

Older Adult Services Advisory Council

April 12, 2023

Last meeting: March 10, 2023

3:30 – 5:00 pm
Portage Zhang Senior Center
203 E Centre Ave
Portage, MI 49002



*This meeting is subject to the Michigan Open Meetings Act.
Minutes from this meeting are posted for public review at www.kalcounty.com/hcs/aaa*

HEALTH & COMMUNITY SERVICES DEPARTMENT



2023 Members

Kelly Quardokus

Q Elderlaw, Council Member, Chair

Tim Charron

Council Member, Vice-Chair

Kimberly Middleton

Council Member

Abby Finn

Council Member

Stan Runyon

Council Member

ReElla Burrell

Council Member

Richard Kline

Council Member

Dr. Margaret Hale-Smith

Council Member

Dr. Ruth Bates-Hill

Council Member

Ann Brissette

Council Member

Dr. Angela Groves

Council Member

Wendy Mazer

Commissioner, Council Member

John Gisler

Commissioner, Alternate Council Member



Agenda 4/12/2023

Old Business:

Approval of March Meeting Minutes | 3:30 – 3:35

New Business:

Member Time

Senior Millage Discussions & Advise | 3:35 – 4:30

Programmatic Update

MSAC Report | 4:30 – 4:35

Spending Balance Summary | 4:35 – 4:40

Program Updates | 4:40 – 4:45

Public Comment Time | 4:45 – 4:55

Action Tracker | 4:55 – 5:00

Closing | 5:00



Old Business | 3:30 – 3:35

Approval of March 2023 Meeting Minutes



Member Time | 3:35 – 4:30

Introductions

Discussion:

- Calhoun County Senior Millage – Kelly Q.
- Ballot Information – Don S.
- Township Information – Don S.



Member Time | 3:35 – 4:30

Discussion & Advise: Calhoun County Senior Millage Highlights & Comparison

- Kelly Q.



Member Time | 3:35 – 4:30

Discussion & Advise: Ballot Information

Primary Questions:

- *When* does the Senior Millage Renewal need to be put on the ballot so there is no lapse in funding?
- Are there any issues with a 2024 timeline?
 - **Resolution**, February 2024
 - **Ballot**, August 2024 Primary Ballot
 - **Resulting** in:
 - Initial Period (1st ballot approval): 2018 - 2023
 - Renewed Period (2nd ballot approval): 2024 - 2029



Member Time | 3:35 – 4:30

Answers & Recommendations from Corporate Council (Cohl, Stoker, & Toskey):

- With the current Senior millage going through the December 2023 levy, there is no need to put a renewal on the ballot in 2023, i.e., there would not be a lapse in the tax levy if the renewal occurred in 2024.
- Placing it on the ballot in 2024 would be better, because then there would be no rolldown in the first year of levy (2024), as that would occur more than one year after its 2023 approval.
- Are there any other County-wide questions on the 2023 ballot? This answer could implicate costs for a special election, and the statutory prohibition against having a senior millage as the sole question in a special election (MCL 400.576).
- Placing it on the August 2024 primary ballot would allow an opportunity to place it on the November 2024 general election ballot if it fails to pass on the first try.
- The County's proposed timeline for the authorizing Resolution in February 2024 for the August 2024 ballot would allow for a renewal without a lapse in funding.



Member Time | 3:35 – 4:30

2022 Millage Approvals in Michigan, for reference:

- [August-2022-County-Millage-Results.pdf \(micounties.org\)](#)

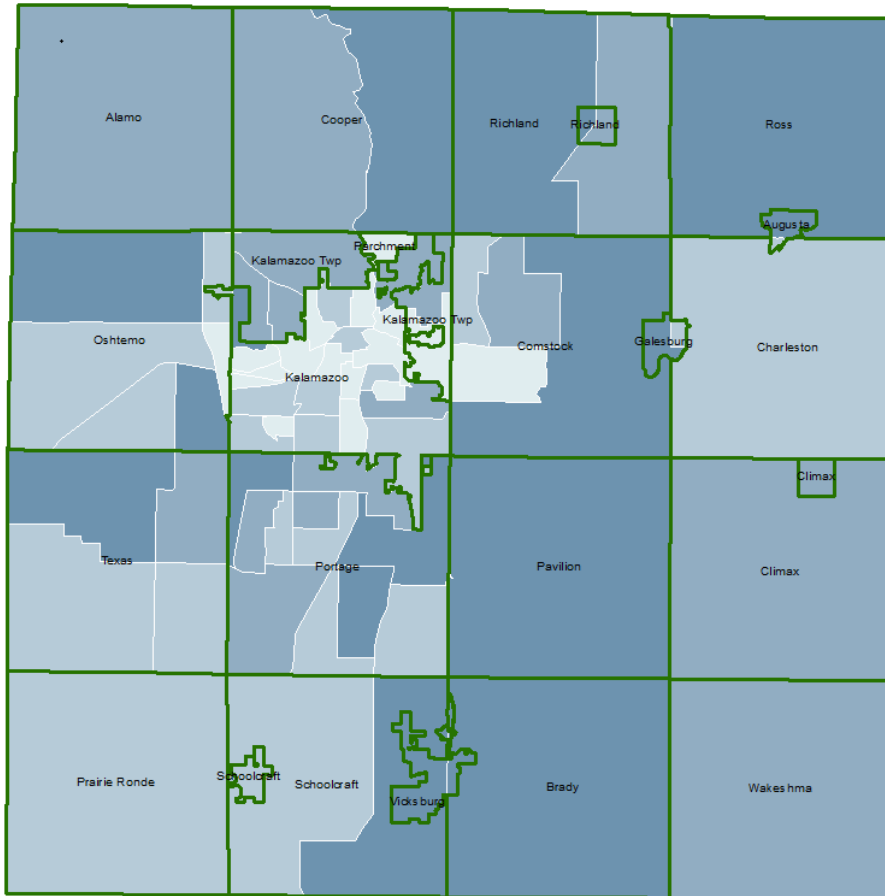
Current Language, approved by voters on August 7, 2018:

- “For the purpose of creating a local fund to provide education, safety, dignity, independence, home services, and healthy living programs to Kalamazoo County residents age 60 and older (seniors) using the Kalamazoo County Health & Community Services Department to improve the quality of living for our seniors, shall the limitations on the total amount of taxes which may be levied against taxable property within Kalamazoo County, Michigan, as provided for by Section 6 of Article IX of the Michigan Constitution of 1963, be increased up to the amount of \$0.35 per thousand dollars of taxable valuation (.35 mills) for a period of six years, beginning with the December 1, 2018 levy and extending through the 2023 levy, which shall raise in the first year an estimated \$2,829,252.”



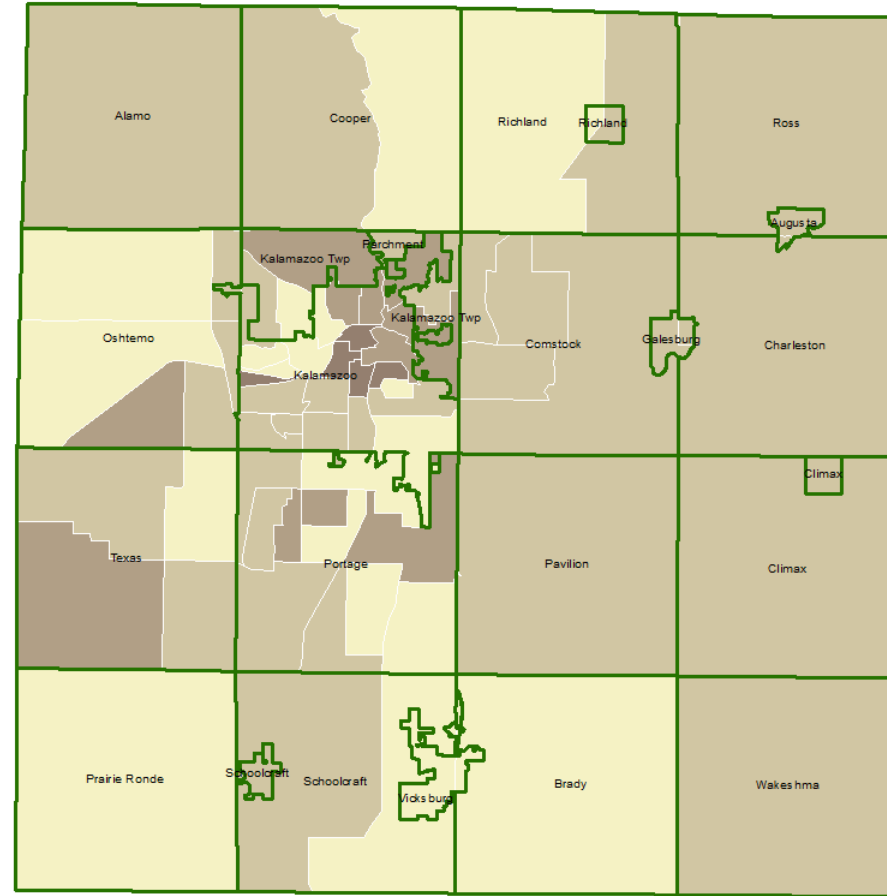
Member Time | 3:35 – 4:30

Discussion & Advise: Township Information, Elements of Annual Millage Report



Area Agency on Aging - Kalamazoo County, MI
Population over 60 by Census Tract

69 - 457 (17) 458 - 816 (21) 817 - 1201 (16) 1202 - 1987 (14)



Area Agency on Aging - Kalamazoo County, MI
Percent of Population over 60 and Below Poverty by Census Tract

0% - 3.4% (19) 3.5% - 9% (32) 9.1% - 18.2% (12) 18.3% - 37.2% (5)



HEALTH & COMMUNITY SERVICES DEPARTMENT

Member Time | 3:35 – 4:30

Senior Millage 2022: Overview of Services as of 4/11/2023*

Total Served: All Services Unduplicated by Service	Breakdown: Total Served, by <u>Contracted</u> Services	Breakdown: Total Served, by <u>Direct & Purchased</u> Services
7287	3910	3377

Total Served by Township:

Alamo Township	31	Cooper Township	47	Portage City	1763	Texas Township	171
Augusta Village	1	Galesburg City	21	Prairie Ronde	16	Vicksburg Village	45
Brady Township	75	Kalamazoo City	796	Richland Township	18	Wakeshma Township	17
Charleston Township	5	Kalamazoo Township	291	Richland Village	4	Unknown	3326
Climax Township	25	Oshtemo Township	271	Ross Township	15		
Climax Village	1	Parchment City	8	Schoolcraft Township	120		
Comstock Township	107	Pavilion Township	83	Schoolcraft Village	30		

Considerations & Additional Information:

- *Data continues to be updated, total served expected to increase
- “Contracted”: Services are managed by community entities, through contracted funding
- “Direct & Purchased”: Services managed by the Area Agency on Aging specifically for Care Management Clients (high risk, high needs)
- Identifying targeted areas for outreach
- Senior Needs Assessment (SNA) is Ongoing – SNA will provide additional demographic, planning, and projection information (e.g., Outreach/Needs Considerations for Townships)
- Consideration: Data reporting limited depending on State/Federal system (for Direct & Purchased services)



HEALTH & COMMUNITY SERVICES DEPARTMENT

Member Time | 3:35 – 4:30

Contracted Services: Unduplicated by Service per Township *Jan – Dec 2022*

	<i>Provider:</i>	Centrica	Ecumenical SC	Ecumenical SC	Guardian	Milestone	Milestone	Portage ZSC	Portage ZSC	South County	South County	WMU
	<i>Service:</i>	Adult Day	Transportation	Senior Center Support	Legal Services	HDM	Home Safety / Ramps / Chore	Senior Center Support	Healthy Living Programs*	Senior Center Support	Transportation	Adult Day
TOTAL Per Service	3910	16	68	147	67	647	213	2547	(TBD)	113	69	23
Alamo Township	25	1	0	0	2	11	5	6	-	0	0	0
Augusta Village	1	0	0	0	0	0	0	1	-	0	0	0
Brady Township	69	0	0	0	0	14	2	27	-	20	5	1
Charleston	2	0	0	0	0	1	1	0	-	0	0	0
Climax Township	19	0	0	0	0	4	5	5	-	5	0	0
Climax Village	1	1	0	0	0	0	0	0	-	0	0	0
Comstock	88	0	0	1	1	43	17	24	-	1	0	1
Cooper Township	34	1	0	0	0	17	10	5	-	0	0	1
Galesburg City	19	0	0	0	12	5	1	1	-	0	0	0
Kalamazoo City	645	6	48	99	39	198	62	193	-	0	0	0
Kalamazoo Twn.	226	0	10	26	0	91	39	50	-	0	0	10
Oshtemo Township	216	1	7	13	1	53	25	114	-	0	0	2
Parchment City	7	0	0	0	0	4	0	3	-	0	0	0
Pavilion Township	77	0	0	0	0	9	4	54	-	3	7	0
Portage City	1678	4	2	7	10	126	31	1488	-	2	0	8
Prairie Ronde Twn.	10	0	0	0	0	1	0	8	-	0	1	0
Richland Township	17	0	0	0	0	12	2	3	-	0	0	0
Richland Village	4	0	0	0	0	3	0	1	-	0	0	0
Ross Township	13	0	0	0	0	10	0	3	-	0	0	0
Schoolcraft Twn.	112	2	0	0	2	11	3	56	-	23	15	0
Schoolcraft Village	30	0	0	0	0	0	1	3	-	7	19	0
Texas Township	160	0	0	0	0	17	5	138	-	0	0	0
Vicksburg Village	45	0	0	0	0	3	0	2	-	18	22	0
Wakeshma Twn.	14	0	0	0	0	8	0	2	-	4	0	0
Unknown	398	0	1	1	0	6	0	360	-	30	0	0

**Updating Reporting Information*



HEALTH & COMMUNITY SERVICES DEPARTMENT

Member Time | 3:35 – 4:30

Direct & Purchased Services: Unduplicated by Service per Township *Jan – Dec 2022*

	Service:	Long-Term Care Ombudsman (LTCO): Cases*	LTCO: Community I&A*	MMAP*	Licensed SW Care Mngmnt ¹	Homemaking ¹	Personal Care ¹	Respite ¹	Assisted Trnsprtn ¹	Adult Day ¹	Medication Assistance ¹	Emergency Buttons ¹	Home Delivered Meals ¹	Information & Assistance (I&A)*
TOTAL Per Service	3377	92	901	810	166	63	16	46	37	5	14	93	9	1125
Alamo Township	6	-	-	-	2	0	0	2	0	0	0	2	0	-
Augusta Village	0	-	-	-	0	0	0	0	0	0	0	0	0	-
Brady Township	6	-	-	-	2	0	0	2	0	0	0	2	0	-
Charleston	3	-	-	-	1	0	0	1	1	0	0	0	0	-
Climax Township	6	-	-	-	3	0	0	1	0	0	0	2	0	-
Climax Village	0	-	-	-	0	0	0	0	0	0	0	0	0	-
Comstock	19	-	-	-	8	3	1	2	1	0	0	4	0	-
Cooper Township	13	-	-	-	5	1	1	0	1	1	1	3	0	-
Galesburg City	2	-	-	-	1	0	0	0	0	0	0	1	0	-
Kalamazoo City	151	-	-	-	51	22	7	14	18	1	6	29	3	-
Kalamazoo Twn	65	-	-	-	26	14	3	5	0	0	0	15	2	-
Oshtemo Township	55	-	-	-	21	8	1	5	7	0	2	9	2	-
Parchment City	1	-	-	-	1	0	0	0	0	0	0	0	0	-
Pavilion Township	6	-	-	-	2	1	0	1	0	0	0	2	0	-
Portage City	85	-	-	-	31	12	2	7	8	3	3	17	2	-
Prairie Ronde Twn.	6	-	-	-	1	1	1	0	1	0	1	1	0	-
Richland Township	1	-	-	-	1	0	0	0	0	0	0	0	0	-
Richland Village	0	-	-	-	0	0	0	0	0	0	0	0	0	-
Ross Township	2	-	-	-	1	0	0	0	0	0	0	1	0	-
Schoolcraft Twn.	8	-	-	-	3	0	0	3	0	0	1	1	0	-
Schoolcraft Village	0	-	-	-	0	0	0	0	0	0	0	0	0	-
Texas Township	11	-	-	-	5	1	0	2	0	0	0	3	0	-
Vicksburg Village	0	-	-	-	0	0	0	0	0	0	0	0	0	-
Wakeshma Twn.	3	-	-	-	1	0	0	1	0	0	0	1	0	-
Unknown	2928	92	901	810	0	0	0	0	0	0	0	0	0	1125

*Limitations to State/Federal Reporting Systems for Township-Level Data.

¹ Data updating, current number from Jan – Aug, adding Sept – Dec.



Programmatic Updates: MSAC | 4:30 – 4:35

2 Open MSAC positions for Kalamazoo County

Jenn Dubey, Operations Manager at Area Agencies on Aging Association of Michigan (4AM): jenn@4ami.org

More Information: <https://4ami.org/uploads/files/article/msac-one-pager.pdf>



HEALTH & COMMUNITY SERVICES DEPARTMENT

AREA AGENCY ON AGING - GRANT SUMMARY
 SPENDING BALANCE REPORTS - FEBRUARY 2023
 Fiscal Year: October 2022 - September 2023

Financial Updates | 4:35 – 4:40

Older Americans Act Grants: February 2023

SBR reporting on Fiscal Year: October 2022 – September 2023

Target 41.67%

All Lines: 39.07 %

Contracted (blue): 42.39 %

Purchased "POS" (orange): 33.14 %

Planning:

- Reorganization – increasing efficiency with current Positions, planning for future needs and goals of delivering more services to community. Updates pending completion of SEGAL study implementation.
- Monitoring DCW availability, current wait in excess of 30 to 60 days. Potential worsening: Closure of Milestone Senior Services Homecare Department, Closure announced for Centrica Adult Day Care Services (Formerly known as Oakland Senior Day Center).
- Fully staffed with OAA Grant funded staff – increasing enrollments and outreach initiatives

LINE ITEM	DESCRIPTION	ANNUAL BUDGET	YTD	REMAINING BALANCES	PERCENT USED
70500	Salaries	645,000	243,952.82	401,047.18	37.82%
71000	Fringes	235,502	95,742.80	139,759.20	40.65%
	TOTAL PERSONNEL	880,502	339,695.62	540,806.38	38.58%
90000	Printing & Binding	1,600	-	1,600.00	0.00%
95504	Postage	2,000	572.35	1,427.65	28.62%
95503	Copy Charges	6,000	3,821.72	2,178.28	63.70%
72800	Office Supplies	2,200	614.50	1,585.50	27.93%
95508	Association Dues	8,500	7,506.87	993.13	88.32%
80100	Contracted Services	1,000	-	1,000.00	0.00%
85001	Internal Comm & 850.00& 724.00	27,400	8,716.78	18,683.22	31.81%
86001	Travel	3,800	1,270.47	2,529.53	33.43%
83500	Medical Expense	100	41.00	59.00	41.00%
95502	Advertising	200	25.00	175.00	12.50%
94000	Building Rental	-	-	-	0.00%
950.76	Sr. Services - HIC (Title IIIB)	3,000	1,500.00	1,500.00	50.00%
950.83	Legal Aid (Title IIIB)	14,700	3,675.00	11,025.00	25.00%
950.86	Sr. Services - SCS (Title IIIB)	3,000	-	3,000.00	0.00%
950.93	Sr. Services - HDM	425,584	177,909.00	247,675.00	41.80%
950.94	Sr. Services - Cong.	276,114	121,805.00	154,309.00	44.11%
950.98	Senior Services - USDA	127,259	57,239.00	70,020.00	44.98%
951.86	POS - HDM	5,000	1,217.58	3,782.42	24.35%
951.76	Homemaking Services	148,500	61,217.00	87,283.00	41.22%
951.77	In Home Respite Services	236,800	75,124.59	161,675.41	31.72%
951.78	Personal Care Services	8,000	3,657.50	4,342.50	45.72%
951.79	Transportation Services	6,000	1,728.78	4,271.22	28.81%
951.81	Adult Day Care Services	38,600	5,073.50	33,526.50	13.14%
951.82	Assistive Devices - PERS	25,000	8,316.85	16,683.15	33.27%
951.83	Medication Management	8,000	2,262.50	5,737.50	28.28%
951.84	Kinship - South County	5,300	300.00	5,000.00	5.66%
951.85	Dementia ADC	10,000	2,446.50	7,553.50	24.47%
95556	Employee Training	1,700	-	1,700.00	0.00%
72704	Computer Related Expenses	6,800	4,526.75	2,273.25	66.57%
95576	Central Service Costs - Charged to Grant, Maximus	86,000	35,648.56	50,351.44	41.45%
95576	Central Service Costs - GF	122,109	47,241.44	74,867.56	38.69%
	TOTAL CENTRAL SERVICE COSTS	208,109	82,890.00	125,219.00	39.83%
	TOTAL OPERATING EXPENSES	1,610,266	633,458.24	976,807.76	39.34%
	TOTAL EXPENSES	2,490,768	973,153.86	1,517,614.14	39.07%
				TARGET %	41.67%



HEALTH & COMMUNITY SERVICES DEPARTMENT

AREA AGENCY ON AGING - SENIOR MILLAGE
 SPENDING BALANCE REPORTS - FEBRUARY 2023
 Fiscal Year: January - December 2023

Financial Updates | 4:35 – 4:40

Senior Millage: February 2023

SBR reporting period on Calendar Year: January 2023 – December 2023

Contracts reported on Fiscal Year: October 2022 – September 2023

Target 16.67%

All Lines: 9.68%*

Staffing: 12.06%

Provider (blue): 14.97%*

Purchased “POS” (orange): 16.19%

Planning:

- Priority: Hiring of Care Managers (2 Vacant Positions), Administrative Assistant (1 position) – in process of interviews
- Increasing enrollments & services, pending new hires
- Ongoing planning with Finance related to ongoing 2023 budget vs. revenue comparisons.
- * Percentage not including all applicable Contracted Providers: 7 of 12 Provider contracts are reported on quarterly basis.

LINE ITEM	DESCRIPTION	CURRENT BUDGET	YTD
70500	Salaries	683,700	78,913.78
71000	Fringes	251,200	33,854.00
	TOTAL PERSONNEL	934,900	112,767.78
90000	Printing & Binding	1,800	-
95504	Postage	1,200	50.99
95503	Copy Charges	2,200	965.08
72800	Office Supplies	4,400	388.33
72903	Consumable Supplies	-	-
95508	Association Dues	2,900	-
80100	Contracted Services	-	-
85001	Internal Communications & 850.00	24,900	3,620.71
86001	Travel	2,500	292.26
95502	Advertising	5,700	-
94000	Building Rental	-	-
95202	Provider - Guardian Finance - Guardianship	38,000	-
95203	Provider - Portage Senior Center - SCO	100,000	-
95204	Provider - Ecumenical - SCO	31,000	-
95205	Provider - South County - SCO	49,000	-
95207	Provider - Ecumenical - Transportation	10,000	-
95208	Provider - South County - Transportation	15,000	-
95210	Provider - Centrica Care Navigators - ADC	30,000	3,684.00
95211	Provider - WMU-CDS - ADC	120,000	16,431.00
95213	Provider - Sr Services - HDM	382,000	68,756.00
95214	Provider - Sr Services - Home Safety Repair	225,000	24,415.01
95217	Provider - Public Sector Consultants - Comm Needs Assess	55,000	22,000.00
95218	Provider - Portage Senior Center - HLP	57,200	-
95190	POS - HDM	15,000	2,602.41
95191	POS - Homemaking Services	250,000	38,468.76
95192	POS - In Home Respite Services	244,000	37,551.34
95193	POS - Personal Care Services	12,000	3,814.89
95194	POS - Transportation Services	8,000	1,154.43
95195	POS - Adult Day Care Services	38,000	5,090.25
95197	POS - Assistive Devices - PERS	20,000	4,808.40
95198	POS - Medication Management	10,000	1,765.00
95199	POS - Special Projects - Gap	1,000	420.00
95196	POS - Dementia ADC	2,000	1,445.50
95556	Employee Training	2,700	-
95500	Miscellaneous	-	-
72704	Computer Related Expenses	8,200	2,705.00
95576	Central Service Costs - Charged to Millage, Maximus	190,885	31,814.17
	TOTAL OPERATING EXPENSES	3,042,875	272,243.53
	TOTAL EXPENSES	3,977,775	385,011.30



Programmatic Updates: Needs Assessment | 4:40 – 4:45

Online Survey for the 2023 Senior Needs Assessment is Live:

<https://www.surveymonkey.com/r/aaa3a>

- Closing April 21st at 5:00pm
- Please share!
- Tentative Date for Final Draft: May 2023



Programmatic Updates: OMD | 4:40 – 4:45

Older Michiganians Day: 5/17/2023

- Limited in-person
- Virtual Capacity
- Information & Advocacy Letters
 - <https://4ami.org/events>
 - jenn@4am.org

PLATFORM FOR LEGISLATIVE ACTION

SENIOR ACTION WEEK: MAY 15-19, 2023
OLDER MICHIGANIANS DAY: MAY 17, 2023

Support Family and Informal Caregivers

Family and Kinship caregivers provide essential care to older adults and loved ones. It is estimated that 23% of Michiganians provide unpaid, informal care and are the largest source of long-term services and supports in the country. With the continuing direct care workforce shortage, support for caregivers is even more important to assist older adults in their homes. Without continued family-provided help, the cost to Michigan's health and Long-Term Services and Supports systems will skyrocket.

ACTION: Urge policymakers to invest one time funding of \$16.8 million to develop and implement a Caregiver Resource Center model designed to identify, serve, and support caregivers.

ACTION: Support policies that provide family and informal caregivers with financial security and other resources.

Support and Strengthen the Direct Care Workforce

Direct care workers (DCW) are essential for older adults planning to age in place. In Michigan, an estimated 36,000 more direct care workers are needed to meet demand but due to low wages, a lack of professional development, and the absence of benefits, it is difficult to attract and retain these workers. There is currently no federal training standard to professionalize the direct care workforce.

ACTION: Support the DCW Wage and Training Workgroup's recommendation of a \$4 per hour DCW wage increase.

ACTION: Support the professionalization of the direct care worker network through training, creating opportunity for advancement, and increasing wages and benefits.

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Support & Strengthen the Long-Term Care Ombudsman Program

The Long-Term Care (LTC) Ombudsmen work with residents of licensed long-term care facilities such as nursing homes (NH), home for the aged (HFA), and adult foster care (AFC) homes with a goal of improving quality care for residents. A recent review of the ombudsman program found that to reach the recommended minimum staff-to-bed ratio of 1:2000, Michigan needs to add 33 more full-time ombudsmen. The funding formula used to distribute Ombudsman funding has also not been updated since 1987.

ACTION: Urge the Legislature to adequately staff Michigan's Long-Term Care Ombudsman Program by adding 33 new full-time positions at an estimated total cost of \$3 million.

ACTION: Urge the Commission on Services to the Aging to update the Ombudsman Funding Formula to distribute increased funds based on current demographic data.

Increase Access to Home and Community-Based Services

In Michigan, there are currently 7,270 seniors on waiting lists for essential non-Medicaid in-home services provided through Michigan's Administration for Community Living Supports (ACLS). ACLS funded services include home delivered meals, in-home personal care, homemaking, and respite care that delay or prevent the need for more costly long-term care interventions.

ACTION: Support the Silver Key Coalition's request for a \$9 million increase for ACLS in-home services and a \$1 million increase for home delivered meals in ACLS' FY 2024 budget.

Expand Access to MI Choice

Michigan ranks near the bottom in the proportion of taxpayer dollars spent by states to provide long-term care through home and community-based services (HCBS) versus institutional care. In Michigan during Fiscal Year 2019, only 37% of Long-term Services and Supports (LTSS) funding was allocated to HCBS while 63% went to institutional settings. The MI Choice Medicaid Waiver Program is an in-home service program that enables seniors and adults with a disability who meet eligibility requirements to receive LTSS in their home rather than a nursing facility.

ACTION: Urge MDHHS to raise the MI Choice reimbursement rates to keep up with inflation and the increased costs of providing care.

ACTION: Urge the legislature to bring equity between HCBS and institutional care by rebalancing state expenditures.

OLDER AMERICANS MONTH • MAY 2023 • AGING UNBOUND



HEALTH & COMMUNITY SERVICES DEPARTMENT

Public Comment Time | 4:45 – 4:55

Closing - 5:00pm

Next meeting: **May 10, 2023**

Kalamazoo County Health & Community Services

Don Saldia

Division Manager

drsald@kalcounty.com

Cassie Bailey

Quality Assurance & Compliance

cabail@kalcounty.com



To learn more about the Area Agency on Aging 3A, visit our website

<https://www.kalcounty.com/hcs/aaa/>

HEALTH & COMMUNITY SERVICES DEPARTMENT