

**KALAMAZOO COUNTY PARKS DEPARTMENT
PARK COMMISSION MEETING**

September 5, 2019

Members Present: Toni Thompson, Robert Moore, Marion Hill, Larry Stehouwer, Sandy Bliesener, Pat Crowley, Thomas Matteson, Roger Tuinier

Members Absent: None

Discover Kalamazoo Liaison: Greg Ayers - Absent

Staff Present: David Rachowicz, Lisa Conley, Lisa Henthorn

Citizens: None

1. **Call to Order** – The meeting was held at Cold Brook County Park and was called to order at 3:00 p.m. by Chairperson, Thomas Matteson.
2. **Roll Call** – Roll was taken and a quorum was established. All members present.
3. **Approval of Minutes – August 1, 2019 Meeting** – Members reviewed the minutes. **Motion:** Moore moved to approve the minutes as submitted. Seconded by Bliesener. Motion carried by voice vote.
4. **Citizen’s Time** – None
5. **Communications** – None
6. **Old Business**
 - a. **Park Preservation and Natural Resources Protection Policy- Discussion Only-** Members reviewed the policy included in their meeting packet. Discussion ensued. Rachowicz explained that the draft will now go back to the BOC appointed committee and corporate council for review. The outcome of those meetings will be reported back to the Park Commission for consideration.
7. **New Business**
 - a. **Park Activity Report** – Members reviewed the report.
 - b. **2019 Park Special Event Requests-Motion to approve** –Members reviewed the requests included in their meeting packet. **Motion:** Bliesener moved to approve the requests as submitted. Seconded by Moore. Motion carried by voice vote. Approved events:

• Great Lake to Lake Trails Ride	KRVT	September 13-14, 2019
• Kalamazoo Bicycle Club	10 th Street Shelter	September 14, 2019
• Galesburg Schools-Walk to School	River Oaks/KRVT	October 4, 2019
• Open Roads Tweed Ride	KRVT	October 5, 2019
 - c. **AKC Apple Blossom Dog Show 2020- 2022 Contract- Motion to Recommend approval by the County Commission-** Members reviewed the contract received in their meeting packet. **Motion:** Bliesener moved to approve and recommend as submitted to the County Commission for approval. Seconded by Tuinier. Motion carried by voice vote.

- d. **Kalamazoo County Fair Update- Marion Hill** – Hill reported good feedback from the public and 4H members on this year's Fair. The final Fair report including the final budget should be available at the October meeting.
- e. **Park Foundation Update-Toni Thompson** – Thompson reported that the Foundation is preparing for their annual audit. Also that they are still looking for golf teams for the September 20th golf outing.

8. Director's Report

- a. **Budget Report** – Members reviewed the report included in their meeting packet.
- b. **August Update** – Rachowicz reported that the next segment of Trail construction is in the final MDOT review process. Next steps will include bidding with plans to start letting in mid-winter.

9. Sales Report - Members reviewed the report received in their meeting packet.

10. Members' Time – Matteson reminded members that the Park Commission is looking to fill 2 vacancies and encouraged members to pass along the word to those who may be a good fit for the Commission.

11. Adjournment- The meeting was adjourned at 3:55 p.m.

Minutes approved @ October 3rd meeting