The Kalamazoo County Parks Memorial Tree & Bench Program allows groups and individuals to donate trees & benches to commemorate special events, in someone’s honor, or as memorials to loved ones. The items purchased through the program are planted or placed in one of the Kalamazoo County Parks.

**Tree Donations - $300.00**

A tree is a long-lasting opportunity to honor or remember a loved one. At the same time, it improves the beauty and quality of the Kalamazoo County Parks.

1. A choice of four types of trees are available
2. You may select the specific park for your tree donation. You may also request a specific area within the park, however the tree’s exact location will be determined by the Park staff based on the need of the park. Donors will be notified once a tree has been planted and will be made aware of its location.
3. Donations can be made at any time, trees will be planted from April-May or October-November.
4. The 3” x 6” gold engraved plaque will be installed at the base of the tree.
5. Tree and plaque will be maintained by the County for its lifetime and will be replaced if damaged or dies within the first 3 years after planting.

**Bench Donations - $750.00 (recycled plastic)**

Memorial benches provide another option to honor or remember a loved one, as well as offer respite to park visitors to help them enjoy their surroundings.

1. You may select the specific park for your bench donation. You may also request a specific area within the park, however the bench’s exact location will be determined by the Park staff based on the need of the park. Donors will be notified once a bench has been installed and will be made aware of its location.
2. A 3” x 6” gold engraved plaque will be installed on the bench.
3. Bench and plaque will be maintained by the County for its lifetime and will be replaced if damaged within the first five years after installation.

Kalamazoo County Parks
2900 Lake Street, Kalamazoo, MI 49048
(269) 383-8778
www.kalamazooountyparks.com

Updated 12/1/21
Donation Request Form

Contact Person: ____________________________________________
Organization/Company: ____________________________________________
Street Address: __________________________________________________
City: __________________________ State: _____________ Zip: _____________________
Phone: __________________________ Cell: __________________________
E-mail ____________________________________________

Select Type of Donation:

☐ Tree Donation $300 (Select Type of Tree)
   ☐ Red Oak       ☐ Tulip       ☐ Red Maple

☐ Recycled Plastic Bench Donation $750

Plaque Information:

Line 1: (Select One)
☐ “Donated In Honor Of”       ☐ “Donated In Memory Of”       ☐ “Donated In Recognition Of”       ☐ “Donated By”

Line 2: (30 Character Limit)
____________________________________________________________________________________
(i.e.: Name of person(s) or group being honored/remembered, etc)

Line 3: (24 Character Limit)
____________________________________________________________________________________
(i.e. Name of Donator(s), Donated by…)

Line 3: Date
____________/_______
(Mo/Yr)

Park Location:
☐ Cold Brook       ☐ Markin Glen       ☐ Prairie View       ☐ River Oaks       ☐ Scotts Mill

Location within park (if desired):
____________________________________________________________________________________

Exact placement is at the discretion of the Parks Department.

I understand that the items donated will be purchased by the Kalamazoo County Parks Department and will become park property. The County will order and install the donated item in the approved location. The County will perform general maintenance and upkeep for the life of the donated item. Trees, benches and plaques will be maintained by the County for their lifetime. Trees will be replaced if damaged or die within the first 3 years after planting. Benches will be replaced if damaged within the first 5 years after installation. The County accepts no liability for damage to any donated item from vandals or third parties. The County reserves the right to remove any donated items that have been damaged, and are, in the view of the Parks Department, beyond repair.

______________________________________________
Signature

______________________________________________
Date

For more information call (269) 383-8778
or email parks@kalcounty.com

MAIL THIS FORM AND CHECK TO:

Kalamazoo County Parks
2900 Lake Street
Kalamazoo, MI 49048

Checks payable to Kalamazoo County Treasurer