

**KALAMAZOO COUNTY PARKS DEPARTMENT  
PARK COMMISSION MEETING**

**May 5, 2016**

**Members Present:** Toni Thompson, Thomas Matteson, Pat Crowley, Matthew Lechel  
Marion Hill, Robert Moore, Ken Oscarson, Mildred Taraszka, Kevin Wordelman

**Members Absent:**

**Discover Kalamazoo Liaison:** Greg Ayers - Absent

**Staff Present:** David Rachowicz Lisa Conley

**Citizens:** None

1. **Call to Order** – The meeting was held at Scotts Mill County Park and was called to order at 3:05 p.m. by Chairperson, Thomas Matteson.
2. **Roll Call** – Roll was taken and a quorum was established. **Motion:** Moore moved to excuse members not present. Seconded by Hill. Motion carried by voice vote.
3. **Approval of Minutes – March 3, 2016 Meeting** – Members reviewed the minutes. **Motion:** Oscarson moved to approve the minutes as submitted. Seconded by Moore. Motion carried by voice vote.
4. **Citizen's Time** – None

**Crowley entered meeting @ 3:10p.m.**

5. **Communications** – Rachowicz informed members that he has received some emails concerning the construction of mountain bike trails at Markin Glen Park. Members received copies of the emails in their meeting packet. Discussion ensued. Rachowicz shared the annual reports from the Kalamazoo Community Foundation and correspondence regarding fund allocations for 2015 Grants.
6. **Old Business**
  - a. **Markin Glen House Update-** Rachowicz reported that a new company has been contracted to conduct the asbestos study for the Markin House. The report will be provided at the next meeting.
  - b. **KRV Trail Update-** Rachowicz stated that the city portion of the Trail is still on schedule to start construction in 2016.
7. **New Business**
  - a. **Park Activity Report** – Members reviewed the report.
  - b. **Park Foundation Update-Pat Crowley-** Crowley reported that the Foundation recently received a \$15,000 check from Consumers Energy. Also reported that the Gull Lake group is providing a big boost to the new section with their volunteers and fundraising events.
  - c. **Kalamazoo County Fair Update- Marion Hill-** Hill reported that professional draft horses will return to the Fair this year. Also reported that the Fair Board voted to increase the premium payments to 4H participants.

d. **Special Event Requests-** Members reviewed the special event requests included in their packet. **Motion:** Moore moved to approve all events as submitted. Seconded by Lechel. Motion carried by voice vote.

- **WMU Emergency Medicine Residency Outing- Cold Brook County Park – May 31-June 2, 2016**
- **KUDL High School Tournament- River Oaks County Park –July 9, 2016**
- **Alzheimer’s Association Walk – KRV Trail – September 18, 2016**

e. **Scotts Mill Update-** Rachowicz reported that the Mill will be open on Saturdays throughout the summer for Park visitors. The Power Club has cleaned up their buildings and surrounding areas.

f. **2015 Kalamazoo County Park Annual Report-** Rachowicz will email the report before the next meeting and present at the next meeting.

g. **2016 Kalamazoo County Expo Center Marketing Report-** Rachowicz will email the report before the next meeting and report at the next meeting.

h. **Expo Center Lift** – Members reviewed the request received in their meeting packet for the purchase of a Scissor Lift for the Expo Center. **Motion:** Lechel moved to approve the purchase as submitted. Seconded by Thompson. Motion carried by voice vote.

## 8. **Director’s Report**

a. **Budget Report** - Members reviewed the report.

b. **March & April Update** –Rachowicz reported that the gatehouse at Cold Brook has recently been renovated. Prairie View will be next for gatehouse renovation.

9. **Sales Report** - Members received a handout.

10. **Member’s Time** – Thompson informed members that next week is Bike Week.

11. **Adjournment-** The meeting was adjourned at 4:10 p.m.