
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, June 23, 2011
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, 207A
TIME: 4:00 pm

***Revised* AGENDA**

1. Call to Order ~4:00 pm
2. Members Excused ~4:01pm
3. Approval of the Agenda ~ 4:02 pm – action
4. Approval of Minutes: BRA Minutes of May 26, 2011 attached – action
5. Citizens Comments (4 minutes each / Please state name and address)
6. Consent Calendar ~ 4:04 pm
 - a. Clerical Support Services through Janet M. Jones of Kalamazoo – Minutes of the four Meetings on May 25/26, 2011. (2.5 hours X \$15/hr) Total amount - **\$37.50** from BRA 247-000-808.11.
 - b. Website update through K.Knapp, webmaster, 1.00/hr total @ \$40/H Total amount - **\$40.00** from BRA 247-000-850.00 – Keith worked on the BRA web page and made requested modifications.
7. County's BRA Financial Balance Sheets will be handed out at the meeting for review and discussion only: Also will include the estimated Comstock tax increment capture; Comstock Twp. Treasurer Chad Meints will be present ~4:07 pm
8. Discussion &/OR Action Calendar: ~ Two items/ packets will be available before the meeting. ~4:20 pm
 - a. ~ 4:20/4:30 pm Signing of Midlink Development and Reimbursement Agreement/ unchanged since the BRA approved it for signing in February except that it has been signed by Midlink CEO David Smith. (Press release will follow on Friday 6/24. You will all receive signed copies once the BRA Chair signs the document.)
 - b. ~ 4:31/4:46 pm CMS (Central Manufacturing Services) request for environmental assessment support for the Clausing Site (all of it – both City of Kalamazoo and Kalamazoo Township concur; urgently requires immediate action to the timeline. Knowing what we know about the site; there will most assuredly be a need for a BRA Plan. Limited TIF Capture.
 - i. Kalamazoo County BRA : Actions 6/23 – Jamie Clark, CEO, will be present.
 1. Consider approval of request for environmental assessment support.
 2. Consider approval of work order #21 for ET to proceed.
 - ii. Kalamazoo City Council - **DTBD** –

1. **Informational** - City Council and/or City BRA approval/concur with work and the eventual taking of 1819 Pitcher Street into the County BRA.
 2. **Formal** - approval of the site in the County BRA Plan.
 - iii. Kalamazoo Township Board
 1. **July 11- Informational** – approve/concur with work and eventual taking of 2019 Pitcher into the County BRA.
 2. **August 8 or 22** –approval of the site in the County BRA Plan.
 - iv. Kalamazoo County Board of Commissioners (CBOC) - DTBD –
 1. **Potentially July 5 or July 19 informational** - Present to CBOC at a CoW for discussion
 2. **Potentially July 19, August 2 or August 16 action-** Present to public at CBOC Public Hearing and final vote by the CBOC at its regular meeting.
- c. ~ **4:47/5:04 pm** 232, LLC requests to have their site at 232 West Michigan join the County BRA: urgently requires immediate action to the timeline. James Dally, President, will be present to answer questions.
- i. We have approval of the City of Kalamazoo and the D's to collect TIF.
 - ii. Kalamazoo County BRA - Action 6/23
 1. Consider approval of request to join the County BRA.
 2. Consider approval of the BRA Plan.
 - iii. City of Kalamazoo approval of the BRA Plan. **DTBD** -
 - iv. Kalamazoo County Board of Commissioners
 1. **7/5 – Informational** - Present BRA Plan to the County Board in CoW for discussion.
 2. **7/19 Action** – Hold Public Hearing and actual vote of acceptance of the BRA Plan by the County

9. Staff Reports ~ 5:05 pm

- a. Galesburg Properties
- b. EPA GRANTS were not awarded
- c. Other

10. Committees - times dates and places ~ 5:20 pm

- a. Land Bank Report– Thell Woods/ David
- b. Executive Committee – May meeting not held. June schedule is FRI. 7/8/11 @ 7:30 am in County Admin
- c. Project/Finance Committee –May meeting not held – June schedule is THUR. 7/7/11 @ 4:00 pm in County Admin
- d. PR/Media Committee– Lunch and Learn Friday June 17th @ the Beacon Club at noon –Report

11. Other

12. Board Member Comments ~5:39 pm

13. Adjournment

*Next Meeting: 4th Friday - July 28, 2011 at 4 pm.
(EDC will follow)*

PLEASE CALL 384-8304 OR EMAIL AT dpartl@kalcounty.com
IF YOU ARE UNABLE TO ATTEND THE MEETING, Please advise.