

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

JUNE 3, 2014

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Maturen, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on June 3, 2014.

ITEM 2 Invocation: Commissioner John Taylor.

ITEM 3 Pledge of Allegiance: Commissioner Taylor led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners Dave Buskirk, Jeff Heppler, Brandt Iden, David Maturen, Julie Rogers, Phil Stinchcomb, John Taylor, Roger Tuinier and John Zull.

Members Absent: Commissioners Carolyn Alford and Michael Seals.

Administrators Present: Peter Battani, Administrator; John Faul, Deputy County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Randy Winterowd, Buildings and Grounds Director; Lotta Jarnefelt, Planning Director; David Rachowicz, Parks Director; Mathew Hansen, Equalization Director; Lynne Norman, Deputy HCS Director; Lucinda Stinson, HCS Deputy Director; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Heppler moved and it was duly seconded that the Minutes of the May 20, 2014, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Taylor presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Notice of Public Hearing from Charter Township of Oshtemo on Industrial Facilities Tax Exemption Certificate for Mopie, LLC.
- b) A report from the Michigan Department of Human Services from the on-site and fiscal review of the Child Care Fund programs and expenditures.

- c) A Letter from Kalamazoo Court Services encouraging the Board to award the Civil Process Contract to them.
- d) A Resolution from Alger County opposing the development of an underground nuclear waste facility near Kincardine, Ontario.
- e) A Letter from Kalamazoo Township supporting the boundaries for the 2nd PA 196 Authority.

Commissioner Rogers indicated she had forwarded an email from Don Martin concerning issues with the meetings being broadcasted by Public Media Network.

ITEM 7 Citizens' Time

Chairperson Maturen stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Warren, Kalamazoo, thanked everyone for attending the Memorial Day event at Ft. Custer.

Mr. Rob Barnard, Kalamazoo, announced he was running for County Commissioner District 1.

ITEM 8 For Consideration

A. Government Finance Officers Association (GFOA) Award Presentation

Ms. Patsy Moore presented the GFOA Award to Kalamazoo County and Department of Finance. She stated the County of Kalamazoo had received this award for 15 consecutive years.

Mr. Battani stated he was accepting the award on behalf of Ms. Moore and the Finance Department as well as the Board of Commissioners, Department Heads and Elected Officials.

B. Kalamazoo County Road Commission Annual Report

Ms. Joanna Johnson, Managing Director of Kalamazoo County Road Commission and Ms. Bobbi Welke, Southwest Engineer of Michigan Department of Transportation, Kalamazoo, presented a Power Point Presentation.

Chairman Maturen stated at the Committee of the Whole meeting earlier the Board did discuss the Complete Street Policy somewhat and wanted to know from Ms. Johnson when the County Board should way in. She stated the actual policy would not return to KATS until their June 25 policy committee meeting.

Commissioner Taylor inquired if the Federal Highway Transportation Bill expired how would that effect local units and Ms. Welke indicated MDOT would carry the County until October 1, 2014.

Commissioner Stinchcomb inquired about the two critical bridges mentioned in the report and Ms. Johnson indicated she would get that information to the Board.

Commissioner Rogers stated she appreciated the report with the collaboration of the two parties. She also encouraged them to continue their collaboration work with the local entities.

Commissioner Iden thanked the Road Commission and MDOT for their hard work.

Vice Chairman Buskirk also thanked the Road Commission for their work. He inquired about the dual roundabout on Sprinkle Road. Ms. Welke indicated the lanes around that roundabout would be six lanes.

Commissioner Zull asked Ms. Johnson to give her opinion on behalf of the Road Commission on the Complete Streets Policy and what affects this may have as being a mandated service.

Ms. Johnson indicated the Road Commission's position wasn't for it or against it, but a systematic approach and a plan needed to occur beforehand.

C. Southwest Michigan First (SWMF) Presentation

Mr. Ron Kitchens, CEO, presented a bi-annual report as distributed.

Commissioner Taylor stated he was very pleased with Mr. Kitchens and SWMF.

CONSENT AGENDA

Buildings & Grounds

D. Request for Approval of Creation of Positions for Healy Street Personnel (General Fund)

That the Board of Commissioners create the following positions:

Create:

<u>Account #</u>	<u>Position/#</u>	<u>Pay Range (annualized)</u>	<u>Grade</u>	<u>FTE</u>	<u>Effective</u>
101-265	Building Operator/ 10455	\$26,769.60-31,886.40	S12a	1.0	04/16/2014
101-265	Custodian #10551 10551	\$20,404.80-23,982.40	S06	1.0	04/16/2014

Circuit Court

E. Request for Approval to Accept Grant Award from Harold and Grace Upjohn Foundation

That the appropriate County officials be authorized and directed to accept Grant Award from Harold and Grace Upjohn Foundation to fund operation of the Youthful Offender Transitions Program in the amount of \$20,000 for the period of March 1, 2014 through February 28, 2015; a

copy of said Grant to be attached to the official Minutes of this meeting.

District Court

F. Request for Approval of Contract Amendment with Speak It Forward

This Item was removed from the Agenda.

G. Request for Approval of Grant Agreement with Irving S. Gilmore Foundation for Young Adult Diversion Program

That the appropriate County officials be authorized and directed to execute a Grant Agreement with Irving S. Gilmore Foundation for the Young Adult Diversion Program in the amount of \$50,000 for the period of May 20, 2014 through April 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

Equalization

H. Request for Approval of Resolution to Levy

This Item was removed from the Consent Agenda.

Health & Community Services

I. Request for Approval of a Contract with United Way of Battle Creek and Kalamazoo Region for the Personal Action Toward Health (PATH), Area Agency on Aging

That the appropriate County officials be authorized and directed to execute a Contract with United Way of Battle Creek and Kalamazoo Region for PATH, Area Agency on Aging in the amount of \$66,194 for the period of July 1, 2014 through June 30, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

J. Request for Approval of Multiple Amendments to Purchase of Service Agreements with Various Providers of Services

That the appropriate County officials be authorized and directed to execute the following Amendments to Purchase of Service Agreements for the period of October 1, 2013 through September 30, 2016; a copy of said Agreements to be attached to the official Minutes of this meeting.

Organization

Counseling At Home

Comfort Keepers #687

Services

Counseling Services

Homemaking, In-Home Respite, Transportation, Personal Care, Personal Emergency Response Systems

K. Request for Approval to Terminate Multiple Affiliation Agreements for Internship & Externship Placements with Educational Entities

That the appropriate County officials be authorized and directed to terminate the Affiliation Agreements for the placement of students in internships and externships with the following Entities:

School/Educational Institution

Career Quest Learning Centers, Inc.

BOC Approval Date

8.3.2011

Ross Medical Education Center	3.6.2012
Grand Valley State University – School of Nursing	1.15.2008
Michigan State University – College of Nursing	9.18.2007
University of Michigan – Department of Nursing	11.2.2010
Wayne State University – College of Nursing	6.1.2010

L. Request for Approval of Contract Agreement with Board of Trustees of Western Michigan University

That the appropriate County officials be authorized and directed to execute a Contract Agreement with Board of Trustees of Western Michigan University to aid in successful placement and preparation of student interns from WMU's Pre-Professional Practice Program in Dietetics at WMU effective June 1, 2014 with automatic annual renewals; a copy of said Contract to be attached to the official Minutes of this meeting.

M. Request for Approval of Paid Intern Position for the Center for Health Equity (Grant Funded)

That the Board of Commissioners approve a Paid Intern Position for the Center for Health Equity at an hourly rate of \$14 for a total cost not to exceed \$7,630 for the period of June 2014 through September 2014.

N. Request for Approval of 2014-2015 Advertising Agreement with YP-Yellow Pages

That the appropriate County officials be authorized and directed to execute 2014-2015 Advertising Agreement with YP-Yellow Pages; a copy of said Agreement to be attached to the official Minutes of this meeting.

Parks & Expo Center

O. Request for Approval of Memorandum of Understanding with the City of Kalamazoo and Kalamazoo Township for the I-94 Business Loop Improvement Plan

That the appropriate County officials be authorized and directed to execute a Memorandum of Understanding with the City of Kalamazoo and Kalamazoo Township for the I-94 Business Loop Improvement Plan for a total of \$267,000 which includes \$117,000 from MDOT, and \$50,000 each from the City of Kalamazoo, Kalamazoo Township and County of Kalamazoo; a copy of said Memorandum of Understanding to be attached to the official Minutes of this meeting.

P. Request for Approval of a Contract with Lakeland Asphalt Corporation for River Oaks County Park Paving Project

That the appropriate County officials be authorized and directed to execute a Contract with Lakeland Asphalt Corporation in the amount of \$254,497.50 for the River Oaks County Park Paving Project; a copy of said Contract to be attached to the official Minutes of this meeting.

Q. Request for Approval of a Contract with Miracle Midwest for the River Oaks Improvement Project Splash Pad

That the appropriate County officials be authorized and directed to execute a Contract with Miracle Midwest in the amount of \$214,000 for the River Oaks Improvement Project Splash Pad; a copy of said Contract to be attached to the official Minutes of this meeting.

R. Request for Approval of Contract with Kalleward Group for the River Oaks Improvement Project General Construction

That the appropriate County officials be authorized and directed to execute a Contract with Kalleward Group in the amount of \$161,000 for the River Oaks Improvement Project General Construction; a copy of said Contract to be attached to the official Minutes of this meeting.

S. Request for Approval of a Contract with Westdrop Builders for the River Oaks Improvement Project Picnic Shelter Construction

That the appropriate County officials be authorized and directed to execute a Contract with Westdrop Builders in the amount of \$24,400 for the River Oaks Improvement Project Picnic Shelter Construction; a copy of said Contract to be attached to the official Minutes of this meeting.

T. Request for Approval of a Contract with Sinclair Recreation for the River Oaks Improvement Project Playground

That the appropriate County officials be authorized and directed to execute a Contract with Sinclair Recreation in the amount of \$77,000 for the River Oaks Improvement Project Playground; a copy of said Contract to be attached to the official Minutes of this meeting.

Sheriff

U. Request for Approval of a Contract with Karen B. Hencken Process Service, LLC

That the appropriate County officials be authorized and directed to execute a Contract with Karen B. Hencken Process Service, LLC to provide civil process service for the period of July 1, 2014 through June 30, 2017; a copy of said Contract to be attached to the official Minutes of this meeting.

Board of Commissioners

V. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated June 3, 2014", noting claims in the total amount of \$1,781,248.80, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated June 3 2014, and the Director of Finance be authorized to make budgetary transfers, as listed.

W. Request for Approval of Appointments to Various Advisory Boards

That the Board of Commissioners approve of the following Appointments:

- Andrew Nieboer to the Environmental Health Advisory Council to assume a term ending 12/31/16
- Tom Wheat to the Southcentral Michigan Planning Council to assume a term ending 12/31/15

X. Request for Approval of Lease Agreement with the State of Michigan, Department of Corrections

That the appropriate County officials be authorized and directed to execute Addendum 2 to Lease

Agreement with the State of Michigan, Department of Corrections for office space at the Healy Street Center in the amount of \$3,517.50; a copy of said Lease Agreement to be attached to the official Minutes of this meeting.

Y. Request for Approval of Labor Counsel Contract Extension with Cohl, Stoker & Toskey, PC
That the appropriate County officials be authorized and directed to execute Labor Counsel Contract with Cohl, Stoker & Toskey, PC for the period of July 1, 2014 through June 30, 2016 with review and potential extension for an additional two years at the hourly rate of \$195; a copy of said Contract to be attached to the official Minutes of this meeting.

Commissioner Taylor moved and it was duly seconded that Items D. through Y., with the exception of Items F. and H., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	Commissioners Alford, Seals

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

H. Request for Approval of Resolution to Levy

Commissioner Tuinier moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, the County Administrator of Kalamazoo County has submitted to the Board of Commissioners of Kalamazoo County estimates of the anticipated expenditures for the various departments and functions of Kalamazoo County for the year 2014; together with the estimated revenues from said departments and from taxation for the year 2014; and

WHEREAS, it is the duty of the Kalamazoo County Board of Commissioners to discuss, consider and authorize an annual appropriation to cover such expenditures as determined by the Board of Commissioners to be necessary; and

WHEREAS, it is estimated that a 4.6871 mill tax to cover such estimated expenditures would be necessary.

NOW, THEREFORE, BE IT RESOLVED that a 4.6871 mill operating tax be spread on the taxable value of the property of the County of Kalamazoo in 2014 to cover the estimated expenditures for the various departments and functions of Kalamazoo County for the year 2014. Such tax spread

being subject to Public Act 357 of 2004, requiring the total operating rate of 4.6871 mills to be levied in July 2014.

BE IT FURTHER RESOLVED that the County Administrator, as the duly appointed Budget Director, is hereby empowered to administer such duties as may be from time to time delegated to that office by the Kalamazoo County Board of Commissioners.

BE IT FURTHER RESOLVED that the Budget Guidelines as adopted by the Kalamazoo County Board of Commissioners at the October 15, 2013 meeting and such amendments as from time to time may be adopted, shall be incorporated by reference into this Resolution and the County Administrator is hereby authorized to implement those guidelines for fiscal control of the County revenues and expenditures.

Commissioner Stinchcomb stated he asked to have this item removed from the Consent Agenda as he felt the citizens of the City of Portage paid their fair share.

The roll call vote was as follows:

Ayes:	All members present, except
Nays:	Commissioner Stinchcomb
Abstains:	None
Absent:	Commissioners Alford, Seals

The motion carried.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

Mr. Battani indicated Mr. Harry Haasch, Executive Director of Public Media Network addressed the Board concerning issues with the way in which the meetings were broadcasted. He indicated that the issue was with how ATT/Uverse broadcasted the meetings over its network and was not an issue on Public Media Networks side. He invited the Board to tour the facility.

Vice Chairman Buskirk thanked Mr. Haasch for his work along with Public Media Network's work they have done for the community.

Commissioner Zull stated he spoke with Mr. Martin concerning this issue. He stated he was frustrated and angry with the situation but now had a better understanding of the issues. He stated he felt the County should write a letter to Congressman Upton urging him to consider this issue under committee.

Discussion ensued.

Commissioner Rogers moved and it was duly seconded to have the Board of Commissioner write a letter to Congressman Upton requesting a Hearing on Bill S 66 and to write a letter to AT&T encouraging them to support Featured Standard Definition broadcasting.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	Commissioners Alford, Seals

The motion carried.

ITEM 11 County Administrator's Report

County Administrator Mr. Peter Battani stated he had nothing to add to his written report.

ITEM 12 Chairperson's Report

Chairperson Maturen stated he attended the Memorial Day Event at Ft. Custer along with many other Commissioners. He attended a meeting with other Business Leaders at MPI yesterday. He stated he attended the Gull Road Court Facility Groundbreaking Ceremony last week. He also took a tour of the Allied Paper Site. He stated Thursday at 9:30 a.m. WMUK would be broadcasting an interview with Vice Chairman Buskirk.

ITEM 13 Vice Chairperson's Report

Vice Chairman Buskirk stated he attended the City of Kalamazoo Memorial Day parade. He also attended the Veterans ceremony at Rose Park Veterans Memorial Day. He thanked Mr. Canny for all of his work on the Gull Road Court Project as well as other building projects. He stated he would be participating in the Do Dah Parade.

ITEM 14 Members' Time

Commissioner Taylor stated he appreciated the discussion on Public Media Network broadcasting.

Commissioner Heppler thanked everyone who attended the Memorial Day Event at Ft. Custer.

Commissioner Rogers thanked Major Jeff Hoose for his Invocation at the Memorial Day Event. She encouraged citizens to contact their legislators to support the Workforce Investment Act.

Commissioner Stinchcomb congratulated Ms. Tracie Moored on the GFOA Award.

ITEM 15 Adjournment

Chm Initial _____

Clk Initial _____

29446

There being no further business to come before the Board, Chairperson Maturen adjourned the meeting at 9:01 p.m.

Timothy A. Snow
Clerk/Register of Deeds

David C. Maturen, Chairperson
Kalamazoo County Board of
Commissioners