



**Kalamazoo County Animal Services & Enforcement
Advisory Board Meeting Minutes
March 8, 2016**

ITEM 1 – Call to Order: Sue Brodasky called the meeting to order at 7:05 p.m.

ITEM 2 – Roll Call:

Members Present: Sue Brodasky, Samantha Cree, Danielle Gray, Scott Thrasher, Aaron Winters

Absent: Chris Rohwer

Staff Present: Steve Lawrence, John Faul

Guests: Andrew Worden

ITEM 3 – Election of Chairperson: S. Brodasky was nominated as Chair. Nomination accepted.

ITEM 4 – Election of Vice- Chairperson: D. Gray was nominated at Vice-Chair. Nomination accepted.

ITEM 5 – Election of Secretary: A. Winters was nominated for Secretary. Nominated accepted.

The slate of officers was moved for a two-year term by D. Gray, seconded by S. Thrasher. The motion was carried by unanimous vote.

ITEM 6 - Approval of the February Minutes –a motion to approve the August 11, 2015 minutes was made by D. Gray, seconded by S. Thrasher. The motion was carried by unanimous vote.

ITEM 7 – Citizens Time

ITEM 8 – For Consideration

A. Old Business (none presented)

B. New Business

1. Chair's Report - S. Brodasky

a. New Member Introduction – S. Brodasky introduced new advisory board member Samantha Cree. Samantha gave a brief biography.

b. Meeting Schedule - S. Brodasky reported that the County would like the advisory board to meet more often due to the future shelter project. It was determined that a quarterly meeting would work for the Board. The next meeting will be on June 14, 2016.

Meeting guest A. Worden asked if there was a time line for the shelter project. Acting County Administrator J. Faul responded stating that a tentative start date for the project could be in 2016-2017 depending on the County's finances. The location being considered for the new shelter is a piece of land between the current shelter and the County jail. Approximately 5,000,000 have been allocated to the project.

2. Director Report- S. Lawrence

a. Animal Shelter Statistics – Year-to-date shelter statistics compared to 2015 figures were distributed and explained by Lawrence. He pointed out the high number of cats being pulled by rescues.

b. Shelter Budget – Lawrence noted that the budget for 2015 and 2016 was in a notebook presented to advisory board members. He highlighted the fact that Kalamazoo County has one of the highest dog licensing compliance rates in Michigan. That high number of license sales means higher revenue for the department. More licensed dogs also means an animal can be returned to their owner faster if lost providing they are wearing their license tag.

a. 2015 Year – End

b. 2016 Projected

c. Advisory Board Website – Lawrence indicated that there was a new website for the advisory board. Advisory board information (e.g., agendas, minutes, reports, etc.) will be uploaded to the site to better inform the public. Citizens can apply online for vacant positions on the advisory board.

d. Advisory Board Notebooks – Lawrence presented detailed notebooks to advisory board members. He explained the evolution of the advisory board.

e. KCASE New Shelter Update – Lawrence indicated that he had some sample drawings he had completed for the shelter project. He reported the current holding capacity of (48) cats, (9) dog runs and (50) dog/puppy cages. He also stated that there was approximately five acres north of the County jail for the new shelter. There is room for a pole barn for horse should the need housing. Lawrence was asked if there would be fundraising for the new shelter. Lawrence deferred to J. Faul for an answer. J. Faul indicated fund raising may be linked to the project for a building endowment and special needs. However, no fundraising is planned that would interfere with the Humane Society's building project.

3. KHS Report – A. Winters

a. KHS New Building Update: Winters reported that the Kalamazoo Humane Society has finalized the purchase of 14 acres in Comstock Township on the southeast corner of River Street and the I-94 Business Loop for its future facility. A capital campaign will begin in early summer to raise the 4.75 million necessary for the project.

4. SOS Report – S. Brodasky

S. Brodasky present members with a 2015 Adoption Statistics report. Save Our Strays (SOS) volunteers took shelter animals (Dog, Cats & Rabbits) to nine community events during 2015 which resulted in 30 of the animals being adopted. Brodasky reported that a recent adoption event at the Women's Lifestyle Expo resulted in the most adoption applications being submitted at an SOS event ever.

ITEM 9 – Any Other Items (none presented)

ITEM 10 – Commissioners Time (no commissioners present)

ITEM 11 – Adjournment

A motion was made to adjourn the meeting by A. Winters, seconded by S. Thrasher and carried. Chair Brodasky adjourned the meeting at 8:35 p.m.

Respectfully Submitted,
Aaron Winters, Secretary