

Older Adult Services Advisory Council

August 9, 2023

Last meeting: July 12, 2023

3:30 – 5:00 pm

311 E. Alcott St.

Conference Room 361

Kalamazoo, MI

To learn more about the Area Agency on Aging 3A, visit our website

www.kalcounty.com/AAA

www.kalcounty.com/SeniorMillage



This meeting is subject to the Michigan Open Meetings Act.

Minutes from this meeting are posted for public review at www.kalcounty.com/hcs/aaa

HEALTH & COMMUNITY SERVICES DEPARTMENT



2023 Members

Kelly Quardokus

Q Elderlaw, Council Member, Chair

Tim Charron

Council Member, Vice-Chair

Kimberly Middleton

Council Member

Abby Finn

Council Member

Stan Runyon

Council Member

ReElla Burrell

Council Member

Richard Kline

Council Member

Dr. Margaret Hale-Smith

Council Member

Dr. Angela Groves

Council Member

Doreen Gardner

Council Member

Wendy Mazer

Commissioner, Council Member

John Gisler

Commissioner, Alternate Council Member



Agenda 8/9/2023

Public Comment Time	3:30 – 3:40
Old Business:	
Approval of March Meeting Minutes	3:40 – 3:45
New Business:	
Member Time	
Senior Millage Work Groups	3:45 – 4:30
Programmatic Update	
MSAC Report	4:30 – 4:35
Spending Balance Summary	4:35 – 4:45
Program Updates – Needs Assessment/Expo	4:45 – 5:00
Closing	5:00



Public Comment | 3:30 – 3:40

Public Comment Time



Old Business | 3:40 – 3:45

Approval of July 2023 Meeting Minutes



Member Time | 3:45 – 4:30

- **Regional Housing Partnership - Older Adult Housing**
- **Discussion & Advise:** Calhoun County Senior Millage Highlights & Comparison

Group: Admin/Funding/Policies	Group: "Grant" Projects
Kelly Q.	Tim C.
Abby F.	Kim M.
Dr. Margaret Hale-Smith	Richard K.
Doreen Gardner	Stan R.



Programmatic Updates: MSAC | 4:30 – 4:35

2 Open MSAC positions for Kalamazoo County

Jenn Dubey, Operations Manager at Area Agencies on Aging Association of Michigan (4AM): jenn@4ami.org

More Information: <https://4ami.org/uploads/files/article/msac-one-pager.pdf>



HEALTH & COMMUNITY SERVICES DEPARTMENT

AREA AGENCY ON AGING - GRANT SUMMARY
 SPENDING BALANCE REPORTS - JUNE 2023
 Fiscal Year: October 2022 - September 2023

Financial Updates | 4:35 – 4:45

Older Americans Act Grants: June 2023

SBR reporting on Fiscal Year: October 2022 – September 2023

Target 75%

All Lines: 64.82 %

Contracted (blue): 56.29 %

Purchased “POS” (orange): 64.75 %

Planning:

- POS spending affected by limited resources of Adult Day Centers
- Monitoring DCW availability, noticing improvements: 3-4 weeks for new services; though still inconsistent with cancelations.
- POS Spending Projection: Expecting Carry-Over from FY 2021-2022, increasing spending for remaining of FY.

LINE ITEM	DESCRIPTION	ANNUAL BUDGET	YTD	REMAINING BALANCES	PERCENT USED
70500	Salaries	645,000	478,320.91	166,679.09	74.16%
71000	Fringes	235,502	196,286.75	39,215.25	83.35%
	TOTAL PERSONNEL	880,502	674,607.66	205,894.34	76.62%
90000	Printing & Binding	1,600	-	1,600.00	0.00%
95504	Postage	2,000	1,129.06	870.94	56.45%
95503	Copy Charges	6,000	3,227.54	2,772.46	53.79%
72800	Office Supplies	2,200	1,131.68	1,068.32	51.44%
95508	Association Dues	7,900	7,506.87	393.13	95.02%
80100	Contracted Services	1,000	-	1,000.00	0.00%
85001	Internal Comm & 850.00& 724.00	27,400	17,724.45	9,675.55	64.69%
86001	Travel	3,800	2,731.11	1,068.89	71.87%
83500	Medical Expense	100	41.00	59.00	41.00%
95502	Advertising	800	560.68	239.32	70.09%
94000	Building Rental	-	-	-	0.00%
950.76	Sr. Services - HIC (Title III B)	3,000	1,500.00	1,500.00	50.00%
950.83	Legal Aid (Title III B)	15,000	11,175.00	3,825.00	74.50%
950.86	Sr. Services - SCS (Title III B)	3,000	-	3,000.00	0.00%
950.93	Sr. Services - HDM	699,946	442,409.00	257,537.00	63.21%
950.94	Sr. Services - Cong.	383,784	223,255.00	160,529.00	58.17%
950.98	Senior Services - USDA	299,957	111,751.00	188,206.00	37.26%
951.86	POS - HDM	5,000	2,073.90	2,926.10	41.48%
951.76	Homemaking Services	148,500	108,842.71	39,657.29	73.29%
951.77	In Home Respite Services	236,800	158,415.63	78,384.37	66.90%
951.78	Personal Care Services	8,000	7,508.00	492.00	93.85%
951.79	Transportation Services	6,000	2,985.42	3,014.58	49.76%
951.81	Adult Day Care Services	38,600	9,353.50	29,246.50	24.23%
951.82	Assistive Devices - PERS	24,700	16,248.45	8,451.55	65.78%
951.83	Medication Management	8,000	4,278.50	3,721.50	53.48%
951.84	Kinship - South County	5,500	1,600.00	3,900.00	29.09%
951.85	Dementia ADC	10,000	4,777.00	5,223.00	47.77%
95556	Employee Training	1,700	954.25	745.75	56.13%
95500	Miscellaneous	100	62.50	37.50	62.50%
72704	Computer Related Expenses	6,800	5,466.75	1,333.25	80.39%
95576	Central Service Costs - Charged to Grant, Maximus	86,000	63,024.33	22,975.67	73.28%
95576	Central Service Costs - GF	122,109	89,850.33	32,258.67	73.58%
	TOTAL CENTRAL SERVICE COSTS	208,109	152,874.67	55,234.33	73.46%
	TOTAL OPERATING EXPENSES	2,165,296	1,299,583.67	865,712.33	60.02%
	TOTAL EXPENSES	3,045,798	1,974,191.33	1,071,606.67	64.82%
				TARGET %	75.00%



HEALTH & COMMUNITY SERVICES DEPARTMENT

Financial Updates | 4:35 – 4:45

AREA AGENCY ON AGING - SENIOR MILLAGE
 SPENDING BALANCE REPORTS - JUNE 2023
 Fiscal Year: January - December 2023

Senior Millage: June 2023

SBR reporting period on Calendar Year: January 2023 – December 2023

Contract funding varies, may not be on a Calendar Year: Will update with final year 4 contracts. Operating budget is based on full award amounts, not the contract periods of available funding.

Target 50%

- All Lines:** 28.15 %*
- Staffing:** 39.44 %
- Provider** 25.78 %*
(blue, this SBR consolidated due to finalization of Year 4 contracts)
- Fund Balance Services** (dark blue): 5.82 %*
- Purchased “POS”** (orange): 50.06%
- Planning:**

- * % spending not indicative of service contract periods.
- Priority: All Care Manager positions filled - Increasing enrollments & services as appropriate.
- Updating reporting methodology to better reflect % targets in accordance with contract periods (not just Calendar Year)
- Increased spending for FB Provider & VSO spending; outreach for FB Provider one time service programs (Hearing, Rx, Med Machines)

LINE ITEM	DESCRIPTION	CURRENT BUDGET	YTD	SPENDING BALANCES
70500	Salaries	684,400	258,274.54	426,125.46
71000	Fringes	251,500	110,799.75	140,700.25
	TOTAL PERSONNEL	935,900	369,074.29	566,825.71
90000	Printing & Binding	1,700	-	1,700.00
95504	Postage	1,200	100.35	1,099.65
95503	Copy Charges	3,000	560.30	2,439.70
72800	Office Supplies	3,900	731.25	3,168.75
72903	Consumable Supplies	5,000	-	5,000.00
83500	Medical Expense	200	172.00	28.00
95508	Association Dues	2,900	-	2,900.00
85001	Internal Communications & 850.00	25,000	11,812.20	13,187.80
86001	Travel	2,500	1,294.54	1,205.46
95502	Advertising	5,700	-	5,700.00
	Provider (Year 3 and Pending Year 4)	1,218,500	314,152.24	904,347.76
95222	FB Provider - Sr Services - Comm Living Support	55,000	5,799.60	49,200.40
95223	FB Provider - Deaf Inc. - Hearing, Dental, & Vision Assistance	166,280	2,310.80	163,969.20
95224	FB Provider - Advanced Health Pharmacy - Comm Health & Wellness	63,100	1,033.01	62,066.99
95225	FB Provider - Lending Hands of MI - Comm Health & Wellness	15,000	3,226.46	11,773.54
95226	FB Provider - WMU-CDS - Comm Health & Wellness	100,000	-	100,000.00
95227	FB Provider - Senior Services - Comm Health & Wellness	4,200	4,200.00	-
95228	FB Provider - Ecumenical - Transportation	89,000	86,280.00	2,720.00
95229	FB Provider - Portage Senior Center - Transportation	423,610	-	423,610.00
95230	FB Provider - MRC Industries - Transportation	78,500	78,500.00	-
95232	FB Provider - Advanced Health Pharmacy - Prescription Assistance	78,600	4,443.40	74,156.60
95233	FB Provider - VSO - Dental, Hearing, & Vision (DH&V)	500,000	5,865.07	494,134.93
95190	POS - HDM	15,000	7,800.54	7,199.46
95191	POS - Homemaking Services	250,000	121,342.34	128,657.66
95192	POS - In Home Respite Services	244,000	116,059.47	127,940.53
95193	POS - Personal Care Services	12,000	10,140.13	1,859.87
95194	POS - Transportation Services	8,000	3,311.67	4,688.33
95195	POS - Adult Day Care Services	41,900	16,269.75	25,630.25
95197	POS - Assistive Devices - PERS	20,000	15,953.95	4,046.05
95198	POS - Medication Management	10,000	7,422.50	2,577.50
95199	POS - Special Projects - Gap	1,000	600.00	400.00
95196	POS - Dementia ADC	2,000	3,390.00	(1,390.00)
95556	Employee Training	3,200	1,445.49	1,754.51
95500	Miscellaneous	6,700	262.50	6,437.50
72704	Computer Related Expenses	8,200	3,909.10	4,290.90
95576	Central Service Costs - Charged to Millage, Maximus	189,096	94,548.00	94,548.00
	TOTAL OPERATING EXPENSES	3,653,986	922,936.66	3,635,397.10
	TOTAL EXPENSES	4,589,886	1,292,010.95	4,202,222.81



Programmatic Updates: Senior Needs Assessment | 4:45 – 5:00



Older Adult Community Needs Assessment

Kalamazoo County
Area Agency on Aging
Region 3A



KALAMAZOO
COUNTY GOVERNMENT

HEALTH & COMMUNITY
SERVICES DEPARTMENT

2023

Questions/Comments - Consolidation

2023 Senior Needs Assessment is Completed

- <https://www.kalcounty.com/hcs/aaa/reports.html>

Purpose:

- Identify Needs
- Provide insight on the Service Area (Kalamazoo County)
- Assist in projecting future needs of the aging population
- Utilize local and state data/statistics



Programmatic Updates: Senior Expo | 4:45 – 5:00

KALAMAZOO SENIOR EXPO



The Kalamazoo County Senior Expo is back for 2023! Join the Area Agency on Aging and over 100 exhibitors on **October 3, 2023**, at the Kalamazoo County Expo Center 2900 Lake St, Kalamazoo, MI 49048

Learn about:

- In-home services
- Long-term care options
- Community organizations
- Flu vaccine clinic
- Caregiver supports



 269.373.5173

 www.kalcounty.com/seniorexpo

Updates:

- October 3: 9:00 – 3:00pm
- HCS Flu Clinic Planning
- FREE for exhibitors and participants
- Outreach
 - Exhibitors – still open!
 - Public

www.kalcounty.com/seniorexpo

Action Tracker & Next Meeting(s):

September: Presentation by Kalamazoo Veteran Service Office for AAA/VSO Partnership

October: Long-Term Care Ombudsman

TBD: Amplifund Presentation

To learn more about the Area Agency on Aging 3A, visit our website

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HEALTH & COMMUNITY SERVICES DEPARTMENT

Closing - 5:00pm

Next meeting: **September 12, 2023**
Health & Community Services

311 E. Alcott St, Kalamazoo, MI 49001

Don Saldia
Division Manager
drsald@kalcounty.com

Cassie Bailey
Quality Assurance & Compliance
cabail@kalcounty.com

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