

---

**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

---

**MEETING DATE:** Thursday, December 17, 2015  
**PLACE OF MEETING:** County Administration Building  
201 West Kalamazoo Avenue, Room 207a  
**TIME:** Following EDC special meeting at 4:00 pm

---

**AGENDA**

---

1. Call to Order ~ Immediately following EDC at 4:00
  2. Members Excused
  3. Approval of the Agenda
  4. Approval of Minutes: BRA Minutes of November 19, 2015
  5. Citizens Comments (4 minutes each / Please state name and address)
  6. Oath of Office – New KCBRA member Douglas Milburn
  7. Consent Agenda – Invoices
    - a. **\$ 370.00** – Varnum Invoice
    - b. **\$ 3,185.00** – Envirologic WO#8 – Due Care for 9008 Portage Rd.
    - c. **\$ 1,655.00** – Envirologic WO#22 – EPA BF Assessment Grant Application
    - d. **\$ 280.00** – Envirologic WO#17 – General Environmental Review
    - e. **\$ 2,500.00** – Envirologic WO#23 – Blackbird Billiards Brownfield Plan
  8. Financial Reports
    - a. **Discussion:** Fund 247 Year to date
  9. Discussion and/or Action Calendar
    - a. **Discussion/Action:** TIR Reimbursement checks
      - i. Midlink – Total Check for \$162,758.94  
Includes \$108,763.26 State School tax capture and \$53,995.68 Local tax capture.  
Total tax capture in 2015 - \$181,411.07. KCBRA 2014 Administrative Expenses \$12,136.26. Interest payment of \$6,516 was paid to Midlink 6/2015.
      - ii. General Mills – Total Check for \$81,940.89  
Includes \$61,594.40 State School tax capture and \$20,346.49 Local tax capture.  
Total tax capture in 2015 - \$128,228.70. KCBRA Brownfield Eligible expenses - \$46,287.81.
    - b. **Discussion/Action:** Brown Family Holdings Brownfield Plan
      - i. KRESA refund check - \$180.29 for over collection of Bond millage portion of KRESA millage (0.3650 mills)
      - ii. Transfer to LSRRF - \$5,299.28
    - c. **Discussion/Action:** 555 E. Eliza Street
      - i. **\$ 7,269.32** – Invoice Envirologic WO#21 – Vapor Transmission Pilot study, Hazardous Materials
    - d. **Discussion/Action:** Envirologic WO# 17 – Amendment #1 - General Environmental Review for 2016 – \$5,000.
    - e. **Discussion:** Clawback/Reimbursement Agreement and Development Agreement update
  10. Staff Report
    - a. EPA Brownfield Conference summaries
    - b. Kalamazoo Mortgage update
    - c. RAI Jets update
    - d. 232 LLC updates
-

11. Committees - times dates and places

- a. Land Bank Report – Vicksburg Mill update should come in January 2016
- b. Project/Finance Committee –verbal report, next meeting Thursday, January 14<sup>th</sup> , 4:00pm
- c. Executive Committee – verbal report, next meeting Friday, January 8<sup>th</sup> , 8:30 am
- d. PR/Media Committee –

12. Other

13. Board Member Comments

14. Adjournment

***Next Meeting: 3<sup>rd</sup> Thursday – January 21, 2016 at 4pm (room 207a, County Admin Bldg)***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM

IF YOU ARE UNABLE TO ATTEND THE MEETING

---