
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, January 19, 2017
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, Room 207a
TIME: 4:00 pm

AGENDA

1. Call to Order: 4:00
 2. Members Excused
 3. Approval of the Agenda
 4. Approval of Minutes: BRA Minutes of December 15, 2016
 5. Citizens Comments (4 minutes each / Please state name and address)
 6. Public Officer's Oath – New KCBRA members Connie Ferguson and Jodi Milks
 7. Consent Agenda – Invoices
 - a. **\$ 350.00** – Envirologic - Related to Work Order # 17 General Environmental
 - b. **\$9,705.44** - Staff 4th Quarter Administrative Expenses (Oct.- Dec. 2016)
 8. Discussion and/or Action Calendar
 - a. **Discussion/Action:** Stryker – City of Portage Project
 - i. Part I and Part II Application, Reimbursement Agreement
 - ii. Brownfield Plan
 - iii. Development Agreement
 - iv. Authorization to submit Act 381 Work Plan
 - v. Timeline
 - b. **Discussion/Action:** Select Products Limited – Oshtemo Township Project
 - i. Part I Application – Request for EPA Assessment Grant funds
 - ii. Envirologic Work Order
 - c. **Discussion/Action:** 383 S. Pitcher – City of Kalamazoo
 - i. Part I and Part II Application
 - d. **Discussion/Action:** Envirologic General Consulting Contract renewal for 2017
 - e. **Discussion/Action:** EPA Grant Invoices
 - i. **\$ 340.00** (\$170.00 Hazardous; \$170.00 Petroleum)– Site Inventory – EPA Grant WO #2
 - ii. **\$ 210.00** (\$105 Haz.; \$105 Petroleum)– Programmatic/Outreach – EPA Grant WO # 3
 - iii. **\$ 382.50** (Haz.) – Jhamin, LLC – WO #4
 - f. **Discussion/Action:** EPA Grant
 - i. Memo EPA Grant updates
 - ii. February 16, 2017 Community Outreach Session
 - g. **Discussion/Action:** MDEQ Loan/Grant 555 Eliza St.
 - i. **\$ 7,362.35** - Envirologic Invoice – **MDEQ Loan Work Order #21**
 - ii. **\$ 350.86** – Grant – Staff administrative for State
 - iii. MDEQ Q1 Report (State of MI FY2017 – Q1)
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9. Financial Reports

- a. **Discussion:** Fund 247 and 643

10. Staff Report

11. Committees - times dates and places

- a. Land Bank Report – Next Meeting February 9, 2017 – 8:30 a.m.
b. Project/Finance Committee – Thursday, February 9th, 2017, 4:00 p.m.
c. Executive Committee – Friday, February 10th, 2017, **note – 9:15 a.m.**
d. PR/Media Committee –

12. Other

13. Board Member Comments

14. Adjournment

Next Meeting: 4rd Thursday – February 23, 2017 at 4pm (room 207a, County Admin Bldg)

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTRY.COM

IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

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