%
1 Patricia Guenther	X	X	X	X	X	X	X	X	X	X	X		11	91.7%
2 Erik Krogh	X	X	X	X	X	X	X	X	X	X	X		11	91.7%
3 Sharon Spears		X	X	X	X	X	X	X	X	X	X		10	83.3%
4 Moses Walker	X	X	X	X	X	X		X	X	X	X		10	83.3%
5 Carolyn Alford	X	X	X	X	X	X	X	X	X	X	X		11	91.7%
6 Michael Seals	X	X	X	X	X	X	X	X	X	X	X		11	91.7%
7 Peggy Malnight	X	X			X	X	X	X	X	X	X		9	75.0%
8 Denise Martineau	X	X	X		X		X	X		X	X		8	66.7%
9 Judy Geary - resigned March 2012	X	X	X										3	25.0%
10 Vicki Carr	X	X	X	X	X	X	X	X	X	X			10	83.3%
11 Dianne Blink - resigned June 2012			X	X	X								3	25.0%
12 Kevin Lindsley - removed April 2012													0	0.0%
13 Dr. Carol Black - Newly appt April 2012							X	X	X	X	X		5	41.7%
14													0	0.0%
15													0	0.0%
16													0	0.0%
17													0	0.0%
18													0	0.0%
19													0	0.0%
20													0	0.0%
21													0	0.0%
22													0	0.0%
23													0	0.0%
24													0	0.0%
25													0	0.0%
# in Attendance:	9	10	10	8	10	8	9	10	9	10	9	0		

Attendance Record

Kalamazoo Community Mental Health and Substance Abuse Services - 2013

NAME		1/28/2013	2/25/2013	3/25/2013	4/22/2013	5/28/2013	6/24/2013	7/22/2013	8/26/2013	9/23/2013	10/28/2013	11/25/2013	To Be Determined	#	%
1	Patricia Guenther	X	X	X										3	25.0%
2	Erik Krogh	X												1	8.3%
3	Sharon Spears	X	X	X										3	25.0%
4	Moses Walker		X											1	8.3%
5	Carolyn Alford	X	X											2	16.7%
6	Michael Seals	X	X	X										3	25.0%
7	Dr. Carol Black	X												1	8.3%
8	Denise Martineau	X	X											2	16.7%
9	Ituha Cloud	X	X	X										3	25.0%
10	Vicki Carr		X	X										2	16.7%
														0	0.0%
														0	0.0%
														0	0.0%
														0	0.0%
														0	0.0%
														0	0.0%
														0	0.0%
														0	0.0%
														0	0.0%
														0	0.0%
														0	0.0%
1														0	0.0%
# in Attendance:		8	8	5	0	0	0	0	0	0	0	0	0	0	0.0%

Agency

KALAMAZOO COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT
KALAMAZOO COUNTY COMMUNITY MENTAL HEALTH AUTHORITY BOARD

1. Name Moses L. Walker Home Phone [REDACTED]
2. Home Address [REDACTED] Zip [REDACTED]
3. Occupation Executive Director, Community Relations Employer Borgess Medical Center
5. Business Phone [REDACTED] 6. Years in Kalamazoo County 57

7. List membership on other boards or commissions:
Kal. Psych. Hosp Citizen's Advisory Comm., Family Health Center Board & Treas
Mental Health Association in Michigan
8. List family members who serve on community boards/commissions:

9. Certain categories need to be represented on the Community Mental Health Authority Board. Please check the categories which you believe apply to you:

- a. Mental health services provider b. General Public **MAR 16 1998**
c. Agencies/occupations having a working involvement with mental health services
d. Primary consumer (defined as an individual who has received or is receiving services from the Department of Community Health or a community mental health services program or services from the private sector equivalent to those offered by the Department or a community mental health services program).
e. Recipient (defined as an individual who is currently directly receiving mental health services from the Department of Community Mental Health, a community mental health services program, or a facility or from a provider that is under contract with the Department or a community mental health services program).
f. Family member (defined as a parent, stepparent, spouse, sibling, child, or grandparent of a primary consumer, or an individual upon whom a primary consumer is dependent for at least 50% of his/her financial support).

If you checked category a., c., d., e. or f. above, please explain how you represent that category.

Borgess Medical Center is provider of mental health services.

10. What personal or professional experiences have you had with the target populations served by the Community Mental Health Authority Board?

Thirty years experience in providing mental health services to community

11. Why do you desire to serve on the Community Mental Health Authority Board?

To use knowledge and experience to assist the Board in better serving its target population

12. How many hours could you commit to the Board per week/month? 10 hours per month

13. State law prohibits an individual from being appointed to a community mental health board if he/she is a party to a contract with the community mental health services program or administers or benefits financially from such a contract; or (2) serves in a policy-making position with an agency under contract with the community mental health services program. On the reverse side is a list of agencies that contract with the Kalamazoo County Community Mental Health Authority Board. This list is not all inclusive. Do any of these restrictions apply to you?

YES NO

If YES, explain: Effective 7/1/98 I will no longer have direct involvement with Borgess mental health services

14. There is a limit of six "public officials" who can serve on the Community Mental Health Authority Board. "Public officials" are those persons serving in an elected or appointed public office or employed more than 20 hours per week by an agency of federal, state, city or local government. This includes public schools/colleges/universities. Are you a public official? YES NO

If YES, explain: _____

15. The Board desires adequate minority representation on many of its appointed committees and boards. You may choose to identify yourself as a minority. Checking "YES" or "NO" will not necessarily qualify nor disqualify you for the appointment.

Representative of the minority community? YES NO

Building Authority

March 13, 2013

TO: Kalamazoo County Board of Commissioners
FROM: Kalamazoo County Building Authority
RE: Reappointment of Member Kevin J. Werkman*

The Building Authority recommends the reappointment of Kevin J. Werkman to the Building Authority for a three – year term, commencing May 1, 2013 and ending on April 30, 2016.

Tina M. Becker

From: Tina M. Becker
Sent: Thursday, January 17, 2013 11:14 AM
To: 'Kevin J. Werkman'
Cc: Thomas G. O'Brien
Subject: RE: Building Authority term ending

Excellent. I will submit your desire to be reappointed to the Board Appointment Committee and then it will have to go before the entire Board of Commissioners for final approval. Thank you very much for your speedy reply ☺ Have a great day.



Tina M. Becker
Administrative Assistant, Administration Services
Kalamazoo County Government
201 W Kalamazoo Ave
Kalamazoo MI 49007
269.383.8849
269.384.8032 (FAX)
tmbeck@kalcounty.com

From: Kevin J. Werkman [<mailto:kwerkman@jvtr.com>]
Sent: Thursday, January 17, 2013 11:08 AM
To: Tina M. Becker
Subject: RE: Building Authority term ending

Hi Tina:

I would be interested in serving another term. It has been a real joy to work with the County's personnel and the other board members.

Kind regards,

Kevin

Kevin J. Werkman, CPA, CGMA, MBA | JANSEN VALK THOMPSON REAHM PC, CPAs
7171 Stadium Drive | Kalamazoo, Michigan 49009-4943 | **Direct: 269.337.4123**
Office: 269.381.7600 | Mobile: 269.823.8567 | Fax: 269.381.7620 | Email: kwerkman@jvtr.com

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From: Tina M. Becker [<mailto:tmbeck@kalcounty.com>]
Sent: Thursday, January 17, 2013 11:06 AM
To: Kevin J. Werkman
Subject: Building Authority term ending

My record indicates your term expires April 30, 2013. I need to know if you're interested in serving another term. Please reply to this email indicating one way or another your desire. Thank you~



Tina M. Becker

Administrative Assistant, Administration Services
Kalamazoo County Government
201 W Kalamazoo Ave
Kalamazoo MI 49007
269.383.8849
269.384.8032 (FAX)
tmbeck@kalamazoo.gov

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ATTENDANCE RECORD FOR BA MEETINGS

Meeting Dates	Fred Einspahr	Jerry Blaisdell	Jon Dixon	Wayne Kruger	Kevin Workman
1/14/2009			yes	not on BA	not on BA
2/11/2009			yes	not on BA	not on BA
3/11/2009			no	not on BA	not on BA
4/15/2009			yes	not on BA	not on BA
4/28/2009			yes	not on BA	not on BA
5/13/2009			yes	yes	not on BA
6/10/2009			yes	yes	not on BA
7/15/2009			yes	yes	not on BA
8/4/2009			yes	no	not on BA
8/12/2009			yes	yes	not on BA
9/9/2009			yes	yes	not on BA
10/14/2009			yes	yes	not on BA
11/13/2009			yes	yes	not on BA
12/9/2009			yes	yes	not on BA
1/13/2010			yes	no	not on BA
2/10/2010			yes	yes	not on BA
3/18/2010			no	yes	not on BA
4/14/2010			yes	yes	not on BA
5/12/2010			yes	yes	not on BA
6/9/2010			yes	yes	not on BA
7/14/2010			yes	yes	not on BA
8/11/2010			yes	yes	not on BA
9/15/2010			yes	yes	not on BA
10/13/2010			yes	no	not on BA
11/17/2010			no	yes	not on BA
12/15/2010			yes	yes	not on BA
1/12/2011	yes	yes	yes	no	not on BA
2/9/2011	yes	yes	yes	yes	not on BA
2/23/2011	yes	no	yes	yes	not on BA
4/13/2011	yes	yes	yes	yes	not on BA
5/11/2011	yes	yes	yes	yes	not on BA
6/15/2011	no	yes	yes	yes	not on BA

ATTENDANCE RECORD FOR BA MEETINGS

7/20/2011	yes	no	yes	yes	yes	not on BA
8/10/2011	yes	yes	yes	yes	yes	yes
9/14/2011	no	yes	no	yes	yes	yes
10/12/2011	yes	yes	yes	yes	yes	yes
11/9/2011	yes	no	yes	yes	yes	yes
12/14/2011	yes	no	yes	yes	yes	no
1/11/2012	yes	yes	yes	no	no	yes
2/15/2012	yes	yes	yes	no	no	yes
3/14/2012	yes	yes	no	no	no	yes
4/11/2012	yes	yes	yes	yes	yes	no
5/9/2012	yes	yes	yes	yes	yes	yes
6/13/2012	yes	yes	yes	no	no	yes
7/11/2012	yes	yes	no	no	no	yes
8/15/2012	no	yes	yes	yes	yes	yes
9/12/2012	no	no	yes	yes	yes	yes
10/10/2012	yes	yes	no	yes	yes	yes
11/14/2012	no	yes	yes	yes	yes	yes
12/12/2012	yes	no	yes	yes	yes	no
1/9/2013	yes	yes	yes	no	no	yes
2/13/2013						
3/13/2013						
4/10/2013						
5/15/2013						
6/12/2013						
7/10/2013						
8/14/2013						
9/11/2013						
10/9/2013						
11/13/2013						
12/11/2013						
1/8/2014						

6/29/13:15

possible candidate of Board of Public Works

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

APPLICATION FOR APPOINTMENT TO:

- Animal Services & Enforcement Advisory Bd.
- Board of Public Works
- Solid Waste Management Planning Committee
- Community Action Board
- County Building Authority
- Economic Development Corporation Board of Directors/Brownfield Redevelopment Authority
- Family Independence Agency Board
- Metro. County Planning Commission
- Parks Commission
- Soil Erosion & Sedimentation Board of Appeals
- Kalamazoo County Transportation Authority

Please check the above Boards on which you are interested in serving.

** See Note Below for Additional Boards

1. Name Kevin Jay Werkman 2. Occupation Certified Public Accountant
 3. Home Address [REDACTED] [REDACTED] [REDACTED]
Street City Zip
 4. Home Telephone [REDACTED] 5. Business Telephone [REDACTED]
 6. E-mail address [REDACTED]

Please indicate experience and/or qualifications that would help make you an effective member of each board for which you have applied.

I was employed by Balkema Construction for approximately seven years. Job duties included construction laborer, project manager, cost estimator and controller.

Volunteer Experiences No recent experience.

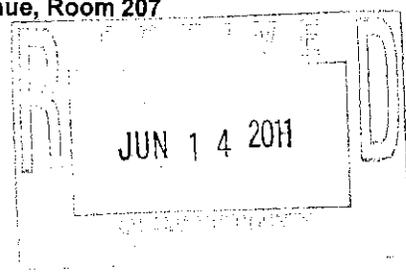
Date: 6-14-2011 Signature Kevin J. Werkman

** NOTE: Special Application Required for:

- Airport Advisory Board
- Community Mental Health Board
- County Road Commission
- Environmental Health Advisory Council
- Public Housing Commission
- Jury Board
- Older Adult Services Advisory Council
- Public Health Advisory Council
- Veterans' Affairs Committee

PLEASE RETURN THIS APPLICATION TO: **Kalamazoo County Administration**
201 West Kalamazoo Avenue, Room 207
Kalamazoo, MI 49007

TELEPHONE: (269) 384-8111



Employee Biography

Kevin J. Werkman, CPA, MBA



After working as a controller for a local construction company, Kevin chose to pursue a career in public accounting and went back to school for his MBA from Western Michigan University. He joined the professional staff of **JANSEN VALK THOMPSON REAHM PC** in January 2007.

E-mail: [REDACTED]

Direct dial: [REDACTED]

WORK HISTORY

June 1996 to December 2004 (part-time while attending WMU, then full-time after attaining his undergraduate degree from WMU): Controller, Balkema Construction, Kalamazoo, Michigan.

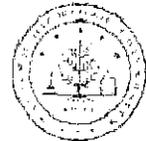
January 2007 to present: Professional staff to Senior, **JANSEN VALK THOMPSON REAHM PC**.

EXPERIENCE

Kevin works on engagements for many of the firm's clients, providing accounting and tax compliance services. He also serves as staff in the audits, reviews and compilations of the financial statements of those clients.

PERSONAL DATA

Kevin grew up in Kalamazoo. He graduated from WMU in 2002 with a BBA Degree in Accounting. He earned his Masters Degree in Business in 2006. Kevin enjoys golf and spending time with his family.



PROFESSIONAL

Kevin is a member of the AICPA and the MACPA and has an active CPA license in Michigan.