

Older Adult Services Advisory Council Meeting*

Area Agency on Aging IIIA

February 9, 2022

Last meeting: December 8, 2021

3:30 – 5:00 pm

311 E. Alcott St., Kalamazoo MI 49001
Conference room 361

*This meeting is subject to the Michigan Open Meetings Act.

This meeting is being recorded.

Minutes from this meeting are posted for public review at www.kalcounty.com/hcs/aaa



Welcome & Introductions:

Older Adult Services Advisory Council (OASAC)

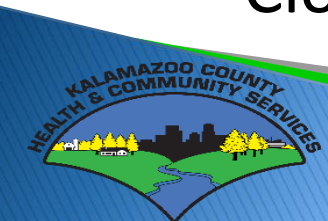
- Kelly Quardokus
 - *Q Elderlaw, Council Member, Chair*
- Tim Charron
 - *Council Member, Vice-Chair*
- Danna Downing
 - *Council Member/SAC*
- Kimberly Middleton
 - *Life EMS, Council Member*
- Abby Finn
 - *Milestone Senior Services, Council Member*
- Stan Runyon
 - *Council Member*
- Dr. Daniel Brauner
 - *WMed, Council Member*
- Dr. Margaret Hale-Smith
 - *Council Member*
- Mike Quinn
 - *Commissioner, Council Member*
- Fran Bruder Melgar
 - *Commissioner, Alternate Council Member*

Thank you!!!



Agenda 12/8/2021 OASAC Meeting

- Old Business: Approval of November 10, 2021 Meeting Minutes | 3:40 - 3:45
- New Business:
 - Member Time | 3:45 – 4:15
 - Advising: Senior Needs Assessment & Sub-Committees
 - Programmatic Update
 - MSAC Report | 4:15 – 4:20
 - Spending Balance Summary | 4:20 – 4:25
 - Program Updates: 2021 Client Stories | 4:25 – 4:45
- Public Comment Time | 4:45 – 5:00
- Closing | 5:00



Old Business

- Approval of November 10 Meeting Minutes | 3:40 – 3:45 pm



Member Time

- Advising

| 3:45 – 4:15 pm

- Senior Needs Assessment & Sub-Committees

Process and Procedure/Implementation Research of Other AAA's/Senior Millage

- What are the needs and how are they identified?
- What services are in place to meet these needs?
- How are these services funded?
- How are they administered?
- What needs are *not* being met and what are the barriers to meet them?
- Any unique partnerships.

Previously Assigned Members/Categories

Member	Section
Kimberly Middleton	Community Services/Getting the Word Out Elder Abuse/Social Isolation/Loneliness Transportation
Tim Charron	Communication and Service Coordination/Getting the Word Out
Danna Downing	Getting the word out and Transportation
Amanda Willer	Housing and Caregiving
Dr. Daniel Brauner	Health Care
Dr. Margaret Hale-Smith	Community Services/ Getting the word out



Programmatic Updates

MSAC Update | 4:15 – 4:20

Spending Balance Reports: | 4:20 – 4:25

Program Updates: 2021 Client Stories | 4:25 - 4:45



Grant SBR - October

October 2021 – September 2022

Target: 8.33%

- All Services: 4.76%
- CM/POS: 6.75%

Planning:

- Planning for increasing enrollments 2nd quarter.

LINE ITEM	DESCRIPTION	ANNUAL BUDGET	YTD	REMAINING BALANCES	PERCENT USED
704.00	Salaries	554,400	31,862.82	522,537.18	5.75%
704.06	Salaries - Temp	32,600	-	17,450.08	0.00%
710.00	Fringes	202,200	11,629.92	190,570.08	5.75%
710.06	Fringes Temp	11,900	-		0.00%
	TOTAL PERSONNEL	801,100	43,492.74	730,557.34	5.43%
727.00	Printing & Binding	700	-	700.00	0.00%
728.00	Postage	2,900	56.15	2,843.85	1.94%
729.00	Copy Charges	2,500	86.75	2,413.25	3.47%
730.00	Office Supplies	3,100	-	3,100.00	0.00%
807.01	Association Dues	7,800	7,448.75	351.25	95.50%
808.00	Contracted Services	1,000	-	1,000.00	0.00%
849.00	Internal Comm & 850.00& 724.00	27,400	1,576.33	25,823.67	5.75%
860.00	Travel	5,100	-	5,100.00	0.00%
901.00	Advertising	200	-	200.00	0.00%
940.00	Building Rental	47,600	4,196.97	43,403.03	8.82%
950.21	MMAP - Sr. Services	-	-	-	0.00%
950.76	Sr. Services - HIC (Title IIIB)	3,000	-	3,000.00	0.00%
950.83	Legal Aid (Title IIIB)	14,700	-	14,700.00	0.00%
950.86	Sr. Services - SCS (Title IIIB)	3,000	-	3,000.00	0.00%
950.93	Sr. Services - HDM	424,930	-	424,930.00	0.00%
950.94	Sr. Services - Cong.	274,786	-	274,786.00	0.00%
950.98	Senior Services - USDA	126,863	-	126,863.00	0.00%
951.86	POS - HDM	2,500	86.66	2,413.34	3.47%
951.76	Homemaking Services	150,000	12,231.65	137,768.35	8.15%
951.77	In Home Respite Services	242,600	17,177.31	225,422.69	7.08%
951.78	Personal Care Services	7,500	195.38	7,304.62	2.61%
951.79	Transportation Services	4,500	332.55	4,167.45	7.39%
951.81	Adult Day Care Services	17,600	555.00	17,045.00	3.15%
951.82	Assistive Devices - PERS	26,000	1,790.75	24,209.25	6.89%
951.83	Medication Management	5,000	348.08	4,651.92	6.96%
951.84	Kinship - South County	5,300	-	5,300.00	0.00%
951.85	Dementia ADC	27,000	2,201.82	24,798.18	8.15%
956.00	Employee Training	2,500	25.00	2,475.00	1.00%
968.01	Computer Related Expenses	6,300	2,800.00	3,500.00	44.44%
997.00	Central Service Costs - Charged to Grant, Maximus	35,200	3,250.00	31,950.00	9.23%
997.99	Central Service Costs - GF	175,303	19,578.33	155,724.67	11.17%
	TOTAL CENTRAL SERVICE COSTS	210,503	22,828.33	187,674.67	10.84%
	TOTAL OPERATING EXPENSES	1,666,978	73,937.48	1,593,040.52	4.44%
	TOTAL EXPENSES	2,468,078	117,430.22	2,323,597.86	4.76%
					TARGET % 8.33%



Millage SBR - October

January 2021 – December 2021

Target: 83.33%

- Provider: 67.43%
- CM/POS: 73.23%

Planning:

- POS: Increasing spending/service allocation for remainder of year.

LINE ITEM	DESCRIPTION	CURRENT BUDGET	YTD
704.00	Salaries	536,504	343,478.46
704.06	Salaries - Temp	10,600	1,698.48
710.00	Fringes	196,081	125,369.02
710.06	Fringes Temp	3,900	148.62
	TOTAL PERSONNEL	747,085	470,694.58
727.00	Printing & Binding	1,600	89.26
728.00	Postage	2,000	456.19
729.00	Copy Charges	1,100	427.16
730.00	Office Supplies	9,500	2,237.30
807.01	Association Dues	2,200	1,565.00
849.00	Internal Communications & 850.00	19,300	13,481.96
860.00	Travel	6,350	297.36
901.00	Advertising	10,900	-
940.00	Building Rental	53,800	37,133.16
952.01	Provider - Legal Aid - Guardianship (\$12,000 contracted)	-	9,000.00
952.02	Provider - Guardian Finance - Guardianship (\$38,000 contracted)	38,000	38,000.00
952.03	Provider - Portage Senior Center - SCS (\$108,600 contracted)	100,000	47,004.54
952.04	Provider - Ecumenical - SCS (\$21,800 contracted)	31,000	12,013.49
952.05	Provider - South County - SCS (\$49,600 contracted)	49,000	32,675.57
952.07	Provider - Ecumenical - Transportation (\$7,700 contracted)	10,000	4,740.59
952.08	Provider - South County - Transportation (\$15,900 contracted)	15,000	10,815.36
952.10	Provider - Oakland - ADC (\$75,000 contracted)	30,000	-
952.11	Provider - WMU-CDS - ADC (\$75,000 contracted)	120,000	59,122.50
952.12	Provider - Sr Services MMAP	-	3,618.49
952.13	Provider - Sr Services - HDM (\$382,000 contracted)	382,000	286,506.25
952.14	Provider - Sr Services - Home Safety Repair (\$225,000 contracted)	225,000	176,688.17
952.18	Provider - Portage Senior Center - HLP (\$57,500 contracted)	57,200	32,725.62
951.86	POS - HDM	12,000	9,780.20
951.76	POS - Homemaking Services	253,000	183,353.01
951.77	POS - In Home Respite Services	250,000	205,679.03
951.78	POS - Personal Care Services	18,000	15,188.87
951.79	POS - Transportation Services	7,000	5,627.76
951.81	POS - Adult Day Care Services	16,000	13,859.00
951.82	POS - Assistive Devices - PERS	30,000	28,551.85
951.83	POS - Medication Management	15,000	13,430.25
957.78	POS - Special Projects - Gap	1,000	180.00
951.85	POS - Dementia ADC	-	-
956.00	Employee Training	2,900	1,344.97
968.01	Computer Related Expenses	7,050	4,594.82
	TOTAL OF DIRECT EXPENSES		1,720,882.31
997.00	Central Service Costs - Charged to Millage, Maximus	253,900	172,088.23
	TOTAL OPERATING EXPENSES	2,029,800	1,422,275.96
	TOTAL EXPENSES	2,776,885	1,892,970.54
	REVENUE		
600.01	Federal Grants	1,400	1,400.00
699.03	Senior Millage - Utilized	2,774,985	1,891,073.84
610.00	Donations - Contributions	500	496.70
	TOTAL REVENUES	2,776,885	1,892,970.54



Final Agenda Items

- Public Comment Time | 4:45 – 5:00 pm
- Adjournment | 5:00 pm

Next Meeting: February 9, 2021 3:30pm
In-Person 311 E. Alcott St., Kalamazoo MI
Conference Room 361 (Masks Required)



Contact Information

Intake Line/Information & Assistance
(269) 373-5173

Email

AAA3Ainfo@kalcounty.com

Website

<https://www.kalcounty.com/hcs/aaa/>

311 E. Alcott St, Kalamazoo, MI 49001

