



**Kalamazoo County Animal Services & Enforcement  
Advisory Board Meeting Minutes  
Kalamazoo County Expo Center, Room C  
Tuesday, February 14<sup>th</sup>, 2017 at 7:00 pm**

**ITEM 1 – Call to Order**

Meeting was called to order by Chair at 7:01 pm

**ITEM 2 – Roll Call**

**Members:**

Present – Sue Brodasky (Chair), Aaron Winters, Samantha Cree, Jonathon Howe Morgan, Debra Wall, Commissioner Tracy Hall

Late Arrival – Dr. Christopher Rohwer (7:08 pm)

Early Dismissal – Commissioner Roger Tuinier (8:11 pm)

Absent – Scott Thrasher, Danielle Gray

**KCASE Staff:**

Stephen Lawrence, Jenny McGinnis, Michelle Fruehauf, Gino Burnette

**Guests:**

Dave Rachowicz, Dr. Diana Newman, Commissioner Julie Rogers

**ITEM 3 – Approval of Minutes**

Motion to approve minutes from meeting on June 14, 2016. Correction requested by Chair: Item 5, Section B, #1 – Chair to draft and distribute exit interview questions to leaving board members. Motion seconded and carried unanimously, as corrected.

**ITEM 4 – Citizen’s Time**

J. Rogers addressed the board regarding her support of the new shelter project and her optimism towards its progress this year.

**ITEM 5 – Commissioner’s Time**

R. Tuinier and T. Hall both addressed the board. Past and future board meeting dates were briefly discussed.

**ITEM 6 – For Consideration:**

**a) Old Business**

Cat Cadaver Policy was presented to board by S. Lawrence, as requested. Motion to support requested by Chair. Motion carried; all ayes, w/ one abstention.

**b) New Business**

**i) New Building Update – D. Rachowicz**

Provided introduction to board and discussed County commitment to new shelter project. Presented projected construction timeline and outlined key steps in the process. Current and potential strategic partners were discussed, including, but not limited to: KHS, SPCA,

ARP, PRN, KAR, Richland Animal Rescue, Kalamazoo Dog Training Club, Animals Best Friend, farm bureaus, UKC, neighborhood groups and wildlife rehabilitators. Current and potential partners will be invited to send representatives to the next board meeting, which will serve as a strategic planning session with a facilitator. The board agreed that it was a good idea to invite any and all organizations that may benefit the project. Board expressed the need for partners to share a commitment to Kalamazoo County and to share similar missions as the County.

**ii) Meeting Schedule & Time – S. Brodasky**

As shelter project moves forward, importance to meet more often was discussed. Board will meet the second (2<sup>nd</sup>) Tuesday of each month at 7 pm. Most meetings will be held in Room C at the Expo Center, with the exception of the strategic planning meeting, which may require a larger venue.

**c) Chair's Report – S. Brodasky**

County has requested board be involved in the shelter planning process and to offer insight to County Commissioners, as requested.

**d) Director's Report – S. Lawrence**

**i) Annual Shelter Statistics**

Distributed copies of 2015/2016 and 2016/2017 Shelter Statistics, in addition to a Yearly Shelter Comparisons Report. The documents were explained and board members' questions regarding the figures were answered.

**ii) 2016 Budget Report**

Distributed copies of the finalized 2016 Expenditure Report. S. Lawrence indicated that the department stayed below budget.

**e) SOS Update – S. Brodasky**

Offered an explanation of the SOS group and their functions. 2016 Adoption Statistics were distributed and explained.

**f) KHS Report – A. Winters**

Discussed recent spay/neuter and food bank numbers, as well as past/upcoming grant opportunities through PetSmart. KHS building project is moving forward; the capital campaign will begin in June and they hope to break ground in the spring of 2017.

**ITEM 7 – Other**

Board member, S. Cree, discussed a recent unfavorable experience with the SPCA and expressed concerns regarding the organization.

**ITEM 8 – Adjournment**

S. Brodasky made motion for dismissal, which carried unanimously. Meeting was adjourned by Chair at 8:15 pm.