

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

APRIL 19, 2016

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on April 19, 2016.

ITEM 2 Invocation: Karika Parker, from Second Baptist Church gave the Invocation on behalf of Commissioner Stephanie Moore.

ITEM 3 Pledge of Allegiance: Commissioner Moore led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: John Faul, Deputy County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Jeff Getting, Prosecuting Attorney; Kelly Clarke, Executive Director of Kalamazoo County Land Bank; Drain Commissioner Pat Crowley; Sheriff Rick Fuller; Treasurer Mary Balkema; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the April 5, 2016, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Moore presented the following communication which is on file in the Administrative Services Office unless otherwise noted:

- a) A Resolution from Roscommon County supporting SB 703.

ITEM 7 Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Chuck Vlieg, Kalamazoo, commended the leadership by the Treasurer on the Land Bank Authority. He stated Executive Director Kelly Clarke and her staff did an exceptional job.

Ms. Wendy Fields, Kalamazoo, addressed the Board concerning a letter from Commissioner Moore to Chairman Taylor. She stated change at the Administration level needed to occur. She addressed an issue she experienced concerning a grievance she had filed against Mr. Faul.

Ms. Jo Brown, Kalamazoo, read a document to the Board, as well as addressing the Board about appointing Mr. John Faul as Interim County Administrator.

Mr. Frank Thompson, Kalamazoo, addressed the Board concerning his upcoming Birthday Party.

ITEM 8 For Consideration

A. Workforce Education Presentation

Mr. Ben Damerow & Mr. Eric Stewart, Michigan Works!, presented a Power Point presentation to the County Board concerning Michigan Works!

Commissioner McGraw thanked them for the presentation.

Commissioner Moore commended Mr. Damerow for his work and for thinking outside the box. She indicated the site at Douglass Association was beneficial.

Commissioner Provancher inquired if Michigan Works! assisted Hispanic individuals, particularly undocumented and Mr. Damerow indicated Michigan Works! worked with the American Hispanic Council as well as other venues.

Chairman Taylor thanked Mr. Damerow and his staff for all of their hard work.

B. Land Bank Authority Report

Ms. Mary Balkema, Chair, presented a brief report to the Board. She thanked the Board, County and Administration for their support. She thanked the Land Bank Authority Board members.

Ms. Kelly Clarke, Executive Director, presented a Power Point presentation to the Board.

Commissioner McGraw inquired if there were any affect to the property values in the last eight

years since the inception of the Land Bank and Ms. Balkema indicated there were.

Commissioner Moore stated the Board made a good decision when making appointments to the Land Bank Authority and wanted the Board to reach out to a Land Bank member and encourage her to attend the Land Bank meetings and Chairman Taylor suggested Commissioner Moore reach out.

Commissioner Rogers encouraged Commissioner Moore to reach out to the individual.

Vice Chairman Heppler thanked the Land Bank Authority for their hard work.

Commissioner McGraw stated he too felt Ms. Balkema and Ms. Clarke were great assets.

CONSENT AGENDA

Equalization

C. Request for Approval of Resolution Adopting the 2016 Equalization Report

That the Board of Commissioners approve the following Resolution:

WHEREAS, Section 211.34, as amended, of the Compiled Property Tax Laws of Michigan requires that the County Board of Commissioners shall examine the assessment rolls of each township and city within the County and shall equitably and uniformly equalize the Real and Personal Property separately by adding to or deducting from the valuation of taxable property in any township or city such an amount as in its judgment will produce an equitable County total equalized valuation; and

WHEREAS, the Kalamazoo County Board of Commissioners has received a copy of the 2016 Equalized Valuation Report prepared by the Equalization Department; and

WHEREAS, the Kalamazoo County Board of Commissioners does hereby approve the 2016 equalized valuations of Kalamazoo County as presented in the Equalization Report.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby establish the 2016 County equalized valuation for the County of Kalamazoo as

\$9,133,331,273 (nine billion, one hundred thirty-three million, three hundred thirty-one thousand, two hundred seventy-three dollars) equalized by class pursuant to MCL 211.34 as follows:

- | | |
|-------------------------------|--------------------------|
| Agricultural - \$ 298,493,875 | Timber Cutover - \$ -0- |
| Commercial - \$1,617,143,141 | Developmental - \$ -0- |
| Industrial - \$ 399,137,804 | Personal - \$670,976,890 |
| Residential - \$6,147,579,563 | |

BE IT FURTHER RESOLVED that the total County equalized valuation is apportioned to the various townships and cities as they are on the detached Equalized Valuation Report.

D. Request for Approval of a Contract with CSZ Services for Commercial and Industrial Appraisals

That the appropriate County officials be authorized and directed to execute a Contract with CSZ Services for up to 100 commercial and industrial appraisals in an amount not to exceed \$17,500 for the period of April 25, 2016 through August 31, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

Finance

E. Request for Approval of Statement of Understanding with Lake Michigan Mailers

That the appropriate County officials be authorized and directed to execute a Statement of Understanding with Lake Michigan Mailers to continue handling the County's metered mail prior to entering the postal stream in the projected amount of \$9,000 effective April 11, 2016; a copy of said Statement of Understanding to be attached to the official Minutes of this meeting.

Health & Community Services

F. Request for Approval of Household Hazardous Waste Program Contracts with Prairie Ronde Township and the Schoolcraft Township

That the appropriate County officials be authorized and directed to execute HHW Program Contracts with Prairie Ronde Township and Schoolcraft Township for the period of January 1, 2016 through December 31, 2016; a copy of said Contracts to be attached to the official Minutes of this meeting.

GOVERNMENTAL UNITS AND FUNDING

1. Prairie Ronde Township \$ 1,200
2. Schoolcraft Township \$ 2,500

G. Request for Approval of a Breast and Cervical Cancer Control Navigation Program (BCCCNP) Updated & Renewed Agreement & Business Associate Agreement with Oaklawn Hospital

That the appropriate County officials be authorized and directed to execute BCCCNP Updated & Renewed Agreement & Business Associate Agreement with Oaklawn Hospital to ensure services continue according to current program requirements effective March 1, 2016 with automatic annual renewals; a copy of said Agreements to be attached to the official Minutes of this meeting.

H. Request for Approval of Amendment to the Healthy Babies Healthy Start (HBHS) Agreement with the YMCA of Greater Kalamazoo

That the appropriate County officials be authorized and directed to execute Amendment to the HBHS Agreement with the YMCA of Greater Kalamazoo for the provision of professional fitness education services for HBHS project in the amount not to exceed \$5,000 for the period of April 1, 2016 through March 31, 2017; a copy of said Amendment to be attached to the official Minutes of this meeting.

I. Request for Approval of Practitioner & Ancillary Addendums with Meridian Health Plan

That the appropriate County officials be authorized and directed to execute Practitioner & Ancillary Addendum with Meridian Health Plan for the provision of health care services to individuals who have commercial insurance coverage effective upon signature with automatic annual renewals; a

copy of said Addendums to be attached to the official Minutes of this meeting.

J. Request for Approval of Elimination/Creation of Positions (General Funds)

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

Eliminate:

<u>Account#</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
221-222	Administrative Assistant	K04	1.0	\$27,123-\$36,628	4/20/2016
	# 10412-001				

Create:

<u>Account#</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
221-221	Administrative Assistant	K04	1.0	\$27,123-\$36,628	4/20/2016
	# NEW - TBD				

Information Systems

K. Request for Approval of Renewal with Earthlink Business

That the appropriate County officials be authorized and directed to execute Renewal with Earthlink Business for discounted local and long distance services and discounted rate on both PRI and basic phone line circuits in the amount of \$3,113.86/monthly for the period of 48 months; a copy of said Agreement to be attached to the official Minutes of this meeting.

Prosecuting Attorney

L. Request for Approval to Submit Victims of Violence – Assistance Program Victim of Crime Act (VOCA) FY2016-2017 Grant to the Michigan Department of Health and Human Services (MDHHS)

That the appropriate County officials be authorized and directed to submit VOCA FY 2016-2017 Grant to the MDHHS in the amount of \$183,353.

Sheriff

M. Request for Approval of Renewal of Intergovernmental Funding Agreement with Van Buren County

That the appropriate County officials be authorized and directed to execute a Renewal of Intergovernmental Funding Agreement with Van Buren County to allow funding reimbursement between the two counties for purchases through the period of May 31, 2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

N. Request for Approval of FY2015 Hazardous Material Emergency Preparedness Grant Agreement with the Michigan State Police

That the appropriate County officials be authorized and directed to execute FY2015 Hazardous Material Emergency Preparedness Grant Agreement with the Michigan State Police in the amount of \$6,130 with a County in kind match of \$1,533 for the period of October 1, 2015 through September 30, 2016; a copy of said Agreement to be attached to the official Minutes of this meeting.

O. Request for Approval of a Contract with The Omega Group for Crime Mapping

That the appropriate County officials be authorized and directed to execute a Contract with The Omega Group for Crime Mapping in the amount of \$1,200 effective immediately; a copy of said Contract to be attached to the official Minutes of this meeting.

P. Request for Approval of FY 2015-2016 Off Road Vehicle Safety Education Grant Agreement with the Michigan Department of Natural Resources (MDNR)

That the appropriate County officials be authorized and directed to execute FY 2015-2016 Off Road Vehicle Safety Education Grant Agreement with MDNR in the amount of \$750 for the period of October 1, 2015 through September 30, 2016; a copy of said Agreement to be attached to the official Minutes of this meeting.

Q. Request for Approval to Accept 2015 Byrne JAG SWET Grant

That the appropriate County officials be authorized and directed to accept 2015 Byrne JAG SWET Grant in the amount of \$12,000 for the period of October 1, 2015 through September 30, 2016.

R. Request for Approval of Canteen Kiosk Services Agreement

That the appropriate County officials be authorized and directed to execute Canteen Kiosk Services Agreement for the period of January 1, 2015 through December 31, 2017; a copy of said Agreement to be attached to the official Minutes of this meeting.

S. Request for Approval of Temporary Deputy Corrections Officer (General Funds)

That the Board of Commissioners approve of a Temporary Deputy Corrections Officer (NF-17) up to 90 days.

Board of Commissioners

T. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated April 19, 2016", noting claims in the total amount of \$2,489,238.87 be approved and that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated April 19, 2016, and the Director of Finance be authorized to make budgetary transfers, as listed.

U. Request for Approval of Memorandum of Understanding and Work Plan with the Kalamazoo County Public Housing Commission

That the appropriate County officials be authorized and directed to execute a Memorandum of Understanding and Work Plan with the Kalamazoo County Public Housing Commission for the period of April 20, 2016 through June 30, 2017; a copy of said Memorandum of Understanding and Work Plan to be attached to the official Minutes of this meeting.

Commissioner Moore moved and it was duly seconded that Items C. through U., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: None

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

V. Request for Approval of Various Appointments to Advisory Boards

Commissioner Provancher moved and it was duly seconded that the Board of Commissioners approve the following appointments:

Animal Services:

- Jonathon Howe Morgan – to assume a term commencing 1/1/15 through 12/31/17

Planning Commission

- Sandra Bliesener – for a term commencing 4/1/16 through 3/31/19
- Grant Taylor – to assume a term commencing 4/1/14 through 3/31/17

Commissioner Shugars stated he would not support this motion as he had not seen the resumes; although they were included in the packet.

There being no further discussion, the motion carried by a voice vote with one abstention.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

Chairman Taylor indicated he did receive the letter from Commissioner Moore and it would be inappropriate for him to respond via email as it would violate the Open Meetings Act. He stated one of the recommendations in her letter was to form a Human Resources Committee and he asked the Board if there would be an interest and would any Commissioner be interested in serving.

Commissioners Moore, Seals, Provancher, Tuinier and Rogers indicated they were interested.

Chairman Taylor stated Item 8. from the Committee of the Whole meeting would be discussed.

Commissioner Seals withdrew his request to attend the Community Action Agency (CAA) conference.

Chairman Taylor indicated Commissioner Moore was interested in attending the CAA conference.

Commissioner Rogers asked Administration to elaborate on the policy and past practices and Mr. Faul indicated in the past, the Advisory Board was responsible for any costs associated with a conference that was being attending by a Board liaison.

Commissioner Rogers stated she was supportive of Commissioners attending training; however, she felt Commissioner Moore should utilized CAA funds vs. Board funds.

Commissioner Gisler stated he felt the Board should look at training dollars during the budget process.

Commissioner Provancher stated he concurred with Commissioner Gisler.

Commissioner Seals stated the Advisory Boards had a low training budget and they should be looked at as well.

Commissioner Wordelman stated he too felt a broader discussion should be held during the budget discussion. He stated the Board should set up guidelines for conferences.

Discussion ensued.

Commissioner Provancher moved and it was duly seconded to allow Commissioner Moore to attend the Community Action Agency Conference in Austin, Texas in August.

Commissioner Rogers stated the Board should set a policy and review what conferences would be forthcoming.

Commissioner Shugars moved and it was duly seconded to transfer the training funds to allow Commissioner Moore to attend the conference and the Board should have a discussion during the Board process.

There being no further discussion, the amended motion carried by a voice vote.

W. Request for Approval of Elimination/Creation of Positions

Commissioner Rogers moved and it was duly seconded that the Board of Commissioners approve the elimination/creation of the following Positions:

Eliminate:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range	Eff Date
104-302	10715-033	Corrections Officer I	nf17	1.0	\$39,520.00 - \$53,643.20	4/11/2016
104-303	10444-TBD	Clerk Typist II	nf13	1.0	\$29,452.80 - \$35,900.80	6/1/2016

Create:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range	Eff Date
104-303	10444-TBD	Clerk Typist II	nf13	1.0	\$29,452.80 - \$35,900.80	4/11/2016
104-302	10715-033	Corrections Officer I	nf17	1.0	\$39,520.00 - \$53,643.20	6/1/2016

There being no discussion, the motion carried by a voice vote.

Vice Chairman Heppler moved and it was duly seconded that the Board of Commissioners appoint Mr. John Faul as Interim County Administrator effective immediately until further notice.

Commissioner Moore stated her position still stood. She stated she would not support this motion.

Commissioner McGraw inquired if anyone asked Mr. Faul if he was interested and Mr. Faul indicated he would be interested.

Commissioner McGraw inquired of Mr. Faul if he would be interested in serving as the permanent Administrator and Mr. Faul stated he would not be able to answer that question at this time.

Commissioner McGraw stated he would not support this motion as he would like to get an outside person to assist the County until a permanent Administrator could be hired.

Commissioner Tuinier stated there was a good team working for the Board and he applauded Mr. Faul for doing the job on behalf of the County. He also stated it was important to have good continuity to have people working for them. He stated he too acknowledged change did need to happen.

Commissioner Shugars stated he would not be supporting this motion, only because of the situation.

Commissioner Provancher stated the situation with the previous Administrator was not handled well.

Chairman Taylor stated the Board needed to know its limitations and he felt Mr. Faul was the best person from the job.

The roll call vote was as follows:

Ayes: All members present, except
 Nays: Commissioners Shugars, McGraw, Moore
 Abstains: None
 Absent: None

The motion carried.

ITEM 11 County Administrator's Report

Interim County Administrator Mr. John Faul invited the Board to tour the Healthy Campus on Sunday from 2 to 5 p.m.

ITEM 12 Chairperson's Report

There was no Chairperson's Report.

ITEM 13 Vice Chairperson's Report

Vice Chairman Heppler reminded everyone to drive carefully and safely. He asked everyone to thank police, fire, military personnel.

ITEM 14 Members' Time

Commissioner Moore congratulated everyone for running for election and encouraged everyone to vote.

Commissioner Provancher announced a few upcoming events.

Commissioner Rogers announced a few upcoming events.

Commissioner Seals announced a few upcoming events.

Commissioner Shugars thanked all the CPA's.

Commissioner Wordelman reminded everyone of the upcoming elections on May 3, 2016. He mentioned an upcoming event at the Nature Center. He stated it was really easy to tear people down, particularly in political life, it was easy to drag people through mud, and the truth is far messier and harder to get to.

Commissioner McGraw congratulated Mr. Faul on being appointed Interim County Administrator.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 8:48 p.m.

Timothy A. Snow
Clerk/Register of Deeds

John Taylor, Chairperson
Kalamazoo County Board of
Commissioners