

✓ **SITE PLAN CHECKLIST**
FOR SOIL EROSION PERMITS APPLICATION

- Drawing must be to scale (map scale: 1"= 200' or less)
- Site location map showing nearest road intersection
- Legal description of property (i.e. T35N, R25W, Section 17, NW1/4, NE1/4)
- Location and size of each proposed earth change (clearly defined ON DRAWING)
- Location and size of all temporary soil stockpiles
- Major geographic and vegetative features
- Location and size of all existing buildings and structures
- Location of all tree lines and forested areas
- Soil information. Please click [HERE](#) to our GIS Mapping and follow the instructions.
- Distance to nearest water body (lake, stream, river, county drain, wetland, etc.) for each proposed earth change.
- Location of all existing and proposed drainage and dewatering facilities
- Slope information or topography
- Location and detailed description of all *temporary* erosion and sedimentation control measures (shown on drawing)
- Location and detailed description of all *permanent* erosion and sedimentation control measures (shown on drawing)
- Maintenance program for erosion and sedimentation control measures (including persons responsible)
- Timing and sequence of construction (construction schedule)
- Stormwater Operator for sites that disturbed over 5 acres. Please provide Stormwater Operator's information (*Name, address, phone & fax numbers*)

Contact the MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENT ([DNRE](#)) for the Notice of Coverage (NOC) & National Pollutant Discharge Elimination System (NPDES) at:

DNRE Kalamazoo District
7953 Adobe Road
Kalamazoo, MI 49009
Phone: 269-567-3500

Additional Earth Change Information

Has earth-moving activity started? Yes ? No ?

Is the earth-moving activity over 1 acre? Yes ? No ? If yes, contact MDEQ

Will work be occurring in a wetland? Yes ? No ? If yes, contact MDEQ

Will de-watering occur? Yes ? No ? If yes, special requirements may apply

Will work be occurring in a waterway/floodplain? Yes ? No ? If yes, contact MDEQ

Will a designated county drain be affected? Yes ? No ? If yes, contact the Kalamazoo County Drain Office.

Will fill be brought on-site? Yes ? No ? Amount in cubic yards: _____

Will material be removed from the site? Yes ? No ? Amount in cubic yards: _____