

KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, February 26, 2015
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, 207a
TIME: 4:00 pm

AGENDA – Revised 2/25/15

1. Call to Order - 4:00 pm
2. Members Excused
3. Approval of the Agenda
4. Approval of Minutes: BRA Minutes of January 22, 2015
5. Citizens Comments (4 minutes each / Please state name and address)
6. Consent Agenda – Invoices
 - a. Varnum: \$57.00 Corner @ Drake Expense
 - b. Varnum: \$85.50 Corner @ Drake Expense
 - c. CMS Eliza St. - #0799 – \$3,177.75 – MDEQ Grant/Loan App., Air Sampling/BEA
 - d. Clausing - #00849 - \$3,321.50 – Phase I and II ESA, BEA, Due Care
 - e. General Env. Review – WO#17 - \$300.00
7. Financial Report and Administrative Expenses
 - a. **Discussion:** Fund 247 Year to date
 - b. **Discussion/Action:** BRA 2014 General Administrative Expenses
 - i. Percentage Allocation to TIF Sites
8. Discussion and/or Action Calendar
 - a. **Discussion/Action:** Corner @ Drake
 - i. Sign Update – Installation responsibility of Developer – timeline requested
 - b. **Discussion/Action:** 555 E. Eliza St.
 - i. MDEQ Grant/Loan Application
 - ii. Kalamazoo County Board Resolution
 - c. **Discussion/Action:** Clausing
 - i. Application Fee Waiver
 - d. **Discussion/Action:** 4460 Commercial Ave. Portage – ACCU-Mold
 - i. Application and Reimbursement signed; Fee paid
 - ii. Draft Development Agreement
 - iii. Brownfield Plan (not yet available)
 - e. **Discussion/Action:** Vicksburg Mill
 - i. Brownfield Plan in 2015 – Work Order needed?
 - f. **Discussion/Action:** Checker Motors
 - i. DEQ Site Assessment Grant Application and Cover letter
 - ii. Need to confirm site access
9. Staff Reports
 - a. Website updates
 - b. EPA Brownfield Conference – Chicago – Mandwee and Carew Candidates
Make travel arrangements on your own; keep receipts for reimbursement
10. Committees - times dates and places
 - a. Land Bank Report–
 - b. Project/Finance Committee–verbal report, meeting schedule Thursday, March 12th, 4:00pm
 - c. Executive Committee – verbal report, meeting schedule Friday, March 13th, 8:30 am
 - d. PR/Media Committee –
11. Other
12. Board Member Comments
13. Adjournment

Next Meeting: 4th Thursday – March 26, 2015 at 4pm (room 207a, County Admin Bldg)

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM

IF YOU ARE UNABLE TO ATTEND THE MEETING