
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, June 23, 2016
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, Room 207a
TIME: 4:00 pm

AGENDA

1. Call to Order: 4:00
 2. Members Excused
 3. Approval of the Agenda
 4. Approval of Minutes: BRA Minutes of May 26, 2016
 5. Citizens Comments (*4 minutes each / Please state name and address*)
 6. Consent Agenda – Invoices
 - a. **\$140.00** – Envirollogic related to WO#17 - General Environmental Review
 - b. **\$262.50** – Envirollogic related to WO#24 – Kalamazoo West Prof., Brownfield Plan
 - c. **\$ 86.25** – Envirollogic related to WO#25 - Metal Mechanics
 7. Financial Reports
 - a. **Discussion:** Fund 247
 - b. **Discussion/Action:** Budget 2017
 8. Discussion and/or Action Calendar
 - a. **Discussion/Action:** Part II Application Pro Services
 - b. **Discussion/Action:** 555 Eliza Street
 - i. Envirollogic Invoice related to WO#21 MDEQ Loan work: **\$3,800.00**
 - ii. Administrative Expenses for Quarterly Reporting – Grant expense
 - c. **Discussion/Action:** Brown LSRRF Transfer - **\$6,479.70**
 - d. **Discussion/Action:** TIF Reimbursements
 - i. Midlink – check to 5200 East Cork Street Investors – total **\$65,612.46** (includes \$64,632.46 from local TIR and \$980.40 from State School TIR)
 - ii. General Mills - **\$9,037.73** (from Local TIR)
 - iii. Gesmundo, LLC - **\$78,596.50** (from Local TIR – No School TIR collected)
 - e. **Discussion/Action:** Reimbursement Agreement Template – proposed changes to this agreement were not voted on during the May 26, 2016 meeting
 - f. **Discussion:** Personal Property Tax Reform
 - i. Submitted 2015 for Brown; 2016 due July 15, 2016
 - ii. Midlink – 2016 due July 15, 2016
 - g. **Discussion/Action:** Consultant contracts – Environmental and Legal
 - h. **Discussion/Action:** EPA Grant Planning
 - i. Grant Forms – Authorizing Chair to sign
 - ii. Priority list from last grant
 - iii. Work Group/Committee
 - iv. RFP
 - i. **Discussion/Action:** Staff Training – Grover IEDC Economic Development Basic Course Okemos - September 12-15: **Total cost estimated \$1,450:** includes \$850 tuition, \$270 hotel estimate (3 nights hotel @ \$75 + tax per night), Per diem \$59/day, mileage - \$86.
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9. Staff Report

- a. Vicksburg Mill Update
- b. 232 LLC updates
- c. Envirologic Project Updates – Metal Mechanics, Pro Services
- d. New potential project with Land Bank and City of Kalamazoo

10. Committees - times dates and places

- a. Land Bank Report – Next meeting June 23rd 9:00 a.m.
- b. Project/Finance Committee –
- c. Executive Committee –
- d. PR/Media Committee – *Connect* (Public Media Network) interview

11. Other

12. Board Member Comments

13. Adjournment

Next Meeting: 4th Thursday – July 28, 2016 at 4pm (room 207a, County Admin Bldg)

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM

IF YOU ARE UNABLE TO ATTEND THE MEETING
