

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS

#### REGULAR MEETING

NOVEMBER 19, 2013

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Maturen, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on November 19, 2013.

ITEM 2 Invocation: Commissioner Julie Rogers..

ITEM 3 Pledge of Allegiance: Commissioner Rogers led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners Carolyn Alford, Dave Buskirk, Jeff Heppler, Brandt Iden, David Maturen, Julie Rogers, Michael Seals, Phil Stinchcomb, John Taylor, Roger Tuinier and John Zull.

Members Absent: None.

Administrators Present: Peter Battani, Administrator; John Faul, Deputy County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; David Rachowicz, Parks Director; Linda Vail, HCS Director; Sheriff Rick Fuller; Lotta Jarnefelt, Planning & Community Development Director; Dane Turner, Human Resources Director; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Iden moved and it was duly seconded that the Minutes of the November 5, 2013, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Rogers presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Notice of Public Hearing from Charter Township of Comstock on Industrial Facilities Exemption Certificate for Benteler Automotive Corporation.

- b) A Notice of Public Hearing from Charter Township of Comstock on Industrial Facilities Exemption Certificate for Burchett Quality Tool, Ltd.

ITEM 7      Citizens' Time

Chairperson Maturen stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

No citizens addressed the Board.

ITEM 8      For Consideration

A.      Southwest Michigan First (SWMF) Presentation

Mr. Ron Kitchens, Chief Executive Officer and Jennifer Owens, Vice President presented the 2013 Fall Report as distributed.

Commissioner Rogers thanked SWMF for their collaboration on the General Mills project.

Commissioner Zull inquired what indirect jobs meant and Mr. Kitchens indicated indirect jobs were spin off jobs and the numbers were projected by the Upjohn Institute.

Commissioner Rogers stated the Brownfield Redevelopment Authority was doing a tour of Midlink next week and maybe Commissioner Zull could participate in that tour.

**CONSENT AGENDA**

Circuit Court

B.      Request for Approval of Grant Agreement with the State Court Administrative Office (SCAO) for the Men's Drug Treatment Court Program

That the appropriate County officials be authorized and directed to execute a Grant Agreement with SCAO for the Men's Drug Treatment Court Program in the amount of \$55,000 for the period of October 1, 2013 through September 30, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

C.      Request for Approval of Grant Agreement with the State Court Administrative Office (SCAO) for the Family Dependency Treatment Court Program

That the appropriate County officials be authorized and directed to execute a Grant Agreement with SCAO for the Family Dependency Treatment Court Program in the amount of \$80,000 for the period of October 1, 2013 through September 30, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

D. Request for Approval of Grant Agreement with Edward Byrne Memorial Justice Assistance Grant (JAG) for the Men's Drug Treatment Court Program

That the appropriate County officials be authorized and directed to execute a Grant Agreement with JAG for the Men's Drug Treatment Court Program in the amount of \$145,000 for the period of October 1, 2013 through September 30, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

E. Request for Approval of Grant Agreement with Edward Byrne Memorial Justice Assistance Grant (JAG) for the Women's Drug Treatment Court Program

That the appropriate County officials be authorized and directed to execute a Grant Agreement with JAG for the Women's Drug Treatment Court Program in the amount of \$140,000 for the period of October 1, 2013 through September 30, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

F. Request for Approval of Grant Agreement with State Court Administrative Office (SCAO) for the Swift and Sure Sanctions Probation Program

That the appropriate County officials be authorized and directed to execute a Grant Agreement with SCAO for the Swift and Sure Sanctions Probation Program in the amount of \$292,000 for the period of October 1, 2013 through September 30, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

G. Request for Approval of a Contract with Redwood Toxicology for the Men's, Women's, Family Dependency Drug Treatment Court Programs

That the appropriate County officials be authorized and directed to execute a Contract with Redwood Toxicology for the Men's, Women's, and Family Dependency Drug Treatment Court Programs for the period of November 8, 2013 through November 7, 2015; a copy of said Contract to be attached to the official Minutes of this meeting.

Drain Commissioners

H. Request for Approval of Resolution Authorizing the Stormwater, Asset Management, and Wastewater (SAW) Grant Agreement

That the Board of Commissioners approve a Resolution authorizing the Drain Commission to apply for two grants as part of the SAW Grant Agreement.

Health & Community Services

I. Request for Approval of Multiple FY 2014-2016 Master Agreement & Business Associate Agreements with Various Providers of Service

That the appropriate County officials be authorized and directed to execute multiple FY 2014-2016 Master Agreement and Business Associate Agreements with various providers of service for the Area Agency on Aging Program:

**Counseling at Home**

Caregiver Counseling	\$7,035
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**Advocacy Services for Kids**

Caregiver Education, Support & Training	\$3,931
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<b>Covenant Senior Day Program</b>	
Adult Day Services	\$60,504
Transportation	\$6,996
USDA	\$1,653
<b>Ecumenical Senior Center</b>	
Senior Center Staffing	\$4,093
Transportation	\$2,000
<b>Legal Aid of Western Michigan</b>	
Legal Services	\$12,045
<b>Senior Services Southwest Michigan</b>	
Senior Center Staffing/Operations	\$3,000
Transportation	\$11,700
Home Injury Control	\$3,000
Congregate Meals	\$167,478
Home Delivered Meals	\$317,290
<b>Total</b>	<b>\$600,725</b>

J. Request for Approval of Physician Participation Agreement with Priority Health  
 That the appropriate County officials be authorized and directed to execute Physician Participation Agreement with Priority Health for the provision of Health Care Services to member enrolled in their networks; a copy of said Agreement to be attached to the official Minutes of this meeting.

K. Request for Approval of a Grant Agreement with Michigan Department of Agriculture & Rural Development (MDARD) for the Clean Sweep Program  
 That the appropriate County officials be authorized and directed to execute a Grant Agreement with MDARD for the Clean Sweep Program in the amount of \$9,000 for collection and disposal of agricultural pesticides and mercury at the HHW Center for the period of October 1, 2013 through September 30, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

L. Request for Approval of Temporary Dentist Employment Agreement with Jason Michael Corradini, DDS  
 That the appropriate County officials be authorized and directed to execute a Temporary Dentist Employment Agreement with Jason Michael Corradini, DDS at the rate of \$80/hour effective November 13, 2013 with automatic annual renewals; a copy of said Agreement to be attached to the official Minutes of this meeting.

M. Request for Approval of Service Agreement & Business Associate Agreement with Friendship Village of Kalamazoo, Senior Living Community  
 That the appropriate County officials be authorized and directed to execute a Service Agreement & Business Associate Agreement with Friendship Village of Kalamazoo, Senior Living Community for dental services to the residents; a copy of said Agreement to be attached to the official Minutes

of this meeting.

N. Request for Approval of Amendment to the Healthy Babies Healthy Start (HBHS) Agreement with Kothari Consulting

That the appropriate County officials be authorized and directed to execute an Amendment to HBHS Agreement with Kothari Consulting for the period of June 1, 2013 through May 31, 2014; a copy of said Amendment to be attached to the official Minutes of this meeting.

O. Request for Approval of Creation of a Position (Grant Funded)

That the Board of Commissioners approve the creation of the following position:

Create:

Account #	Position/#	Pay	Grade	FTE	Effective Date
280-131	10373-001	\$16.93	K4	.2	11/20/13

Human Resources

P. Request for Approval of an Agreement with CMI-York for Workers Compensation Third Party Administrator

That the appropriate County officials be authorized and directed to execute an Agreement with CMI-York for Workers Compensation Third Party Administrator in the amount of \$20,900 annually for the first two years and \$22,200 for the third year for the period of January 1, 2014 through December 31, 2016; a copy of said Agreement to be attached to the official Minutes of this meeting.

Michigan Works!

Q. Request for Approval of Appointments to the Workforce Development Board

That the Board of Commissioners approve the following appointments:

<u>Name</u>	<u>Sector</u>	<u>Representing</u>	<u>Replacing</u>
Jim Finan Manager, Economic & Business Development	Private Sector	Indiana Michigan Power a unit of American Electric Power	Barry Visel (retired)
Mark Robinson Community Relations Manager (Alternate for Jim Finan)	Private Sector	Indiana Michigan Power a unit of American Electric Power	

These appointments are to serve on the Workforce Development Board for the remainder of a two-year term that began on January 1, 2012 and ends on December 31, 2013 and for another two-year term beginning on January 1, 2014 through December 31, 2015.

George Norberg Mortgage Loan Officer (Alternate for Dannie Alexander)	Private Sector	PNC Mortgage
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Chm Initial \_\_\_\_\_

Clk Initial \_\_\_\_\_

29655

This appointment is to serve on the Workforce Development Board as an Alternate Member for Dannie Alexander for the remainder of a two-year term that began on January 1, 2012 and ends on December 31, 2013 and for another two-year term beginning on January 1, 2014 through December 31, 2015.

Parks & Expo Center

R. Request for Approval of Temporary Increase of Fair Coordinator Position

That the Board of Commissioners approve the temporary increase of Fair Coordinator position:

Temporarily Increase FTE until December 31, 2013:

.625 FTE Fair Coordinator P8 \$36,712-\$52,124 208-009 Position #10876-001

Purchasing

S. Request for Approval of Contract Extension for Office Supplies with Zemlick Office Products

That the appropriate County officials be authorized and directed to execute a Contract Extension for Office Supplies with Zemlick Office Products for the period of January 1, 2014 through June 30, 2014; a copy of said Contract to be attached to the official Minutes of this meeting.

T. Request for Approval of Contract Extension for Dry Cleaning & Laundry Services, Uniforms with Portage Cleaners & Laundry

That the appropriate County officials be authorized and directed to execute a Contract Extension for dry cleaning & laundry services, uniforms with Portage Cleaners & Laundry for the requirements of the Sheriff's Office & Animal Services & Enforcement in the estimated weekly total of \$3,054.75 for the period of January 1, 2014 through December 31, 2014; a copy of said Contract to be attached to the official Minutes of this meeting.

Sheriff

U. Request for Approval of an Agreement with Charter Township of Kalamazoo Appointing Officers as Deputy Sheriffs

That the appropriate County officials be authorized and directed to execute an Amendment with Charter Township of Kalamazoo appointing their Officers as Deputy Sheriffs effective immediately; a copy of said Agreement to be attached to the official Minutes of this meeting.

V. Request for Approval of a Maintenance Agreement with SECANT Technologies

That the appropriate County officials be authorized and directed to execute a Maintenance Agreement with SECANT Technologies for coverage on the Docuware program used for scanning at the Sheriff's Office in the amount of \$3,735 for the period of September 1, 2013 through August 31, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

W. Request for Approval of Creation of Civilian Dispatch Positions (General Fund)

That the Board of Commissioners approve the creation of the following positions:

Create:

<u>Position #</u>	<u>Title</u>	<u>Grade</u>	<u>FTE</u>	<u>Salary/Fringe</u>	<u>Salary/Fringe Total</u>	<u>Account</u>
10442	Dispatcher	NF16B	5.0 fte	\$55,351.92	\$276,759.60	101-301-704.29

X. Request for Approval of 2013-2014 Snowmobile Enforcement Grant Agreement with the Michigan Department of Natural Resources (MDNR)

That the appropriate County officials be authorized and directed to execute the 2013-2014 Snowmobile Enforcement Grant Agreement with MDNR in the amount of \$1,900 for the period of October 1, 2013 through April 30, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

Board of Commissioners

Y. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated November 19, 2013", noting claims in the total amount of \$1,485,153.72, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated November 19, 2013, and the Director of Finance be authorized to make budgetary transfers, as listed.

Z. Request for Approval of Appointment to the Michigan Department of Human Services Board

That the Board of Commissioners approve the appointment of Madalene "Maddy" Day to the Department of Human Services Board to serve a term effective November 1, 2013 through October 31, 2016.

Commissioner Rogers moved and it was duly seconded that Items B. through Z., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

**NON-CONSENT AGENDA ITEMS**

**The following Items are Non-Consent Agenda Items and will be voted on individually.**

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

There was no new business.

ITEM 11 County Administrator's Report

Mr. Peter Battani, County Administrator stated he provided a written report.

ITEM 12 Chairperson's Report

Chairman Maturen congratulated Eric for receiving his Eagle Scout.

ITEM 13 Vice Chairperson's Report

No Vice Chairman's Report.

ITEM 14 Members' Time

Commissioner Rogers stated she attended the Adult Spelling Bee last week. She congratulated the Alamo Draft House and Gonzo's Big Dogg Brewery on their recent openings. She stated tomorrow she would be attending the Coming Together 2013 event at Dalton on Wednesday evening. She stated she would like a Board discussion on the County 911 Consolidated Dispatch.

Commissioner Seals stated the County Veterans Office had moved within the Nazareth Complex.

Commissioner Taylor wished everyone a Happy Thanksgiving.

Commissioner Zull stated within the Administrator's Report there was an announcement for a meeting on November 26 for the purpose of discussing the Fair Council Strategic Plan.

Commissioner Alford read brief excerpts from President Lincoln's Gettysburg Address.

Commissioner Heppler thanked everyone who made it out to the Veteran's Day service at Ft. Custer. He also thanked all those who assisted with the recent storms.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Maturen adjourned the meeting at 7:32 p.m.

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Timothy A. Snow  
Clerk/Register of Deeds

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David C. Maturen, Chairperson  
Kalamazoo County Board of  
Commissioners