

**KALAMAZOO COUNTY Brownfield Redevelopment Authority BOARD OF DIRECTORS**

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**MEETING DATE:** Thursday, April 28, 2011

**PLACE OF MEETING:** County Administration Building  
201 West Kalamazoo Avenue  
**Room A** – Second Floor  
Kalamazoo, Michigan 49007

**TIME:** After the EDC regular meeting (3<sup>rd</sup> mtg)

**ANNUAL MEETING AGENDA**

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1. Call to Order
2. **Consider approval of minutes for the April 22, 2010 Meeting (attached)**
3. By-laws Comment - Staff
4. **Officer Election** – Chair, Vice Chair, Secretary, & Treasurer.
  - a. Nominating Committee of Members Blake, Peregon, Iden, Baumgart and Staff.
    - i. Chair – Joe Agostinelli,
    - ii. Vice Chair – LeRoy Crabtree
    - iii. Secretary – Clare Annen
    - iv. Treasurer – Clare Annen
    - v. Liaison to Land Bank – Thell Woods
    - vi. Alternate Liaison to Land Bank – Leroy Crabtree
  - b. Are there additional nominations from the floor?
  - c. Close nominations and if there is more than one candidate for any office, vote with secret ballot (Counters - Nominating Committee and Staff)
5. Thanks and recognition of the Outgoing Chair Julie Rogers.
6. Successes of 2010 - Handout
7. Board Member Comments
8. Citizens Comments
9. Adjournment

**PLEASE CALL 384-8304 OR EMAIL ME AT DPARTL@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING.  
IT IS IMPORTANT THAT WE HAVE A QUORUM.**

KALAMAZOO COUNTY  
BROWNFIELD REDEVELOPMENT AUTHORITY  
**ANNUAL MEETING MINUTES**

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**MEETING DATE:** Thursday, April 22, 2010  
**PLACE OF MEETING:** County Administration Building

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Present were: Clare Annen, Ruth Blake, Leroy Crabtree, Marc Hatton, Ken Peregón, Julie Rogers, Anne Summerfield, Matthew VanDyk, Thell Woods  
Kalamazoo Township: George Cochran  
Staff Support: David Artley, Jeff Hawkins (consultant), Lotta Jarnfelt  
Excused: Larry Baumgart  
Absent: Robert Barnard, Representatives from Augusta and Comstock  
Recording Secretary: Lori Pyatt

1. CALL TO ORDER

The meeting was called to order by Chairperson Rogers at 4:13pm.

2. APPROVAL OF MINUTES

A motion to approve the April 23, 2009, Minutes as presented was made by Mr. Annen, supported by Mr. VanDyk, and unanimously approved.

3. BY-LAWS COMMENT

Mr. Artley explained that a review of the by-laws required that the elections be held on each agenda and that the BRA by-laws allowed the same individual to fill the seats of both Secretary and Treasurer. A report from the by-laws committee would come in May.

4. OFFICER ELECTION

Mr. Peregón explained that, after a polling of the Board Members, the following slate of officers was determined:

Chair-Julie Rogers  
Vice-Chair-Leroy Crabtree  
Secretary-Clare Annen  
Treasurer-Clare Annen

There were no additional nominations.

*Ms. Blake moved to close the nominations and cast the ballot as presented. Mr. Woods supported, and the slate of officers was unanimously approved.*

5. PRESENTATION OF ACCOMPLISHMENTS

Mr. Artley showed a power point listing the accomplishments of the BRA. The presentation included:

- The Grant Timeline
- Accomplishments (General and Projects Funded)
- Results: Jobs and Investments (Mr. Hatton suggested adding information on "Jobs Retained")
- Accomplishments (Community Outreach)
- Program Sustainability
- Future Activities

Mr. Artley asked the group to contact him with questions or comments.

6. BOARD MEMBERS COMMENTS

No comments were made.

7. CITIZENS COMMENTS

There were no comments made.

8. ADJOURNMENT

A motion to adjourn the meeting was made by Mr. Hatton, supported by Ms. Blake, and was unanimously approved at 4:26 pm.

*Respectfully submitted: LP*

## BRA SUCCESSES OF 2010 - 4/28/2011

- 2006 EPA Grants closed out with slightly less than 7% unspent.
- Did not get EPA renewal grants in 2010, but did secure County allocation of \$125,000 to operate through 2011.
- Bus tour of 2010/ made the papers and was well received by all the companies with whom we had worked.
- Promoted the BRA and its work through the Chamber and through the Health and Community Services Department.
- Redid the By-laws to have them in sync with existing PA 381 changes & make them compatible with the EDC By-laws. Thanks to Leroy, Thell and Matt – big kudos.
- Sent two members to the National BRA Conference in New Orleans – Julie and Ken.
- Collected our first TIF check of \$4,618.18 from Kalamazoo Township related to Brown Family Holdings.
- Refined our minute taking with a third party doing the work allowing members and staff to focus on the dialogue.
- Continued attending Land Bank Meetings and to enhance opportunities for interaction – Thell and Leroy.