

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS

#### REGULAR MEETING

APRIL 21, 2015

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on April 21, 2015.

ITEM 2 Invocation: Pastor Kim Sandelin presented the Invocation on behalf of Commissioner Scott McGraw.

ITEM 3 Pledge of Allegiance: Commissioner McGraw led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: John Faul, Interim County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Dr. Gillian Stoltman, HCS Director; Lucinda Stinson, HCS Deputy Director; Math Hansen, Equalization Director; Pat Crowley, Drain Commissioner; Jeff Getting, Prosecuting Attorney; David Rachowicz, Parks Director; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the April 7, 2015, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Rogers stated she received an email from Carolyn Fitzmaurice concerning chip seal in Oshtemo Township; she stated she made the Road Commission aware.

Commissioner Gisler stated he received a communication from two constituents stating Brady Township wanting to allow individuals to drive golf carts on public roads.

Commissioner Wordelman stated he received communication from constituents in the Edison Neighborhood expressing their concern with youth violence and wanted to know if the County was planning on doing anything.

ITEM 7      Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Kim Sandling, Executive Director of Love, Inc. distributed a brochure to the Board and apprized the Board of their doings.

Ms. Sherry Anderson, Kalamazoo, stated at one point there was a dogwood tree planted out front of the Administration Building honoring Eva Ozier and it was no longer there and wondered what had happen to it.

ITEM 8      For Consideration

A.      Request for Approval of Resolution Honoring Veterans Service Officer Aaron Edlefson  
Commissioner Seals moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, the County Board of Commissioners having established a Veterans Service Office for the purpose of providing assistance and support to our County Veterans through honor and valor; and

WHEREAS, Aaron Edlefson, veteran of the U.S. Marine Corps, has served in such a capacity as a Veterans Service Officer for the Veterans Service Office within the Kalamazoo County Health and Community Services Department for the past two years; and

WHEREAS, Aaron has built and fostered relationships with organizations both in and out of Kalamazoo County during this time and has been successful in creating meaningful partnerships that are helping our veterans to succeed everyday; and

WHEREAS, He has preserved the dignity, professionalism, integrity and service focus of the Veterans Service Office through its multiple transitions and obstacles, always putting the needs of Veterans first; and

WHEREAS, Aaron has tirelessly dedicated his time to serving County veterans with the utmost respect, compassion and candor - constantly advocating for their best interests;

NOW, THEREFORE, BE IT RESOLVED, that we, the Kalamazoo County Board of Commissioners, do hereby resolve that the service, dedication, knowledge and passion that Veterans Service Officer, Aaron Edelfson, has practiced is deserving of recognition and praise. It is with regrets and sincere gratitude that we wish him the best as he moves on and continues to serve veterans in a new capacity.

The roll call vote was as follows:

Ayes: All members present  
 Nays: None  
 Abstains: None  
 Absent: None

The motion carried.

Mr. Edelfson thanked the Board for honoring him with this Resolution. He also thanked his staff and HCS Administration for their support, hard work and dedication.

## **CONSENT AGENDA**

### Airport

#### B. Request for Approval of Elimination of Position (house keeping)

That the Board of Commissioners approve the following Elimination of Position:

#### Eliminate:

<u>Account #</u>	<u>Position/#</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
581-581	Accounting Clerk #10862-001	0.50	\$11.31-15.28/hour	Immediate

### Buildings & Grounds

#### C. Request for Approval of a Contract with Frederick Construction for the Administration Building Parking Ramp Project

That the appropriate County officials be authorized and directed to execute a Contract with Frederick Construction for the Administration Building Parking Ramp Project in the total amount of \$577,720; a copy of said Contract to be attached to the official Minutes of this meeting.

### District Court

#### D. Request for Approval of Grant Extension Awarded by the Irving S. Gilmore Foundation for the Young Adult Diversion Program (YADC)

That the appropriate County officials be authorized and directed to accept grant extension award by the Irving S. Gilmore Foundation in the amount of \$50,000 for the YADC for the period of June 1, 2014 through August 31, 2015; a copy of said Extension to be attached to the official Minutes of this meeting.

EqualizationE. Request for Approval of Resolution Adopting the 2015 Equalization Report

That the Board of Commissioners approve a Resolution adopting the 2015 Equalization Report; a copy of said Resolution to be attached to the official Minutes of this meeting.

F. Request for Approval of a Contract with CSZ Services for Commercial and Industrial Appraisals

That the appropriate County officials be authorized and directed to execute a Contract with CSZ Services to conduct up to 100 commercial and industrial appraisals in the amount not to exceed \$17,500 for the period of April 22, 2015 through August 31, 2015; a copy of said Contract to be attached to the official Minutes of this meeting.

Finance & Administrative ServicesG. Request for Approval of a Contract with C2 Consulting (Southwest Michigan First) for Training for Administrative Services Departments

That the appropriate County officials be authorized and directed to execute a Contract with C2 Consulting (Southwest Michigan First) for training for Administrative Services in the amount of \$10,000 and authorize the Board Chair and Clerk to sign Contract; a copy of said Contract to be attached to the official Minutes of this meeting.

Health & Community ServicesH. Request for Approval of Amendment #2 to the 2014-2015 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH)

That the appropriate County officials be authorized and directed to execute Amendment #2 to the 2014-2015 CPBC Agreement with MDCH to reduce Essential Local Public Health Service funding in the amount of \$44,681; a copy of said Amendment #2 to be attached to the official Minutes of this meeting.

I. Request for Approval of Agreements with Bronson Methodist Hospital and Safe Kids Kalamazoo County for the Safe Sleep Initiative

That the appropriate County officials be authorized and directed to execute Agreements with Bronson Methodist Hospital and Safe Kids Kalamazoo County for the Safe Sleep Initiative as follows; a copy of said Agreements to be attached to the official Minutes of this meeting.

<u>Entity</u>	<u>Funding</u>	<u>Contract Term</u>	<u>Services</u>
Bronson Methodist	\$5,000.00	1/1/15 -9/30/15	Health Educators, Class Coordination and execution, nutritional supplements
Safe Kids Kalamazoo County	\$7,225.00	10/1/14-9/30/15	Outreach & marketing support, Purchase & distribution of PacknPlays Coordination & planning of annual meeting

J. Request for Approval of Contract Amendment for the Michigan Energy Assistance Program (MEAP) with the Michigan Community Action (MCA)

That the appropriate County officials be authorized and directed to execute a Contract Amendment for MEAP with MCA in the amount of \$30,205 for the period of October 1, 2014 through September 30, 2016; a copy of said Contract Amendment to be attached to the official Minutes of this meeting.

K. Request for Approval of Breast and Cervical Cancer Control Program (BCCCP) Updated & Renewed Agreement & Business Associate Agreement with Bronson Healthcare Midwest

That the appropriate County officials be authorized and directed to execute BCCCP Updated & Renewed Agreement & Business Associate Agreement with Bronson Healthcare Midwest to ensure services continue according to current program requirements effective March 1, 2015 with automatic annual renewals; a copy of said Agreements to be attached to the official Minutes of this meeting.

L. Request for Approval of Veterans' Affairs Committee Bylaw Revisions

That the Board of Commissioners approve Veterans' Affairs Committee Bylaw Revisions; a copy of said Bylaws to be attached to the official Minutes of this meeting.

M. Request for Approval of Elimination/Creation of Positions – Healthy Families America MIECHV Program (Grant Funds)

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

Eliminate:

Account #	Position/#	Grade	FTE	Pay Range	Effective
303-143	Care Coordinator #10899-002	K06	0.2	\$6,493-\$8,765	4/22/15
303-143	Care Coordinator #10899-003	K06	0.2	\$6,493-\$8,765	4/22/15

Create:

Account#	Position/#	Grade	FTE	Pay Range	Effective
303-143	MCH Supervisor # 10901-001	K09	0.3	\$13,609-\$18,377	4/22/15

N. Request for Approval of Elimination/Creation of Positions – Healthy Babies Healthy Start Program (Grant Funds)

That the Board of Commissioners approve the following Elimination/Creation of Positions:

Eliminate:

Account #	Position/#	Grade	FTE	Pay Range	Effective
297-143	Community Educator #10816-001	K06	1.0	\$32,468-\$43,825	4/22/2015

Create:

<u>Account #</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
297-142	Care Coordinator #10202-TBD	K06	1.0	\$32,468-\$43,825	4/22/2015

Michigan Works!O. Request for Approval of Appointments to the Workforce Development Board

That the Board of Commissioners approve the following Appointments:

<u>Name</u>	<u>Sector</u>	<u>Representing</u>	<u>Replacing</u>
Omar Alston	At-large - Corrections	Michigan Dept of Corrections	Kim Luther

<u>Name</u>	<u>Sector</u>	<u>Representing</u>	<u>Alternate To</u>
Kathi Cain-Babbitt	Labor	AFSCME Local 1668 (WMU)	Ken Willcutt

P. Request for Approval of Workforce Investment Act Capacity Building & Professional Development 15-XX Trade Adjustment Assistance (TAA)

That the appropriate County officials be authorized and directed to execute Workforce Investment Act Capacity Building & Professional Development 15-XX Trade Adjustment Assistance (TAA) in the amount of \$10,500 for the period of October 1, 2014 through September 30, 2015' a copy of said Plan to be attached to the official Minutes of this meeting.

Parks & Expo CenterQ. Request for Approval of 2016 National Trappers Association National Convention Contract

That the appropriate County officials be authorized and directed to execute 2016 National Trappers Association National Convention Contract in the amount of \$17,217; a copy of said Contract to be attached to the official Minutes of this meeting.

R. Request for Approval of an Agreement with Kalamazoo County Parks Foundation for Continued Partnership for the Kalamazoo River Valley Trail

That the appropriate County officials be authorized and directed to execute an Agreement with Kalamazoo County Parks Foundation for Continued Partnership for the Kalamazoo River Valley Trail effective May 1, 2015; a copy of said Contract to be attached to the official Minutes of this meeting.

S. Request for Approval to Submit a Grant Application to the Michigan Recreation and Park Association

That the appropriate County officials be authorized and directed to submit a Grant Application to the Michigan Recreation and Park Association in the amount \$4,500; a copy of said Grant Application to be attached to the official Minutes of this meeting.

Planning & Community DevelopmentT. Request for Approval of 2015 Remonumentation Grant from the State of Michigan, Department of Licensing and Regulatory Affairs

That the appropriate County officials be authorized and directed to execute 2015 Remonumentation Grant from the State of Michigan Department of Licensing and Regulatory

Affairs in the amount of \$111,821 for the period of January 1, 2015 through December 31, 2015; a copy of said Contract to be attached to the official Minutes of this meeting.

U. Request for Approval of Amendments with Various Surveyors and Approval of a Contract with James Boynton, P.S.

That the appropriate County officials be authorized and directed to execute Amendments with various Surveyors and approve a Contract with James Boynton, P.S. for professional services related to the research and/or remonumenting section corners; a copy of said Contracts to be attached to the official Minutes of this meeting.

Prosecuting Attorney

V. Request for Approval to Submit the Smart Prosecution Grant Application to the Department of Justice, Office of Justice Programs

That the appropriate County officials be authorized and directed to submit the Smart Prosecution Grant Application to the Department of Justice, Office of Justice Programs in the amount of \$352,814 for the period of October 1, 2015 through September 30, 2017; a copy of said Grant to be attached to the official Minutes of this meeting.

Board of Commissioners

W. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated April 21, 2015", noting claims in the total amount of \$1,360,830.10 be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated April 21, 2015, and the Director of Finance be authorized to make budgetary transfers, as listed.

X. Request for Approval of Installation of Non-Contact Cooling Water Well in a Groundwater Use Restricted Zone

This item was removed from the Consent Agenda.

Y. Request for Approval of Appointments/Reappointments to the Remonumentation Peer Review Group

That the Board of Commissioners approve the following Appointments/Reappointments:

Reappointments:

- David Gariepy for a term that will commence through 02/29/2016
- James Boynton for a term that will commence through 02/29/2016
- Mark Evans for a term that will commence through 02/28/2017
- Randy Ligman for a term that will commence through 02/28/2017

Appointments:

- Scott Hopkins for a term that will commence through 02/28/2018
- Brian Reynolds for a term that will commence through 02/28/2018

Chm Initial \_\_\_\_\_

Clk Initial \_\_\_\_\_

29645

Commissioner McGraw moved and it was duly seconded that Items B. through Y., with the exception of Item X., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes: All members present  
Nays: None  
Abstains: None  
Absent: None

The motion carried.

### **NON-CONSENT AGENDA ITEMS**

**The following Items are Non-Consent Agenda Items and will be voted on individually.**

X. Request for Approval of Installation of Non-Contact Cooling Water Well in a Groundwater Use Restricted Zone

Commissioner Moore moved and it was duly seconded that the Board of Commissioners approve the Installation of Non-Contact Cooling Water Well in a Groundwater Use Restricted Zone for Allnex Industries, Inc.

Commissioner Provancher stated he asked to have this item removed because he had some concerns and would be voting no on this motion.

Commissioner Shugars stated he would support this motion as the water would be filtered by the City of Kalamazoo.

Commissioner Wordelman stated he would support this motion; however, he wanted to remind everyone there was a lot of contamination in the Midwest and to keep this in mind in the future.

Commissioner Rogers stated both the EPA and MDEQ signed off on this project, therefore she would support the motion.

Commissioner Provancher stated there was a lot of contamination in the State of Michigan and he would like the County to prevent instead of clean up superfund sites.

The roll call vote was as follows:

Ayes: All members present except  
Nays: Commissioners Provancher, Moore  
Abstains: None  
Absent: None

The motion carried.

ITEM 9 Old Business

Mr. Canny stated Administration distributed information to the Board concerning the Ad Placements for the County Administrator that included the additional firms and Administration was asking permission to go ahead and place ads with those firms.

Discussion ensued.

Commissioner Moore moved and it was duly seconded to amend the advertisement placement budget to allow for publication in the additional firms.

There be no further discussion, the motion carried by a voice vote.

Commissioner Moore wanted clarification on her role on the Community Action Tripartite Advisory Board (CATAB).

Chairman Taylor clarified that she, along with Chairman Taylor and Commissioner Seals would all be voting members on the CATAB.

ITEM 10 New BusinessZ. Request for Approval of Appointment to Kalamazoo County Transportation Authority (KCTA)

Commissioner Provancher moved and it was duly seconded that the Board of Commissioners approve the Appointment of Mr. Saura Sahu to the KCTA to fill a term ending December 31, 2015.

Commissioner Moore stated she was impressed by Mr. Sahu, however, she felt that the Board needed people who utilized the services, therefore she would be voting no.

Commissioner Provancher stated he agreed with Commissioner Moore, however, he personally knew Mr. Sahu and he would be an excellent contributor to the Board.

The roll call vote was as follows:

Ayes:	All members present except
Nays:	Commissioner Moore
Abstains:	None
Absent:	None

The motion carried.

ITEM 11 County Administrator's Report

Interim County Administrator Mr. John Faul stated the next Lunch & Learn was scheduled for tomorrow at noon. He stated there was a meeting scheduled for the Allied Paper Site on April

30<sup>th</sup>. He stated a Press Release was received announcing two awards for HCS from the State of Michigan.

ITEM 12      Chairperson's Report

Chairperson Taylor stated Commissioner McGraw would now be the Commissioner liaison for the Road Commission.

ITEM 13      Vice Chairperson's Report

Vice Chairman Hepler thanked the Advisory Board Members for all of their hard work and dedication. He also wanted to thank all County Staff for their hard work.

ITEM 14      Members' Time

Commissioner McGraw stated he attended the Road Commission meeting earlier today. He attended a choir series at Portage Central this past weekend.

Commissioner Moore inquired of Mr. Faul if a 2014 Annual Report for the Health & Community Services was done and if one was done could she be provided with a copy. Mr. Faul stated 2014 was a difficult year for HCS and there was a change in Directorship. He stated HCS would be presenting at a Lunch & Learn on May 27.

Commissioner Provancher stated David Anderson was appointed the Chair of the Public Housing Commission. He stated he visited Senator Peter's office and met with his staff while in D.C.

Commissioner Rogers stated she attended the Blue Ribbon Ceremony; she stated Judge Gorsalitz received an honor at that event. She stated she attended the Disability Network event luncheon yesterday. She stated April was Sexual Awareness Month. She stated tomorrow she would be attending Health Day at the Capitol.

Commissioner Seals stated Mr. Edlefsen was going to work for Calhoun County. He stated he distributed DHS Board meeting information.

Commissioner Shugars stated the Governor's Fitness Awards were being held on Thursday.

Commissioner Tuinier thanked Mr. Edlefsen for his work at the County.

Commissioner Wordelman stated he attended a Juvenile Justice Forum last week and he was saddened by a lot of the information he heard.

ITEM 15      Adjournment

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 7:57 p.m.

Chm Initial \_\_\_\_\_

Clk Initial \_\_\_\_\_

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Timothy A. Snow  
Clerk/Register of Deeds

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John Taylor, Chairperson  
Kalamazoo County Board of  
Commissioners