



**Kalamazoo County Animal Services & Enforcement
Advisory Board Meeting Minutes
Kalamazoo County Expo Center, Room B
Tuesday, March 14th, 2017 at 7:00 pm**

ITEM 1 – Call to Order

Meeting was called to order by Chair at 7:07 pm

ITEM 2 – Roll Call

Members:

Present – Sue Brodasky (Chair), Aaron Winters, Jonathon Howe Morgan, Commissioner Tracy Hall, Christopher Rohwer, Danielle Gray
Absent – Scott Thrasher, Samantha Cree, Debra Wall, Commissioner Roger Tuinier

KCASE Staff:

Stephen Lawrence, Jenny McGinnis, Michelle Fruehauf

Guests:

Dave Rachowicz, Commissioner Kevin Wordelman, Dr. Diana Newman (Michigan Pet Fund Alliance), Dr. Rhonda Prince (Friendship Animal Hospital), Susan Chapman (S.O.S.), Jim Vandenberg (SPCA), Katie Timber (SPCA), Robin Lizik (SPCA), Denise Corey (SPCA), Sara Singleton (SPCA)

ITEM 3 – Approval of Minutes

Motion to approve minutes from meeting on February 14, 2017. Motion seconded and carried unanimously.

ITEM 4 – Citizen’s Time

K. Timber expressed excitement at being involved in the planning process and thanked the board for the invitation. She enjoys the SPCA’s current partnership with KCASE.

ITEM 5 – For Consideration:

a) Animal Services Strategic Planning Session

i) Introduction – Dave Rachowicz, Steve Lawrence

D. Rachowicz provided background information on the current state of the shelter project; it’s considered high-priority and we’re taking a step back to examine operations, possible partnerships and facility needs. S. Lawrence used a PowerPoint presentation to outline KCASE’s mandated/discretionary services, as well as the current shelter’s stats (age, size, staffing, budget, capacity, etc.).

ii) Animal Shelter Project Workshop

(1) Issue Identification

Participants were randomly split into four different groups in order to identify current shelter issues. After individually identifying problem areas, each small group compiled a list of their top five goals for the new facility.

(2) Presentation

Each small group's leader presented their issues to the whole group while S. Lawrence took notes on a large notebook paper.

(3) Voting

Participants were provided three stickers (1 – low, 3 – high) and voted on the issues that they felt were most critical to the community and/or shelter.

(4) Results

D. Rachowicz tallied the scores to identify the highest priority item. At the conclusion of the planning session, the results were as follows (in order of priority): #1– expanding hours of operation, #2 – veterinary/medical access, #3 – education/image/partnerships

iii) Conclusion

D. Rachowicz indicated that he would compile a report of the results and email a copy to any participants that provided their email address.

ITEM 6 – Commissioner's Time

T. Hall expressed excitement about her involvement; although assigned, she specifically wanted to serve on this specific board. She expressed thanks to the group.

ITEM 7 – Adjournment

Meeting was adjourned by Chair at 8:31 pm.