

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

MAY 6, 2014

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Maturen, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on May 6, 2014.

ITEM 2 Invocation: Commissioner Phil Stinchcomb.

ITEM 3 Pledge of Allegiance: Commissioner Stinchcomb led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners Carolyn Alford, Dave Buskirk, Jeff Heppler, Brandt Iden, David Maturen, Julie Rogers, Michael Seals, Phil Stinchcomb, and John Taylor.

Members Absent: Commissioners Roger Tuinier and John Zull.

Administrators Present: Peter Battani, Administrator; John Faul, Deputy County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Treasurer Mary Balkema; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Alford moved and it was duly seconded that the Minutes of the April 15, 2014, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Stinchcomb presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Resolution from Huron County opposing the development of underground nuclear waste facility near Kincardine, Ontario.
- b) A Notice of Public Hearing for an Industrial Facilities Tax Exemption Certificate for Zoetis P&U, LLC.

- c) A Notice of Public Hearing for an Industrial Facilities Tax Exemption Certificate for Weber Specialties Company.

Commissioner Rogers stated that each Commissioner received email communications from Dan Wimsatt and Chris Harris.

ITEM 7 Citizens' Time

Chairperson Maturen stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Warren, Kalamazoo, stated the Fair Council was making progress on the upcoming 2014 Fair.

ITEM 8 For Consideration

A. Request for Approval of 25 Year Resolution Honoring Stella Chivikas

Commissioner Taylor moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, Stella Chivikas has served the citizens of Kalamazoo County for twenty-five (25) years as of May 1, 2014; and

WHEREAS, Stella Chivikas has faithfully served as a Victim Advocate; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Stella Chivikas has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	Commissioners Roger Tuinier and John Zull

The motion carried.

Ms. Chivikas thanked the Board for honoring her.

B. Request for Approval of Resolution Declaring May 10, 2014 National Train Day

Commissioner Rogers moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, Kalamazoo has enjoyed uninterrupted passenger train service for more than a century and a half, and

WHEREAS, passenger trains provide a safe, efficient, and cost-effective travel option that reduces congestion on roads and in the skies, thus saving fuel and improving air quality; and

WHEREAS, passenger trains bring people from throughout the Midwest to enjoy Michigan's scenic attractions, festivals, and sporting events; and

WHEREAS, many in our student community depend on trains for travel between their homes and WMU or Kalamazoo College; and

WHEREAS, Kalamazoo has eight daily trains which last year saw over 356 travelers each day get on and off trains for travel to any of forty-nine Michigan communities or five-hundred locations across the country; and

WHEREAS, trains travel up to 110-mph between Kalamazoo and the Indiana state line, the first route outside of the eastern seaboard to achieve these speeds; and

WHEREAS, the recent acquisition by the State of Michigan of the track between Dearborn and Kalamazoo, combined with extensive upgrades over the next 2 years, will decrease travel times and increase reliability; and

WHEREAS, Kalamazoo's historic train station is a source of civic pride, a gateway to our area, and a tool for economic growth; and

WHEREAS, on May 10, 1869 the "golden spike" was driven into the final tie at Promontory Summit, Utah, to join the Central Pacific and the Union Pacific Railroads, ceremonially completing the first transcontinental railroad;

NOW, THEREFORE, be it proclaimed that I, David Maturen, Chair, Kalamazoo County Board of Commissioners, do hereby declare Saturday, May 10, 2014, as National Train Day and that Kalamazoo County will join cities and towns across the country in encouraging train travel as a smart travel choice and a vital part of our state's and nation's transportation system.

The roll call vote was as follows:

Ayes: All members present

Nays: None
Abstains: None
Absent: Commissioners Roger Tuinier and John Zull

The motion carried.

Ms. Kay Chase, Executive Board, Michigan Association of Railroad Passengers and Mr. Jerry Orr, thanked the Board for passing this Resolution.

C. Discover Kalamazoo Presentation

Mr. Greg Ayers, Director, presented a PowerPoint Presentation to the Board.

Commissioner Rogers thanked Mr. Ayers for his presentation. She stated she did ask for information on social media from Mr. Ayers and he stated he would be sending that information out. She inquired if Discover Kalamazoo worked with new companies/workers new to the area and Mr. Ayers indicated Discover Kalamazoo did work with Southwest Michigan First.

Chairman Maturen inquired if Mr. Ayers knew how their numbers looked compared to other local areas, such as Grand Rapids and Mr. Ayers stated Kalamazoo looked well.

Commissioner Taylor thanked Mr. Ayers for his hard work.

Commissioner Iden stated it was a great pleasure to work with him along with the Discover Kalamazoo Board.

CONSENT AGENDA

D. Request for Approval of 25 Year Resolution Honoring Denise Bowers

That the Board of Commissioners approve the following Resolution:

WHEREAS, Denise Bowers has served the citizens of Kalamazoo County for twenty-five (25) years as of May 1, 2014; and

WHEREAS, Denise Bowers has faithfully served as a Court Recorder/Judicial Aide; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Denise Bowers has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

District Court

E. Request for Approval of Elimination/Creation of Positions (General Fund)

That the Board of Commissioners approve the elimination/creation of the following positions:

Eliminate:

Senior Deputy Clerk	10723-023	1.0	D-15 Position Vacant
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Create:

Senior Deputy Clerk-LEIN	10725	1.0	D-16
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F. Request for Approval of Contract Amendment with Ronald Teesdale

That the appropriate County officials be authorized and directed to execute a Contract Amendment with Ronald Teesdale to provide courier services of daily deposits from each court location to the County Treasurer for the period of March 3, 2014 through March 2, 2015; a copy of said Contract Amendment to be attached to the official Minutes of this meeting.

Drain CommissionerG. Request for Approval of Stormwater, Asset Management, and Wastewater (SAW) Grant Agreement with the Michigan Department of Environmental Quality (MDEQ)

That the appropriate County officials be authorized and directed to execute SAW Grant Agreement with MDEQ for an Assessment Management Plan for enclosed county drains and to establish a Storm Water Management plan for Davis Creek in the amount of \$265,500 with a match of \$29,500 for a total of \$295,000 for the period of June 2014 through October 2016; a copy of said Agreement to be attached to the official Minutes of this meeting.

Health & Community ServicesH. Request for Approval of the Michigan Energy Assistance Program (MEAP) Contract Amendment with Michigan Community Action Agency Association (MCAAA)

That the appropriate County officials be authorized and directed to execute MEAP Contract with MCAAA to increase funds in the amount of \$7,172 to intervene in energy crisis situations and provide energy assistant program services that will help eligible low-income households meet home energy costs for their primary residence for the period of November 13, 2013 through August 31, 2014; a copy of said Amendment to be attached to the official Minutes of this meeting.

I. Request for Approval of Agreement and Business Associate Agreement with Borgess Medical Center for Laboratory Services

That the appropriate County officials be authorized and directed to execute an Agreement and Business Associate Agreement with Borgess Medical Center for laboratory services for the period of April 1, 2014 through March 31, 2015 with an option for automatic renewal for two additional one year terms; a copy of said Agreements to be attached to the official Minutes of this meeting.

J. Request for Approval to Terminate the Contract for Professional Translation/Interpreting Services with Voices for Health

That the appropriate County officials be authorized and directed to terminate a Contract for Professional Translation/Interpreting Services with Voices for Health effective July 6, 2014; a copy of said Contract Termination Letter to be attached to the official Minutes of this meeting.

K. Request for Approval to Designate Michigan State Housing Development Authority (MSHDA) Authorized Official & Certifying Environmental Review Officer for the Community Development Block Grant (CDBG)

That the Board of Commissioners approve the following designated roles as required for all CDBG/MSHDA funds on behalf of the County governing board to MSHDA:

- Authorized Official – Tammy A. Lahman, Deputy Director HCS-FMS
- Environmental Review Certifying Officer – Lucinda M. Stinson, HCS
Co-Deputy Director (Community Services)

L. Request for Approval of Salary Exception for a Senior Financial Analyst Position (General Fund)

That the Board of Commissioners approve a K7E salary exception hiring placement for a Senior Financial Analyst position.

Information Systems

M. Request for Approval of Competitive Adjustment for Enterprise Analyst Positions and Creation of .4 FTE Position (General Fund)

That the Board of Commissioners approve the restoration of the market exception of 20% for the Sr. Enterprise Analyst positions and 19% for the Enterprise Analyst positions effective May 7, 2014 and create the following position:

<u>Position #</u>	<u>Job Title</u>	<u>Grade</u>	<u>FTE</u>	<u>Salary/Fringe</u>	<u>Account #</u>
10079-005	Enterprise Specialist/Analyst	K08	.4 fte	\$22,225.26	101-228-704.00

Michigan Works!

N. Request for Approval of Workforce Investment Action (WIA) Local Area Waiver for Sliding Scale Reimbursement for On-The-Job Training (OJT), 14-00

That the appropriate County officials be authorized and directed to execute WIA Local Area Waiver for Sliding Scale Reimbursement for OJT, 14-00 for the period of July 1, 2013 through June 30, 2017; a copy of said Waiver to be attached to the official Minutes of this meeting.

Planning & Community Development

O. Request for Approval of Kalamazoo Area Transportation Study (KATS) In-Kind Contribution for FY 2015 Unified Planning Work Program

That the appropriate County officials be authorized and directed to execute Kalamazoo Area Transportation Study (KATS) In-Kind Contribution for FY 2015 Unified Planning Work Program for the period of October 2014 through September 2015; a copy of said Contract to be attached to the official Minutes of this meeting.

Board of Commissioners

P. Request for Approval of Transfers and Disbursements

This Item was removed from the Consent Agenda.

Q. Request for Approval of Resolution Appointing Lynne Norman as Acting Public Health Officer

That the Board of Commissioners approve the following Resolution:

WHEREAS, The Kalamazoo County Health and Community Services Department serves as the local Public Health Department for Kalamazoo County; and

WHEREAS, Joshua Jacobs has served as the Deputy Director of the Kalamazoo County Health and Community Services Department since march 2013 and was appointed Acting Director/Health Officer on April 4, 2014 and is leaving the County on May 6, 2014; and

WHEREAS, Lynne Norman has served as the Clinical Services Division Manager of the Kalamazoo County Health and Community Services Department since January 23, 2014 and has worked for Kalamazoo County since 1999.

NOW THEREFORE BE IT RESOLVED, that the Kalamazoo County Board of Commissioners supports the approval of Lynne Norman as the Acting Public Health Officer for Kalamazoo County effective May 6, 2014.

R. Request for Approval of Salary Override for Co-Deputy Director, Lynne Norman

That the Board of Commissioners approve a salary override for Co-Deputy Director, Lynne Norman in the amount of \$6.79 for a total hourly amount of \$38.66.

S. Request for Approval of Amendment to Construction Management Agreement with American Village Builders (AVB)

This Item was removed from the Consent Agenda.

T. Request for Approval to Assign American Village Builders (AVB) Contract to the Building Authority

This Item was removed from the Consent Agenda.

U. Request for Approval of a Contract with Soils and Materials Engineers, Inc. (SME) for Soil Testing Services

That the appropriate County officials be authorized and directed to execute a Contract with SME for soil testing services; a copy of said Contract to be attached to the official Minutes of this meeting.

V. Request for Approval to Assign Soils and Materials Engineers, Inc. (SME) Contract to the Building Authority

That the Board of Commissioners Assign Soils and Materials Engineers, Inc. (SME) Contract to the Building Authority

W. Request for Approval to Assign Tower Pinkster Titus Associates, Inc., to the Building Authority

That the Board of Commissioners Assign Tower Pinkster Titus Associates, Inc., to the Building Authority.

Commissioner Stinchcomb moved and it was duly seconded that Items D. through W., with the exception of Items P., S. and T., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	Commissioners Roger Tuinier and John Zull

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

P. Request for Approval of Transfers and Disbursements

Commissioner Taylor moved and it was duly seconded that the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated May 6, 2014", noting claims in the total amount of \$2,889,591.23, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated May 6, 2014, and the Director of Finance be authorized to make budgetary transfers, as listed.

Commissioner Taylor stated he requested this item be removed from the agenda even though he would support the motion. He stated he had concerns with the financial funds and stated he would like to see a Finance Committee formed to look at this information.

There being no further discussion, the motion carried by a voice vote.

S. Request for Approval of Amendment to Construction Management Agreement with American Village Builders (AVB)

Commissioner Alford moved and it was duly seconded that the appropriate County officials be authorized and directed to execute an Amendment Construction Management Agreement with American Village Builders (AVB); a copy of said Amendment to be attached to the official Minutes of this meeting.

Vice Chairman Buskirk stated he asked to have Items S. and T. removed from the Consent Agenda as his employer did submit a bid request on the Project so he wanted to make a disclosure to that affect.

There being no further discussion, the motion carried by a voice vote.

T. Request for Approval to Assign American Village Builders (AVB) Contract to the Building Authority

Commissioner Heppler moved and it was duly seconded that the Board of Commissioners Assign

American Village Builders (AVB) Contract to the Building Authority.

There being no discussion, the motion carried by a voice vote.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

There was no new business.

ITEM 11 County Administrator's Report

There was no Administrator's Report.

ITEM 12 Chairperson's Report

Chairperson Maturen thanked Treasurer Balkema for her work on the Revolving Tax Fund.

ITEM 13 Vice Chairperson's Report

Vice Chairman Buskirk stated he attended the 40th Anniversary of Communities in Schools event during meetings.

ITEM 14 Members' Time

Commissioner Stinchcomb stated Portage Central students took sixth place in state finals of the Michigan Interscholastic Forensic Association and many were first-place recipients in various categories.

Commissioner Taylor stated the Board held a great conversation on the Child Care Fund and thanked the Administrator for his work on this.

Commissioner Heppler urged people to drive careful.

Commissioner Iden stated Comstock High School had advanced in the Jr. Achievement Titan Challenge and would be competing in the finals.

Commissioner Rogers stated Michigan Works! would be presenting to the Board at the next meeting concerning a merge with other Counties. She congratulated all the runners for running in the Kalamazoo Marathon on Sunday. She stated she would be doing her quarterly coffee on May 17th.

Commissioner Seals thanked Mr. Battani and staff for their work on the Child Care Fund issue.

ITEM 15 Adjournment

Chm Initial _____

Clk Initial _____

29428

There being no further business to come before the Board, Chairperson Maturen adjourned the meeting at 7:57 p.m.

Timothy A. Snow
Clerk/Register of Deeds

David C. Maturen, Chairperson
Kalamazoo County Board of
Commissioners