

STATE OF MICHIGAN PROBATE COURT KALAMAZOO COUNTY	REQUEST TO VIEW VIDEO RECORDING	CASE NO.
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Court Address
 Probate Court, 1536 GULL ROAD, KALAMAZOO, MI 49048

Court Telephone No.
 (269) 383-8666

In the Matter of: _____

Request to View Video Record

I request to view a copy of the video recording for the following court event(s). I understand that I will be notified when the video recording is available. If video is posted on the public terminals, it will only remain available for 7 days. Please note that video recordings are formatted to be compatible with a personal computer. Discs are not operational in DVD players or audio CD players. Video recordings must be viewed at the viewing area designated for public use. Requester is responsible for the safe return of the video to the Probate Court Office once they are finished viewing the video. Also, as requester I understand that I may not copy, duplicate, or destroy the video. Copies of video recording(s) may be made upon request.

(Please type or print legibly)

INFORMATION FOR REQUEST

- DATE OF COURT EVENT:** _____ **JUDGE/REGISTER:** _____

TYPE OF HEARING: _____

RECORDING NUMBER (if known): _____ TIME (if known): _____ - _____
- DATE OF COURT EVENT:** _____ **JUDGE/REGISTER:** _____

TYPE OF HEARING: _____

RECORDING NUMBER (if known): _____ TIME (if known): _____ - _____
- DATE OF COURT EVENT:** _____ **JUDGE/REGISTER:** _____

TYPE OF HEARING: _____

RECORDING NUMBER (if known): _____ TIME (if known): _____ - _____

Requester's Name (please print): _____

Requester's Signature: _____

Requester's Address: _____
(street address or P.O. box, city, state, zip code)

Requester's Email Address: _____

Date: _____ Requester's Daytime Telephone No: (____) _____

Need video recording to view by: _____ (Date cannot be guaranteed.)

Submit completed request to the Probate Court Office at the court address above or by email to kalamazooprobate@kalcounty.com.

For Court Use Only

Called Emailed requester advising video is available to view on _____ at _____ a.m. / p.m. Clerk initials _____