KALAMAZOO COUNTY CLERK
201 WEST KALAMAZOO AVENUE
KALAMAZOO, MI 49007
(269) 383-8840

APPLICATION FOR CERTIFIED COPY OF BIRTH CERTIFICATE

PLEASE PRINT

Name on Certificate: _____

Date of Birth: _____ County of Birth: _____

Mother's Name at birth: _____
First Middle Last

Father's Name: _____
First Middle Last

Number of Certificates to be requested: _____ 1 - $15; 2 - $20; 3 - $25; 4 - $30, etc.

COPIES OF BIRTH CERTIFICATES MAY BE RELEASED ONLY TO THE FOLLOWING:

A. The person who is the subject of the record.
B. A parent named in the birth record.
C. An heir of a deceased person (with documentation)
D. Legal Representative, Legal Guardian, or pursuant to a Court Order (all court documents must be reviewed prior to release of a birth certificate)

BEFORE SIGNING, PLEASE READ THE FOLLOWING STATEMENT:

I sign this document stating that I am not using this certificate for fraudulent or deceptive purposes. Section 2894, Act 368, Public Acts of 1978, as amended, being MCL 333.2894

_____
Signature

Contact information:

_____
E-Mail

_____
Telephone Number

Please mail requested documents to:

_____
Print Name

_____
Address

_____
City, State, Zip

Please enclose the following with this request and mail to **Kalamazoo County Clerk** (address above):

- **Photocopy of the requestor's driver's license or State ID**
- **Appropriate fee - check or money order made payable to <u>Kalamazoo County Clerk</u> ($15.00 for first copy and $5.00 for each additional copy). No cash please.**
- **Self-addressed, stamped business-size envelope**

This document will be retained in the Clerk-Register's Office indefinitely, for purposes of prosecution.

<u>Please allow 2-3 weeks for return of documents.</u>

Rev. 1/12 (rev 6/20)