

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

OCTOBER 1, 2013

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Maturen, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on October 1, 2013.

ITEM 2 Invocation: Commissioner Michael Seals.

ITEM 3 Pledge of Allegiance: Commissioner Seals led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners Carolyn Alford, Dave Buskirk, Jeff Heppler, Brandt Iden, David Maturen, Julie Rogers, Michael Seals, Phil Stinchcomb, John Taylor, and John Zull.

Members Absent: Commissioner Roger Tuinier.

Administrators Present: Peter Battani, Administrator; John Faul, Deputy County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Linda Vail, HCS Director; David Rachowicz, Parks Director; Lotta Jarnefelt, Planning & Community Development Director; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Alford moved and it was duly seconded that the Minutes of the September 17, 2013, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Seals presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A resignation letter from Emergency Management Director David L. Schneider.
- b) A Letter from the City of Kalamazoo concerning Industrial Facilities Tax Exemption Certificates for Fabri-Kal Corporation (two) and Newell Rubbermaid, Inc.
- c) A Resolution from Gratiot County urging the Legislators to revoke Act 88 of 1913.

- d) A Resolution from the Counties of Bay and Ontonagon opposing HB 4785.
- e) A Notice of Public Hearing from Village of Schoolcraft concerning a Facilities Tax Exemption Certificate for Craft Precision, Inc.
- f) A Notice of Public Hearing from the City of Portage concerning a Facilities Tax Exemption Certificate for Summit Polymers.
- g) An email and a petition from Ms. Jackie Kimble urging the Road Commission to take measures to reduce the volume and speed of vehicles in her neighborhood.

Commissioner Rogers stated she received a call from Grant Luther expressing concern over the disposal of unsafe needles. Commissioner Seals also received the same call.

ITEM 7 Citizens' Time

Chairperson Maturen stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Warren, Kalamazoo, stated he attended the Centerville Fair and was very pleased with it.

Ms. Cynthia Owens-White, Kalamazoo, addressed the Board concerning a property in the City of Kalamazoo located on 711 N. Church, for being foreclosed upon by Kalamazoo County Treasurer's office.

ITEM 8 For Consideration

A. Request for Approval of 25 Year Resolution Honoring Connie Reese

That the Board of Commissioners approve the following Resolution:

WHEREAS, Connie L. Reese has served the citizens of Kalamazoo County for twenty-five (25) years as of September 26, 2013; and

WHEREAS, Connie L. Reese has faithfully served as an Administrative Assistant; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Connie L. Reese has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

Circuit Court/Juvenile Home

B. Request for Approval of Elimination/Creation of Positions (Child Care Fund/General Fund)
This Item was removed from the agenda.

Clerk/Register of Deeds

C. Request for Approval of Appointments to the Board of Canvassers

That the Board of Commissioners approve the reappointment of Gary Swanson and Jo Kent to the Board of Canvassers for a 4-year term beginning November 1, 2013.

Community Corrections

D. Request for Approval of Contract Amendment with Michigan Department of Corrections

That the appropriate County officials be authorized and directed to execute a Contract Amendment with Michigan Department of Corrections as part of the mid-year budget adjustment requirements in the reduction amount of \$17,406; a copy of said Amendment to be attached to the official Minutes of this meeting.

E. Request for Approval of FY 2014 Comprehensive Plans and Services Grant Agreement CPS-2014-1-39 with the Michigan Department of Corrections

That the appropriate County officials be authorized and directed to execute a Contract Amendment with Michigan Department of Corrections to help fund the Office of Community Corrections Program in the amount of \$430,207 for the period of October 1, 2013 through September 30, 2014; a copy of said Contract to be attached to the official Minutes of this meeting.

F. Request for Approval of Contract Amendment with BI, Inc.

That the appropriate County officials be authorized and directed to execute Contract Amendment with BI, Inc. relating to a newly introduced alcohol monitoring mechanism; a copy of said Amendment to be attached to the official Minutes of this meeting.

District Court

G. Request for Approval of Grant Agreement with Michigan Mental Health Court Grant Program (MMHCGP) for the Mental Health Recovery Court

This Item was removed from the Agenda.

H. Request for Approval of a Grant Agreement with Michigan Drug Court Grant Program (MDCGP) for the Sobriety Court Program

This Item was removed from the Agenda.

Health & Community Services

I. Request for Approval of FY 2014-2016 Contract with the Branch St. Joseph Area Agency on Aging (IIIC)

That the appropriate County officials be authorized and directed to execute FY 2014-2016

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Contract with Branch St. Joseph Area Agency on Aging in the amount of \$2,000 for the period of October 1, 2013 through September 30, 2014 for Long-Term Care Ombudsman; a copy of said Contract to be attached to the official Minutes of this meeting.

J. Request for Approval of an Agreement with the Center for Information Management, Inc.

That the appropriate County officials be authorized and directed to execute an Agreement with the Center for Information Management, Inc. for information services from CIM's MI-Choice Information System Service Bureau in the amount of \$120/month for the period of October 1, 2013 through September 30, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

K. Request for Approval of Contract for Professional Services with Norma S. Bour, MS, RD for the Area Agency on Aging (AAA) Program

That the appropriate County officials be authorized and directed to execute a Contract for Professional Services with Norma S. Bour, MS, RD for the PATH Programs through the AAA in the amount not to exceed \$26,000 for the period of October 1, 2013 through September 30, 2014; a copy of said Contract to be attached to the official Minutes of this meeting.

L. Request for Approval of Amendment #6 to the 2012/2013 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH)

That the appropriate County officials be authorized and directed to execute Amendment #6 to the 2012/2013 CPBC Agreement with MDCH in the increased amount of \$55,926 for a total award of \$3,651,535 for the period of October 1, 2012 through September 30, 2013; a copy of said Amendment #6 to be attached to the official Minutes of this meeting.

M. Request for Approval to Purchase a Document Management System

That the appropriate County officials be authorized and directed to Purchase a Document Management System for the Environmental Health Division in the amount not to exceed \$35,000 as part of the 2013 CIP; a copy of said Contract to be attached to the official Minutes of this meeting.

N. Request for Approval of Breast and Cervical Cancer Control Program (BCCCP) Agreements

That the appropriate County officials be authorized and directed to execute BCCCP Agreements effective October 1, 2013 and will automatically renew each year: a copy of said Agreements to be attached to the official Minutes of this meeting.

- InterCare Community Health Network
- Cytocheck Laboratory, LLC.

O. Request for Approval to Accept Additional Grant Award from the Federal Department of Health and Human Services, Health Resources and Services Administration (HRSA) for the Healthy Babies Healthy Start (HBHS) Project

That the appropriate County officials be authorized and directed to accept Grant Award from HRSA for HBHS Project in the additional amount of \$7,920 for the period of June 1, 2013 through

May 31, 2014; a copy of said Grant Award to be attached to the official Minutes of this meeting.

P. Request for Approval of a Professional Services Agreement with Doug Davies for Consultation Services for the Nurse Family Partnership Program (NFP)

That the appropriate County officials be authorized and directed to execute a Professional Services Agreement with Doug Davies for consulting services for the NFP at the rate of \$125/hour not to exceed the amount of \$750 per year effective October 1, 2013 with automatic one year renewals; a copy of said Agreement to be attached to the official Minutes of this meeting.

Human Resources

Q. Request for Approval of Annual Rate Renewal with Blue Cross Blue Shield of Michigan for Sheriff's Office Union Employees

That the Board of Commissioners approve the Annual Rate Renewal with Blue Cross Blue Shield of Michigan for the Sheriff's Office Union Employees for the period of January 1, 2014 through December 31, 2014 as follows:

- One person: \$39.13
- Two people: \$93.92
- Family: \$117.40

R. Request for Approval of Annual Rate Renewal with Blue Cross Blue Shield of Michigan

That the Board of Commissioners approve the Annual Rate Renewal with Blue Cross Blue Shield of Michigan, the new administration rate is \$57.43 and the stop loss rate is \$65.54.

S. Request for Approval of Temporary Agency Contracts with OnStaff and Snelling

That the appropriate County officials be authorized and directed to execute Temporary Agency Contracts with OnStaff and Snelling effective October 1, 2013; a copy of said Contracts to be attached to the official Minutes of this meeting.

Michigan Works!

T. Request for Approval of Food Assistance Employment & Training Program Operations and Supportive Services Plan 14-00

That the appropriate County officials be authorized and directed to execute Food Assistance Employment & Training Program Operations and Supportive Services Plan 14-00 in the amount of \$84,215 for the period of October 1, 2013 through September 30, 2014; a copy of said Plan to be attached to the official Minutes of this meeting.

Parks & Expo

U. Request for Approval of Prairie View and Cold Brook County Park Boat Ramp Construction Contract

That the appropriate County officials be authorized and directed to execute a Contract with Fulton and Sons Excavating for construction of Prairie View (\$88,887.50) and Cold Brook County Park (\$45,019.17) Boat Ramps; a copy of said Contract to be attached to the official Minutes of this meeting.

MDNR Grant Funds \$42,500.00

Designated Fund Balance \$17,800.00
Park Improvement Funds (#209) \$73,606.67
Total Project Cost= \$133,906.67

V. Request for Approval of KRV Trail Parking Lease with Cooper Township

That the appropriate County officials be authorized and directed to execute KRV Trail Lease with Cooper Township in the amount of \$8,000 to be funded by Kellogg Grant; a copy of said Lease to be attached to the official Minutes of this meeting.

W. Request for Approval of KRV Trail Easement Acquisition, River Street to 35th Street

This item was removed from the Agenda.

Planning & Community Development

X. Request for Approval of Remonumentation Survey Contract Amendments

That the appropriate County officials be authorized and directed to execute Remonumentation Survey Contract Amendments and approve a new Fee Schedule as included in the Packet; a copy of said Amendments to be attached to the official Minutes of this meeting.

Y. Request for Approval of to Remove Lien from 1426 E. Mosel, Kalamazoo, MI

That the Board of Commissioners approve the removal of a Lien from 1426 E. Mosel, Kalamazoo, MI.

Prosecuting Attorney

Z. Request for Approval of FY 2013-2014 Southwest Enforcement Team (SWET) Agreement

That the appropriate County officials be authorized and directed to execute FY 2013-2014 SWET Agreement to cover the actual costs of salary and fringe benefits for one full-time Assistant Prosecutor for the period of October 1, 2013 through September 30, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

Sheriff

AA. Request for Approval of 2013 Emergency Management Performance Grant Renewal

That the appropriate County officials be authorized and directed to execute 2013 Emergency Management Performance Grant Renewal in the amount of \$36,996 for the period of October 1, 2012 through September 30, 2013; a copy of said Grant Agreement to be attached to the official Minutes of this meeting.

Board of Commissioners

BB. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated October 1, 2013", noting claims in the total amount of \$2,083,967.36, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated October 1, 2013, and the Director of Finance be authorized to make budgetary transfers, as listed.

CC. Request for Approval of Letter of Agreement with WMU Fetzer Center

That the appropriate County officials be authorized and directed to execute a Letter of Agreement with WMU Fetzer Center for use of the facility for the Consolidated Dispatch meeting on October 17, 2013 in the amount of \$300; a copy of said Letter to be attached to the official Minutes of this meeting.

DD. Request for Approval of an Agreement with BDO USA, LLP to Perform Auditing Services

That the appropriate County officials be authorized and directed to execute an Agreement with BDO USA, LLP to perform auditing services in the amount of \$85,500; a copy of said Agreement to be attached to the official Minutes of this meeting.

EE. Request for Approval of Change Order #1, Healy Street Center Project

That the appropriate County officials be authorized and directed to execute Change Order #1 for the Healy Street Center Project in the amount of \$118,310; a copy of said Change Order #1 to be attached to the official Minutes of this meeting.

FF. Request for Approval of Re-appointments to the Economic Development Corporation/Economic Development Authority

That the Board of Commissioners approve the following re-appointments to the Economic Development Corporation/Economic Development Authority to serve another 6 year term which will expire October 31, 2019:

- Andrew Wenzel (originally appointed 10/04/11)
- Joe Agostinelli (originally appointed 09/21/10)
- Anne Summerfield (originally appointed 04/20/10)

Commissioner Seals moved and it was duly seconded that Items A. through FF., with the exception of Items B., G. H., and W., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

Commissioner Heppler moved and it was duly seconded to amend Item BB. to remove the \$25,000 allocation to Public Housing.

There being no discussion, the motion carried by a voice vote.

The roll call vote on the amended motion was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	Commissioner Roger Tuinier

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

ITEM 9 Old BusinessAnimal Services & EnforcementGG. Request for Approval of Elimination/Creation of Positions (General Fund)

This Item was removed from the agenda.

ITEM 10 New Business

There was no new business.

ITEM 11 County Administrator's Report

Finance Director Ms. Tracie Moored announced a new Human Resources Director, Dane Turner, has been hired and will start October 14, 2013.

County Administrator Mr. Peter Battani thanked his staff for all their hard work. He also thanked the Board, particularly the Chair and Vice Chair, for their support and for working together.

ITEM 12 Chairperson's Report

There was no Chairperson's Report.

ITEM 13 Vice Chairperson's Report

There was no Vice Chairperson's Report.

ITEM 14 Members' Time

Commissioner Seals stated there would be a meeting on October 8th at the Eastside Neighborhood Association concerning the Gull Road Courthouse Facility.

Commissioner Stinchcomb wished Commissioner Tuinier well and a speedy recovery. He congratulated Pam Stinchcomb on being awarded the Kalamazoo County Substance Abuse Task Force volunteer of the year. He stated he was hopeful that the new Human Resources Director would move forward with a market rate study.

Commissioner Zull invited Mr. Warren to attend a Fair Advisory Council meeting so he can understand the County Fair. He also presented a written report from his attendance at the Michigan Association of Counties conference.

Commissioner Alford thanked Commissioner Zull for his report. She thanked those who addressed the Board at citizen's time. She congratulated the City of Kalamazoo on their selection of their new City Manager, Jim Ritsema. She reminded the Board of the upcoming Prayer Breakfast on October 15th as well as the NAACP Banquet on November 2nd.

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Commissioner Iden stated he was pleased how well the Board worked . He stated on October 4th at the Kalamazoo Country Club there would be a Junior Achievement Event.

Commissioners Rogers stated she attended the Senior Expo today. She stated October was breast cancer awareness month as well as physical therapy month. She stated the Brownfield Redevelopment Authority had been very busy and productive over the recent months.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Maturen adjourned the meeting at 7:48 p.m.

Timothy A. Snow
Clerk/Register of Deeds

David C. Maturen, Chairperson
Kalamazoo County Board of
Commissioners