

The seal of Calaveras County Government is a semi-circular emblem. It features a central illustration of a landscape with a mountain range, a river, and a forest of trees. The words "CALAVERAS COUNTY GOVERNMENT" are written in a semi-circle along the top edge of the seal.

**Board of
Commissioners'
Meeting**

May 21, 2013

**NOTICE AND AGENDA FOR
MAY 21, 2013 MEETING
OF THE
KALAMAZOO COUNTY BOARD OF COMMISSIONERS**

PLEASE TAKE NOTICE that a regular meeting of the Kalamazoo County Board of Commissioners is scheduled for Tuesday, May 21, 2013, at 7:00 p.m. in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- ITEM 1 Call to Order
- ITEM 2 Invocation
- ITEM 3 Pledge of Allegiance
- ITEM 4 Roll Call
- ITEM 5 Approval of Minutes
- ITEM 6 Communications
- ITEM 7 Citizens' Time
- ITEM 8 For Consideration

CONSENT AGENDA

Circuit Court

- A. Request for Approval to Accept Grant Award from the Harold and Grace Upjohn Foundation

Health & Community Services

- B. Request for Approval of an Agreement with Adewale Troutman, MD, MPH, MA, CPH to be the Keynote Speaker at the 2013 Health Equity Summit
- C. Request for Approval of Amendment #5 to the Agreement with Michigan Department of Human Services (MDCH) for DOE-12-39015 Weatherization Assistance Program
- D. Request for Approval of 2013-2014 Advertising Agreement with YP-Yellow Pages
- E. Request for Approval of Grant Agreement with Susan G. Komen Southwest Michigan Affiliate for Breast and Cervical Cancer Control Program (BCCCP) Wrap-Around Services
- F. Request for Approval of a Memorandum of Understanding with Family Health Center for the Vaccines for Children Program (VFC)
- G. Request for Approval of an Agreement with Henry Schein Dental Business Associates

Information Systems

- H. Request for Approval of Renewal with Earthlink Business for Local and Long Distance Phone Services

Parks & Expo Center

- I. Request for Approval of Easements for the Kalamazoo River Valley Trail, Segment 5

Sheriff

- J. Request for Approval of Lease with Cornerstone Office Systems for four (4) new copiers

Board of Commissioners

- K. Request for Approval of Transfers and Disbursements
- L. Request for Approval of Resolution Supporting Complete Cleanup of the Allied Paper Superfund Site
- M. Request for Approval of Appointment to the Older Adult Services Advisory Council
- N. Request for Approval of Appointment to the Workforce Development Board
- O. Request for Approval of Surveying Services with Prein & Newhof for the Gull Road Court Facility Project
- P. Request for Approval of Geotechnical Evaluation Services with Soil and Materials Engineers, Inc., for the Gull Road Court Facility Project

NON-CONSENT AGENDA ITEMS

The following items are Non-Consent Agenda Items and will be voted on individually.

- ITEM 9 Old Business
- ITEM 10 New Business

Q. Request for Approval of Appointments to the Community Mental Health Board

- ITEM 11 County Administrator's Report
- ITEM 12 Chairperson's Report
- ITEM 13 Vice Chairperson's Report
- ITEM 14 Members' Time
- ITEM 15 Adjournment

Dina Sutton

Dina Sutton
Office Manager for Administrative Services

MAY 15, 2013

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

Dina Sutton
Office Manager for Administrative Services
KALAMAZOO COUNTY GOVERNMENT
201 West Kalamazoo Avenue
Kalamazoo, Michigan 49007
TELEPHONE: (269)384-8111
TDD PHONE: (269)383-6464

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 21, 2013

COURT: Ninth Circuit Court – Family Division

PREPARED BY: Kathy Flack

SUBJECT: Grant Acceptance – Youthful Offender Transitions Program

SPECIFIC ACTION REQUESTED:

Seeking approval to accept an award of \$20,000 from the Harold and Grace Upjohn Foundation.

DESCRIPTION OF ACTION (dollar amount, purpose):

The \$20,000 will be used by the Family Division of the Ninth Circuit Court to fund operation of the Youthful Offender Transitions Program.

TIME FRAME OF ACTION:

The term of the grant is from March 1, 2013 to February 28, 2014.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Harold and Grace Upjohn Foundation

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

Position already exists from previous grant. New grant funding will come out of the same fund, so no elimination or creation is required.

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

New.

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

N/A

CONTACT PERSON WITH PHONE NUMBER:

Kathy Flack kbflac@kalcounty.com or 269 385-6039.



Kalamazoo County

Health & Community Services

3299 Gull Road, P.O. Box 42, Nazareth, MI 49074-0042

DATE: May 21, 2013
TO: County Board of Commissioners
FROM: Linda Vail, Director/Health Officer
RE: **ITEMS FOR YOUR CONSIDERATION**

A. APPROVAL OF AGREEMENT BETWEEN HEALTH AND COMMUNITY SERVICES (HCS) CENTER FOR HEALTH EQUITY AND ADEWALE TROUTMAN, MD, MPH, MA, CPH

ACTION REQUESTED

HCS Administration requests Board approval to enter into an agreement with Adewale Troutman, MD, MPH, MA, CPH to be the Keynote for the 2013 Health Equity Summit. This agreement includes a \$5000.00 speaking fee and provisions of airfare and lodging during the time period of July 18, 2013 to July 20, 2013.

DESCRIPTION OF SUBJECT

This agreement will allow the HCS Center for Health Equity to host Dr. Adewale Troutman, as the Keynote for the Health Equity Summit on July 19, 2013. Dr. Troutman is the President of the American Public Health Association (APHA). He has over 40 years of experience in working to overcome barriers to universal freedoms and in working to eliminating racism, injustice and oppression. He was the director of the Metro Louisville Department of Public Health and Wellness, before joining the APHA. Dr. Troutman's credentials and extensive background in the work of Health Equity makes him an incomparable choice as Keynote for the Health Equity Summit.

RELATIONSHIP TO GOALS

It is the goal of the HCS Center for Health Equity to educate the community to the work of Health Equity. Also, to help address and eliminate the barriers that Kalamazoo County residents face in experiencing and achieving health equity in their own lives. The Health Equity Summit is an important venue for enhancing the community's knowledge of Health Equity and of the work that is already taking place. The experience, knowledge and prestige that Dr. Troutman offers as a Keynote will help to further this goal.

FUNDING SOURCE

There are no county funds associated with this request. The CSBG grant will cover all contractual expenses.

PERSONNEL

There are no personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Josh Jacobs, Deputy Director-HCS, at 373-5028 or jejaco@kalcounty.com.

B. APPROVAL OF AMENDMENT #5 TO THE AGREEMENT WITH DEPARTMENT OF HUMAN SERVICES (DHS) FOR DOE-12-39015 WEATHERIZATION ASSISTANCE PROGRAM

ACTION REQUESTED

HCS Administration requests Board approval to accept amendment #5 to the DOE 12-39015 agreement entered into with DHS on April 1, 2012. This will extend the agreement through June 30, 2014. Amendment #4 was approved by the Board on February 19, 2013.

DESCRIPTION OF SUBJECT

Acceptance of this amendment extends the life of the agreement through June 20, 2014 and allows the continued provision of a range of services designed to help families remain independent in their homes and communities. Services provided will include assisting families with home weatherization and client education activities.

RELATIONSHIP TO GOAL

HCS enforces their overall goal for the Community Action Agency as promoting, providing for and educating our community through all services offered to the best of its ability and with the highest standards of quality and community partnership.

FUNDING SOURCE

No County funds are requested. DHS is the source of the total of the funds of \$240,223.

PERSONNEL

There are no personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have questions, please contact David P. Artley at 373-5058 or email at dpartl@kalcounty.com

C. APPROVAL OF 2013-2014 ADVERTISING AGREEMENT WITH YP-YELLOW PAGES

ACTION REQUESTED

HCS Administration requests Board approval for an advertising agreement with YP-Yellow Pages for Kalamazoo County for the 2013-2014 editions.

DESCRIPTION OF SUBJECT

The purpose of this agreement is to advertise listings in the YP-Yellow Pages for the following departments within Kalamazoo County: Animal Services and Enforcement, MSU Extension, Hazardous Household Waste Center (HHW), Area Agency on Aging (AAA) and the Parks and Expo Center. YP is unable to provide the county with separate advertising agreements per department; therefore HCS is bringing this consolidated advertising agreement to the Board on behalf of and with permission from each of the departments listed above.

RELATIONSHIP TO GOAL

The County of Kalamazoo serves to provide the community with the available resources and services offered by advertising these departments.

FUNDING SOURCE

County funds are available from each of the individual departments listed.

PERSONNEL

There are no personnel issues associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have questions, please contact Stacie Bytwork, Administrative Coordinator at 373-5197 or at smbytw@kalcounty.com.

**D. APPROVAL OF A GRANT AGREEMENT WITH SUSAN G. KOMEN
SOUTHWEST MICHIGAN AFFILIATE FOR BREAST AND CERVICAL CANCER
CONTROL PROGRAM (BCCCP) WRAP-AROUND SERVICES.**

ACTION REQUESTED

HCS Administration requests Board approval of a grant agreement with Susan G. Komen Southwest Michigan Affiliate for BCCCP Wrap-around services. The amount of the grant is \$25,439 for the period of April 1, 2013 through March 31, 2014.

DESCRIPTION OF SUBJECT

HCS's BCCC program will provide breast screening and follow-up diagnostic services for participants who are not current participants enrolled in HCS's BCCCP caseload. HCS will coordinate care and provide these participants with services such as Clinical Breast Exams, mammograms, follow-up radiology, surgeon consultations and breast biopsies. The targeted audience will be women under age 40 and men.

RELATIONSHIP TO GOALS

HCS works to improve the overall health of the community by reducing preventable disabilities and deaths. Deaths from breast cancer are preventable, and this program assists underserved women and men in obtaining early diagnosis of breast cancer.

FUNDING SOURCE

No County funds are required as a result of this action.

PERSONNEL

Acceptance of this grant award does not require any changes in HCS personnel.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Lynn Jones, Women's Health Supervisor at 373-5383 or at lajone@kalamazoo.org.

E. APPROVAL OF VACCINES FOR CHILDREN PROGRAM (VFC) LETTER OF AGREEMENT

ACTION REQUESTED

HCS Administration requests Board approval of a Memorandum of Understanding (MOU) between Kalamazoo County Health and Community Services (HCS) and the Family Health Center (FHC), which deputizes HCS to administer VFC vaccine. This agreement covers the period of May 21, 2013 and remains open unless terminated by either party.

DESCRIPTION OF SUBJECT

The VFC program supplies vaccine to immunization providers for children who are enrolled in Medicaid, have no insurance or are American Indian/Alaskan Native. The Michigan Department of Community Health (MDCH) is asking the Family Health Center who has been designated as the Federally Qualified Health Center for the VFC program in Kalamazoo to deputize HCS to extend the VFC authority to vaccinate underinsured (0 through 18 years) children. This will allow local health departments and clinics to administer VFC vaccine to the designated client population.

RELATIONSHIP TO GOALS

Through the VFC program the provision of services for low-income residents relates to the HCS goal of reducing preventable disabilities and deaths. By deputizing HCS, access to immunization services for these children is improved.

FUNDING SOURCE

There are no funding issues associated with this agreement. It is an affiliation solely for FHC to extend to HCS the VFC authority to vaccinate underinsured (0 through 18 years) children.

PERSONNEL

This item does not involve any personnel issues.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions please contact Lynne Norman, Clinical Services Division Manager at 373-5237 or at ldnorm@kalcounty.com.

F. APPROVAL OF HENRY SCHEIN DENTAL BUSINESS ASSOCIATES AGREEMENT

ACTION REQUESTED

HCS Administration requests Board approval of an agreement with Henry Schein Dental Business Associates beginning May 21, 2013 with automatic renewals each year.

DESCRIPTION OF SUBJECT

This agreement formalizes a relationship with Henry Schein for the purpose of HCS purchasing dental equipment and supplies that require the use and/or disclosure of individually identifiable health information (HIPAA).

RELATIONSHIP TO GOALS

This agreement allows for purchases consistent with the HCS goal to improve the overall health of the community by reducing preventable disabilities and death and promoting healthy lifestyles and choices.

FUNDING SOURCE

There is no funding source related to this request; this is a voluntary agreement.

PERSONNEL

There are no personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Josh Jacobs, Deputy Director-HCS at 373-5028 or at jejaco@kalcounty.com.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 21, 2013

DEPARTMENT: Information Systems

PREPARED BY: Lisa Thompson

SUBJECT: Renewal with Earthlink Business for Local and Long Distance Phone Services

SPECIFIC ACTION REQUESTED:

Board approval and signature is requested on the attached renewal agreements with Earthlink Business . There are five separate agreements required for renewal:

- 1) "Agreement for Service"
- 2) 1st "Customer Loyalty Bonus Renewal Form"
- 3) 2nd "Customer Loyalty bonus Renewal Form"
- 4) A "911 and E911 Disclosure and Notice"
- 5) "Quality Assurance Program" agreement

DESCRIPTION OF ACTION (dollar amount, purpose):

These agreements replace current agreements and provide discounted services and discounted rates. There is also a customer loyalty bonus further described below.

TIME FRAME OF ACTION:

The "Agreement for Service" has a 36 months term for local and long distance phone services over PRI/T1 trunks for all county facilities that are a part of the County's on-premise PBX phone system which has primary PRI services at two buildings - 201 W. Kalamazoo Avenue and 1500 Lamont.

The "Customer Loyalty Bonus Renewal Form" has a 36 month term and covers standard phone lines that are outside of the on-premise PBX system. There are select addresses specified on the agreements showing quantities of standard phone lines at each site. The loyalty renewal forms include 3 free months of service that are given at month 13, month 25 and month 37.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Technology Fund and Departmental Funds based on charge back for usage.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

This is a 3 year renewal with Earthlink allowing for lower rates for the following services and estimated savings of over \$600 per month:

- PRI Voice T1: \$299 per PRI - down to \$250 per PRI
- T1 Voice: \$299 per T1 - down to \$230 per T1

DID Blocks: \$4 per block - down to \$1 per block
Long Distance: \$0.025 per minute - down to \$0.019
Standard telephone line rates from \$10.45 per line – down to \$7.45 per line

PROCUREMENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER:

Lisa Thompson, IS Director, 383-8989, llthom@kalcounty.com

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 21, 2013

DEPARTMENT: Parks & Expo Center

PREPARED BY: David Rachowicz

SUBJECT: KRV Trail Easement Acquisition River Street to 35th Street

SPECIFIC ACTION REQUESTED:

Approve the acquisition of 34 easements for the Kalamazoo River Valley Trail, Segment 5 (River Street to 35th Street).

DESCRIPTION OF ACTION (dollar amount, purpose):

Land Matters has been hired as a consultant by the Kalamazoo County Road Commission to assist with right-of-way acquisition for the next planned sections of the KRV Trail. There are 34 parcels that the Road Commission is seeking an easement on for trail construction and use. Since the construction of this project is partially funded with a MDOT Transportation Enhancement Grant, the Road Commission must follow the procedures established by MDOT for easement acquisition. The projected maximum cost for easement acquisition is \$29,839.00.

Easements will only be acquired if the property owner supports the project. So far, we have received very positive feedback and excitement about the coming trail project from most of the property owners. The Kalamazoo County Road Commission will make the payments for acquisition and their expense will be reimbursed, 100% by the Parks Foundation of Kalamazoo County with the private funds they have raised (acquisition expenses are not eligible for grant funding). The easements will then be recorded and granted to the Kalamazoo County Board of Commissioners.

In February 2013, Appraisal Associates completed a Market Study Appraisal to determine the valuation of the easements we are seeking to acquire. The easements we are seeking from residential properties is adjacent to existing road and sidewalk right-of-way.

TIME FRAME OF ACTION:

This process will be completed in 2103 and construction will start either late 2013 or early 2014. Once acquisitions of all easements for this segment are completed, they will be brought back to the Board of Commissioners for acceptance.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

There will be no expense for acquisition to Kalamazoo County. The Kalamazoo County Road Commission will be purchasing the easements with private funds provided by the Parks Foundation of Kalamazoo County.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NEW OR RENEWAL:

This is a new request that is necessary for the planned construction of the KRV Trail.

ANY OTHER PERTINENT INFORMATION:

Attached are the Proposed Easement Offers for the Kalamazoo River Valley Trail, Segment 5. This item was approved by the Park Commission on May 2, 2013. On October 16, 2007 the Board of Commissioners approved an agreement for the construction and operation of these sections of the KRV Trail. As outlined in that agreement, the County agreed to acquire the right-of-way, maintain, and operate a non-motorized trail as a Kalamazoo County Park. The Kalamazoo County Road Commission agreed to be responsible for entering into, and administering, contracts with the appropriate engineering, design and construction professionals, to complete the trail segment. The Parks Foundation agreed to provide funding to cover all of the non-grant construction and maintenance expenses. They have established an endowment fund at the Kalamazoo Community Foundation and donors have contributed \$1,100,000.

PROCUREMENT INFORMATION:

(Indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

David Rachowicz, 383-8787 or dmrach@kalcounty.com



**Kalamazoo River Valley Trail
Acquisition Summary ~Segment 5**

Ref #	Parcel #	Property Address	Owner/Mailing Address	Zoning	Area SF	Offer per Square Foot	Offer for Easement
1	07-20-130-010	6330 KING HIGHWAY	COMSTOCK CHARTER TOWNSHIP P.O. BOX 449 COMSTOCK, MI 49041	EXEMPT	5033	\$0.00	\$0.00
2	07-20-130-045	6450 KING HIGHWAY	COMSTOCK CHARTER TOWNSHIP P.O. BOX 449 COMSTOCK, MI 49041	EXEMPT	5513	\$0.00	\$0.00
3	07-20-130-025	6500 KING HIGHWAY	COMSTOCK CHARTER TOWNSHIP P.O. BOX 449 COMSTOCK, MI 49041	EXEMPT	16625	\$0.00	\$0.00
4	07-20-205-010	6550 KING HIGHWAY	COMSTOCK CHARTER TOWNSHIP P.O. BOX 449 COMSTOCK, MI 49041	EXEMPT	23423	\$0.00	\$0.00
5	07-20-226-160	6796 E. MICHIGAN	TUTT JOHN E & MARIE J 6824 EAST MICHIGAN AVE. KALAMAZOO, MI 49048	RES	1196	\$0.50	\$598.00
6	07-20-230-010	6830 E. MICHIGAN	CHEMICAL BANK P.O. BOX 231 MIDLAND, MI 48640	IND	1220	\$0.25	\$305.00
7	07-20-230-050	EAST MICHIGAN	STS HYDROPOWER LTD 14550 N FRANK LLOYD WRIGHT BLVD SUITE 210 SCOTTSDALE, AZ 85260	IND	2701	\$0.25	\$675.00
8	07-21-102-010	7022 E. MICHIGAN	WORD FOR LIFE CHURCH OF GOD 7022 E MICHIGAN AVE. KALAMAZOO, MI 49048	EXEMPT	1612	\$0.29	\$468.00
9	07-21-102-020	7032 E MICHIGAN	WORD FOR LIFE CHURCH OF GOD 7022 E MICHIGAN AVE. KALAMAZOO, MI 49048	EXEMPT	958	\$0.29	\$278.00
10	07-21-106-010	7062 E. MICHIGAN	GATWOOD WILMA M 7062 EAST MICHIGAN KALAMAZOO, MI 49048	RES	828	\$0.50	\$414.00
11	07-21-106-190	7094 E. MICHIGAN	FRAZIER DAVID R 7094 EAST MICHIGAN KALAMAZOO, MI 49048	RES	653	\$0.50	\$327.00
12	07-21-106-200	7114 E. MICHIGAN	CHIPMAN ENTERPRISES 7142 E MICHIGAN AVE. KALAMAZOO, MI 49048	RES	610	\$0.50	\$305.00
13	07-21-106-360	7142 E. MICHIGAN	CHIPMAN ANTHONY 7142 EAST MICHIGAN KALAMAZOO, MI 49048	COM	697	\$0.29	\$202.00
14	07-21-128-010	7250 E. MICHIGAN	KLOSTERMAN DANIEL 691 FERRIS KALAMAZOO, MI 49048	RES	871	\$0.50	\$436.00
15	07-21-128-030	7280 E. MICHIGAN	BURKS LINDA K 7280 EAST MICHIGAN KALAMAZOO, MI 49048	RES	915	\$0.50	\$458.00
16	07-21-128-040	7300 E. MICHIGAN	SALMON PROPERTIES LLC 5800 SAFETY DRIVE BELMONT, MI 49306	COM	741	\$0.29	\$215.00
17	07-21-130-010	7336 E. MICHIGAN	STUPKA, ANDREW & DEBRA 7336 E MICHIGAN AVE. KALAMAZOO, MI 49048	RES	1089	\$0.50	\$545.00
18	07-21-130-030	7444 E. MICHIGAN	MCINTYRE DANNY & JANICE 400 MORROW ST. KALAMAZOO, MI 49048	RES	2831	\$0.50	\$1,416.00
19	07-21-220-010	7706 E. MICHIGAN	MORT EVERETT & CATHLEEN 7706 EAST MICHIGAN AVE. KALAMAZOO, MI 49048	RES	2265	\$0.50	\$1,133.00
20	07-21-230-010	EAST MICHIGAN	LANDSCAPE FORMS INC 431 LAWNSDALE KALAMAZOO, MI 49048	IND	3572	\$0.25	\$893.00
21	07-21-230-020	EAST MICHIGAN	LANDSCAPE FORMS INC 431 LAWNSDALE KALAMAZOO, MI 49048	IND	8712	\$0.25	\$2,178.00
24	07-22-130-630	8418 E. MICHIGAN	CMD PROPERTIES LLC 1052 N 30TH ST GALESBURG, MI 49053	COM	1045	\$0.29	\$303.00
28	07-22-205-010	8516 E. MICHIGAN	SOOTSMAN EUGENE 8516 EAST MICHIGAN AVE. GALESBURG, MI 49053	RES	2047	\$0.50	\$1,024.00
29	07-22-205-030	8530 E. MICHIGAN	MCCORD STACI M 8530 EAST MICHIGAN AVE. GALESBURG, MI 49053	RES	305	\$0.50	\$153.00



Kalamazoo River Valley Trail
Acquisition Summary ~Segment 5

Ref #	Parcel #	Property Address	Owner/Mailing Address	Zoning	Area SF	Offer per Square Foot	Offer for Easement
30A	07-22-220-010	64 VAN BRUGGEN	CCP DEVELOPMENT LLC 5071 GULL ROAD KALAMAZOO, MI 49048	IND	2091	\$0.25	\$523.00
30B	07-22-220-070	8566 KRUM	CCP DEVELOPMENT LLC 5071 GULL ROAD KALAMAZOO, MI 49048	IND	18731	\$0.25	\$4,683.00
30C		ROAD ROW	CCP DEVELOPMENT LLC 5071 GULL ROAD KALAMAZOO, MI 49048	IND	17903	\$0.05	\$895.00
31	07-22-251-020	EAST MICHIGAN	STS HYDROPOWER LTD	EXEMPT	101059	\$0.05	\$5,053.00
32	07-23-130-010	9400 E MICHIGAN	KALAMAZOO COUNTY PARKS 2900 LAKE ST KALAMAZOO, MI 49048	EXEMPT	88915	\$0.00	\$0.00
33	07-24-430-013	SOUTH 35TH ST	STS HYDROPOWER LTD	IND	66164	\$0.05	\$3,308.00
34	07-24-305-021	SOUTH 35TH ST	STS HYDROPOWER LTD	IND	61028	\$0.05	\$3,051.00
						TOTAL	\$29,839.00

J.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 21, 2013

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Copier Lease Agreement Approval

SPECIFIC ACTION REQUESTED:

Approval of a five year lease with Cornerstone Office Systems for four (4) new copiers.

DESCRIPTION OF ACTION (dollar amount, purpose):

All copiers have come to the end of their lease. Cost is \$542.85 per month for all copiers and a maintenance agreement for \$248.00 per month based on 31,000 pages copied/printed/fax per month.

TIME FRAME OF ACTION:

Leases will be implemented upon approval

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Funding exists within Sheriff's General Fund

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL OR AMENDMENT:

New lease however the Sheriff's Office has leased through Cornerstone for many years.

ANY OTHER PERTINENT INFORMATION:

Lease agreement is approximately \$3,000 less than existing lease and furthers the printer/copier/fax machine reduction plan implemented over a year ago as a cost savings initiative.

PROCUREMENT INFORMATION:

Quotes were obtained from DL Gallivan Office Solutions, American Business Equipment and Cornerstone. Cornerstone was not the lowest quote however it was the best quote based on better quality machines and outstanding support/maintenance, both of which are substantial factors for the Sheriff's Office.

CONTACT PERSON WITH PHONE NUMBER:

Paul Matyas, Undersheriff Ph: 386-6176



M.

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Commissioners

FROM: Tina Becker

DATE: May 8, 2013

SUBJECT: Board Action

The Board Appointments Committee recommends the following appointment to the Older Adult Services Advisory Council

- Mr. Al Heilman – to assume a term ending 12/31/2015



A Private-Public Partnership Serving Kalamazoo and St. Joseph Counties
222 S. Westnedge Avenue, Kalamazoo, Michigan 49007-4628

DATE: May 2, 2013
TO: Kalamazoo County Board of Commissioners
FROM: Kathy Olsen
SUBJECT: Workforce Development Board Appointment

We are requesting approval of the following appointment to the Kalamazoo-St. Joseph Workforce Development Board.

This appointment is for the remainder of a two-year term that began on January 1, 2013 and ends on December 31, 2014.

<u>Name</u>	<u>Sector</u>	<u>Representing</u>	<u>Replacing</u>
Shelly Cichy Senior Recruiter	Private Sector	Borgess Health	Jennifer Alday

0.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 21, 2013

DEPARTMENT: Administration

PREPARED BY: John Faul

SUBJECT: Gull Road Court Facility, Surveying Services

SPECIFIC ACTION REQUESTED:

Request for approval of Surveying Services with Prein & Newhoff for the Gull Road Court Facility project.

DESCRIPTION OF ACTION (dollar amount, purpose):

\$6,200

TIME FRAME OF ACTION:

Immediate

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

General County Public Improvement Fund

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

No additional personnel required

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

None

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

Quotes were obtained through Architect & Engineer, Tower Pinkster, and lowest price is being recommended.

CONTACT PERSON WITH PHONE NUMBER: John Faul, 383-8908, fauljm@kalcounty.com

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 21, 2013

DEPARTMENT: Administration

PREPARED BY: John Faul

SUBJECT: Gull Road Court Facility, Geotechnical Evaluation Services

SPECIFIC ACTION REQUESTED:

Request for approval of Geotechnical Evaluation Services with Soil and Materials Engineers, Inc. for the Gull Road Court Facility project.

DESCRIPTION OF ACTION (dollar amount, purpose):

\$3,900

TIME FRAME OF ACTION:

Immediate

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

General County Public Improvement Fund

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

No additional personnel required

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

None

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

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