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**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

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**MEETING DATE:** Thursday, January 21, 2016  
**PLACE OF MEETING:** County Administration Building  
201 West Kalamazoo Avenue, Room 207a  
**TIME:** 4:00 pm

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***AGENDA Revised***

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1. Call to Order ~ 4:00
2. Members Excused
3. Approval of the Agenda
4. Approval of Minutes: BRA Minutes of December 17, 2015
5. Citizens Comments (4 minutes each / Please state name and address)
6. Oath of Office – New KCBRA member Douglas Milburn
7. Discussion/Action Calendar
  - a. **Discussion/Action:** RAI AZO, LLC Part I and Part II Application
8. Consent Agenda – Invoices
  - a. **\$ 1,824.00** – Varnum Invoice
  - b. **\$ 1,335.00** – Envirologic WO#22 – EPA BF Assessment Grant Application
  - c. **\$ 280.00** – Envirologic WO#17 – General Environmental Review
  - d. **\$ 8,814.50** – 4<sup>th</sup> Quarter Staff Administrative Expenses
9. Financial Reports
  - a. **Discussion:** Fund 247 for 2015
10. Discussion and/or Action Calendar
  - a. **Discussion/Action:** 555 E. Eliza Street
    - i. Quarterly Loan Report
    - ii. Quarterly Grant Report
    - iii. **\$ 5,528.42** – Invoice Envirologic WO#21 – Vapor Transmission Pilot study
  - b. **Discussion/Action:** Corner @ Drake
    - i. Draft letter to Gesmundo, LLC
  - c. **Discussion/Action:** Approval of Indirect Cost Allocation/Maximus Report - \$1,311.00
  - d. **Discussion:** Clawback/Reimbursement Agreement and Development Agreement update
11. Staff Report
  - a. Kalamazoo Mortgage update
  - b. 232 LLC updates
  - c. Blackbird Billiards Development Agreement
12. Committees - times dates and places
  - a. Land Bank Report – No meeting
  - b. Project/Finance Committee –verbal report, next meeting Thursday, February 11<sup>th</sup> , 4:00pm
  - c. Executive Committee – verbal report, next meeting Friday, February 12<sup>th</sup> , 8:30 am
  - d. PR/Media Committee –
13. Other
14. Board Member Comments
15. Adjournment

***Next Meeting: 3<sup>rd</sup> Thursday – February 25, 2016 at 4pm (room 207a, County Admin Bldg)***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM

IF YOU ARE UNABLE TO ATTEND THE MEETING

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