
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, January 22, 2015
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, 207a
TIME: After 4:00 pm EDC Meeting

AGENDA

1. Call to Order - After 4:00 pm EDC Meeting
2. Members Excused
3. Approval of the Agenda
4. Approval of Minutes: BRA Minutes of December 18, 2014
5. Citizens Comments (4 minutes each / Please state name and address)
6. Financial Report and Administrative Expenses
 - a. **Discussion:** 2014 Year to date
 - b. **Action:** Staff Administrative Expenses
 - i. 4th quarter staff expenses: Ms. Jarnefelt - \$2,704.71
 - c. **Action:** County Cost Allocation Plan (Maximus Report): \$1,052.00
 - d. **Action:** SMPC Invoice - \$2110.54
 - e. **Action:** Envirologic Invoices and Budget Cost Summary
 - i. #00755: USEPA Brownfield Assessment Grant Application - \$3,000 (WO#13)
 - ii. #00757: Clausing Phase I and II, BEA, Due Care - \$6,678.21 (WO#16)
 - iii. #00759: General Environmental Review - \$546.25 (WO#9)
 - iv. #00760: General Mills - \$700.00 (WO#6)
 - v. #00761: 555 Eliza St./CMS - \$36,829.54 (\$6,133.13 for BF Plan part of WO#14, \$30,696.41 for Air sampling/Env. Assessment part of WO#15)
 - f. **Discussion/Action:** BRA 2014 General Administrative Expenses
 - i. Percentage Allocation to TIF Sites
7. Discussion and/or Action Calendar
 - a. **Discussion/Action** - Corner @ Drake
 - i. Varnum Invoice: \$3,719.25
 - ii. Development Agreement signed
 - iii. Sign conveyed to developer
 - b. **Discussion/Action** – 555 Eliza St.
 - i. Development Agreement – review and approval for signature
 - ii. Update - MEDC involvement
 - iii. MDEQ loan and grant application and Work Order #18 - \$2,500
 - c. **Discussion/Action** – Clausing
 - i. Project Update
 - ii. Application fee
 - d. **Discussion/Action** – Checker Motors Site
 - i. MDEQ Site Specific Assessment grant application and Work Order #19 - \$4,000
 - e. **Discussion/Action** – 4460 Commercial Ave. Portage – ACCU Mold
 - i. Application and Work Order #20 - \$7,500
 - f. **Discussion/Action** – Envirologic Work Order #17
 - i. General Document Review and Consultation – \$3,500
 - g. **Discussion/Action** – EPA Brownfield Conference in Chicago – Sept. 2-4, 2015
 - i. Early Registration by Feb. 1

8. Staff Reports

- a. Website updates

9. Committees - times dates and places

- a. Land Bank Report–
- b. Project/Finance Committee– verbal report, meeting schedule Thursday, Feb 12th, 4:00 pm
- c. Executive Committee – verbal report, meeting schedule Friday, Feb 13th, 8:30 am
- d. PR/Media Committee –

10. Other

11. Board Member Comments

12. Adjournment

Next Meeting: 4th Thursday – February 26, 2015 at 4pm (room 207a, County Admin Bldg)

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM

IF YOU ARE UNABLE TO ATTEND THE MEETING
