



**Board of
Commissioners'
Meeting**

August 16, 2016

**NOTICE AND AGENDA FOR
AUGUST 16, 2016 MEETING
OF THE
KALAMAZOO COUNTY BOARD OF COMMISSIONERS**

PLEASE TAKE NOTICE that a regular meeting of the Kalamazoo County Board of Commissioners is scheduled for Tuesday, August 16, 2016, at 7:00 p.m. in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- ITEM 1 Call to Order
- ITEM 2 Invocation
- ITEM 3 Pledge of Allegiance
- ITEM 4 Roll Call
- ITEM 5 Approval of Minutes
- ITEM 6 Communications
- ITEM 7 Citizens' Time
- ITEM 8 For Consideration

CONSENT AGENDA

- A. Request for Approval of 25 Year Resolution Honoring Margaret Bourgeois

District Court

- B. Request for Approval of Grant Contract with the Irving S. Gilmore Foundation and Approval to Carryover Remaining Grant Funds for Program Year 2016 – 2017

Finance

- C. Request for Approval of Elimination/Creation of Positions (Housekeeping)

Health & Community Services

- D. Request for Approval of LCA16-39015 Low Income Home Energy Assistance Program (LIHEAP) Crisis Assistance (LCA) Deliverable Fuel Agreement with the Michigan Department of Health and Human Services (MDHHS)
- E. Request for Approval of Elimination/Creation of Positions (Grant Funds)

Michigan Works!

- F. Request for Approval of Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker (DW), and Youth Program Allocations for Allocation Year (AY) 2016

Planning & Community Development

- G. Request for Approval of Contract Amendment with Pictometry International

Prosecuting Attorney

- H. Request for Approval of FY2015-2016 Byrne Justice Assistance Grant program Subcontract Amendment with the Michigan State Police
- I. Request for Approval of an Amendment to FY2015-2016 SWET Agreement

Sheriff

J. Request for Approval of Temporary F-19 Position Due to Military Leave

Board of Commissioners

K. Request for Approval of Transfers and Disbursements

L. Request for Approval of Resolution Expanding Membership of Aeronautics Board

M. Request for Approval of Reappointments and Appointments to the Aeronautics Board

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

N. Request for Approval of School Resources Deputy Agreement with Gull Lake Schools

- ITEM 9 Old Business
- ITEM 10 New Business
- ITEM 11 County Administrator's Report
- ITEM 12 Chairperson's Report
- ITEM 13 Vice Chairperson's Report
- ITEM 14 Members' Time
- ITEM 15 Adjournment

Dina Sutton

Dina Sutton
Office Manager for Administrative Services

AUGUST 10, 2016

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

Dina Sutton
Office Manager for Administrative Services
KALAMAZOO COUNTY GOVERNMENT
201 West Kalamazoo Avenue
Kalamazoo, Michigan 49007
TELEPHONE: (269)384-8111

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: Tuesday, Aug. 16, 2016

DEPARTMENT: 8th District Court

PREPARED BY: Lynn Kirkpatrick, Probation Services Director

SUBJECT: 1) Approval for acceptance of grant funds in the amount of \$30,500, provided by the Irving S. Gilmore Foundation for the 8th District Court Young Adult Diversion Program.
2) Approval to carryover remaining grant funding of \$12,000 for program year 2016-17.

The Young Adult Diversion Court (YADC) was started in April 2013. It is an innovative probation program that works with young adults ages 17-20 who are having difficulty completing probation successfully. YADC is an energetic program designed to address not only the symptoms – or criminal charges that brought the individual to the court’s attention – but also the underlying issues that manifested in the criminal behavior.

SPECIFIC ACTION REQUESTED: SPECIFIC ACTION REQUESTED: The 8th District Court requests Board approval for acceptance of a grant award from the Irving S. Gilmore Foundation in the amount of \$30,500 for our Young Adult Diversion Court Program. In addition, the Court requests approval to carryover and use remaining Gilmore grant funding of \$12,000 for the program year 2016-17, for the YADC Program.

DESCRIPTION OF ACTION (dollar amount, purpose): New grant funding is in the amount of \$30,500. Carryover grant funding is in the amount of \$12,000. These funds are designated for Program Assistant salary, contractual services, drug testing and supplies.

TIME FRAME OF ACTION:

This contract runs the length of the grant: July 19, 2016 – June 30,2017

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Local: Irving S. Gilmore Foundation

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

1 PTE, Program Assistant

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

Renewal

ANY OTHER PERTINENT INFORMATION:

No County match required.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

Lynn Kirkpatrick 269-383-8966

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: August 16, 2016

DEPARTMENT: Finance

PREPARED BY: Tracie Moored

SUBJECT: 2016 Position Budget Change (Housekeeping)

SPECIFIC ACTION REQUESTED:

Housekeeping item necessary due to the position movements and creations approved with the 2016 budget.

DESCRIPTION OF ACTION (dollar amount, purpose):

TIME FRAME OF ACTION:

Effective 1/1/2016.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Eliminate:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range	Eff Date
101-222	10844-001	Resource Coordinator	K08	1.0	\$42,452.80 - \$57,324.80	1/1/2016

Create:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range	Eff Date
101-801	10844-001	Resource Coordinator	K08	1.0	\$42,452.80 - \$57,324.80	1/1/2016

PERSONNEL IF REQUIRED:

(Indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NEW OR RENEWAL:

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER: Tracie Moored 383-8843



D. & E.

**KALAMAZOO COUNTY
HEALTH AND COMMUNITY SERVICES DEPARTMENT**

Promoting Health For All

DATE: August 3, 2016
TO: County Board of Commissioners
FROM: Gillian A. Stoltman, Ph.D, M.P.H, Director/Health Officer
RE: **ITEMS FOR YOUR CONSIDERATION**

A. APPROVAL OF LCA16-39015 LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) CRISIS ASSISTANCE (LCA) DELIVERABLE FUEL AGREEMENT, FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

ACTION REQUESTED

HCS Administration requests Board approval to accept the agreement from the Michigan Department of Health & Human Services (DHHS) for the program grant LCA16-39015. This agreement is for a three year term effective September 1, 2016 until August 31, 2019.

DESCRIPTION OF SUBJECT

The acceptance of this agreement allows the Community Action Agency to continue providing deliverable fuel assistance and services to low income and at risk families that are in the Kalamazoo County community. The use of Crisis Assistance (LCA) funds will provide heating fuel assistance in the form of deliverable fuels such as: propane, fuel oil, coal, wood, kerosene, and heating fuel pellets. Energy assistance, through LCA grant funds, will assist families to remain self-sufficient through the heating season.

RELATIONSHIP TO GOAL

This agreement will help to foster and build stronger inter-agency relationships. This agreement also continues to further the HCS Community Action Agency's goal to promote and create a means to self-sufficiency for Kalamazoo County residents by assisting them to take control of their lives, while helping to improve the conditions of the families served.

FUNDING SOURCE

There are no County General funds associated with this action. All funding is from the Michigan Department of Health & Human Services LCA Grant Award.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have questions, please contact Amber Leverette, MPA, Housing & Neighborhoods Coordinator, Community Action Agency, 373-5101/arleve@kalcounty.com or Charlotte Smith, Deputy Director – Community Services, at cjsmit@kalcounty.com / 373-5052

B. APPROVAL OF POSITION ELIMINATIONS AND CREATIONS IN THE HEALTH & COMMUNITY SERVICES DEPARTMENT

ACTION REQUESTED

HCS Administration requests Board approval to eliminate and create positions in the Immunization Action Plan (IAP) and Regional Lead Outreach & Education programs.

DESCRIPTION OF SUBJECT

Due to retirement, there is a vacancy in the position of Public Health Nurse Specialist (#10879-001). HCS Administration is recommending that this position be eliminated and a Public Health Specialist position be created. This action will account for appropriate staff support in both the Immunization Action Plan (IAP) program and the Lead Outreach & Education program. Both programs are essential to the department's ability to assure optimal health of all Kalamazoo County residents.

This request will ensure that skills and program knowledge necessary to sustain services are accounted for. The newly created Public Health Specialist (#NEW-TBD) will support the IAP program at a .8 FTE as well as Regional Lead Outreach & Education at .2 FTE.

RELATIONSHIP TO GOALS

This change strengthens the Department's goals of decreasing incidence and spread of preventable disease and illness, thereby reducing mortality and morbidity rates in Kalamazoo County residents.

FUNDING SOURCE

No County funds are required as a result of this request. Funding is allocated through the Michigan Department of Health & Human Services – Comprehensive Agreement.

PERSONNEL

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: August 16, 2016

DEPARTMENT: Michigan Works! Southwest – Upjohn Institute

PREPARED BY: Amy Meyers

SUBJECT: Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker (DW), and Youth Program Allocations for Allocation Year (AY) 2016, the Time Period of July 1, 2016 through June 30, 2018; PI:16-11

SPECIFIC ACTION REQUESTED: Review and approval signature of the Workforce Development Agency (WDA) Policy 16-11

DESCRIPTION OF ACTION (dollar amount, purpose): \$3,040,671
(Adult: \$895,289; Dislocated Worker: \$1,065,101; Youth: \$1,080,281)

Michigan Works! Southwest has been allocated the following Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Services funding for program year 2016 (7/1/2016-6/30/2018):

Adult:	\$895,289
Dislocated Worker:	\$1,065,101
Youth:	\$1,080,281

The attached statement of activity outlines the definitions for the youth populations to be served as well as all of the services that adults, dislocated workers and youth are eligible for.

TIME FRAME OF ACTION: July 1, 2016 through June 30, 2018

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): Federal: Workforce Innovation and Opportunity Act

PERSONNEL IF REQUIRED: NA

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION: NA

CONTACT PERSON WITH PHONE NUMBER: Amy Meyers; 269-385-0414

PLEASE ATTACH ALL NECESSARY INFORMATION
i.e. Agreements/Contracts/Applications

WIOA Adult, Dislocated and Youth Services Allocations
 Michigan Works! Southwest
 PI 16-11

Michigan Works! Southwest has been allocated the following Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Services funding for program year 2016 (7/1/2016-6/30/2018):

- Adult: \$895,289 (represents a 15% reduction from PY2015)
- Dislocated Worker: \$1,065,101 (represents a 2.5% reduction from PY2015)
- Youth: \$1,080,281 (represents a 22% reduction from PY2015)

Workforce Development Services

Services to Adult and Dislocated Worker participants incorporate the following resources, depending on individual needs:

Basic Services

Individualized Career and Training Services

Assessment of Skills & Abilities	Comprehensive Assessments	Occupational Skill Training
Labor Market Information	Group Counseling	On-the-Job Training
Job Search Assistance	Individual Counseling and Career Planning	Skill Upgrading and Re-training
Career Information and Resources	Case Management Services	Job Readiness Training
Job Development Assistance	Short-term Pre-Vocational Services	Customized Training
Internet Searches	Advanced Job Search Assistance	
Employability Skills Workshops	Advanced Job Club Activity	

Services to Youth participants vary based on individual needs, as the program incorporates service strategies that consider differing needs of in school and out of school youth. Services required to be provided to youth include:

- Tutoring, study skills training, instruction, and evidence-based dropout prevention and recovery strategies.
- Alternative secondary school services or dropout recovery services.
- Paid and unpaid work experiences.
- Occupational skills training.
- Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster.
- Leadership development opportunities.
- Supportive services.
- Adult mentoring for the period of participation and subsequent period, for a total of not less than 12 months.

- Follow-up services.
- Comprehensive guidance and counseling.
- Financial literacy education.
- Entrepreneurial skills training.
- Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services.
- Activities that help youth prepare for and transition to postsecondary education and training.

Program services are available to in school youth ages 14 through 21 years old, where out of school youth are 16 through 24 years of age. However, individuals over the age of 18 have access to adult service options described above.

Program services described are available to youth who:

- **Are in school, ages 14- 21 years old,**
- Are low-income individuals; and
- Are within at least one of the following categories:
 - Deficient in basic literacy skills;
 - English language learner
 - School Dropout;
 - Homeless, runaway, or foster child;
 - Pregnant or parenting;
 - Offender;
 - An individual (including a youth with a disability) who requires additional assistance to complete an educational program, or to secure and maintain employment.

Or

- **Are out of school, ages 16-24 years old,**
- Are within at least one of the following categories:
 - Recipient of secondary school diploma (or equivalent) and is low income basic skills deficient or an English language learner;
 - School Dropout;
 - Homeless, runaway, or foster child;
 - Pregnant or parenting;
 - Offender;
 - A youth who is an individual with a disability;
 - A low income individual who requires additional assistance to complete an educational program, or to secure and maintain employment.

Notes on Youth funding:

- At least seventy-five percent of expenditures for youth will be invested in out-of-school youth.
- At least twenty percent must be spent on work experience.

Funding Summary

Funding Summary - Adult

Funding Category	Funding Level
Distribution by Cost Category	\$895,289
Administration	\$89,528
Program	\$805,761

Source: PY 2016 Allocations, PI 16-11

Funding Summary - Dislocated Worker

Funding Category	Funding Level
Distribution by Cost Category	\$1,065,101
Administration	\$106,510
Program	\$958,591

Source: PY 2016 Allocations, PI 16-11

Funding Summary - Youth

Funding Category	Funding Level
Distribution by Cost Category	\$1,080,281
Administration	\$108,028
Program	\$972,253

Source: PY 2016 Allocations, PI 16-11

Technical Information

Program Title/Number	Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker (DW), and Youth Program Allocations for Allocation Year (AY) 2016, the Time Period of July 1, 2016 through June 30, 2018; PI:16-11
Funding Source	Workforce Innovation and Opportunity Act (WIOA)
Funding Level	Adult: \$895,289 Dislocated Worker: \$1,065,101 Youth: \$1,080,281
Duration	July 1, 2016 – June 30, 2018
Reference	Workforce Development Agency (WDA) PI: I6-11, 7/12/2016
CFDA Number	17.259 (Youth) and 17.258 (Adult) and 17.278 (Dislocated Worker)

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: August 16, 2016 BOC

DEPARTMENT: Planning and Community Development

PREPARED BY: Lotta Jarnefelt, Director

SUBJECT: Contract amendment for countywide Pictometry aerial imagery project

SPECIFIC ACTION REQUESTED:

Sign agreement to have Pictometry International re-fly Kalamazoo County in the spring of 2017 to capture imagery that is leaf-off.

DESCRIPTION OF ACTION (dollar amount, purpose):

Dollar amount:

There is no additional cost for the re-fly.

The 2016 aerial imagery captured by Pictometry Corp did not work out as planned. The flight, for various reasons, was not completed until early June. This resulted in excessive and unacceptable levels of leaf coverage in the imagery. Pictometry Corp was informed that the imagery did not meet the County's specifications of leaf-off imagery. Pictometry Corp has agreed to re-fly and capture the imagery of the county in the spring of 2017. The attached letter confirms the plans to fly next year at no additional cost, and the County signatures are requested as the letter serves as an amendment to the contract approved on 6-2-2015 and the amended approved on 12-1-2015.

The imagery from the 2016 flight is available on the Pictometry website, and will be made available on the County GIS website. The imagery's usefulness is limited in areas with heavy leaf coverage, but it is better than nothing while waiting for the results from the image capture next spring.

TIME FRAME OF ACTION:

Re-fly in the spring of 2017

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

No additional funds are needed. The project is funded by the register of Deeds Automation fund.

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL OR AMENDMENT:

Last contract amendment with Pictometry for the 2016 flight was approved 12/01/2015.

ANY OTHER PERTINENT INFORMATION:

NA

PROCUREMENT INFORMATION:

NA

CONTACT PERSON WITH PHONE NUMBER:

If you have any questions or comments, please contact Lotta Jarnefelt at 384-8115 or LMJARN@kalamazoo.org

BOARD AGENDA REQUEST FORM

H.

PROPOSED FOR BOARD MEETING OF: August 16, 2016

DEPARTMENT: Office of the Prosecuting Attorney

PREPARED BY: Lisa Henthorn, Administrator

SUBJECT: FY1516 Byrne JAG Grant Subcontract Amendment

SPECIFIC ACTION REQUESTED:

Approve and sign **3 originals** of the FY2015-2016 Byrne Justice Assistance Grant (JAG) Program Subcontract **Amendment**. The agreement provides partial funding for one full-time Assistant Prosecutor to handle the criminal cases generated by the Southwest Enforcement Team (SWET). Due to a reduction in grant funding, the Byrne JAG grant has been reduced from \$42,915.96 to \$38,000.

The initial FY1516 Byrne JAG agreement was approved and signed by the KCBOC on February 2, 2016 and included match funding of \$42,915.96 from SWET. The amended Byrne JAG agreement removes the SWET match funding, and the FY 2015-2016 SWET agreement has been amended to increase funding for the balance of salaries and fringes not reimbursed by the Byrne JAG grant. Request for KCBOC approval and signatures for an amended FY15-16 SWET agreement are included as a separate agenda item in the 8/16/16 board packet.

DESCRIPTION OF ACTION (dollar amount, purpose):

Need approval and required signatures.

TIME FRAME OF ACTION:

FY 2015-2016 (October 1, 2015 through September 30, 2016)

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Michigan State Police Byrne Justice Assistance Grant (Byrne JAG) Program Subcontract. The agreement is for salary and fringe for Cory Johnson, Assistant Prosecutor.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

Assistant Prosecutor 1.0 FTE; K11; Acct. No. 101-229 & Position #10174-022

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

None

CONTACT PERSON WITH PHONE NUMBER:

Lisa Henthorn, Administrator
(269) 383-8965

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: August 16, 2016

DEPARTMENT: Office of the Prosecuting Attorney

PREPARED BY: Lisa Henthorn, Administrator

SUBJECT: FY1516 SWET Contract Amendment

SPECIFIC ACTION REQUESTED:

Approve and sign 3 originals of the FY2015-2016 SWET contractual amendment. The agreement provides partial funding for one full-time Assistant Prosecutor to handle the criminal cases generated by the Southwest Enforcement Team (SWET).

The initial FY1516 SWET agreement was approved and signed by the KCBOC on January 19, 2016. Due to a reduction in Byrne JAG grant funding, the FY 2015-2016 SWET agreement has been increased from \$42,915.16 to \$47,831.12 to support the balance of salary and fringe not reimbursed by the Byrne JAG grant.

A separate request for KCBOC approval and signatures for an amended FY15-16 Byrne JAG agreement is included as an agenda item in the 8/16/16 board packet.

DESCRIPTION OF ACTION (dollar amount, purpose):

Need approval and required signatures.

TIME FRAME OF ACTION:

FY 2015-2016 (October 1, 2015 through September 30, 2016)

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Michigan State Police Byrne Justice Assistance Grant (Byrne JAG) Program Subcontract and the Southwest Enforcement Team. The agreement is for salary and fringe for Cory Johnson, Assistant Prosecutor.

PERSONNEL IF REQUIRED:

(Indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

Assistant Prosecutor 1.0 FTE; K11; Acct. No. 101-229 & Position #10174-022

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

None

CONTACT PERSON WITH PHONE NUMBER:

Lisa Henthorn, Administrator
(269) 383-8965

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: August 16, 2016

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Approval Temporary NF-19 Position

SPECIFIC ACTION REQUESTED:

Approval for a temporary FTE NF-19

DESCRIPTION OF ACTION (dollar amount, purpose):

Approval for a temporary F-19 FTE to replace a Deputy who has entered the United States Air Force.

TIME FRAME OF ACTION:

September 2, 2017 through November 30, 2022

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

General Fund

PERSONNEL IF REQUIRED:

1 FTE NF-19 temporary

NEW OR RENEWAL OR AMENDMENT:

NA

ANY OTHER PERTINENT INFORMATION:

Deputy Mike Misiak has enlisted in the Air Force for a 5 year period. Pursuant to USSERA he qualifies for military leave and can be reinstated to his position upon separation from military service. The temporary position allows the Sheriff's Office to fill his work assignment while he is absent.

PROCUREMENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER:

Paul Matyas, Undersheriff ph: 385-6176

L.

RESOLUTION OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS RE THE ADDITION OF TWO (2) MEMBERS TO THE KALAMAZOO COUNTY AERONAUTICS BOARD

WHEREAS, on May 16, 2006 the Kalamazoo County Board of Commissioners established the Kalamazoo County Aeronautics Board of Trustees (Aeronautics Board) to serve as a Board of Trustees over the Kalamazoo/Battle Creek International Airport; said Board to consist of seven (7) Trustees who shall be lawful residents of the United States of America; and,

WHEREAS, the Kalamazoo County Board of Commissioners has determined that the Aeronautics Board would benefit from the addition of two (2) more members to the Aeronautics Board.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners reaffirms that the Aeronautics Board is to serve as a Board of Trustees over the Kalamazoo/Battle Creek International Airport; said Board to consist of nine (9) Trustees who shall be lawful residents of the United States of America.

BE IT FURTHER RESOLVED that the Kalamazoo County Board of Commissioners shall appoint the two (2) additional Trustees to the Aeronautics Board. Each new Trustee's term of Office shall commence on the first day of August, 2016 and shall last three (3) years. Provided, however, the first Trustee appointed to the Aeronautics Board, pursuant to this Resolution, shall be appointed for a term of two (2) years; and the second Trustee appointed to the Aeronautics Board, pursuant to this Resolution, shall be appointed for a term of one (1) year.

BE IT FURTHER RESOLVED that the remaining portions of the May 16, 2016 Resolution establishing the Kalamazoo County Aeronautics Board of Trustees, remains in full force and effect.

STATE OF MICHIGAN)
)SS
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk/Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on August 16, 2016.

Timothy A. Snow
Clerk/Register



ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Commissioners

FROM: Tina Becker

DATE: August 09, 2016

SUBJECT: Aeronautics Board Reappointment/Appointment Approval

At the 8/3/16 COW meeting it was determined to reappoint/appoint the following individuals to the Aeronautics Board:

Reappoint:

- Mr. James Woodruff to serve a 3-year term commencing 8/1/16 to 7/31/19
- Mr. Greg Hamelink to serve a 3-year term commencing 8/1/16 to 7/31/19
- Mr. Mark Weiss to serve a 3-year term commencing 8/1/16 to 7/31/19

Appoint:

- Ms. Nichole Miller to serve a 3-year term commencing 8/1/16 to 7/31/18

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: August 16, 2016

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Approval for Gull Lake Public Schools Resource Deputy position

SPECIFIC ACTION REQUESTED:

Approve one full time Deputy (F-19) position.

DESCRIPTION OF ACTION (dollar amount, purpose):

\$106,940 for F-19 Deputy position. The Deputy will be assigned to the Gull Lake Public Schools as a School Resource Officer.

TIME FRAME OF ACTION:

One school year beginning August 29, 2016 and ending June 9, 2017

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Gull Lake Public Schools is compensating the County of Kalamazoo \$88,643.22 for the time the Deputy is assigned to the school. The balance is being absorbed in the Sheriff's Office Budget. No additional General Fund requested.

PERSONNEL IF REQUIRED:

1.0 FTE at F-19 (placement per contract)

NEW OR RENEWAL OR AMENDMENT:

New. Following the first school year, there will be a review of the School resource Deputy program by the Gull Lake Public School Superintendent and the Sheriff.

ANY OTHER PERTINENT INFORMATION:

This is the first School Resource Deputy for the Sheriff's Office. It is anticipated the program will expand to other schools in the County.

PROCUREMENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER:

Richard Fuller, Sheriff 385-6173