

The seal of Cuyahoga County Government is a circular emblem with a textured, halftone background. It features a central shield with a landscape scene, including a sun, trees, and a body of water. The words "CUYAHOGA COUNTY GOVERNMENT" are written in a circular path around the perimeter of the seal.

**Board of
Commissioners'
Meeting**

August 6, 2013

**NOTICE AND AGENDA FOR
AUGUST 6, 2013 MEETING
OF THE
KALAMAZOO COUNTY BOARD OF COMMISSIONERS**

PLEASE TAKE NOTICE that a regular meeting of the Kalamazoo County Board of Commissioners is scheduled for Tuesday, August 6, 2013, at 7:00 p.m. in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- ITEM 1 Call to Order
- ITEM 2 Invocation
- ITEM 3 Pledge of Allegiance
- ITEM 4 Roll Call
- ITEM 5 Approval of Minutes
- ITEM 6 Communications
- ITEM 7 Citizens' Time
- ITEM 8 For Consideration

- A. Request for Approval of 25 Year Resolution Honoring Amy Christine Price
- B. Northside Ministerial Alliance Presentation – Pastor Strickland
- C. Request for Approval of Proclamation in Support of Community Hunger Awareness Month

CONSENT AGENDA

- D. Request for Approval of 25 Year Resolution Honoring Denise L. Kellogg

Health & Community Services

- E. Request for Approval of an Agreement with Caidan Management Company
- F. Request for Approval to Accept Grant Award from the Michigan Medicare/Medicaid Assistance Program (MMAP)
- G. Request for Approval to Accept Community Services Block Grant (CSBG) Notice of Funds Available (NFA) #4 & #5 from the Michigan Department of Human Services (MDHS)
- H. Request for Approval to Accept Grant Award from the Federal Department of Health & Human Services, Health Resources & Services Administration (HRSA) for the Healthy Babies Healthy Start (HBHS) Project
- I. Request for Approval to Purchase DEXImage Software for the Dental Intra-Oral Camera

Michigan Works!

- J. Request for Approval of Workforce Investment Act (WIA), Service Center Operations – Statewide Activities Plan 13-00
- K. Request for Approval of Workforce Investment Act (WIA) Performance Goals for Adults, Dislocated Workers, and Youth 13-00
- L. Request for Approval of Dislocated Worker Training (DWT) National Emergency Grant (NEG) #2619 Plan 13-00

Parks & Expo Center

- M. Request for Approval to Accept Easement from STS Hydropower for Construction of the Kalamazoo River Valley Trail

Purchasing

N. Request for Approval of Janitorial Supplies Contract Extension

Sheriff

O. Request for Approval of Contract Extension with McDonalds Towing and Rescue, Inc. for Vehicles Over 20,000 GVW

P. Request for Approval of Amendment #1 to Inmate Telecommunication Location agreement with Telmate, LLC

Board of Commissioners

Q. Request for Approval of Transfers and Disbursements

R. Request for Approval to Allocate Funds for Bronson Park Art

S. Request for Approval of Memorandum of Understanding with the Humane Society for the Animal Care Resource Center

T. Request for Approval of Contract for Healy Street Project

U. Request for Approval of Contract Amendment with Tower Pinkster for Gull Road Court Facility Project

V. Request for Approval of Resolution Endorsing the Process to Regionalize Public Transit in Kalamazoo County

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

- ITEM 9 Old Business
- ITEM 10 New Business
- ITEM 11 County Administrator's Report
- ITEM 12 Chairperson's Report
- ITEM 13 Vice Chairperson's Report
- ITEM 14 Members' Time
- ITEM 15 Adjournment

Dina Sutton

Dina Sutton
Office Manager for Administrative Services

JULY 31, 2013

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

Dina Sutton
Office Manager for Administrative Services
KALAMAZOO COUNTY GOVERNMENT
201 West Kalamazoo Avenue
Kalamazoo, Michigan 49007
TELEPHONE: (269)384-8111
TDD PHONE: (269)383-6464



**RESOLUTION HONORING
Amy Christine Price**

WHEREAS, Amy Christine Price has served the citizens of Kalamazoo County for twenty-five (25) years as of July 25, 2013; and

WHEREAS, Amy Christine Price has faithfully served as a Lieutenant; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Amy Christine Price has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

STATE OF MICHIGAN)
) SS
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on August 6, 2013.

Timothy A. Snow
County Clerk/Register



**RESOLUTION HONORING
Denise L. Kellogg**

WHEREAS, Denise L. Kellogg has served the citizens of Kalamazoo County for twenty-five (25) years as of July 25, 2013; and

WHEREAS, Denise L. Kellogg has faithfully served as a Maintenance Worker I; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Denise L. Kellogg has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

STATE OF MICHIGAN)
) SS
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on August 6, 2013.

Timothy A. Snow
County Clerk/Register

E. -I.



Kalamazoo County

Health & Community Services

3299 Gull Road, P.O. Box 42, Nazareth, MI 49074-0042

DATE: August 6, 2013

TO: County Board of Commissioners

FROM: Linda Vail, Director/Health Officer

RE: ITEMS FOR YOUR CONSIDERATION

A. APPROVAL OF AGREEMENT BETWEEN CAIDAN MANAGEMENT COMPANY AND THE KALAMAZOO HEALTH & COMMUNITY SERVICES DEPARTMENT/AREA AGENCY ON AGING IIIA

ACTION REQUESTED

HCS Administration requests Board approval to enter into an agreement with Caidan Management Company, LLC for a period of six months, in order for the Area Agency on Aging IIIA (AAIII A) to utilize the logo of Meridian Health Plan on its Senior Expo marketing material.

DESCRIPTION OF SUBJECT

Meridian Health Plan is a sponsor of the 2014 Senior Expo that the AAIII A coordinates. This is the first time that an agreement to utilize their logo has been required. Meridian is utilizing Caidan Management Company as a third party administrator for these types of events.

RELATIONSHIP TO GOALS

The Senior Expo helps to "Strengthen the capacity of individuals and families at risk within the community to take control of their lives."

FUNDING SOURCE

Not applicable.

PERSONNEL

Not applicable.

PROCUREMENT

Not applicable.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Judy Sivak, Director, Older Adult Services at 373-5153 or jasiva@kalcounty.com.

B. ACCEPTANCE OF GRANT AWARD FROM THE MICHIGAN MEDICARE/MEDICAID ASSISTANCE PROGRAM (MMAP) TO THE HEALTH AND COMMUNITY SERVICES DEPT/AREA AGENCY ON AGING IIIA

ACTION REQUESTED

HCS Administration requests Board approval to accept a grant award from the Michigan Medicare/Medicaid Assistance Program to Kalamazoo County HCS/Region IIIA Area Agency on Aging for the Senior Medicare Patrol Project in the amount of \$1,933, effective June 1, 2013 through May 31, 2014.

DESCRIPTION OF SUBJECT

These funds are generated from the Center for Medicare/Medicaid Services and the funds are then directed to the regional Area Agency on Aging, who usually provides MMAP services. However, in our region, those services are provided through a subcontract with Senior Services. The funds are intended to carryout education, outreach and prevention of fraud and abuse efforts as it relates to Medicare and Medicaid.

RELATIONSHIP TO GOALS

This program meets the goal of strengthening the capacity of individuals and families at risk within the community to take control of their lives and work towards self-sufficiency.

FUNDING SOURCE

There are no County funds associated with this request. Funding is from the state via a grant from the Center for Medicare/Medicaid Services.

PERSONNEL

There are no new personnel issues associated with this request.

CONCERNS/ISSUES

There are no concerns or issues. If you have any questions, please contact Judy Sivak, Director, Older Adult Services at 373-5153 or jasiva@kalcounty.com.

C. ACCEPTANCE OF COMMUNITY SERVICE BLOCK GRANT (CSBG) NOTICE OF FUNDS AVAILABLE (NFA), #4 & #5 FROM THE MICHIGAN DEPARTMENT OF HUMAN SERVICES (DHS)

ACTION REQUESTED

HCS Administration requests Board approval to accept the Notice of Funds Available (NFA), #4 & #5 for the Community Service Block Grant (CSBG) from the Michigan Department of Human Services (DHS). NFA #4 is a funding increase in the amount of \$259,968.00. NFA # 5 is a decrease in funding in the amount of \$8,831.00. This increases funding overall from \$456,128.00 to \$707,265.00. NFA #3 was approved on 3/19/13.

DESCRIPTION OF SUBJECT

The NFA #4 is an increased funding amount and NFA #5 is a decrease in funding based upon the approved CSBG -13-39015 contract with DHS.

RELATIONSHIP TO GOALS

The acceptance of this funding will assist the Department in the fulfillment of its goals to strengthen and aid individuals and families, that are in risk within our community, to take control of their lives and to continue to work towards self-sufficiency.

FUNDING SOURCE

There are no County funds associated with this request. The funding is from the Federal Community Service Block Grant (CSBG), which is distributed through the State of Michigan Department of Human Services (DHS) to the Community Action Agency (CAA).

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES AND CONCERNS

There are no issues or concerns. If you have any questions, please contact Josh Jacobs, HCS Deputy Director at 373-5028 or jejaco@kalcounty.com .

D. ACCEPTANCE OF GRANT AWARD FROM THE FEDERAL DEPARTMENT OF HEALTH AND HUMAN SERVICES, HEALTH RESOURCES AND SERVICES ADMINISTRATION (HRSA) FOR THE HEALTHY BABIES HEALTHY START (HBHS) PROJECT

ACTION REQUESTED

HCS Administration requests Board approval to accept an additional grant award from the Health Resources and Services Administration (HRSA) in the amount of \$248,160.00 in support of the Kalamazoo County Healthy Babies Healthy Start project (HBHS). This grant award is for the period of June 1, 2013 through May 31, 2014. This additional allocation increases the Federal award to \$568,320.00. The original agreement was approved on 6/18/13.

DESCRIPTION OF SUBJECT

The HBHS project is a 5-year federal grant provided for the reduction of infant mortality and perinatal health disparities in Kalamazoo. The project involves extensive collaboration and system integration involving multiple agencies, medical and social service providers.

RELATIONSHIP TO GOALS

This funding provides services consistent with the HCS goal to improve the overall health of the community by reducing preventable disabilities and death, and promoting healthy lifestyles and choices.

FUNDING SOURCE

No County funds are required as a result of this request.

PERSONNEL

Not applicable.

PROCUREMENT

Not applicable.

ISSUES/CONCERNS

There are no issues or concerns. If you have questions please contact Deb Lenz, Maternal & Child Health Division Manager at 373-5024 or at dllenz@kalcounty.com

E. REQUEST FOR APPROVAL TO PURCHASE DEXIMAGE SOFTWARE FOR THE DENTAL INTRA-ORAL CAMERA

ACTION REQUESTED

HCS Administration requests Board approval to purchase DEXImage software for the dental clinic intra-oral camera.

DESCRIPTION OF SUBJECT

The dental clinic utilizes the inter-oral camera to detect and diagnosis oral disease, and allows the Dental professionals to provide quality oral health care to our patient's. The DEXImage software is vital to the operation of the camera.

RELATIONSHIP TO GOALS

The Dental Clinic addresses the HCS goal of reducing preventable diseases and deaths as well as promoting healthy lifestyles and choices.

FUNDING SOURCE

This purchase is supported by 2013 HCS CIP (capital improvement funding).

PERSONNEL

There are no personnel issues given this request.

PROCUREMENT

There are no procurement issues.

ISSUES/CONCERNS

There are no issues/concerns. If you have any question, please contact Lucinda Stinson, Health Promotion and Disease Prevention Division Manager at 373-5012 or at lmstin@kalcounty.com.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: August 6, 2013

DEPARTMENT: Michigan Works! – Upjohn Institute

PREPARED BY: Amanda Wright

SUBJECT: Workforce Investment Act, Service Center Operations – Statewide Activities Plan 13-00

SPECIFIC ACTION REQUESTED: Review and approval of the Workforce Investment Act Service Center Operations Plan 13-00.

DESCRIPTION OF ACTION (dollar amount, purpose): \$14,332

The Workforce Development Agency announced Statewide Activity funding for the Kalamazoo-St. Joseph Michigan Works Area for the operations of the Michigan Works One-Stop Service Centers. The announced allocation for PY2013 (July 1, 2013 – June 30, 2014) is \$14,322. Service Centers are the core of the local Michigan Works System. Numerous organizations and agencies and programs are housed at the Service Centers. One Service Center is located in Three Rivers (St. Joseph County) and the other in Kalamazoo (Kalamazoo County). Funds identified for the One-Stop system will be used in support of all activities to improve customer service, inform and educate the public about the service centers, and upgrade one-stop facilities as necessary.

One-Stop Operations funds from this grant will supplement financial support from all partners housed at the one stop facilities. The grant will support:

- Service center development and coordination (\$5,000)
- Marketing and public information (\$1,000)
- Staff Training (\$2,000)
- One-Stop operations (\$6,332)

TIME FRAME OF ACTION: July 1, 2013 through June 30, 2014

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): Federal (Workforce Investment Act)

PERSONNEL IF REQUIRED: N/A

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION: N/A

CONTACT PERSON WITH PHONE NUMBER: Amanda Wright 385-0457

**PLEASE ATTACH ALL NECESSARY INFORMATION
i.e. Agreements/Contracts/Applications**



Workforce Development Board

One-Stop Funds Received for the Kalamazoo-St. Joseph Michigan Works Area

2013 Spending Plan

The Workforce Development Agency announced Statewide Activity funding for the Kalamazoo-St. Joseph Michigan Works Area for the operations of the Michigan Works One-Stop Service Centers. The announced allocation for PY2013 (July 1, 2013 – June 30, 2014) is \$14,322.

Service Centers are the core of the local Michigan Works System. Numerous organizations and agencies and programs are housed at the Service Centers. One Service Center is located in Three Rivers (St. Joseph County) and the other in Kalamazoo (Kalamazoo County). Funds identified for the One-Stop system will be used in support of all activities to improve customer service, inform and educate the public about the service centers, and upgrade one-stop facilities as necessary.

One-Stop Operations funds from this grant will supplement financial support from all partners housed at the one stop facilities.

1. Service Center Development and Coordination

\$5,000 to support additional improvements to the Service Center, ensure the Service Center facility provides total accessibility for all job seekers and employers, and establish customer service protocol for quality service.

2. Marketing and Public Information

\$1,000 to promote the Michigan Works! System and Michigan Works! Service Centers, its purpose, services and accessibility to all employers and job seekers through various activities that may include: Advertising, development and distribution of promotional materials, annual and special reports, job fairs, produce newsletters, and participate in cooperative ventures with other organizations, etc.

3. Staff Training

\$2,000 to provide training to staff intended to improve customer service to employers and job seekers.

4. One-Stop Operations

\$6,332 is designated to provide general operational staff support at the One-Stop Service Center and expand the resources and tools available to employers and job seekers. This cost does not include expenses attributed to facility rental that is supported through partner resources. Service Center funding will not be utilized to purchase or maintain participant reporting systems or job matching systems that duplicate those provided by the state.

Funding Levels and Investment Summary

Total Available	\$14,332
Program	14,332
Administration	0

Technical Information

Program Title/Number	Michigan Works System Service Center Operations 2012-0
Funding Source	Workforce Investment Act Statewide Activities
Funding Level	\$14,332
Duration	PY2013 (July 1, 2013 – June 30, 2014)
Reference	Workforce Development Agency (WDA) PI 13-XX 6/27/13
CFDA Number	17.258, 17.259, 17.278

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K.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: August 6, 2013

DEPARTMENT: Michigan Works! – Upjohn Institute

PREPARED BY: Amanda Wright

SUBJECT: Workforce Investment Act (WIA) Performance Goals for Adults, Dislocated Workers, and Youth 13-00

SPECIFIC ACTION REQUESTED: Review and approval of the Workforce Investment Act (WIA) Performance Goals for Adults, Dislocated Workers and Youth 13-00.

DESCRIPTION OF ACTION (dollar amount, purpose): \$0

The Workforce Development Agency (WDA) issued a draft policy issuance to set the Kalamazoo-St. Joseph Michigan Works! Workforce Investment Act (WIA) performance goals for the WIA Adult, Dislocated Worker, and Youth programs for Program Year (PY) 2013 (7/1/13 – 6/30/14). The United States Department of Labor (USDOL) used a regression model along with PY 2011 and PY 2012 performance outcomes as a baseline for setting the state level goals. The Workforce Development Agency (WDA) negotiated with USDOL to finalize the PY 2013 performance measures for the state of Michigan. WDA then used seven factors to establish local level performance goals.

TIME FRAME OF ACTION: July 1, 2013 through June 30, 2014

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): Non-financial

PERSONNEL IF REQUIRED: N/A

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION: The W.E. Upjohn Institute has administered this program since 1998.

CONTACT PERSON WITH PHONE NUMBER: Amanda Wright 385-0457

**PLEASE ATTACH ALL NECESSARY INFORMATION
i.e. Agreements/Contracts/Applications**



Workforce Development Board

Michigan Works! WIA Performance Goals

The Workforce Development Agency (WDA) issued a draft policy issuance to set the Kalamazoo-St. Joseph Michigan Works! Workforce Investment Act (WIA) performance goals for the WIA Adult, Dislocated Worker, and Youth programs for Program Year (PY) 2013 (7/1/13 – 6/30/14). The United States Department of Labor (USDOL) used a regression model along with PY 2011 and PY 2012 performance outcomes as a baseline for setting the state level goals. The Workforce Development Agency (WDA) negotiated with USDOL to finalize the PY 2013 performance measures for the state of Michigan. WDA then used seven factors to establish local level performance goals.

The 2013 program year performance expectations for Kalamazoo-St. Joseph Michigan Works! are listed below. The 2012 program year goals are listed for comparison. Increases from the 2012 performance goals are shown in bold italics.

WIA Adult and Dislocated Worker Performance Goals

<u>Performance Measure</u>	PY2012		PY2013	
	Adult Program	Dislocated Worker Program	Adult Program	Dislocated Worker Program
Entered Employment Rate	91.0%	95.0%	91.0%	95.0%
Employment Retention Rate	90.0%	92.0%	92.0%	93.0%
Average Earnings	\$13,100	\$15,700	\$13,500	\$16,300
Employment and Credential Rate	80.0%	84.0%	80.0%	84.0%
Participant Customer Satisfaction	93.0		93.0	
Employer Customer Satisfaction	85.0		86.0	

Sources: PY 2012 - WDASOM Policy Issuance 12-19, October 15, 2012, PY 2013 – WDA Policy Issuance 13-XX (draft), July 10, 2013

WIA Youth Performance Goals

<u>Performance Measure</u>	PY2012		PY2013	
	Older Youth (19-21 Years)	Younger Youth (14-18 Years)	Older Youth (19-21 Years)	Younger Youth (14-18 Years)
Entered Employment Rate	83.0%		83.0%	
Employment Retention at Six Months	85.0%		89.0%	
Average Earnings Change in Six Months	\$3,900		\$4,300	
Credential Rate	79.0%		79.0%	
Skill Attainment Rate		92.0%		92.0%
Diploma (or Equivalent) Rate		90.0%		90.0%
Retention Rate		81.0%		85.0%
Participant Customer Satisfaction	93.0		93.0	
Employer Customer Satisfaction	85.0		86.0	

Sources: PY 2012 - WDASOM Policy Issuance 12-19, October 15, 2012, PY 2013 – WDA Policy Issuance 13-XX (draft), July 10, 2013

Technical Information

Program Title	WIA Performance Goals for Adults, Dislocated Workers, and Youth
Funding Source	Workforce Investment Act (WIA) of 1998
Period of Performance	Program Year (PY) 2013 (July 1, 2013 - June 30, 2014)
Source Reference	WDASOM Policy Issuance 13-XX (draft), 7/10/13
CFDA No	Not Applicable

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L.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: August 6, 2013

DEPARTMENT: Michigan Works – Upjohn Institute

PREPARED BY: Amanda Wright

SUBJECT: Dislocated Worker Training (DWT) National Emergency Grant (NEG) #2619
Plan 13-00

SPECIFIC ACTION REQUESTED: Review and approval of the Dislocated Worker Training (DWT) National Emergency Grant (NEG) #2614 Plan 13-00.

DESCRIPTION OF ACTION (dollar amount, purpose): \$107,827

The U.S. Department of Labor (USDOL) awarded the Workforce Development Agency (WDA) \$3,414,764 in Dislocated Worker Training (DWT) National Emergency Grant (NEG) funding to expand resources for critical training services leading to employment for Dislocated Worker Training participants throughout the state. Kalamazoo-St. Joseph Michigan Works! applied for DWT-NEG funding and was awarded \$107,827 available from 7/1/13 through 6/30/15. Kalamazoo – St. Joseph Michigan Works! will serve eligible Dislocated Workers, as defined in the Workforce Investment Act (WIA) and will, to the greatest extent possible, give preference to dislocated workers that are among the long-term unemployed or have been profiled as likely to exhaust Unemployment Insurance (UI) benefits. Long-term unemployed are individuals who have experienced who have been unemployed for 27 weeks or more since January 1, 2008.

Kalamazoo-St. Joseph Michigan Works! will train individuals to obtain certifications in areas of greatest demand by local employers and will offer On-the-Job Training (OJT).

TIME FRAME OF ACTION: July 1, 2013 through June 30, 2015

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): Federal (Dislocated Worker Training National Emergency Grant #2619)

PERSONNEL IF REQUIRED: N/A

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION: The Upjohn Institute applied for this funding available to local Michigan Works! areas. This is a new funding source.

CONTACT PERSON WITH PHONE NUMBER: Amanda Wright 385-0457

**PLEASE ATTACH ALL NECESSARY INFORMATION
i.e. Agreements/Contracts/Applications**



Workforce Development Board

Dislocated Worker Training (DWT) National Emergency Grant (NEG) #2619 Kalamazoo-St. Joseph Michigan Works Area

The U.S. Department of Labor (USDOL) awarded the Workforce Development Agency (WDA) \$3,414,764 in Dislocated Worker Training (DWT) National Emergency Grant (NEG) funding to expand resources for critical training services leading to employment for Dislocated Worker Training participants throughout the state. Kalamazoo-St. Joseph Michigan Works! applied for DWT-NEG funding and was awarded \$107,827 available from 7/1/13 through 6/30/15. Kalamazoo – St. Joseph Michigan Works! will serve eligible Dislocated Workers, as defined in the Workforce Investment Act (WIA) and will, to the greatest extent possible, give preference to dislocated workers that are among the long-term unemployed or have been profiled as likely to exhaust Unemployment Insurance (UI) benefits. Long-term unemployed are individuals who have experienced who have been unemployed for 27 weeks or more since January 1, 2008.

Identification of high-demand industries and related credentials in which training will be targeted:

Kalamazoo-St. Joseph Michigan Works! will use approximately 22% of the funds to train individuals to obtain certifications in areas of greatest demand by local employers. Manufacturing, Agriculture, and Health Care industries have been identified as priority clusters in the Kalamazoo and St. Joseph county employment base. These clusters have been identified using the WDA – MICA cluster prioritization framework. However in a demand-driven system, any employer with a current live job posting, that requests assistance from Michigan Works! will be served.

On-the-Job Training

Approximately 60% of the funds will be used for On-the-Job Training (OJT). The basic philosophy for OJT is that, for many occupations, a trainee learns best by doing the work in an actual work situation, using employer's procedures and equipment according to the employer's requirements. On-the-Job Training means training by an employer that is provided to a paid participant while engaged in productive work in a job that:

- Provides knowledge or skills essential to the full and adequate performance of the job;
- Provides reimbursement to the employer of up to 50 percent of the wage rate of the participant;
- Is limited in duration as appropriate to the occupation for which the participant is being trained, taking into account the content of the training, the prior work experience of the participant, and the service strategy of the participant, as appropriate.

Employer reimbursement under OJT contracts is designed to motivate employers to hire individuals they might not otherwise consider by helping the employer cover the costs of hiring and training eligible job seekers.

Other

Approximately 10% of the funds will be used to cover program costs such as outreach to employers to develop work based learning opportunities, monitoring contracts, and assisting participants with enrollment. The remaining 8% of the funds will cover administrative costs associated with operating the DWT NEG at the local level.

Funding Summary

Funding Category	Funding Level	Customer Service Level
Available Funding	107,827	39
Administration	8,625	
Program	99,202	

Technical Information

Program Title/Number	DWT NEG
Funding Source	Dislocated Worker Training National Emergency Grant #2619
Funding Level	\$189,624
Period of Performance	July 1, 2013 through June 30, 2015
Source Reference	WDA DRAFT Policy Issuance 13-XX, July 9, 2013
CFDA Number	17.260

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BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: August 6, 2013

DEPARTMENT: Parks & Expo Center

PREPARED BY: David Rachowicz

SUBJECT: Accept easement from STS Hydropower for construction of the Kalamazoo River Valley Trail.

SPECIFIC ACTION REQUESTED:

Accept the easement from STS Hydropower for construction of the Kalamazoo River Valley Trail. This is for construction of the trail from River Street to 35th Street.

DESCRIPTION OF ACTION (dollar amount, purpose):

The granted easement is 25' wide and the 10' wide trail will be constructed and maintained on this property. This section of the Kalamazoo River Valley Trail is from River Street to 35th Street in Comstock Township and Galesburg. STS is donating this easement for the trail and all costs for the acquisition process have been funded by the Parks Foundation of Kalamazoo County.

TIME FRAME OF ACTION: Construction on this portion of trail is scheduled for spring 2014.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Kalamazoo County has no expenses for the acquisition of this permanent easement. Construction expenses for this portion of trail will be funded 75% with a MDOT Enhancement Grant and 25% through private donations raised by the Parks Foundation of Kalamazoo County.

PERSONNEL IF REQUIRED: NA

NEW OR RENEWAL:

This is a new request that is necessary for the planned construction of the KRV Trail.

ANY OTHER PERTINENT INFORMATION:

On October 16, 2007 the Board of Commissioners approved an agreement for the construction and operation of this section of the KRV Trail. As outlined in that agreement, the County agreed to acquire the right-of-way, maintain, and operate a non-motorized trailway from Mayors Park to 35th Street, as a part of the Kalamazoo River Valley Trail County Park. The Kalamazoo County Road Commission agreed to be responsible for entering into, and administering, contracts with the appropriate engineering, design and construction professionals, to complete the trail segment. The Parks Foundation agreed to provide funding to cover all of the non-grant construction and maintenance expenses. They have established an endowment fund at the Kalamazoo Community Foundation and donors have contributed \$1,000,000.

CONTACT PERSON WITH PHONE NUMBER:

David Rachowicz, 383-8787 or dmrach@kalcounty.com

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: August 6, 2013

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Approval Towing Contract Extension

SPECIFIC ACTION REQUESTED:

Approve the towing contract extension with McDonalds Towing and Rescue for an additional year.

DESCRIPTION OF ACTION (dollar amount, purpose):

NA

TIME FRAME OF ACTION:

July 15, 2013 to July 14, 2014

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

NA

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL OR AMENDMENT:

The agreement allows for two option years to extend the contract. This is the first option year.

ANY OTHER PERTINENT INFORMATION:

Earlier Board approval for extension was for under the 20,000 GVW contract. This approval is for the over 20,000 GVW contract.

PROCUREMENT INFORMATION:

Original contract was achieved via bid process

CONTACT PERSON WITH PHONE NUMBER:

Paul Matyas, Undersheriff ph: 385-6176



John Faul, Deputy County Administrator

201 West Kalamazoo Avenue • Kalamazoo, Michigan 49007
Phone: (269) 384-8111 • Fax: (269) 384-8032

TO: Board of Commissioners

FROM: John Faul, Deputy County Administrator

CC: Peter Battani, County Administrator/Controller
Tracie Moored, Director of Finance & Administrative Services
Thom Canny, Corporate Counsel
Steve Lawrence, Director Animal Services & Enforcement

DATE: August 6, 2013

SUBJECT: Animal Care & Resource Center

At the July 16, 2013 Committee of the Whole, we presented a progress report on the Animal Care Resource Center (ACRC) and our proposed working relationship with the Humane Society. As discussed we are requesting approval of a Memorandum of Understanding with the Humane Society at the August 6, 2013 Board of Commissioners meeting.

As explained at previous meetings, we have been in discussions with the Humane Society to develop a jointly operated ACRC at an existing site. The Humane Society would purchase and remodel the building, and we would lease space. It was projected this collaborative effort would result in a more efficient and safe shelter at a lower cost than if we built a facility on our own. However, we needed to examine the financial details to determine if the collaboration as proposed would be feasible. At this point, it appears that the monetary obligations we could comfortably recommend to the Board are not sufficient to proceed with this site at this time unless the Humane Society could obtain matching funds through a capital campaign.

Administration would like to continue working with the Humane Society through a Memorandum of Understanding (MOU) that outlines our commitment for two years. The numbers we propose are a \$650,000 up front commitment with \$200,000 per year for a twenty years lease obligation. The funding source is the Capital Improvement fund. We would be responsible for our share of the utilities, which would be considered operational expenses. In return, we would occupy approximately 19,000 square feet of space built to our needs.

We believe the Humane Society can use this commitment as leverage for a capital campaign drive that would fill the financing gap during the term of the MOU. In the meantime, we will further investigate options to build our own facility in the event the capital campaign is not successful.

T.



John Faul, Deputy County Administrator
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TO: Board of Commissioners

FROM: John Faul, Deputy County Administrator

CC: Peter Battani, County Administrator/Controller
Tracie Moored, Director of Finance & Administrative Services
Thom Canny, Corporate Counsel

DATE: August 6, 2013

SUBJECT: Healy Street Center

At the July 16, 2013 Committee of the Whole, we presented a progress report on the Healy Street Center. As discussed we are requesting approval of a contract with Frederick Construction to act as the General Contractor for this project.

Also, since this is a General Contractor arrangement, we ask the Board for \$30,000 change order authority (\$10,000 for a single item), within the Construction Contingency line item, in order to keep the project moving in a timely fashion. Approval of change orders would require the sign off of the Deputy Administrator, Deputy Finance Director, and the Director Building & Grounds and would be presented to the Board at the next subsequent meeting along with normal project expenses.

In review, this project is a building adjacent to the Jail and will house Video Visitation, the Office of Community Corrections, and State Probation & Parole. We have acquired the site, demolished the existing structures, and have gone through the design and bidding phases. We received five bids. Frederick Construction was the low base bid as well as the low bid once alternates were considered. Our preliminary construction budget was \$4,777,520 with the verified construction bid being \$4,140,094. A working budget is attached. Note the total project cost of \$5,364,780 (including contingency and land acquisition) is less than the anticipated original project estimate of \$5,500,000. The funding source is the Capital Improvement Fund and the anticipated completion date is April, 2014.

July 16, 2013		
Project Name: Healy Street Project		
Total Project Cost Checklist		
ITEM DESCRIPTION:	Budget	Remarks
New Facility		
Building Cost (Fredrick)	\$4,140,094	
Rounding	-\$3	
Construction Contingency (10%)	\$414,009	
Sub-Total Construction Costs	\$4,554,100	
Arcadia Collaborative		
A/E Consultant Services (6.75%)	\$322,500	
A/E Consultant Services - Added	\$2,800	
Reimbursables	\$5,000	
Civil Engineering	\$18,000	
Sub-Total Arcadia Collaborative	\$348,300	
Construction Costs	\$4,902,400	
Owner Purchased Equipment/Scope		
Building Demo	\$40,000	Not included in Construction for A&E/GC fees
Owner Administrative Costs		
Site Acquisition Expense	\$1,653	
Professional Survey	\$2,000	
Geotechnical Study / Soil Borings	\$6,500	
Abatement Review/Testing/Removal	\$0	
Construction Testing	\$15,000	
Performance Bonding	\$0	
Construction Insurance	\$0	
Owner Builders Risk Insurance	\$2,568	
Permits and Review Fees	\$3,000	
Site Plan Review	\$0	
Plan Review Fees	\$0	
Building Permit	\$12,000	
Other Permits	\$0	
Utility Connection Fees		
Water	\$0	
Sewer	\$0	
Electrical	\$6,000	
Construction Support Activities	\$0	
Contingency	\$49,979	
Total Miscellaneous Costs	\$98,700	
Equipment		
Office Equipment	\$0	
Technology Equipment	\$10,000	
Security Equipment	\$0	
Contingency	\$0	
Total Equipment Costs	\$10,000	
Summary of Building Project Costs		
Construction Cost (Fredrick)	\$4,554,100	
Arcadia Collaborative	\$348,300	
Owner Purchased Equipment/Scope	\$40,000	
Owner Administrative Costs	\$98,700	
Equipment	\$10,000	
Relocation	\$0	
Building Project Cost	\$5,051,101	
Site Acquisition Cost	\$313,679	
Total Project Cost	\$5,364,780	



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TO: Board of Commissioners

FROM: John Faul, Deputy County Administrator

CC: Peter Battani, County Administrator/Controller
Tracie Moored, Director of Finance & Administrative Services
Thom Canny, Corporate Counsel

DATE: August 6, 2013

SUBJECT: Gull Road Court Facility – Furniture, Fixtures and Equipment (FFE)
Design Services

At the July 16, 2013 Committee of the Whole, we presented a progress report on the Gull Road Court Facility and our proposed option to have the Architect & Engineers, Tower Pinkster, provide services for the design and procurement of furniture and fixtures. As discussed, we are requesting approval of a change order to their contract as attached, which would fall within the established budget.

The purpose of engaging these services is to maximize existing FFE in design considerations in order to effectively minimize the purchase of new FFE. As stated above this falls within the established budget. Also, it is consistent with past practices as we utilized similar services in the construction/design of the Juvenile Facility. Costs are comparable to that project.

In order to maximize the utilization of existing FFE, we would pay Tower Pinkster according to their normal hourly rate schedule to conduct an inventory of useable FFE. For new FFE, costs are calculated on a 5.85% basis for the design and set up. Note, this is the same as the overall project percentage fee. We will utilize the State of Michigan MIDEAL program for the purchasing, which means the bids have been certified and offers substantial established discounts. As with the other project costs the funds will come from the Capital Improvement Fund and is within the project budget.

V.



Peter Battani, County Administrator

201 West Kalamazoo Avenue • Kalamazoo, Michigan 49007
Phone: (269) 384-8111 • Fax: (269) 384-8032

To: Board of Commissioners
From: Peter Battani, Administrator/Controller
Date: July 31, 2013
Re: Regional Public Transit

At your last meeting the Kalamazoo Transportation Authority (KCTA) provided to you their Annual Report which included a Resolution endorsing the process to regionalize public transit in Kalamazoo County, which the KCTA approved. The KCTA is asking the City of Kalamazoo, the County of Kalamazoo, the Kalamazoo Transportation Study and the Metro Transit Advisory Board to approve a Resolution endorsing regional public transit. Therefore, included in your packet is a Resolution Administration is asking you to approve at your August 6, 2013 Board meeting.

Attachment



RESOLUTION ENDORSING THE PROCESS TO REGIONALIZE PUBLIC TRANSIT IN KALAMAZOO COUNTY

This Resolution, dated this 6th day of August, 2013, is made by the KALAMAZOO COUNTY (hereinafter the "County"), whose address is 201 W. Kalamazoo Avenue, Kalamazoo, Michigan, and is as follows:

WHEREAS, the City of Kalamazoo (hereinafter the "City") since 1967 has operated a public transportation system for the provision of bus service within the Kalamazoo urbanized area which in recent years has been expanded to include Kalamazoo County (hereinafter the "County") and which provides fixed route bus service, complementary ADA paratransit service, and countywide demand/response service; and

WHEREAS, the City and the County in 2005 contractually and by way of Joint Resolution authorized the transfer of the County's Care-A-Van Program to the City and to support the creation of a separate transit authority that would operate all public transportation services in Kalamazoo County; and

WHEREAS, the Kalamazoo County Transportation Authority (hereinafter the "KCTA") was established on November 1, 2005 by the Kalamazoo County Board of Commissioners for the purpose of creating a single operating entity for the provision of all public transportation services countywide. The KCTA was created pursuant to the provisions of Act 196 of the Public Acts of 1986, MCL 124.451 et seq., an Act which authorizes the formation and operation of public transportation authorities; and

WHEREAS, on January 23, 2006, the City and the KCTA entered into an agreement whereby each entity could provide transportation services and public transportation within the territorial boundaries of the other; and

WHEREAS, the City secured voter approval of a sustained local funding source for 2013 through 2015 with a City voter-approved millage of .6 mills in November 2012; and

WHEREAS, the KCTA secured a sustainable local funding source for 2013 through 2016 with a county-wide voter-approved millage of .4 mills in May 2013; and

WHEREAS, the elected/appointed officials and staff of the City, KCTA, County and Kalamazoo Transit Authority Board (hereinafter the "KTAB") began meeting in the summer of 2012 to update/develop shared goals and plans for transitioning the operation and ownership of the public transit from the City to the KCTA; and

WHEREAS, the appointed staff in December 2012 published the "County-Wide Public Transportation System White Paper" to frame the issues for further consolidation of the public transit system; and

WHEREAS, in the spring of 2013, based on comments provided by the Kalamazoo Area Transportation Study (hereinafter the "KATS"), the group of officials and staff updating/developing the shared goals and plans for transitioning the operation and ownership of the public transit was expanded to provide greater regional representation and includes representatives from KATS, the City of Portage, Comstock Township, Kalamazoo Township and Oshtemo Township; and

WHEREAS, the parties previously listed have successfully developed shared goals and plans for transitioning the operation and ownership of the public transit from the City to the KCTA with a target date of transfer on October 1, 2015.

NOW, THEREFORE, THE PARTIES DO HERETO MUTUALLY AGREE THAT:

1. Statement of Intent. The County commits to working collaboratively with the City, KCTA, KTAB, KATS and other regional partners in order to accomplish this unified goal of transitioning the operation and ownership of the public transit from the City to the KCTA with a target date of October 1, 2015. The County further commits towards working to accomplish the activities and achieve the timeline established in the three attached documents that include:

1. Countywide Public Transit System – Major Milestones
2. Countywide Public Transit System – Implementation Timeline Gantt Chart
3. Countywide Public Transit System – Milestones and Key Activity Matrix

THEREFORE BE IT RESOLVED, that the Kalamazoo County Board of Commissioners supports the process to regionalize public transit in Kalamazoo County.

STATE OF MICHIGAN)
) SS
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk/Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on August 6, 2013.

Timothy A. Snow
County Clerk/Register