

Older Adult Services Advisory Council

July 12, 2023

Last meeting: June 14, 2023

3:30 – 5:00 pm

311 E. Alcott St.

Conference Room 361

Kalamazoo, MI

To learn more about the Area Agency on Aging 3A, visit our website

www.kalcounty.com/AAA

www.kalcounty.com/SeniorMillage

This meeting is subject to the Michigan Open Meetings Act.

Minutes from this meeting are posted for public review at www.kalcounty.com/hcs/aaa



2023 Members

Kelly Quardokus

Q Elderlaw, Council Member, Chair

Tim Charron

Council Member, Vice-Chair

Kimberly Middleton

Council Member

Abby Finn

Council Member

Stan Runyon

Council Member

ReElla Burrell

Council Member

Richard Kline

Council Member

Dr. Margaret Hale-Smith

Council Member

Dr. Angela Groves

Council Member

Doreen Gardner

Council Member

Wendy Mazer

Commissioner, Council Member

John Gisler

Commissioner, Alternate Council Member



Agenda 7/12/2023

Old Business:

Approval of March Meeting Minutes | 3:30 – 3:35

New Business:

Member Time

Senior Millage Work Groups | 3:35 – 4:00

Programmatic Update

MSAC Report | 4:00 – 4:10

Spending Balance Summary | 4:10 – 4:20

Program Updates – Senior Needs Assessment | 4:20 – 4:45

Public Comment Time | 4:45 – 4:55

Action Tracker | 4:55 – 5:00

Closing | 5:00



Old Business | 3:30 – 3:35

Approval of June 2023 Meeting Minutes



Member Time | 3:35 – 4:00

Discussion & Advise: Calhoun County Senior Millage Highlights & Comparison

- Kelly Q.

Group: Admin/Funding/Policies	Group: "Grant" Projects
Kelly Q.	Tim C.
Abby F.	Kim M.
	Richard K.
	Stan R.



Programmatic Updates: MSAC | 4:00 – 4:10

2 Open MSAC positions for Kalamazoo County

Jenn Dubey, Operations Manager at Area Agencies on Aging Association of Michigan (4AM): jenn@4ami.org

More Information: <https://4ami.org/uploads/files/article/msac-one-pager.pdf>



HEALTH & COMMUNITY SERVICES DEPARTMENT

AREA AGENCY ON AGING - GRANT SUMMARY
 SPENDING BALANCE REPORTS - MAY 2023
 Fiscal Year: October 2022 - September 2023

Financial Updates | 4:10 – 4:20

Older Americans Act Grants: May 2023

SBR reporting on Fiscal Year: October 2022 – September 2023

Target 66.67%

All Lines: 55.63 %

Contracted (blue): 52.03 %

Purchased “POS” (orange): 43.32 %

Planning:

- POS spending affected by limited resources of Adult Day Centers
- Monitoring DCW availability, noticing improvements: 3-4 weeks for new services; though still inconsistent with cancelations.
- POS Spending Projected at 100% by end of FY. Anticipating increased contractual costs with new POS contracts.

LINE ITEM	DESCRIPTION	ANNUAL BUDGET	YTD	REMAINING BALANCES	PERCENT USED
70500	Salaries	645,000	405,254.70	239,745.30	62.83%
71000	Fringes	235,502	164,941.32	70,560.68	70.04%
	TOTAL PERSONNEL	880,502	570,196.02	310,305.98	64.76%
90000	Printing & Binding	1,600	-	1,600.00	0.00%
95504	Postage	2,000	1,097.93	902.07	54.90%
95503	Copy Charges	6,000	3,074.16	2,925.84	51.24%
72800	Office Supplies	2,200	1,131.68	1,068.32	51.44%
95508	Association Dues	8,500	7,506.87	993.13	88.32%
80100	Contracted Services	1,000	-	1,000.00	0.00%
85001	Internal Comm & 850.00& 724.00	27,400	15,562.12	11,837.88	56.80%
86001	Travel	3,800	2,409.94	1,390.06	63.42%
83500	Medical Expense	100	41.00	59.00	41.00%
95502	Advertising	200	175.12	24.88	87.56%
94000	Building Rental	-	-	-	0.00%
950.76	Sr. Services - HIC (Title IIIB)	3,000	1,500.00	1,500.00	50.00%
950.83	Legal Aid (Title IIIB)	15,000	7,350.00	7,650.00	49.00%
950.86	Sr. Services - SCS (Title IIIB)	3,000	-	3,000.00	0.00%
950.93	Sr. Services - HDM	699,946	371,409.00	328,537.00	53.06%
950.94	Sr. Services - Cong.	383,784	197,005.00	186,779.00	51.33%
950.98	Senior Services - USDA	299,957	98,385.00	201,572.00	32.80%
951.86	POS - HDM	5,000	1,886.58	3,113.42	37.73%
951.76	Homemaking Services	148,500	98,487.46	50,012.54	66.32%
951.77	In Home Respite Services	236,800	135,001.80	101,798.20	57.01%
951.78	Personal Care Services	8,000	6,729.50	1,270.50	84.12%
951.79	Transportation Services	6,000	2,678.31	3,321.69	44.64%
951.81	Adult Day Care Services	38,600	8,298.50	30,301.50	21.50%
951.82	Assistive Devices - PERS	24,700	14,212.05	10,487.95	57.54%
951.83	Medication Management	8,000	3,890.50	4,109.50	48.63%
951.84	Kinship - South County	5,500	800.00	4,700.00	14.55%
951.85	Dementia ADC	10,000	4,039.00	5,961.00	40.39%
95556	Employee Training	1,700	804.26	895.74	47.31%
95500	Miscellaneous	100	62.50	37.50	62.50%
72704	Computer Related Expenses	6,800	5,231.75	1,568.25	76.94%
95576	Central Service Costs - Charged to Grant, Maximus	86,000	56,082.67	29,917.33	65.21%
95576	Central Service Costs - GF	122,109	79,198.11	42,910.89	64.86%
	TOTAL CENTRAL SERVICE COSTS	208,109	135,280.78	72,828.22	65.00%
	TOTAL OPERATING EXPENSES	2,165,296	1,124,050.81	1,041,245.19	51.91%
	TOTAL EXPENSES	3,045,798	1,694,246.82	1,351,551.18	55.63%
				TARGET %	66.67%



HEALTH & COMMUNITY SERVICES DEPARTMENT

Senior Millage: May 2023

SBR reporting period on Calendar Year: January 2023 – December 2023

Contract funding varies, may not be on a Calendar Year: Will update with final year 4 contracts. Operating budget is based on full award amounts, not contract periods of available funding.

Target 41.67%

- All Lines:** 21.29 %*
- Staffing:** 28.96 %
- Provider** 21.84 %*
(blue, this SBR consolidated due to finalization of Year 4 contracts)
- Fund Balance Services** (dark blue): 5.82 %*
- Purchased "POS"** (orange): 41.54%

Planning:

- * % spending not indicative of service contract periods.
- Priority: Hiring of Care Manager (1 Vacant position – currently pending hire); Increasing enrollments & services, pending new hire.
- Updating reporting methodology to better reflect % targets in accordance with contract periods (not just Calendar Year)
- Increased spending for FB Provider & VSO spending in June – will reflect in June SBR when available.

LINE ITEM	DESCRIPTION	CURRENT BUDGET	YTD
70500	Salaries	682,700	189,186.83
71000	Fringes	250,700	81,161.12
	TOTAL PERSONNEL	933,400	270,347.95
90000	Printing & Binding	1,700	-
95504	Postage	1,200	97.49
95503	Copy Charges	3,100	457.70
72800	Office Supplies	3,900	731.25
72903	Consumable Supplies	-	-
83500	Medical Expense	100	-
95508	Association Dues	2,900	-
85001	Internal Communications & 850.00	24,900	9,548.58
86001	Travel	2,500	1,224.45
95502	Advertising	5,700	-
	Provider (Year 3 and Pending Year 4)	1,218,500	266,101.96
95222	FB Provider - Sr Services - Comm Living Support	55,000	3,449.60
95223	FB Provider - Deaf Inc. - Hearing, Dental, & Vision Assistance	166,280	-
95224	FB Provider - Advanced Health Pharmacy - Comm Health & Wellness	63,100	1,033.01
95225	FB Provider - Lending Hands of MI - Comm Health & Wellness	15,000	-
95226	FB Provider - WMU-CDS - Comm Health & Wellness	100,000	-
95227	FB Provider - Senior Services - Comm Health & Wellness	4,200	4,200.00
95228	FB Provider - Ecumenical - Transportation	89,000	-
95229	FB Provider - Portage Senior Center - Transportation	423,610	-
95230	FB Provider - MRC Industries - Transportation	78,500	78,500.00
95232	FB Provider - Advanced Health Pharmacy - Prescription Assistance	78,600	4,443.40
95233	FB Provider - VSO - Dental, Hearing, & Vision (DH&V)	500,000	-
95190	POS - HDM	15,000	6,442.47
95191	POS - Homemaking Services	250,000	99,304.30
95192	POS - In Home Respite Services	244,000	96,542.63
95193	POS - Personal Care Services	12,000	8,741.00
95194	POS - Transportation Services	8,000	2,708.78
95195	POS - Adult Day Care Services	38,000	13,629.75
95197	POS - Assistive Devices - PERS	20,000	12,894.75
95198	POS - Medication Management	10,000	5,559.00
95199	POS - Special Projects - Gap	1,000	420.00
95196	POS - Dementia ADC	2,000	2,988.00
95556	Employee Training	3,200	1,445.49
95500	Miscellaneous	600	262.50
72704	Computer Related Expenses	8,200	3,674.10
95576	Central Service Costs - Charged to Millage, Maximus	189,096	78,790.00
	TOTAL OPERATING EXPENSES	3,638,886	703,190.21
	TOTAL EXPENSES	4,572,286	973,538.16



Programmatic Updates: Senior Needs Assessment | 4:00 – 4:10



Older Adult Community Needs Assessment

Kalamazoo County
Area Agency on Aging
Region 3A



**KALAMAZOO
COUNTY GOVERNMENT**

HEALTH & COMMUNITY
SERVICES DEPARTMENT

2023

2023 Senior Needs Assessment is Completed

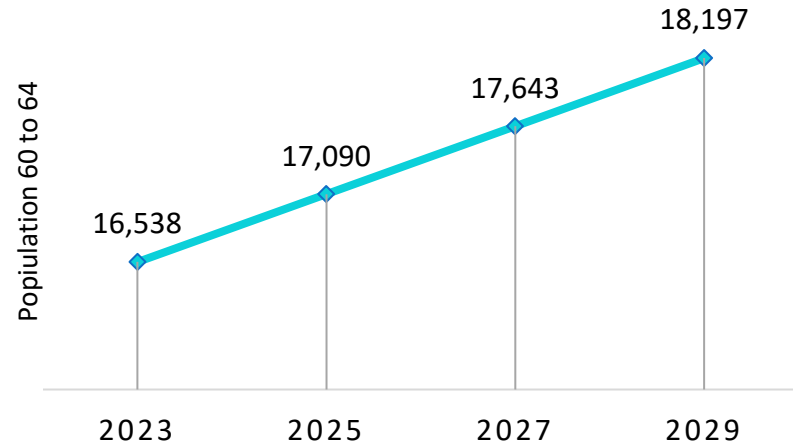
- <https://www.kalcounty.com/hcs/aaa/reports.html>

Purpose:

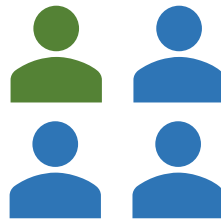
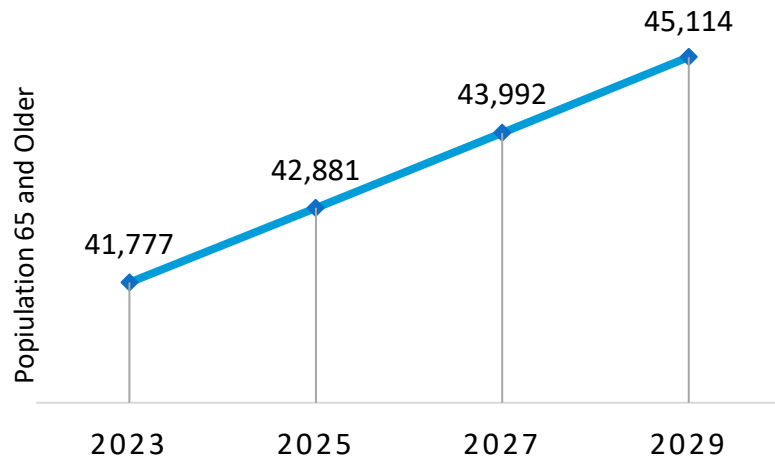
- Identify Needs
- Provide insight on the Service Area (Kalamazoo County)
- Assist in projecting future needs of the aging population
- Utilize local and state data/statistics



Programmatic Updates: Senior Needs Assessment | 4:20 – 4:45



Kalamazoo County Older Adult Population:
58,315 individuals aged 60+



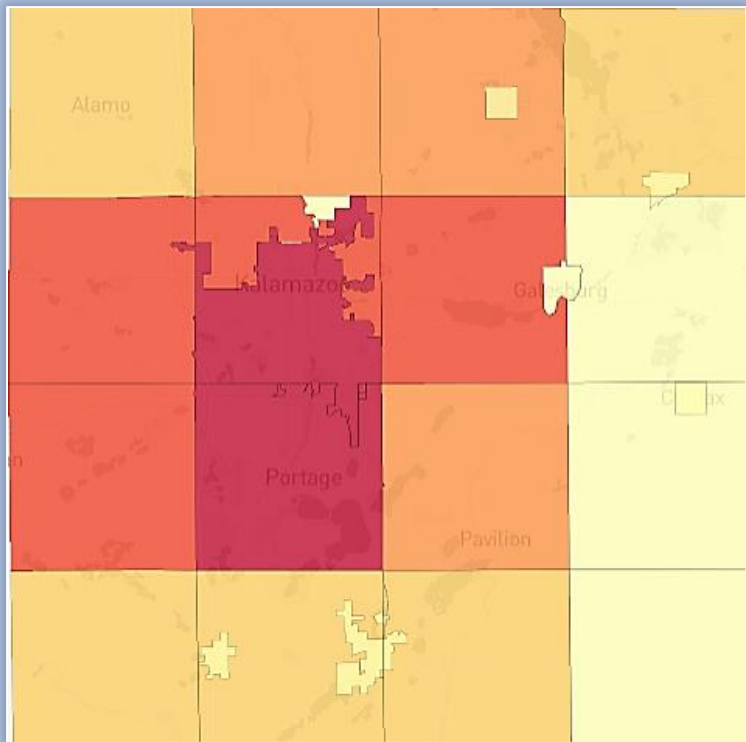
Kalamazoo County Residents are living longer than the State average
77.5 vs 78.6

By 2060, 1 in 4 Americans will be age \geq 60
By 2029, 23% of Kalamazoo County residents will be age 60 or over.

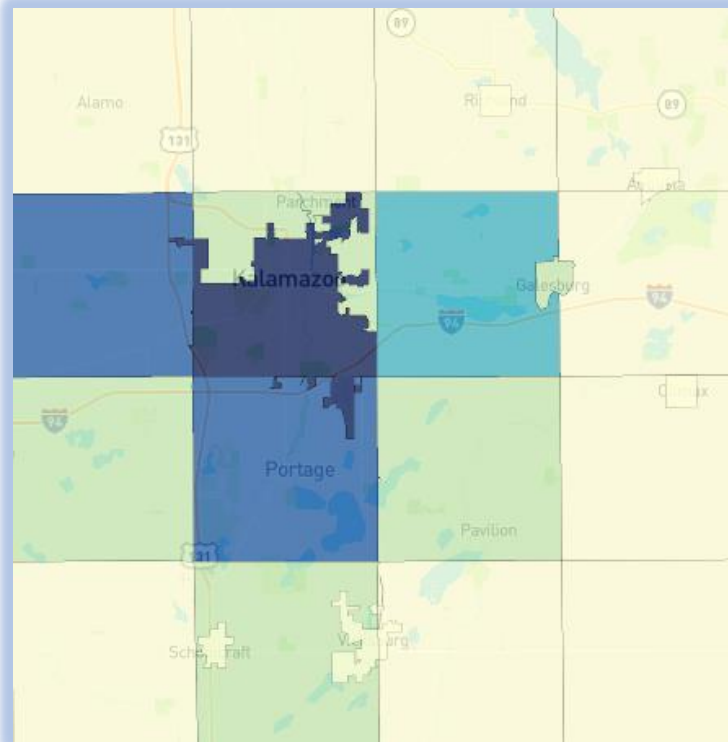


Sample of Population Demographic Data Collected

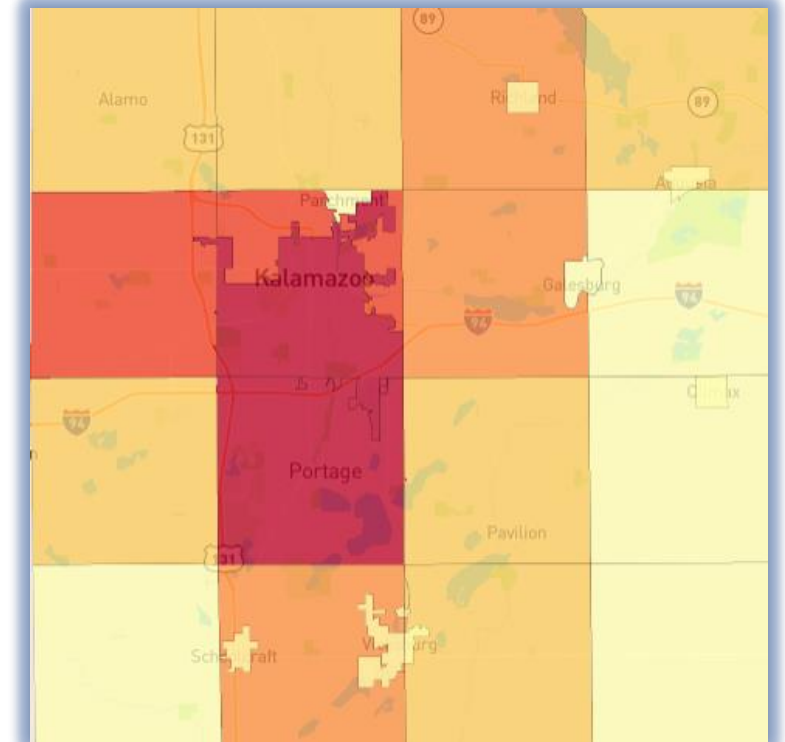
Density



Poverty



Living Alone





Programmatic Updates: Senior Needs Assessment | 4:20 – 4:45

Community Survey Findings: Over 300 respondents to paper and virtual survey






				
1. Dental Care	2. Access to Nutritional Food	3. Homemaking & Chore Services	4. Corrective Lenses & Frames	5. Hearing Aids
				
6. Socialization	7. Decluttering of Home	8. Home Repair & Safety Modifications	9. Medical Equipment	10. Legal Services

A full list of 20 identified needs can be found on p. 5 of the Needs Assessment.



Programmatic Updates: Senior Needs Assessment | 4:20 – 4:45

Stakeholder Meeting Findings: 5 community sessions and 25 one-to-one interviews.

				
Outreach	Housing	Community Connectedness	Transportation	Direct Care Worker Shortage
<p>Increased marketing and advocacy efforts to raise awareness of community resources. On-site office hours at community organizations, increased presence in townships.</p>	<p>Expanded provider pool for housing stabilization, improving access to services that support community-based, age-friendly housing (repair, modification, accessibility).</p>	<p>Supporting local Senior Centers and Community Focal Points to enhance community connections with aging-related service providers.</p>	<p>Increased the number of contracted service providers for transportation services.</p>	<p>Addressing through outreach events and implementing a DCW Hazard Pay reimbursement.</p>



Programmatic Updates: Senior Needs Assessment | 4:20 – 4:45

2023 Senior Needs Assessment: Sections of Interest

- P. 5: Exhibit 2: Identified Needs, Preliminary Community Needs Survey
- P. 12: Exhibit 11: Minor Civil Divisions, Greatest Population of Adults Aged 60 and Older
- P. 14: Exhibit 13: Older Adult Population
- P. 20: Exhibit 20: Older Adults in Poverty
- P. 21: Exhibit 21: Older Adults Living Alone
- P. 22: Exhibit 22: Households with Older Adult
- P. 33: Healthcare
- P. 37 – 38: Direct Care Workers
- P. 47: High-Level Action Areas
- P. 58 - 59: Community Survey Information
- P. 79: Exhibit 66: Minor Civil Divisions, Adult Age Breakdowns
- P. 80: Exhibit 67: Minor Civil Divisions, Population Aged 60 and Older



HEALTH & COMMUNITY SERVICES DEPARTMENT

Public Comment Time | 4:45 – 4:55

Closing - 5:00pm

Next meeting: **August 9, 2023**

Health & Community Services

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To learn more about the Area Agency on Aging 3A, visit our website

www.kalcounty.com/AAA

www.kalcounty.com/SeniorMillage